M&S Fee — First Up, Then Down

Students registering at Cal Poly this Fall Quarter will pay a reduced materials and services (M&S) fee and the university will have to cut services and materials accordingly. A last-minute change in the 1974 State Budget Act reduced fees by $2.50 a quarter (or $7.50 per year) for full time students. It was the second fee schedule announced this year. The earlier fees announced by the Trustees of the California State University and Colleges were altered by the budget action of the Legislature.

Harold R. Miller (Financial Manager) said the new schedule will require students to pay $45.50 per quarter for 12 or more units of course work, $40 per quarter for 8 to 11.9 units, $36 for 4 to 7.9 units, and $32 for 0 to 3.9 units. They had been scheduled to pay $48, $42, $38, and $34 per quarter, respectively, or $144 per academic year. The trustees had previously announced the increase from $118 to $144 per year in an effort to meet rising costs of instructional materials and student services for students in the system.

The Legislature, in approving the State Budget Act, established a M&S fee maximum of $136 and included $2.1 million in its version of the budget to cover the difference between fees of $136 and $144 for instructional materials and student services. However, the $2.1 million to meet the expected loss in revenue was deleted when the Governor signed the 1974 budget into law. As a result budget analysts and student services administrators at Cal Poly and other campuses in the system are adjusting operations to meet the expected decrease in funds available during 1974-75.

Miller pointed out that the M&S fee, which provides operating monies for student services such as health centers, counseling and testing, activities, placement centers, and financial aid administration, is the largest of several mandatory fees paid by Cal Poly students.

Students also pay $2 per quarter for construction of non-statefunded facilities such as health centers, $20 per academic year for membership in the Associated Students, Inc., and $20 per academic year in university union fees.

Additional Faculty Promotions Announced

President Robert E. Kennedy has announced the promotion of 11 additional faculty as a result of the augmentation of faculty promotion funds. A recent directive received from the Chancellor's Office reallocates the faculty promotion funds which were not utilized by several campuses within the system. These funds have been redistributed to the six campuses which, due to funding limitations, were unable to effect all merit faculty promotions for the 1974-75 academic year. This augmentation, which had been requested by President Kennedy, provides funding for the promotion of the faculty members at Cal Poly who had been advised that their names had been placed on a priority list for promotion if funds were made available.
TRUSTEES' ACTION REPORTED

The Board of Trustees of The California State University and Colleges took the following actions at its meeting on July 10, 1974:

Established the Materials and Service fee paid by students beginning with the fall term of 1974-75, as follows:

<table>
<thead>
<tr>
<th>Units</th>
<th>Per Quarter</th>
<th>Academic Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.0 or more units</td>
<td>$45.50</td>
<td>$136.00</td>
</tr>
<tr>
<td>8.0 to 11.9 units</td>
<td>$40.00</td>
<td>$120.00</td>
</tr>
<tr>
<td>4.0 to 7.9 units</td>
<td>$36.00</td>
<td>$108.00</td>
</tr>
<tr>
<td>0 to 3.9 units</td>
<td>$32.00</td>
<td>$ 96.00</td>
</tr>
</tbody>
</table>

The Board increased the M & S fee in November, 1973, from $118 to $144 per academic year beginning in Fall, 1974, but reduced the amount of the increase in accordance with the Budget Act of 1974.

Resolved that the Chancellor seek urgency legislation to remove the maximum Materials and Service fee level ($136 per academic year, above) specified in Item 359 of the Budget Act of 1974.

Authorized the Committee on Faculty and Staff Affairs to meet September 11, 1974, at California State University, Hayward, on behalf of the full Board to request of the Governor and the Legislature sufficient funds for salaries and fringe benefit for academic employees for 1975-76.

Authorized the Chancellor to establish extension and summer session fees for pilot external degree programs.

Resolved that California Polytechnic State University, San Luis Obispo, be exempt from the 1972 moratorium on the leasing of temporary facilities for the purpose of leasing the Stenner Glen facility to meet the needs of the instructional program in architecture, for a term of two years with an option for a third year.

Repealed Section 40201 of Title 5 of the California Administrative Code which limited the amount of academic credit which could be earned in summer session. The campuses now regulate student credit loads during summer sessions in the same manner as for regular terms.

CATALOG DEADLINE REMINDER

Gerald N. Punches (Registrar) calls attention to the following items from the university catalog: The seventh week of instruction ends at 4:30 pm, Thursday (Aug. 8). This date is the deadline for:

1. Submitting a petition to withdraw from a course. The catalog states: "Except for university recognized emergencies, no withdrawals from a course will be permitted after the end of the seventh week of instruction."

2. Submitting a petition to take a course credit/no-credit.

3. Submitting a petition to repeat a course. If a student is repeating a course summer quarter in which he has previously received a D or F grade from this university, he must file this petition in the Records Office to ensure the re-calculation of his Cal Poly GPA.
UTILITIES 1973 CONSTRUCTION PROJECT ANNOUNCED

E. Douglas Gerard (Executive Dean) has announced that approval of a $51,000 augmentation by the State Public Works Board on Monday (July 22) clears the way for a major utilities project anticipated to be under construction soon after Aug. 1. Collins Electric Company of Stockton is the successful bidder for the $307,777 contract.

The project provides for a 12 thousand volt primary electric circuit originating in the Mustang substation. Construction activity will be most evident on north Outer Perimeter Road since the new circuit requires an underground conduit system and manholes from the intersection of north Outer Perimeter Road and Mountain Drive west to the baseball field. Another portion of the project will be an underground steam conduit originating in Pepper Lane adjacent to parking lot E-12 (east of the Library), running north of the Library and terminating at the site of the new architecture classroom building.

The project, originally scheduled to start in June, has been faced with a series of delays as a result of design problems, modifications to the plans, rejection of the architecture classroom building bids, and a cost overage only recently recognized by the Public Works Board. The university and the Chancellor's Office considered delaying the project until the summer of 1975, but because of an accelerating rise in costs, particularly associated with electrical equipment and conductors, it was judged to be in the best interest of the state to permit the contractor to proceed; even though there may be some disruption to campus traffic into the Fall Quarter, 1974.

The contractor has advised the university that he will do everything possible to complete the underground excavation work on north Outer Perimeter Road prior to the beginning of classes in September. Construction activity may continue into the busiest part of the campus year, but because the project is necessary for future building construction on the campus, and construction costs are rising so rapidly, the decision was made to proceed.

While the excavation associated with the utility project will be the work most obvious to the campus, other phases of the work will stretch the contract time so that completion of the project probably will not occur until June of 1975.

CAL POLY TO BE ON TELEVISION

A remote feature crew from television station KGO, the ABC affiliate in San Francisco, was filming at Cal Poly on Thursday (July 25). Head newscaster Don Sanchez, known resident of San Luis Obispo for his six-year period of employment with local station KSBY, was on campus with cameraman Fred Pardini.

Assisted by Donald L. McCaleb (Public Information Officer), the crew visited the SEAD (Solar Energy Assisted Drying) project in the Food Processing Department, student design projects from the School of Architecture and Environmental Design in Poly Grove, and the sewer gas car project in the mechanical engineering laboratory. On their way back to San Francisco, the team visited the solar energy house project of the Environmental Engineering Department in Atascadero. Information was that the material filmed will be used as short features in the ecology feature, which airs regularly as part of the evening news program on Tuesdays on KGO-TV, Channel 7, San Francisco.
Olga Connolly, whose romance and marriage to American Olympic Team member Hal Connolly caught the fancy of the world in 1956, will be the keynote speaker for two workshops at Cal Poly on Monday (Aug. 5). Now divorced and active in the women's rights movement, Ms. Connolly will address a joint gathering of participants of the workshops at 11 am in the Cal Poly Theatre.

Ms. Connolly, a field events performer on the Polish Olympic Team at the time she met Connolly, was a member of the U.S. Olympic Team in 1964, 1968, and 1972. Since becoming a citizen of the U.S., she has been a teacher in Los Angeles area schools. Her audience will include the more than 500 physical educators from throughout California who are expected to register for the 25th annual California Physical Education Workshop for Women in Secondary Schools and the 27th California Workshop for Physical Education and Athletic Coaching.

The workshop for women will open Sunday (July 28) and continue for two weeks. With a staggered start, the workshop, which is for men involved as physical educators and athletic coaches, will begin on Monday (Aug. 5) and run for two weeks. Both are sponsored by Cal Poly, the California State Department of Education, and the California Association for Health, Physical Education, and Recreation.

An additional workshop for elementary school teachers involved in physical education will take place at Cal Poly next month. Being presented for the first time this year, it will open on Monday (Aug. 12) and continue through Friday (Aug. 16) under the same sponsorship. Robert A. Mott (Head, Men's Physical Education) coordinator for the workshops, said they will include panel discussions and how-to-do-it sessions on physical conditioning and the latest methods of teaching physical education, as well as practical sessions on the techniques of coaching the various sports.

VENERABLE RECEIVES NEW PROJECT GRANT

President Robert E. Kennedy has announced the award of $18,000 for the proposal, "Self-Pacing in Chemistry," submitted by Grant D. Venerable (Chemistry) to the Chancellor's Task Force on Innovation. The proposal, which is a renewal and expansion of a program that Dr. Venerable is currently using, employs Braithwaite's Multiple Processing Methodology in the instruction of individualized large-group sections in beginning chemistry classes. The major thrust of the 1974-75 project will be towards designing, developing, and computerizing a prototype diagnostic-prescriptive instrument in chemistry that would serve as a model for similar instruments in the other scientific disciplines, mathematics, and non-science, problem-oriented fields.

More than 150 proposals were submitted by the nineteen campuses of The California State University and Colleges system for funding from the innovative program. This is the second year that Cal Poly has received grants from this fund, which supports pilot projects in innovative instruction having potentials for improved efficiency and effectiveness in campus learning.
SALARY INCREASES CLARIFIED

James Landreth (Director of Business Affairs) has announced that July pay warrants will include salary increases as approved in the State Budget Act. An exception is made for those academic personnel who will not be returning to Cal Poly, but who will receive final salary warrants for July and August; no salary increase was provided for individuals in this category.

In addition to regular July salary warrants, at the request of the Chancellor's Office, all academic salary group personnel eligible for an increase will receive a card with the warrant which carries the following notice:

This is the first of your salary warrants for the 1974-75 fiscal year. It reflects a salary increase of approximately 4.8%. The 1974 Budget Act included funds recommended by the Governor to provide an increase of approximately 5.45%. Urged by the statewide Academic Senate, all major faculty membership organizations and the Office of the Chancellor, the Board of Trustees of The California State University and Colleges utilized part of these funds to eliminate the Class I - Class II salary differential. This accounts for the difference between the 5.45% proposed by the Governor and included by the Legislature and the actual increase noted above. In addition to the above, fringe benefits equal to about 3% of salary have been made available. Faculty currently assigned to Class I and who are eligible for salary increases in accordance with the Board of Trustees guidelines for implementing the elimination of Class I will receive increases effective in September, which will be reflected in salary warrants issued on September 30, 1974.

July salary warrants for Cal Poly faculty and Staff will be available at 3:30 pm Tuesday, July 30. Warrants batched by department may be picked up at the Cashier's Office, Adm. 131-E and those distributed on an individual basis may be picked up in the Business Affairs Office, Adm. 114, after that time.

HOUSING FOR STUDENTS IS SOUGHT

San Luis Obispo County residents who expect to have rooms, apartments, or houses available for rental to students this fall are being invited to list them with the housing office at Cal Poly. Robert M. Bostrom (Director of Housing) said the more than 2,500 residence spaces on campus have been reserved to capacity for the Fall Quarter and that many students who expect to enroll have still not completed housing arrangements. He said that rooms, apartments, houses, and mobile homes are needed by single students, as well as those who are married and may have children.

The university does not recommend or inspect off campus housing units that are listed with the Housing Office, but landlords whose units are listed are required to complete non-discrimination statements. Area residents who wish to have available units listed are asked to provide their name, address, and telephone number, as well as the type, size, and location of the rental unit they wish to list. They can be listed by going in person to the Housing Office in Tenaya Hall or by writing to "Housing Office, Cal Poly, San Luis Obispo, 93407," or telephoning 546-2391.
SABBATICAL LEAVES FOR 74-75 ANNOUNCED

Donald L. Shelton (Director of Personnel Relations) advises that President Kennedy has approved 20 sabbatical leaves for the 1974-75 academic year. Leaves were granted for a wide variety of projects at locations throughout the world. The following is a list of those leaves approved for the coming year:

Edward H. Baker (Mechanical Engineering) Fall and Winter Quarters
Joseph C. Boone (Physics) Fall, Winter and Spring Quarters
Sarah E. Burroughs (Home Economics) Fall and Winter Quarters
Robert E. Burton (History) Fall Quarter
Harry L. Fierstine (Biological Sciences) Spring Quarter
Harry C. Finch (Biological Sciences) Fall Quarter
George C. Gowgani (Crop Science) Fall, Winter and Spring Quarters
Kenneth L. Haggard (School of Architecture and Environmental Design) Fall and Winter Quarters
Michael Hawes (Electronic and Electrical Engineering) Fall and Winter Quarters
Dennis N. Homan (Biological) Spring Quarter
Robert G. Lint (English) Winter Quarter
John L. Merriam (Agricultural Engineering) Spring Quarter
Philip W. B. Niles (Environmental Engineering) Fall and Winter Quarters
Peter Rabe (Psychology) Fall and Winter Quarters
Verlan H. Stahl (Foreign Languages) Fall Quarter
J. Edward Strasser (Industrial Technology) Winter Quarter
Daniel F. Stubbs (Computer Science and Statistics) Fall Quarter
Fuad H. Tellew (Economics) Spring Quarter
Ralph M. Vorhies (Crop Science) Spring Quarter
Marvin J. Whalls (Natural Resources Management) Winter and Spring Quarters

STAHL WILL HEAD FOREIGN LANGUAGES

President Robert E. Kennedy has announced the extension of the appointment of Verlan H. Stahl (Foreign Languages) as Acting Head of the Department of Foreign Languages from the end of the spring quarter, 1974, to the end of the 1974-75 academic year.

UNIVERSITY UNION GAMES AREA FEATURES SUMMER SPECIALS

Faculty and staff may take advantage of facilities and merchandise sales while the majority of students are away for the summer. Dependents are also welcome upon presentation of their parents' ID card. Lanes are available for open play nightly. There is a summer clearance at reduced prices of all in stock bowling balls and bags.

Specials include a moonlite strike and win (free game chances) 8:30-10:30 pm on Saturdays; bowl 3 games for $1.00 on Sundays and Mondays. Summer hours are: Monday-Friday: 9 am - 11 pm; Saturday: 12 noon - 11 pm; Sunday: 2 pm - 10 pm.
Pat C. Pendse (Biological Sciences) attended an international symposium at the University of Guelph, Ontario, Canada, June 10-14. The symposium dealt with various methods of producing haploids in higher plants and their utilization in research and plant breeding. It was endorsed by the International Genetics Federation.

John B. Wordeman (Head, Graphic Communications) and Eugene F. Coleman (Graphic Communications) spoke and conducted seminars at the national In-Plant Printing Management Association’s Graphics ’74 Exposition in San Francisco, June 20-24. Mr. Wordeman’s topic was "Production System Analysis for Problem Solving," and Mr. Coleman’s seminar was on photocomposition.

Wayne Shaw (Sports Information Director) received three awards while attending the College Sports Information Directors of America (CSIDA) convention in St. Paul, Minn., July 8-12. The 1974 Cal Poly track brochure was judged "best in the nation" in the college division, while the 1973 football brochure and 1973-74 basketball media guide were honored as the "best in District 8."

Herbert Betz, Carl Carlson, Alvin H. Fink, Roy Hanff, Harry Keane, Kenneth Page, Arthur Raig, Ed Roberson, and Dorleigh White (Plant Operations) attended a two-day Trane Absorption Seminar conducted by the Trane Company on campus, July 16-17.

Candidates for positions on the faculty of the university are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. Cal Poly is an Affirmative Action Employer. Following is a description of the available positions:

Lecturer, Range A ($684.80-$832.00/quarterly), Child Development Department, School of Human Development and Education. Duties and responsibilities include teaching one course on the preschool child. Candidates with a master’s degree and/or prior teaching experience preferred. Minority group members are encouraged to apply. Applications accepted through September 1, 1974. Position available: 1974-75 academic year.

Assistant Professor ($11,880-$14,448), Dairy Science Department, School of Agriculture and Natural Resources. Duties and responsibilities include teaching courses in dairy cattle breeding and selection, artificial insemination, general dairy husbandry, advisor to dairy students, and related duties. Applicants should have a master’s in dairy science and plans for completing a doctorate degree. Must have a dairy background, and first hand experience working with dairy cattle and possess ability as a dairy cattle judge. Minority group members and women are encouraged to apply. Position available: September 1974.

Lecturer, Range C ($5,658-$6,882/annually), half-time position. Veterinary Science Department, School of Agriculture and Natural Resources. Duties and responsibilities include teaching courses in veterinary anatomy and physiology, student advisement, and project consultation. Applicants should possess a doctorate degree in veterinary medicine. Prior teaching and lecturing experience and the practice of veterinary medicine desired. Minority group members and women are encouraged to apply. Position available: September 1974.

Lecturers, Range C (part-time positions available), Journalism Department, School of Communicative Arts and Humanities. Duties and responsibilities include teaching basic news writing, reporting and editing classes, and possibly a class in introduction to media and society, and an applied photojournalism session. Prefer candidates with master’s degree, but consideration also will be given to appropriate teaching and professional experience. Minority group members and women are encouraged to apply. Position available: September 1974.

Typewritten copy intended for the next issue of Cal Poly Report must be received prior to 12 noon on Friday (Aug. 9) in the Public Affairs Office, Adm. 210. Copy intended for Cal Poly Dateline, which replaces the "Coming Events" section of Cal Poly Report and is published separately on Thursdays, is due in the Public Affairs Office by 12 noon on Tuesday (Aug. 6).
NEW COMP TIME DECISION MAY AFFECT STAFF

The Chancellor's Office has recently advised that effective June 1, 1974, overtime worked by support staff of the California State University and Colleges covered under the Federal Fair Labor Standards Act may either be paid at premium rates (as in the past) or at the discretion of the University President, the person may be granted compensating time off on a one-and-one-half time basis. A listing of those support staff classes covered by the Fair Labor Standards Act has been made available to each department. Deans and Department Heads have been provided information relative to implementation of this new policy and procedures which will allow employees to take compensating time off in lieu of cash payment. Questions regarding this matter may be directed to the Personnel Office, Ext. 2236, or Payroll Services, Ext. 2605.

SUPPORT STAFF VACANCIES LISTED

Vacant support staff positions have been announced by S. Milton Piuma (Staff Personnel Officer). Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, ext. 2236. Contact the Personnel Office to obtain an application. Cal Poly is an Affirmative Action Employer. The positions are:

- **Groundsworker ($709-$821)**, Grounds Department, Business Affairs Division. Duties and responsibilities include planting, cultivating, watering and spraying ornamental plants, shrubs, hedges, trees and flowers, and propagates cuttings; planting and caring for lawns; raking leaves, planting, spacing, and fertilizing flower beds and setting out plants; keeping grounds clean and orderly; maintaining hoses, tools, supplies, and equipment in proper condition and repair, trimming grounds and garden maintenance work. Applicants must have one year of full-time experience in flower gardening and general grounds maintenance work. Must be able to work Saturdays and Sundays if required. Closing date: August 19, 1974.

- **Clerical Assistant II-A ($280.50-$341.00)** half-time position, University Library, Academic Affairs Division. Duties and responsibilities include performing clerical duties such as charging and discharging books, preparing statistical and cash reports; filing and other circulation activities; assisting with overdues and fines procedures; and performing other duties as required. Requirements: High school graduate with one year office experience, General Clerical Test administered to all clerical applicants, and type 45 wpm. Closing date: August 6, 1974.

- **Athletic Equipment Attendant I ($669-$813)**, Men's Physical Education Department, School of Human Development and Education. Duties and responsibilities include issuing physical education equipment and clothing to students; inspecting equipment and clothing for repairs and making minor repairs; collecting, sorting and preparing clothing for laundering; maintaining stock cards on physical education equipment and clothing, issuing locks and lockers to students and maintaining records of issues; marking equipment and clothing for identification. Requirements: Must have knowledge of physical education equipment and clothing used in physical education classes; proper methods of storing equipment and clothing. Closing date: August 9, 1974.

- **Junior Staff Analyst ($892-$1084)** Budget Office, Financial Operations, Business Affairs Division. Duties and responsibilities include assisting the Budget Officer in the planning and preparation of the annual budget request package including expenditure analysis, projection of expenditure trends, gathering data for allocation models, etc. Performs various duties related to Budget Administration including preparation of various schedules, transfer documents and budget reports. Requirements: Equivalent to graduation from college plus six months of experience in budget or administrative analysis work. Closing date: August 6, 1974 Promotional Only.

VACANT FOUNDATION STAFF POSITIONS

The following vacancies are listed on the Foundation staff of the university, as announced by Jack L. Fryer (Foundation Personnel Officer). Interested persons may call at the Foundation Personnel Office, UU 212, ext. 1121, to make application. Cal Poly is an Affirmative Action Employer. The positions are:

- **Clerical Assistant II-A ($5561-$5682)** permanent full-time, Vocational Education Productions. Primary duties consist of typing invoices, maintaining inventory data, supervise student staff and maintain time sheets. Applicant must be high school graduate with a minimum of one year of related experience; have ability to work with a minimum of direct supervision, type 45 wpm. All employee benefits.

- **Custodian ($5616-$5748)** Custodial Department, working in dormitory. Must be knowledgeable in the proper use of commercial custodial cleaning equipment, and any other related work that may be required. Must have the ability to maintain an effective relationship with co-workers and students. Applicants must have completed at least eight grades of elementary education.