C.S.U.C. Trustees' PAY AND BENEFITS INCREASE

A program resulting in an approximate 8.4 percent salary and fringe benefit increase for faculty in The California State University and Colleges has received final action by the Board of Trustees. A companion action by the Trustees will increase fiscal 1974-75 compensation of support personnel at the 19 campuses by an average of 8.6 percent.

Chancellor Glenn S. Dumke, though noting that the increases are less than originally sought by the Trustees, said the overall program, however, represents a breakthrough in securing greater fringe benefits for employees, particularly faculty. "The increases will assist all employees in coping with inflation," Chancellor Dumke said. "Our faculty and staff warrant levels of compensation in keeping with the function of our campuses as distinguished teaching institutions."

The increases were made possible through salary appropriations in the State Budget Act of 1974, and by separate approval by the Legislature and Governor of the Berryhill Act providing employee benefits. Under the Berryhill Act, which was supported by the Board of Trustees, fringe benefits will increase about 3 percent for the system's academic personnel and about 3.4 percent for support staff. For additional details on fringe benefit changes, see the article on page 3 of this Cal Poly Report.

The Trustees, in allocating salary funds contained in the Budget Act, approved pay increases approximating 4.8 percent for faculty and 5.2 percent for non-academic personnel. In the case of professors paid on an academic year basis, the Trustees' action will provide raises ranging from $516 to $1,080 during fiscal 1974-75, and top-level salaries of full professor will go to $23,532.

Ninety-five percent of the system's non-academic personnel will receive approximately 5 percent pay increases. Others will receive increases of either 7.5 or 10 percent. Donald L. Shelton (Director, Personnel Relations) has announced that it is expected that both salary increases and benefit changes will be reflected in paychecks for the July pay period. As further details are received on campus regarding salary increases for specific pay classifications, the information will be made known to university personnel.
DISABILITY PLAN CHANGES ANNOUNCED

Newly-enacted legislation has provided for an increase in the maximum weekly compensation for employees temporarily disabled on job injuries from $105 to $119 weekly.

In addition, temporary disability pay for a non-hospitalized injured employee now begins on the fourth day after leaving work. An injured employee will receive temporary disability benefit payment for this initial four-day waiting period if he is disabled for 21 days for more. This replaces the previously specified period of 28 days. Temporary disability coverage for employees injured on the job begins immediately upon hospitalization.

Although the maximum weekly permanent disability benefit for an employee totally disabled was increased to $119 weekly, the maximum for partial disability remains $70 weekly. In addition, new legislation increased the death benefit resulting from a job-related accident from $25,000 to $40,000 for one dependent and from $28,000 to $45,000 for a surviving spouse and dependent children. Inquiries concerning this matter may be directed to the Personnel Office, Ext. 2236.

FISHER TO RETURN -- WHITSON TO RETIRE

President Robert E. Kennedy has announced that Clyde P. Fisher will return to the School of Science and Mathematics as dean on July 31. Dr. Fisher served eight months as acting vice president for academic affairs at Cal Poly. Dr. Hazel Jones, newly appointed vice president for academic affairs, will take up her duties on campus on Aug. 12.

Milo E. Whitson will retire on or about Aug. 30 after 27 years as a member of the Cal Poly faculty. Dr. Whitson served 25 years as head of the Mathematics Department, and for the last seven months has been acting dean of the School of Science and Mathematics.

HEALTH SERVICE SEMINARS MEET AT POLY

Speakers with expertise in a variety of areas are addressing two seminars on the operation of health services for colleges, community colleges, and universities being held during mid-July at Cal Poly. Dr. E. Dean Lovett, director of both programs, said many of the speakers will present programs during both seminars.

The first, which ran from Monday (July 8) through Friday (July 13), covered the broad field of health services for community colleges. The second, from Sunday through Saturday (July 14-20) covers the management of university and college health services.

Beside Dr. Billy W. Mounts (Director, Health Services) and Dr. Lewis Barbato, former director of university health services at the University of Denver, who will join Dr. Lovett as principal speakers and resource persons for both programs, a number of members of the Cal Poly faculty and administrative staff will take part.
DETAILS RECEIVED ON BENEFITS AND MEDICAL PLAN CHANGES

Recent information received from the Chancellor's Office, The California State University and Colleges, has announced enactment of legislation substantially increasing employee benefits, effective July 1, 1974. The major improvement provisions contained in the new legislation are:

An increase in the State contribution for employee's coverage under basic and major medical plans from $16.00 to $19.00 if single, to $33.00 with one dependent, and to $41.00 with two or more dependents (all per month).

A reduction in the employee's contribution to the Public Employees Retirement System by 2% (from 7% to 5%) if the employee is also covered by Social Security; by 1% (from 7% to 6%) if not covered by Social Security.

A provision for one-half continuance of retirement allowance to survivors of employees not covered by Social Security who retired after July 1, 1974.

A provision for a fully-paid $5,000 group term life insurance program in addition to the six months' salary death benefit now provided by the retirement system.

A provision for a one-time 15% "catch up" adjustment in retirement allowance for employees who retired prior to July 1, 1971.

A provision for Industrial Disability Leave to all State employees which amounts to full pay for one month and two-thirds pay for 11 months.

Relative to the Meyer-Geddes Health Benefit Plans, several new and significant changes are effective July 1, 1974:

An open enrollment period from July 10 to September 10, 1974, has been announced. The open enrollment period will allow employees to enroll if not enrolled, change health plans, and add or delete family members. Employees previously precluded from enrollment without a health statement may now enroll during the open enrollment period without the normal restrictions. Personnel planning to make changes must come to the Personnel Office, Adm. 110 to complete the necessary documentation.

The new State contribution rates toward the premium cost of health benefit plans became effective for July, 1974, pay period. Eligibility for this contribution will be immediate upon enrollment (there is no longer a six-month waiting period as there has been in the past). Employees currently enrolled without the State's contribution (have been employed less than six months) will have the appropriate increased State contribution effective July 1, 1974.

Employees who have been employed less than six months and have not signed up for health insurance, should contact Barbara Melvin (Insurance Assistant) in the Personnel Office immediately. New employees will have 60 days to enroll in order to receive the State's contribution. Enrollment in the major medical plans which accompanies all basic and/or supplemental plans is no longer optional but is now mandatory. Inquiries regarding this matter may be directed to Mrs. Melvin, Ext. 2236.
MOZART FESTIVAL PLANS ANNOUNCED

One of California's true classical music festivals will take place again this summer in San Luis Obispo. The Fourth Annual San Luis Obispo Mozart Festival is scheduled for July 31 through August 4. This acclaimed festival consists of a wide range of artists and repertoire dedicated to Wolfgang Amadeus Mozart. Musicians who perform in the Festival are professionals who come from all over the West Coast, and from as far away as Pennsylvania and New York.

Plans for the 1974 series include a variety of concerts including orchestral, choral, and chamber music. There will also be a concert in the 200-year-old Mission San Luis Obispo de Tolosa. This concert has become a tradition during the four years of the Festival, and marks one of the high points of the year for all of San Luis Obispo. A children's concert will also be held.

Internationally known and featured soloists for this year will be pianists Istvan Nadas and Patricia Michaelian, oboist John Ellis, soprano Delcina Stevenson and concert-mistress Dorothy Wade. Musical Director Clifton Swanson (Music) will conduct the festival orchestra. The festival chorus will be conducted by John Russell (Music).

The concerts will be held in the Cal Poly Theatre and in Chumash Auditorium of the University Union, as well as in the Mission. A brochure and ticket information can be obtained by writing the Mozart Festival Association, P.O. Box 311, San Luis Obispo, CA. - 93406 or by calling (805) 543-4580.

SIMMONS APPOINTED ASSOCIATE DEAN

Selection of James E. Simmons (English) to serve as associate dean of the School of Communicative Arts and Humanities has been announced by President Robert E. Kennedy. Dr. Simmons will succeed Stanislaus J. Dundon on Sept. 1. Dr. Dundon, who had held the post for the past year, asked to be reassigned to full-time teaching duties as a member of the university's Philosophy Department faculty.

A member of the university's English Department faculty since 1966, Dr. Simmons has been on sabbatical leave for the past year. During that time, he conducted post doctoral studies in modern English literature in Cambridge in England. The new assignment will actually be a return to associate dean's responsibilities for Dr. Simmons, who was associate dean of Cal Poly's School of Applied Arts from mid-1968 through mid-1970.

Dr. Simmons is a native of Anchorage, Alaska, where he attended public schools. After completing his bachelor's degree studies at the University of California, Santa Barbara, he earned both master's and doctor's degrees at the University of Wisconsin. Before moving to Cal Poly, where he was one of five faculty members honored as "distinguished teachers" in 1972-73, he served for three years as an assistant professor at Wisconsin State University, Oshkosh.

In his new assignment, Dr. Simmons will work with Jon M. Ericson (Dean, School of Communicative Arts and Humanities) in administration of the school's programs. He will also teach on a half-time basis as a member of the English Department faculty. Dr. Simmons makes his home in San Luis Obispo.
CONCERT BY JOHN FAHEY SCHEDULED

John Fahey will pluck his own version of true American music on the stage of Chumash Auditorium at Cal Poly on Saturday (July 20). The performance in the University Union at 8 pm is being presented by the concert committee of the A.S.I. Admission will be $2 for university students and $3 for all others. Tickets will be available beginning Monday (July 8) at the University Union information desk.

According to his biographer, Barry Hansen, Fahey goes back before Eric Clapton, the Grateful Dead or Bob Dylan or Joan Baez. Sixteen years ago, Fahey taped his first album, then printed only 100 copies of it — on his own label, Takoma. Called "John Fahey/Blind Joe Death," the album demonstrates the finger picking methods of guitar playing which was synonymous with early American music — particularly of the black culture and the deep South.

While a student at American University in Washington, D.C., Fahey probed deeper into early American music — at the Library of Congress and in the black communities of the Middle Atlantic area. With the aid of the records of Elizabeth Cotten and Blind Willie Johnson and through observation, Fahey perfected his guitar playing techniques.

HEALTH PLANNING GRANT RECEIVED BY THE CALIFORNIA STATE UNIVERSITY AND COLLEGES

A $535,992 grant to devise a national model for applying health profession manpower needs has been announced by Chancellor Glenn S. Dumke of The California State University and Colleges. The grant from the National Institutes of Health will finance a two-year project of planning, developing and coordinating programs on the system's 19 campuses with career requirements in nearly 200 health-related fields.

The concept for the prototype plan results from the work of a systemwide committee headed by Dr. Harold Best of California State University, Fresno. Brought together in the project will be detailed information on existing and possible additional programs in the CSUC which can serve the State's health manpower needs. A computerized data base will be developed to provide information for planning higher education needs.

The data base, a single compatible system, will be available to governmental and private agencies in health-related fields. This will meet a need that has long existed in California but has never been previously addressed. Dr. Roy S. Burwen, former Director of Institutional Research at San Francisco State University, will serve as Director of the Health Manpower Education Project. The project will operate out of the system's Los Angeles headquarters with coordinators on all 19 campuses.

Health related fields comprise a wide gamut of educational curricula in the CSUC. Included are such specialized areas as the training of alcohol-drug abuse specialists, biomedical engineers, dietitians, hospital administrators, social workers, medical sociologists, radiological physicists, speech pathologists, and teachers of the deaf and hard of hearing, among others.
FARM AND LAND BROKERS WILL CONFER

Property rights, the direction of California agriculture, and selling techniques will be features of the Farms and Lands Educational Conference of the California Chapter, National Institute of Farm and Land Brokers to be held at Cal Poly from Sunday through Wednesday (July 21-24). C. Brunel Christensen, director of the California Department of Food and Agriculture, Sacramento, will discuss the outlook for California agriculture and the role of the farm broker in agriculture at the first business session on Monday, July 22.

The theme of the conference is "Sales Solutions and You." More than 200 brokers are expected to participate in the conference. Sessions at the Cal Poly Campus will be held in the student dining room. For further information, call the Agricultural Management Department, Ext. 2459.

STATE AG DIRECTOR ADDRESSES AG TEACHERS

C. Brunel Christensen, state director of food and agriculture told a gathering of 500 vocational agricultural teachers at Cal Poly on Thursday (June 26), that "agriculture's greatest problem is finding a way for its young people to get back into agriculture." His answer to the problem is making agriculture profitable enough that young people can afford to borrow the money to invest in farming operations.

Christensen complimented the vocational agricultural teachers from high schools and community colleges gathered at Cal Poly for the 55th annual summer conference of the California Agricultural Teachers Association on the fine young men and women they were preparing for the agricultural industry. After reviewing the functions of the state department of agriculture and its role in serving both agriculture and the consumer, Christensen discussed specific problems of agriculture in California today. He cited as the greatest challenge for agriculture finding the way to produce the 75 to 80 million tons of food and fiber Californians will need in the year 2000.

POLY HOSTS LATIN-AMERICAN AGRICULTURALISTS

Forty-six Latin-American farmers spending a year on California farms gathered at Cal Poly on Sunday (July 7) to begin a week of seminars and educational experiences about the state's agriculture. The conference, sponsored by the International Farmers Association for Education, is hosted by the School of Agriculture and Natural Resources at Cal Poly.

While on campus, the young Latin Americans were exposed to beef, vegetable crop, field crop, deciduous fruits and grape crops, citrus and sub-tropical crops, ornamental horticulture, dairy, range management, and mariculture enterprises. They also reviewed the experimental project on the use of solar energy in food dehydration which is getting underway at Cal Poly.

Among the participants are 11 from Argentina, 1 from Bolivia, 10 from Brazil, 10 from Chile, 6 from Guatemala, 1 from Nicaragua, and 1 from Uruguay. They are spending a year as members of farm families throughout California. The visitation program began under auspices of the California Farm Bureau Federation. The IFAE was formed to accommodate an expanded program involving more nations and more participants.
SECOND SUMMER SESSION WILL BEGIN JULY 22

Applications for the second Summer Session to be held July 22 through Aug. 16 at Cal Poly are now being accepted, according to Don M. Morris (Associate Dean, Continuing Education). Dr. Morris said the Cal Poly Summer Sessions are particularly designed to meet the needs of regular or visiting students, teachers, and others who wish to further their education during the summer months. Courses lead to various degrees and credentials and also provide professional development opportunities for teachers and others in education.

Scheduled during the second Summer Session, according to Dr. Morris are 23 courses in education, English, geography, physical education, and psychology. All offering three units of credit, they will meet daily (Monday through Friday) during the four-week session. Registration will be on Monday, July 22, and classes will begin the following day. Fees including a $20 per unit cost and other fees listed in the Summer Session Bulletin, will be paid at registration. Further information about the Summer Sessions program can be obtained by calling Ext. 2053.

LOW BID RECEIVED ON UTILITIES 1973

E. Douglas Gerard (Executive Dean) has announced that the Collins Electrical Company was the low bidder on the utilities 1973 project. Bids were received and opened on June 18. Documents have been forwarded to the Chancellor's Office of The California State University and Colleges for further processing.

NEW GRANT WILL AID DISABLED STUDENTS

Nineteen institutions of the State University and Colleges system will receive a total of $1,816,250 in grants for the purpose of eliminating architectural and mobility barriers restricting the use of college facilities by students with physical disabilities. The grant to Cal Poly will total $127,750.

Previously the State Department of Rehabilitation had awarded grants totalling $1,848,965 to 52 community colleges. The latest series of grants bring the total amount of grants to $3,665,215 made during the fiscal year 1974 to 71 colleges and universities in the State to provide more training in academic and vocational areas for disabled students.

The money will be spent on new and expanded efforts and will not replace funds for projects which the colleges had previously budgeted. The grants are being made on a 4 to 1 matching basis with the State grant covering 80 percent of the total cost of the project and the C.S.U.C. providing 20 percent of the total cost with local funds.

The funds will be spent to provide such improvements as ramps into buildings where steps are a hindrance, widening entry and interior doors for the passage of wheelchairs, installing automatic doors, elevators to classrooms on upper floors, access to restrooms and widening stalls in restrooms for wheelchairs, and lowering drinking fountains for use by persons in wheelchairs.
SUMMER BAND CONCERT EVENING PLANNED

The public is invited to attend the first concert of the Cal Poly Summer Band at 7:15 pm on the evening of Wednesday (July 24). Similar to the offerings in previous summers, the concert is scheduled in the outdoor setting of the amphitheatre behind the Cal Poly Theatre.

The concert will last over an hour and will feature a variety of music suitable for easy listening. Among the selections to be played will be a Spanish march, "Amparito Roca," "First Suite for Military Band," "American Civil War Fantasy," and selections from "My Fair Lady."

The Cal Poly Summer Band, directed this year by George C. Beatie (Music), comprises 50 musicians, both Cal Poly students and outstanding musicians from the county. The public is invited free of charge and is encouraged to bring blankets, lawn chairs, or perhaps a picnic supper to aid in their enjoyment of the summer band concert.

WESTERN BBQ AT VISTA GRANDE RESTAURANT

An Old-fashioned western BBQ round-up dinner will be featured at the Vista Grande Restaurant on Thursday (July 18) between 5 pm and 9 pm. John C. Lee (Director, Foundation Food Services) said that the menu will consist of BBQ spare ribs, or BBQ top sirloin, western baked beans, ranch style salad, buttered corn on the cob, salsa sauce, garlic french bread, apple pie, and coffee. All the items will be prepared from old western recipes. The spare ribs and the top sirloin will be barbequed in an open charcoal pit which will be located at the Vista Grande Restaurant front terrace. The price of the BBQ Round-up will be $4.95. Reservations may be made by calling Ext. 4784. For this evening only the regular menu will not be available.

Also on display at Vista Grande Restaurant will be a panaromic mural of the campus by Robert Reynolds (Architecture) and a montage of scenes around the campus by the AudioVisual Production Staff. These were first displayed in San Francisco's Cow Palace for the annual Future Farmers of America Show held in May.

SAVE YOUR PAPER CLIPS -- THEY'RE HARD TO GET

A worldwide shortage of paper clips is developing, according to Acco International, which manufactures approximately 25 percent of the world's paper clips. This report, published recently in a national news magazine, was confirmed recently when departmental secretaries at Cal Poly found their requisitions for paper clips being returned with the information that they were not available. The shortage is apparently caused by the fact that steel companies have cut back on the production of the low-grade wire used for paper clips in favor of more profitable high-grade steel.

This specific shortage presents an opportunity to remind all Cal Poly offices to conserve not only paper clips, but other reusable office supplies which would include, but not be limited to: file folders, rubber bands, thumb tacks, "Acco" fasteners, and other similar items. Aside from any considerations of environmental preservation, the university annual budget will go that much further if unnecessary waste is cut back.
OUTSTANDING CALIFORNIA STATE UNIVERSITY AND COLLEGES PROFESSORS NAMED

Faculty members at California State University, Northridge, and San Diego State University have been named 1974 Outstanding Professors by the Board of Trustees of The California State University and Colleges. Those designated are - Dr. Ann Stanford of Northridge and Dr. George W. Sanderlin of San Diego. Both are professors of English.

Sponsored annually by the Board of Trustees, the Outstanding Professors selection program operates throughout the 19-campus system with participation by the Statewide academic Senate. Directors of The California State University and Colleges Foundation announced that each of the Outstanding Professors will receive $1,000 awards made possible annually since 1964 by the Joseph M. Schenck Foundation of Los Angeles.

DISADVANTAGED YOUTH PROGRAM ON CAMPUS

The Personnel Office is coordinating the Summer Program for Economically Disadvantaged Youth (S.P.E.D.Y.) again this summer (formerly known as the Neighborhood Youth Corps). The program, which is federally financed, offers disadvantaged high school students on-the-job work training experience. The Personnel Office is placing students throughout the campus, coordinating University needs with student aptitude, interest, and ability. Placements started on June 24, and will continue through August. Approximately 45 students are participating in this program.

ORNAMENTAL HORTICULTURE ALUMNI TO RETURN TO CAMPUS

Alumni of the Ornamental Horticulture Department at Cal Poly are being invited to return for a reunion at the department facility from Thursday through Saturday (Aug. 9-11). Howard Brown (Head, Ornamental Horticulture) says the reunion will include get-acquainted functions, tours of the Ornamental Horticulture Unit and the campus, a luncheon, a barbecue, and a breakfast. The event is planned for the entire family of alumni. Locksey Dorman of Arroyo Grande, a 1964 graduate of the department, is chairman for the reunion.

LINDLEY SERVICES HELD IN PASO ROBLES

Funeral services for Dean C. Lindley, a lecturer on the faculty of the Veterinary Science Department for the past year, were held on Saturday (July 13) in Paso Robles. Dr. Lindley, 55, was also a member of the university faculty from 1946 to 1950 and served as head of the Veterinary Science Department from its formation in 1947 until 1950. He died on Wednesday, July 10, of injuries sustained in a horsesback riding accident on July 4 at his ranch near Paso Robles. He was at Sierra Vista Hospital in San Luis Obispo at the time of his death.

The return of excess supplies of inter-campus mail envelopes is being requested by the Duplication Center. Offices and departments that have quantities of the envelopes in excess of their needs are asked to return them to the Duplication Center, Adm. 129.
Wrasse Scholarships Top $67,000

A total of 115 students at Cal Poly will be attending the university during the 1974-75 academic year with the aid of $500 Leopold Edward Wrasse scholarships. The $67,500 in scholarship awards are possible as the result of a fund established by the late Wrasse, a German emigrant and Fresno County farmer. Earnings from a bequest by Wrasse to Cal Poly provide funds for the scholarships.

Wrasse, who worked as a carpenter in San Francisco, then operated a grape ranch in Fresno County, lived frugally, dressed in second hand clothes and eating a meager diet of uncooked foods. His bequest makes the scholarships available to any student of agriculture, with priority going to Fresno County students, or to any graduate of Caruthers Union High School regardless of major. The 1974-75 awards include 70 to first time students and 45 to continuing students.

Cirovic Publishes New Book

Michael M. Cirovic (Electronic and Electrical Engineering) is the author of a newly-published book on electronic circuits and systems. Titled Basic Electronics: Devices, Circuits, and Systems, the 600-page volume was published by Reston Publishing Company, a Prentice-Hall subsidiary.

Cirovic, who joined the faculty in 1968 after teaching at the Academy of Aeronautics in New York City and working as an engineer with the General Cable Corporation, says the new book "gives full coverage to essentials in solid state electronics." The publisher describes Cirovic's work as "thorough, but also sequentially ideal -- it breaks down electronics into its three component parts, devices, circuits, and systems, and delineates each in turn."

Cal Poly in the News

A nine-inch mass cast resin globe by Robert K. Etting, a Cal Poly student, was featured in the California Living section of a recent issue of the Los Angeles Herald Examiner. The full color photograph of Mr. Etting's modernistic sculpture was included in an article describing student participation in Design West '74, the 17th annual show sponsored by the Advisory Board of the California State Museum of Science and Industry. Students from 13 California colleges, universities, and art schools shared the opportunity to display to the public their creative design concepts.

Tennis and Basketball Lighting Progresses

Collins Electrical Company of Monterey is the apparent low bidder for construction of a lighting system for tennis courts and outdoor basketball courts at Cal Poly. The Collins Electrical bid for the project was $66,444. E. Douglas Gerard (Executive Dean) expects a contract to be issued and work to begin this summer. A work period of 190 calendar days is provided in the bid specifications.
James Hutchinson (Graphic Communications) was the guest speaker at the June 24th meeting of the Los Angeles Composition Association in Los Angeles. The subject of his talk was "Practical and Aesthetic Considerations in Typography." The association, affiliated with Printing Industries of America, Inc., is made up of more than 35 member companies.

Philip K. Ruggles (Graphic Communications) attended a two-day symposium in San Francisco on computer-assisted estimating systems and procedures for the printing industry. The June 24-25 meeting brought together estimating and printing management personnel from throughout the West Coast region.

John R. Healey (Head, Journalism) attended the 26th annual editor's conference held at Stanford in June. Speakers included Benjamin C. Bradlee, executive editor of the Washington Post, and Sally Quinn of the same publication. Seminars were held on words and pictures, the Brown Act (California's anti-secret meeting law), new technology, and women in journalism.

Steven H. Yoneda (Men's Physical Education) attended the 25th anniversary convention of the National Athletic Trainers Association in Kansas City. The four-day meeting included athletic trainers and team physicians from high schools, colleges and universities, and the professional ranks from the United States and Canada.

Victor A. Buccola (Men's Physical Education) attended the ninth annual meeting of the National Association of Collegiate Directors of Athletics held in Montreal. The convention centered on athletics and the energy crisis and compliance with NCAA rules.

Robert L. Hoover (Social Sciences) has been notified of the publication of his article, "Shell Trumpets," in the July/August issue of Pacific Discovery, the journal of the California Academy of Sciences. The article examines the social and religious uses of shell trumpets around the world.

Clara B. Froggatt (Counseling Center) was elected president of the governing board of the San Luis Coastal Unified School District at a recent meeting. She had previously served as clerk of the seven-member board.

OFF CAMPUS POSITION VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm. 213, ext. 2501:

- **Board of Governors of State Colleges and Universities, Illinois** - Executive Officer (approximately $40,000 per year). Earned doctorate required; administrative experience, preferably in public institutions of higher education desired. Effective date of appointment is Jan. 1, 1975.

- **Boston University** - Dean of the College of Engineering (no salary listed). No qualifications listed.

- **Institute of International Education** - Director of West Coast Office ($18,600 to $26,000 per year). College degree; advanced academic training desirable. Administrative, management, and supervisory experience required. Additional information is available. Those persons interested in this position only, please contact the President's office before July 22, at Ext. 2111 or in person.

**Typewritten copy intended for the next issue of Cal Poly Report must be received prior to 12 noon on Friday (July 26) in the Public Affairs Office, Adm. 210. Copy intended for Cal Poly Dateline, which replaces the "Coming Events" section of Cal Poly Report and is published separately on Thursdays, is due in the Public Affairs Office by 12 noon on Tuesday (July 23).**
SUPPORT STAFF VACANCIES LISTED

Vacant support staff positions have been announced by S. Milton Pluma (Staff Personnel Officer). Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, ext. 2236. Contact the Personnel Office to obtain an application. Cal Poly is an Affirmative Action Employer. The positions are:

- **Clerical Assistant I-A ($267.00 - $324.50)** half-time position, Financial Manager's Office, Business Affairs Division. Duties and responsibilities include being responsible for the ID Card Office and related functions; maintaining records and files pertinent to the operations of this office and assisting in other areas of Financial Operations during peak workload periods. Requirements: High school graduate with three years office experience, General Clerical Test administered to all clerical applicants, and type 45 wpm. Closing date July 23, 1974.

- **Clerical Assistant III-A ($314 - $379)**, Student Affairs Division. Duties and responsibilities include distributing student work orders, registering students, processing all documents necessary for Social Security benefits program, verifying and certifying all applications for good student insurance discounts. Requirements: High school graduate with two years office experience, General Clerical Test administered to all clerical applicants, and type 45 wpm. Closing date July 23, 1974.

- **Clerical Assistant III-A ($347 - $400)**, Evaluations Office, Student Affairs Division. Duties and responsibilities include evaluating transfer credit from other institutions. Requirements: High school graduate with three years office experience, General Clerical Test administered to all clerical applicants, and type 45 wpm. Closing date July 23, 1974.

- **Skilled Laborer ($809 - $892)**, Plant Operations, Business Affairs Division. Duties and responsibilities include assisting all craftsmen as directed; caring for tools and equipment; performing miscellaneous repairs; assisting in laying and preparing roadway patches using cold mix and hot asphalt concrete; performing agricultural repairs as directed. Requirements: Six months of experience in building or mechanical work. (One year desirable). Closing date July 30, 1974.

CANDIDATES FOR FACULTY POSITIONS BEING SOUGHT

Candidates for positions on the faculty of the university are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. Cal Poly is an Affirmative Action Employer. Following is a description of the available positions:

- **Instructor** (Salary to be determined by qualifications), Music Department, School of Communicative Arts and Humanities. Duties and responsibilities include teaching courses in music and performance. Minimum qualifications include a Bachelor's degree in music and experience in teaching. Minorities and women are encouraged to apply. Position available: September 1974.

- **Lecturer** ($10,800 - $13,788/annually), Education Department, School of Human Development and Education. Duties and responsibilities include teaching courses in human development and education. Requirements: Doctoral degree in education. Minority group members and women are encouraged to apply. Position available: September 1974.

- **Lecturer** ($10,800 - $13,788/annually), Speech Communication Department, School of Communicative Arts and Humanities. Duties and responsibilities include teaching courses in speech communication. Requirements: Doctoral degree in speech communication. Minority group members and women are encouraged to apply. Position available: January 1975.

- **Lecturer, Range C ($3,600 - $4,376/quarter)**, Engineering Technology Department, School of Engineering and Technology. Duties and responsibilities include teaching courses in mechanical technology. Requirements: Master's degree in engineering or related field. Minority group members and women are encouraged to apply. Position available: January 1975.

- **Senior Assistant Librarian - Circulation Librarian ($315 - $375/month)**, Library. Duties and responsibilities include supervising and administering the circulation and reserve book programs. Requirements: Master's degree in library science. Experience with automated circulation desirable. Minority group members and women are encouraged to apply. Applications will be accepted through August 30, 1974 for possible October, 1974 placement.