BEEF CATTLE CENTER EVALUATED BY TRUSTEES

Development of a beef cattle evaluation center at California Polytechnic State University, San Luis Obispo, will be considered by the board of Trustees of The California State University and Colleges this week.

The committee on Gifts and Public Affairs will consider recommending to the Board the acceptance of gifts and pledges by several foundations, firms, and individuals.

President Robert E. Kennedy said the proposed center is a continuation of Cal Poly's response to the needs of the beef cattle industry for evaluative programs. The need for a center to be established at a neutral location has long been felt within the industry, he noted. Cal Poly has successfully aided the industry for some two decades with smaller-scale testing and applications which have provided practical experience to students.

Gifts of cash and pledges by the William Randolph Hearst Foundation in the amount of $85,000 represent the major portion of private support to insure initial development and operation of the center, Dr. Kennedy revealed. Other donors to date include: Mrs. Katherine H. Haley of Ventura, Bank of America Foundation, Camp-Mebane Cattle Company, California Shorthorn Association, the Crocketer Ranch, Tannehill Cattle Company, California Charolais Association, American International Charolais Association, Sinton and Brown Company of Santa Maria, and Harold Thurber for the Tejon Ranch Company.

Dean J. Cordner Gibson of Cal Poly's School of Agriculture and Natural Resources said the center will assist cattlemen in California and in the West in keeping pace with the rest of the nation in identification of superior beef cattle genetic material. The center will be constructed as a joint project involving contract, student labor, and class experience, with completion scheduled for next fall.

"By making sure that we have the best genetic material available," Dean Gibson said, "we will be able to insure that California will maintain its leadership in producing high-quality beef at a minimum cost. The center will be operated on a non-profit basis with the costs of operation borne by the owners of cattle on test."

President Kennedy said the $100,000 facility will be built entirely by non-state funds, but that after construction, it will belong to the university and will be managed by Cal Poly Foundation which operates the university's instructionally-related agriculture enterprises.

NEW STUDENT PERSONNEL COUNCIL FORMED

As a result of the administrative reorganization effective in Dec. 1973, the membership of the three existing councils (President's Council, Academic Council, and Administrative Council) has been updated and revised. The formation of a new council to be titled the Student Personnel Council has also been announced by President Robert E. Kennedy. Details of these revisions and additions will be published as a change to CAM section 172, with the next CAM change. Copies of the functions and membership of these Councils may be obtained by calling extension 2112.
STUDENT EVALUATION OF FACULTY GIVEN FINAL APPROVAL

President Robert E. Kennedy announced on Jan. 18, 1974, the final approval for the "Guidelines for Student Evaluation of Faculty." The history of the subject shows that a student-conducted program entitled ASSIST (Associated Students Survey of Instructional Teaching) was begun on a limited basis by students in early 1967 and two publications which included the student ratings of faculty teaching performance of voluntary participants were distributed in 1969 and 1970.

A joint Student-Faculty Committee on Faculty Evaluation began meeting in Fall, 1967, to cooperatively develop a program that would provide students the opportunity to be consulted in a systematic way on faculty performance. Some schools developed an ongoing program for student evaluation of faculty in their schools prior to July, 1972.

In July, 1972, an ad hoc Student Evaluation of Faculty Committee was appointed. The assignment to this committee was to review the Spring 1972 pilot evaluation programs and to develop campuswide guidelines which would set some general standards and procedures within which each instructional school would operate its own student evaluation of faculty program.

The ad hoc committee recommended a set of guidelines to the President on September 6, 1972; the ASI President concurred with, and the Academic Council endorsed the guidelines; the Academic Senate accepted them on October 10, 1972, and recommended implementation on a one-year trial basis. The President approved the guidelines on October 24, 1972, with the provision that the guidelines would be reviewed at the conclusion of the first year's cycle.

The ad hoc committee completed its review of the 1972-73 year period of use of the originally approved and promulgated guidelines and after consideration of all proposed minor revisions recommended the Guidelines for Student Evaluation of Faculty to the President on November 30, 1973. With the promulgation of AB 74-1, the revised Guidelines become policy. Copies of AB 74-1 are available in departmental editions of CAM and in the faculty reading room at the library.

154 FACULTY HAVE PARTICIPATED IN EXTENSION PROGRAM

A recent study revealed that 154 instructors have offered extension classes in the Cal Poly extension program since it began in September 1969. One instructor has offered 15 extension courses during the 4 1/2 years of extension program existence. These faculty members have generated nearly 300 extension classes offered to the citizens of the university's extension services area, which extends from Santa Barbara to southern Monterey County at Soledad.

Enrollments since the program began number over 6,800 (including duplicates), and approximately $80,000 has been paid in extension faculty salaries.

Dr. Don M. Morris (associate dean, continuing education) announced that this Spring Quarter looks to success with an anticipated 40 courses being offered. An eight-page newspaper supplement will replace the former Extension "Bulletin," making anyone who purchases or subscribes to the local newspaper aware of opportunities available through Cal Poly Extension.

Faculty are reminded that February 6 is the deadline for submission of spring quarter extension course proposals to the office of continuing education (Adm. 317). These proposals must be approved and signed by both the department head and school dean before submission. For further information, phone 546-2053.
CHANCELLOR COMMENTS ON '74-75 BUDGET

Chancellor Glenn S. Dumke has commented as follows on the 1974-75 Governor's Budget for The California State University and Colleges as submitted to the Legislature:

"Financial proposals by the Board of Trustees for 1974-75 were prepared to meet continuing basic requirements and to provide better education for students in The California State University and Colleges. Recognition of these objectives, though in some instances at variance with Trustees' proposals, is contained in the Governor's Budget.

"The primary function of our 19 campuses is to provide quality teaching and programs that address changing requirements of an educated society. Salary levels that help insure retention of competent faculty and staff, development of libraries, modernized instructional and computerized equipment, increased technical and clerical support, and the extension of our innovative plan of New Approaches to Higher Education are among items in the budget presented to the California Legislature. Cumulatively these items will assist our system in carrying out its assigned function during the 1974-75 fiscal year.

"The State's financial commitment for each full-time equivalent student in The California State University and Colleges would increase to $1,953 next year, approximately 2 per cent higher than the present level. This would be one of the lowest costs among comparable systems of quality higher education in the United States.

"As proposed to the Legislature, the Governor's Budget would provide for 232,795 full-time equivalent students.

"Several programs recommended by Trustees are not a part of the budget as submitted to the Legislature. We have sought, for example, more executive and instructional management positions and increased recognition for financial aid administrative assistance. While the prospect of making a much-needed internal adjustment in our faculty salary structure (through elimination of the Class I faculty distinction) is very encouraging, I am concerned about the lack of support for improved fringe benefits for faculty.

"The overall position of The California State University and Colleges would be considerably strengthened through allocations recommended by the Governor, and this is a basis for optimism in the period ahead," Dumke concluded.

TRUSTEE RICHARD GARCIA VISITS CAL POLY

Richard A. Garcia, member of the Board of Trustees of The California State University and Colleges, and his family visited Cal Poly on Saturday, Jan. 19. Mr. Garcia came to the campus to attend the annual Cal Poly workshop CARSES which took place on Friday and Saturday, Jan. 18 and 19. Mr. Garcia began as a counterman in the refrigeration business and is now a member of the Glendale City Council as well as being a trustee. Mr. Garcia and his family lunched with President Robert E. Kennedy and toured the campus as well as attending sessions of the CARSES workshop.

DISTRIBUTION OF W-2 FORMS ANNOUNCED

Statements of earnings (Form W-2) for State faculty and staff are being processed and will be mailed to the departments in the next few days. W-2's for students on the State payroll will be available from Jan. 23 through Jan. 31, in the Payroll Services Office, Room 109, Administration Building. W-2's for students on the Foundation payroll will be available from Jan. 23 through Jan. 31, in Room 212, University Union. W-2's for students on the ASI payroll have been mailed to them. Statements which have not been picked up by noon, Jan. 31, will be mailed.
CHECK IT OUT

(QUESTIONS AND ANSWERS appear under the above heading from time to time when material is of general campus interest. Submit questions to Office of Information Services, Administration Room 210.)

Q. How are faculty workloads calculated?

A. The faculty teaching load in The California State University and Colleges is defined as 15 weighted teaching units per semester. Twelve units are in direct teaching assignments and three units are for collateral workload such as advising, committee work, etc. The Chancellor's Office and fiscal agencies in Sacramento are investigating the proposition that workload could be better measured by looking at outcomes, such as student credit units generated.

Q. What happens if a Cal Poly employee is called for jury duty?

A. Under provisions of the California Code of Civil Procedure, teaching faculty are exempt from jury duty. See CAM 381.48. If an employee other than faculty is called for jury duty and is not granted a hardship excuse, jury duty may be taken on vacation time and the money received from jury duty may be retained. Jury duty may also be performed on state time, in which case the money received is deposited in a state fund. Checks issued by court clerks cover payment for both per diem and travel. Payment for such service should be receipted by the Business Office cashier who will return to the employee the amount allowed for travel. In addition, a copy of Absence Request Form 634 must be completed and processed. See the Personnel Office for further information.

GERARD NAMED TO WHALE ROCK COMMISSION

The appointment of E. Douglas Gerard (executive dean) to the Whale Rock Commission has been announced by Chancellor Glenn S. Dumke of The California State University and Colleges. The Commission consists of representatives of the City of San Luis Obispo, Cal Poly, as a member of the state university and colleges system, the California Men's Colony and the State Department of Finance. It is charged with the administration of the reservoir and water use of Whale Rock Dam located near Cayucos. The water is used by the three San Luis Obispo governmental agencies.

Gerard succeeds Harold O. Wilson, who represented Cal Poly on the Commission from August 26, 1971 until last November, when he was named educational adviser to Governor Ronald Reagan.

SUPPORT STAFF VACANCY LISTED

A vacant support staff position has been announced by S. Milton Piuma (Staff Personnel Officer). A description of the position and other vacancies are posted outside the Personnel Office, Adm-110, 546-2236. Contact the Personnel Office to obtain an application. Cal Poly is an Affirmative Action Employer. The position is:

Clerical Assistant II-A ($534-$649), Records Office, Student Affairs Division. Duties and responsibilities include working in the University Records Office with student records, assisting with registration, and preparing of grades. Requirements: High school graduate with one year of office experience, General Clerical Test, and type 45 wpm.
George J. Hasslein (Dean, School of Architecture and Environmental Design) will receive a special award for distinguished service on Jan. 22 at a dinner of the Southern California chapter of the Architectural Secretaries Association.

Robert W. Adamson (Mechanical Engineering), Michael M. Ci rovic (Electronic and Electrical Engineering), Walter E. Holtz (Head, Environmental Engineering), and R. Wallace Reynolds (Engineering Technology) represented Cal Poly at the annual winter meeting of the American Society for Engineering Education, pacific southwest section, at the University of the Pacific in Stockton on Dec. 27-28. Also attending was Archie Higdon (Retired Dean, School of Engineering and Technology).

Aryan Roest (Biological Sciences), who has been studying sea otters, has just had the results of that research published: "Subspecies of the Sea Otter, Enhydra lutris," Contributions in Science, Natural History Museum, Los Angeles County, Number 252, Dec. 21, 1973.

Vito Blomo (Agricultural Management) has had a technical paper accepted by the Southern Agricultural Economics Association for the Feb. 1974 meetings in Memphis, Tennessee. Entitled "Harmonic Analysis of Texas Finfish," it was co-authored with Dr. John Nichols of Texas A & M University.

Kris Morey (Home Economics) is the principal author of a research paper, "Reaction of Hydrogen Peroxide with Myoglobins," which appeared in the Journal of Food Science, Vol. 38, Nov.-Dec. 1973. This publication represents a part of the research that Dr. Morey performed in the laboratory of the Institute of Marine Resources, University of California, Davis.

Roy Harris (Animal Science) presented a seminar Jan. 7, at Napa College, Napa, California, on horse genetics.

John F. Kerr (English) was guest of honor at a christmas meeting for poets at West Covina on Dec. 16. He read from his unpublished manuscript volumes, "Notes to Joanne" and "Communion in Alabama."

Robert L. Hoover (Social Sciences) presented an illustrated lecture on the indians of the San Joaquin valley to the county historical society at Stanislaus State College on Jan. 13.

Charles Strong (English) addressed the service sorority, Beta Sigma Phi, on Dec. 19, speaking on the subject of poetical devices in effective prose.

Karen Kadlec (Library/Psychology) has been announced as the recipient of a state merit award resulting from a suggestion that a work table located near a duplicating machine be equipped with stapler, staple remover, paper punch, and paper cutter. The availability of this equipment improved student services and lessened demands on library staff time.

Robert L. Rosenberg (History) attended the board of directors meeting of the California Council for the Social Studies in San Diego on Jan. 12. Dr. Rosenberg, who is president of the Central Coast Council for the Social Studies, is a member of the executive board of the State Council and of two sub-committees.

(Continued on page 6)
WHO...WHAT...WHEN...WHERE?? (Continued from page 5)

Bianca Rosenthal (Foreign Languages) attended the ACTFL conference in Boston, Massachusetts, Nov. 22-25, where she participated in a German teaching workshop.

William Adams (Theatre staff) has been notified by the registrar at the University of California, Riverside, of the completion of requirements for the B.A. degree in Business Administration.

Manuel H. Guerra (Head, Foreign Languages) and Daniel Najera (Foreign Languages) attended the National Bilingual-Bicultural conference at the University of New Mexico, Albuquerque, Nov. 30-31.

John Healey (Head, Journalism) presented the publisher of the year award to Carlyle Reed of the Sacramento Union at the Dec. 7 meeting of the California Press Association in San Francisco.

Walter P. Schroeder, (Head, Education) has been appointed to the Association of California School Administrators Higher Education Committee. The committee will address itself to all areas of professional education preparation and related legislative programs.

Michael P. Orth (English) has been notified by the Dean, Claremont Graduate School, that he has completed all requirements for the Doctor of Philosophy in English.

EXTENSION CLASS ON BONSAI

Garth Hokanson, instructor of the Cal Poly extension class, "Bonsai: Technique and Care," has announced that the class is closed. The original class has been divided into two sections both of which are full. He did indicate that those members of the faculty and staff who were not able to enroll due to unexpectedly high interest in Bonsai may have the opportunity to take the class in the spring extension program, beginning the week of Apr. 1, when an advanced bonsai course is also proposed.

Further information on this, or any extension class, may be obtained from the office of continuing education (Adm. 317) or by phoning 546-2053.

OFF-CAMPUS POSITION VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm-213, 546-2501:

Indiana Purdue Universities at Fort Wayne -- Chancellor (no salary listed) administrative head of the Fort Wayne campus responsible directly to the presidents of Indiana University and Purdue University.

California State College, San Bernardino -- Dean, School of Social Sciences ($24,468 - $29,748), PhD required in appropriate discipline.

Western Illinois University -- President (no salary listed) preliminary information only available.

Conserve Energy
NSF and the Bicentennial. The American Revolution Bicentennial Commission has asked the National Science Foundation to encourage activities that will show the role of science and technology in the development of the United States' past (Heritage), present (Festival), and future (Horizon)—the central themes of the Bicentennial. Although funds are severely limited, projects eligible for support may include scholarly analyses of science in the nation's history, and the planning and development of exhibits, film and television presentations, and conferences—with particular emphasis on the future. A new report, Discovery and Rediscovery: Science, Technology, and the American Bicentennial, prepared for NSF by the Institute of Government Research at the University of Arizona, contains a survey of planned activities concerning the role of science and technology in the 1976 event, and suggestions for themes and programs. A copy of this report will be available in the Research Development Office or may be obtained from:

Office of Public Understanding of Science  
National Science Foundation  
Washington, D.C. 20550

* * *

NSF Research Participation Program. This program, which was noted in the January 15 issue of Encouraging Notes, is soliciting proposals from industry, research laboratories, and university research institutes only. Individual faculty will be asked to apply directly to the organizations which are recipients of grants, probably in early May. Early information indicates that a given project may provide participation for up to three faculty members and may not exceed 10 weeks' duration, normally in the summer. The program announcement is E 74-17, or additional information may be obtained from:

Dr. Arthur Hoffman  
Instructional Improvement Implementation Section  
Education Directorate  
National Science Foundation  
Washington, D.C. 20550  
(202) 282-7760

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Wildlife Survey & Inventory. The Bureau of Sport Fisheries and Wildlife, U.S. Department of the Interior, seeks to contract with survey biologists for services including a survey and inventory of wildlife and wildlife habitat of the islands of American Samoa. A receipt deadline of February 1 has been established for proposals in response to a prospectus obtainable from the Bureau of Sport Fisheries and Wildlife, Division of Federal Aid, P. O. Box 3737, Portland, Oregon, 92708. An initial announcement of this solicitation appeared in the December 18 Commerce Business Daily, page 5.
NEH Funded Seminars. The National Endowment for the Humanities (NEH) has allocated $1.3 million to support 34 summer seminars in 24 colleges and universities. These seminars are designed to provide teachers at smaller private and state colleges and junior and community colleges with opportunities to work in their areas of interest with distinguished scholars at institutions which have libraries suitable for mature study. The 1974 seminars are centered on history, philosophy, and English and American literature and each will enroll 12 teachers. Applicants must be teaching undergraduate courses in these fields. Each participant will receive a $2,000 stipend for the two-month period and a travel and housing allowance of $250 if necessary. Application may not be made for more than three seminars. For a list of the participating institutions and seminars offered, contact:

National Endowment for the Humanities
Washington, D. C. 20506

For further information in seminars and applications, contact the seminar director of the program you're interested in. Deadline: February 11.

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Energy R & D Administration. House (H.R. 11510) and Senate (S. 1283) bills establishing an Energy Research and Development Administration have been passed. The following activities would be transferred to the new Administration:
1) All functions of the AEC;
2) The solar heating and cooling and geothermal power development activities of the NSF;
3) The development of alternative automobile power systems and pollution control devices, currently under the EPA.
Other activities would include grants for research to demonstrate the feasibility and applicability of energy sources and utilization technology. If this projected reorganization comes about, there will be many new programs and requests for proposals in the energy field.

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NEH Education Project Grants. The National Endowment for the Humanities has established a receipt deadline of March 15 for submission of the next round of Education Project Grant applications. Institutions are eligible to apply for grants in order to (1) carry out experiments in education in the humanities, (2) develop teaching materials, (3) promote educational use of libraries, (4) hold training institutes and conferences, and (5) develop and strengthen interdisciplinary courses and programs. Contact: Division of Education Programs, National Endowment for the Humanities, Washington, D. C., 20506, (202) 382-7081.

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Environmental Protection Agency. EXPRO '74, the Environmental Protection Agency's guide to extramural research projects to be funded during the current fiscal year, is now available. The publication contains general information on the Office of Research and Development at EPA, guidelines for submission of grant and contract proposals, and a list of the grant and contract tasks planned for the various EPA program areas. Also included are organizational charts for the Office, a directory of regional representatives, and a subject matter index. The publication will be available in the Research Development Office on campus or may be obtained from: Allowance Staff, Office of Research and Development, Environmental Protection Agency, Washington, D. C., 20460.