CAL POLY TV SERIES WILL RETURN TO COAST AREA

Television viewers throughout the Central Coast area will have an opportunity to learn more about the art of flower arranging this fall as a result of an educational television program series produced by Cal Poly. Plans for airing the "Flower Arrangement" program series on Television Station KCOY, Channel 12, Santa Maria, were announced this week by Don M. Morris (Associate Dean, Continuing Education).

The 16-week series, which had its premiere airings some 18 months ago and was seen by viewers in both Los Angeles and San Francisco last fall, features Robert L. Gordon, a member of the university's faculty who is widely regarded as one of the world's outstanding floral designers.

Wednesday, Sept. 19, will be the opening date for the series on KCOY, which is the CBS station for the Central Coast area. The programs will be aired in color from 12 noon to 12:30 p.m. on Wednesdays through Jan. 2. The broadcasts are being scheduled by KCOY as part of its community service program.

(Continued on Page 2)

NEW ROTC CAREER PROGRAM FOR WOMEN

A new career program, which will make U.S. Army Reserve Officer Training Corps (ROTC) activities available to women students for the first time this fall, has been announced by Cal Poly. Approval of the new program for women came from the Department of the Army after a request from the university, according to Clyde P. Fisher (Dean of Science and Mathematics).

Dean Fisher said the university's move to admit women to the ROTC program makes it one of the first in California to do so. Several other universities in the state are also admitting women to their Army ROTC programs this fall after having observed a year-long pilot program conducted at 10 other campuses across the nation last year.

Col. William C. Black (Head of Military Science) said men now in the university's ROTC program like the idea of having women in the program. He pointed out that women who enroll under the new program will take nearly the same series of courses as the men, including leadership training and summer camp activities, and will be commissioned as second lieutenants upon graduation from the university.

Requirements for commissioning include the successful completion of a bachelor's degree in any of the 52 undergraduate majors offered at Cal Poly, as well as successful completion of the ROTC program. The program consists of four years of military science courses plus related leadership activity. It is highlighted by the advanced summer camp attended after completion of the junior year.

(Continued on Page 2)
CHARLES ANDREWS WILL BECOME ACTING HEAD OF BUSINESS ADMINISTRATION

Charles T. Andrews, who joined the university faculty last year after considerable experience as a university teacher and administrator in the midwest, will become acting head of the Business Administration Department during the time Owen L. Servatius, head of the department for the past several years, is serving as acting dean of the School of Business and Social Sciences.

President Robert E. Kennedy, who announced the appointment said it will take effect on Friday (Aug. 31) and continue until Servatius returns to his duties as head of the department or a formal selection process has resulted in the naming of a permanent department head.

Before becoming a member of the Business Administration Department faculty last year, Dr. Andrews taught at University of Missouri, Indiana University, and Elmhurst College, and was associate dean at Creighton University. A graduate of both Eastern Illinois University, and Bowling Green State University, he completed his Doctor of Business Administration Degree at Indiana in 1968.

TV SERIES WILL RETURN . . . (Continued from Page 1)

Dr. Morris said that viewers throughout much of San Luis Obispo and Santa Barbara Counties, and part of Ventura County will be able to earn two quarter units of Cal Poly Extension credit by watching the programs and taking part in a final demonstration of their work. They will, of course, also be able to view the programs for their own enjoyment and entertainment.

The "Flower Arrangement" series was originally produced as a joint effort of Aal Poly Extension and the university's Ornamental Horticulture Department using a special grant from the state-wide extension fund of The California State University and Colleges.

Persons wishing to receive credit for the television course will be required to pay a registration fee of $34.50. The only other cost for those taking the course for credit will be for the textbook, which can be purchased by mail or at the university book store. The book will also be available to those not enrolled for credit.

Additional information about the program and about pre-registration for the course can be obtained from the Continuing Education Office, Adm-317, 546-2053.

NEW R O T C PROGRAM FOR WOMEN . . . (Continued from Page 1)

A compression program, through which students who have missed the first two years of ROTC courses and activities can fulfill the total program requirement, also exists. It provides a six-week basic ROTC summer camp during the summer prior to start of the junior year.

Col. Black explained that all of the benefits afforded male students enrolled in the Cal Poly ROTC program will apply to both sexes under the newly authorized program. These include the availability of scholarships awarded on a competitive basis, books and equipment for military science courses, and $100 per month for 10 months of the year to students in the advanced course.
CONFERENCE FOR FACULTY, STAFF SCHEDULED SEPT. 17-23

The Faculty-Staff Conference, which annually opens Fall Quarter activity for members of Cal Poly's faculty and staff, will begin on Monday, Sept. 17, and continue through Sunday, Sept. 23, according to Dale W. Andrews (Academic Vice President), who is chairman of the coordinating committee for the event.

Dr. Andrews said highlights of the program for the conference will include a convocation address by President Robert E. Kennedy on Monday, a breakfast hosted by the president and campus tours for new faculty and staff on Tuesday, tours of the Administration Building and a visit with the president for new faculty and staff on Wednesday, and a reception for new faculty and staff at the Presidential Poly House on Sunday.

The Convocation program, to which all faculty and staff are invited, will take place at 2 p.m. on Monday in Chumash Auditorium of the Julian A. McPhee University Union. Also planned at that time are brief remarks by Robert Alberti (Counseling and Testing), chairman of the Academic Senate; Francis (Bud) Gunter (Computer Center), chairman of the Staff Senate; and John Holley, president of the Associated Students, Inc.

Theme for the 1973 Faculty-Staff Conference, which has been changed to a streamlined format that should make it even easier for new faculty and staff to become acquainted with the university and its programs, according to Vice President Andrews, will be "An Idea Whose Time Has Come." Programs for the conference are being mailed to the homes of faculty and staff, as well as to the various departments and administrative offices on campus.

STUDENTS LAUNCH FAMINE RELIEF DRIVE

A history class, in cooperation with the Student Community Services Committee of the Associated Students, Inc., is launching a campaign for funds to relieve the suffering of residents of six African nations threatened with famine because of drought conditions. The project is the result of discussions in the classroom by students of Victoria Rose, a member of the faculty of the History Department at Cal Poly.

The committee is asking members of the San Luis Obispo community as well as the campus community to join them in providing funds for the relief project. Containers for the deposit of money are available in cooperating downtown business establishments or donations may be sent to the Africare Famine Relief Fund in care of the Student Community Services Committee, Activities Office.

On the Cal Poly campus the 20 members of the class will operate tables at the University Union plaza and near the library where contributions may be made. During the week, members of the class will enlist local media in making the campus and surrounding communities aware of the need of African nations.

The local participation in the drive was sparked when the class of Miss Rose discussed the historical significance of the affected area. The six nations on the southern edge of the Sahara desert encompass about 965,000 square miles. If help is not provided, an estimated six million people might die of starvation.

(Continued on Page 4)
BETWEEN QUARTERS SCHEDULES FOR FOOD SERVICES LISTED

A schedule of operating hours for the period between the Summer and Fall Quarters for the various food services facilities of the Cal Poly Foundation has been announced by John Lee (Foundation Food Services Director). Hours for the facilities that will be in operation during that period are:

Vista Grande Restaurant --- Open daily, Monday through Sunday, 11 a.m.-9 p.m.

Cal Poly Snack Bar --- Open Monday through Friday, 7:30 a.m.-3 p.m.
Closed Saturdays and Sundays,
Closed Monday, Sept. 3, Labor Day

Vending Cellar (Lib 129) --- Open Monday through Friday, 7 a.m.-4 p.m.
Closed Monday, Sept. 3, Labor Day

Food Service areas that will be closed during the quarter break include:

Burger Bar and Ice Cream Shoppe --- Closed beginning Friday, Aug. 31, reopen Saturday, Sept. 15

Student Dining Room --- Closed after dinner meal, Thursday, Aug. 30, reopens for breakfast, Monday, Sept. 24

CONSTRUCTION WILL CAUSE TEMPORARY DISRUPTION IN PARKING AREAS

Two different construction projects are expected to disrupt parking arrangements for those who park in the area of the Administration Building and the two science buildings, according to an announcement from the Facilities Planning Office. Both the visitors' lot (V-1) and the employee lot (E-7) will be affected temporarily.

The first project will involve the visitors' lot, which is being expanded. Expected to take 45 calendar days for completion, it will see a portion of the present lot used by the contractor as his access to the construction area. As a result, the number of spaces available for visitors will be reduced during the construction period.

A separate project, which will commence in the next two weeks, will result in closure of the employee lot for three nonconsecutive days. Included are a new chip seal and stripping of the lot. Employees who park in that area are being advised by the Facilities Planning Office to plan to park elsewhere on the days the lot is closed.

FAMINE RELIEF DRIVE . . . (Continued from Page 3)

The population, both Arab and African, is largely nomadic and dependent upon native grasses for feed for their livestock. Five years of light rains or no rains combined with over-grazing by nomadic herds have created the present desperate situation. Millions of cattle have died for lack of water and feed, and farmers have been unable to plant any crops for lack of rain.

The six resource-poor nations which lack the financial resources to meet the crisis are Senegal, Mauritania, Maili, Upper Volta, Niger, and Chad.
WHO • • • WHAT • • • WHEN • • • WHERE ? ? ?

Richard F. Nelson (Head Biological Sciences) participated in a meeting of the Western Greenhouse Vegetable Growers Association held recently at University of California Riverside. The program, which was attended by representatives from Utah, Colorado, Arizona, California, and Hawaii, heard special reports on environmental control, drip irrigation concepts and equipment, plant nutrition, high density planting, insects, and diseases and disease control.

Raymond H. Geselbracht (History) has been informed by the Graduate Division of the University of California, Santa Barbara, that all requirements for his Doctor of Philosophy Degree in history have been completed. Dr. Geselbracht joined the Cal Poly faculty early this year after having been a teaching assistant at UCSB.

Donald P. Grant (School of Architecture and Environmental Design) has been invited to serve on the review board of Architectural Teaching and Research, a periodical published jointly by the American Institute of Architects and the Royal Institute of British Architects.

Robert L. Hoover (Social Sciences) has learned recently that his article titled "Incised Steatite Tablets from the Catalina Museum" has been published in The Master-key, the journal of the Southwest Museum in Los Angeles. The article was written as one of the projects completed during Dr. Hoover's recent leave.

Walter Elliott (Physics) attended the three-day summer Meeting of the National Council of Teachers of Mathematics in Fort Worth, Tex., Aug. 15-17. Dr. Elliott, a visiting professor of physics with the Fort Worth Area Junior College System while on leave from his campus duties, discussed selected facets of his experiences in innovation courses in an invited paper presented at the NCTM meeting.

Stanislaus J. Dundon (Philosophy) was a participant in a National Science Foundation sponsored Institute in the Philosophy, History and Sociology of Science which took place from June 10 through July 20 in Washington, D.C.

Keith Nielsen (Speech Communication) was a guest speaker at Atascadero State Hospital on Aug. 21. Dr. Nielsen spoke to a gathering of patients and hospital staff on "Aspects of Therapeutic Communication."

Singchou Wu (Computer Science and Statistics) took part in the 41st annual meeting of the Japan Statistical Society on July 21-22 in Japan. He presented a paper concerning recent developments in the United States on the use of computers in teaching statistics. He also described the software packages and hardware used at Cal Poly.

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Typewritten copy intended for the next issue of Cal Poly Report must be received prior to 12 noon Monday, Sept. 10, in the Office of Information Services, Administration-210.
AUGUST SALARY WARRANTS WILL BE AVAILABLE AT 3:30 P.M. ON THURSDAY

August salary warrants for faculty and staff of the university will be available at 3:30 p.m. on Thursday (Aug. 30), the last work day of the pay period. Warrants batched by department may be picked up at the Cashier's Office, Adm-131-E, and those picked up on an individual basis may be picked up in the Business Affairs Division Office, Adm-114, after that time.

SALARY INCREASES FOR 1973-74 STILL PENDING

A Cost of Living Council decision on the proposed salary increases for employees of the California State University and Colleges is still pending and, as a result, increases approved by the CSUC Board of Trustees on July 11, will not be included in August pay checks. Donald L. Shelton (Director, Personnel Relations) said that the Cost of Living Council heard presentations on the proposed CSUC increases, as well as those of other California state employees on Aug. 7. He promised that Cal Poly employees will be kept informed of any changes in status of the salary increase package for 1973-74.

RECORDS OFFICE WILL BE OPEN THIS SATURDAY MORNING

Faculty members are reminded that the Records Office will be open until 12 noon on Saturday (Sept. 1) to accept grades for the 1973 Summer Quarter. Gerald N. Punches (Registrar) said that although grades are not due until Sept. 4, their receipt as early as practicable before that date will be appreciated. He said grades should not be sent by mail, but delivered personally by the faculty member concerned.

BETWEEN QUARTERS "HOLIDAY" PLANNED FOR "CAL POLY REPORT"

This issue of Cal Poly Report is the last of the Summer Quarter, according to an announcement from the Information Services Office. The next edition, a special "back-to-campus" edition, will be published on Sept. 14, and the regular weekly publication schedule will resume on Sept. 25. Deadline for receipt of typewritten copy in the Information Services Office, Adm-210, will be 12 noon on Aug. 24. Copy suggested for the Sept. 14 edition must be received by 12 noon on Sept. 10.

REGISTRATION AND AVAILABLE FOR FACULTY, STAFF

Faculty and staff are being reminded that if they wish to enroll for classes during the Fall Quarter, the Registrar's Office will assist with their registration. Registrar Gerald N. Punches said staff members who will be enrolling should complete their registration books and leave them at the Registrar's Office, Adm-219, by 12 noon on Sept. 19. Any student (or staff member) who was not enrolled during the Spring or Summer Quarters must clear through the Admissions Office before they can enroll for Fall Quarter.

Typewritten copy intended for the next issue of Cal Poly Report must be received prior to 12 noon Monday, Sept. 10, in the Office of Information Services, Administration 210.
EORTS TO UPDATE FACULTY SALARY SCHEDULE RENEWED

The California State University and Colleges faculty salary schedule is again being studied with a view toward improving and updating it. Donald L. Shelton (Director, Personnel Relations) said today that action is being taken to again consider possible changes to the CSUC faculty salary schedule and traced development of efforts to revise the salary schedule in recent years.

Shelton said the CSUC salary schedule for faculty is, as most know, one which is characterized by four ranks - instructor, assistant professor, associate professor and professor. Within each rank there are five steps of approximately 5 percent increments. An additional feature of this existing salary schedule is the Class I - Class II categorization which provides for a five percent salary differential for those possessing the Ph.D., Ed.D., and equivalent degree or professional training and experience, or professional reputation or standing equivalent to possession of the doctorate.

This salary schedule for faculty was "inherited" in 1961 from the California State Board of Education by the Board of Trustees when it assumed responsibility for governance of the then California State Colleges, and no significant changes have been made to it since that time. This same rigid salary schedule has existed for many years prior to 1961 in the colleges, and its existence has to a large degree been credited to the then predominant teacher training role of the colleges, Shelton added.

The fixed step increments (5%), the Class I - Class II designation, a lack of flexibility for "jump steps" within ranks, and the nearly automatic annual "merit salary adjustment" were features not common to faculty salary schedules in other institutions of higher education. These, and other features, have been controversial within The California State University and Colleges and have drawn criticism from individual faculty, membership organizations and administrators as well as the Board of Trustees and legislative committees. While all have generally agreed that some changes or revisions are necessary, there has been little mutual agreement as to exactly what and how changes should be made.

Trustees Resolution

Commencing in the late 1960's, efforts were made by the CSUC Academic Senate, the Council of Presidents, and the staff of Chancellor Glenn S. Dumke to restructure the faculty salary schedule so as to make it more effective in the recruiting and retaining of career faculty. These actions led to the adoption by the Board of Trustees in November, 1969 of a resolution requiring that any new salary schedule which might be developed should embody four elements. Substantially, these were: (1) elimination of Class I; (2) establishment of overlapping salary ranges by rank; (3) flexibility in the use of salary steps; and (4) evaluation for merit salary increases.

Shelton said an ad hoc committee composed of three campus presidents, three members of the CSUC Academic Senate, and two members of the Chancellor's staff was established to develop final proposals for a revised salary structure which would contain these four elements. That committee's final proposal was considered by the Council of Presidents in March and April, 1970, discussed at four public hearings in San Francisco and Los Angeles, debated by the CSUC Academic Senate during March and May of that year, and adopted by the CSUC Academic Senate at its May, 1970 meeting.

After its adoption by the Academic Senate, the proposed new structure was submitted to system-wide faculty referendum. Of 3,856 faculty members voting, 57% favored the
proposed new salary structure, 38% opposed it, and 5% had no opinion. The Cal Poly vote was, of 205 faculty voting, 76.5% favored, 17.6% opposed, and 5.9% had no opinion.

In November, 1970, the Board of Trustees approved the revised salary structure proposal and instructed the chancellor to seek funds for its implementation. In 1971-72, the efforts to gain funding to implement the new salary structure were not successful.

In the 1972-73 Budget, provisions were made for certain salary inequity funds for faculty. The Board of Trustees at its July, 1972 meeting decided to devote $1.9 million of these inequity funds to implementation of the new revised salary structure. The proposed use of the inequity funds for implementation of the new salary structure became extremely controversial and was heavily debated in the CSUC Academic Senate, and sharply commented upon by membership organizations. It was a source of Legislative inquiry and a subject of consideration by the Board of Trustees on four separate occasions, according to Shelton.

Finally, in March, 1973, after a series of meetings by the Chancellor's staff with representatives of the Department of Finance, representatives of the Legislative Analyst's Office and other interested agencies, the decision was made not to use faculty salary inequity funds contained in the 1972-73 Budget to implement a revised salary structure. The result with funding withdrawn was no modification of the existing salary schedule and little or no agreement among all interested parties of what sort of salary schedule revision was needed or wanted.

Credit Difficult to Place

The questions have been asked many times as to who "killed" this proposed revised salary structure and what the possibilities are of updating or improving the current salary schedule in the near future. As in the case of many complex issues, it is nearly impossible to "lay credit or blame" in any one place. Several membership organizations have willingly accepted major responsibility and credit for "scuttling" the proposed new revision and cited varying reasons for such actions.

As an example, the following is quoted in part from a telegram dated August 1, 1973, from the president of the United Professors of California UPC to C. Mansel Keene, CSUC Vice Chancellor for faculty and staff affairs in response to an invitation to attend a series of meetings to consider development of a new faculty salary structure for the CSUC system (not exactly a new subject): "As you know, the California AFL-CIO, at UPC's request, intervened last January to vitiate the Chancellor's new salary structure at the eleventh hour. We believe that our participation in your internal decision making process could be misinterpreted in the event we were required to take similar action to block any new salary structure in the future."

(Continued on Page 9)

RETURN OF INTER OFFICE ENVELOPES ASKED BY G O

The return of excess supplies of inter-campus mail envelopes is being requested by the General Office. Offices and departments that have quantities of the envelopes in excess of their current needs are asked to return them to the Duplication Center, Adm-129.
FACULTY SALARY SCHEDULE . . . (Continued from Page 8)

The CSUC Academic Senate, in April, 1973, conducted a second poll of faculty with a view toward determining the faculty position on the issue of salary schedule revision. It was reported that 3,560 faculty (about 38%) responded. At Cal Poly, 238 faculty responded. Four questions were asked, and the responses were as follows:

1. The CSUC Faculty supports the 1970 salary structure contingent upon full pending for its implementation.

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<tr>
<th>CSUC</th>
<th>Cal Poly</th>
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<tr>
<td>41% yes,</td>
<td>48.9% yes,</td>
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<tr>
<td>59% no</td>
<td>51.1% no</td>
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2. The CSUC Faculty supports the 1970 salary structure and desires that it be implemented as soon as possible, even if funding for full implementation is not available or assured.

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<th>CSUC</th>
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<tr>
<td>26% yes,</td>
<td>29.5% yes,</td>
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<tr>
<td>74% no</td>
<td>70.5% no</td>
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3. The CSUC Faculty prefers to continue with the present salary structure.

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<tbody>
<tr>
<td>51% yes,</td>
<td>43.6% yes,</td>
</tr>
<tr>
<td>49% no</td>
<td>56.4% no</td>
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4. The CSUC Faculty requests that an appropriate committee be established to formulate a new salary structure (i.e., different from the existing structure and the 1970 salary structure) for the system and that until such time as a new salary structure is developed and adopted, the present salary structure remain in effect.

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<tr>
<td>58% yes,</td>
<td>50.6% yes,</td>
</tr>
<tr>
<td>42% no</td>
<td>49.4% no</td>
</tr>
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As recently as Aug. 1, 1973, a meeting was held in the Chancellor's Office to revive efforts for providing a more satisfactory salary structure for CSUC faculty. In attendance were representatives of the CSUC Academic Senate, CSEA, CCUFA, AAUP, ACSUP and the Chancellor's staff. The climate of the meeting reportedly was one of recognizing a need for an improved structure but a lack of consensus as to what was needed or what changes would be acceptable. The next meeting of study group is scheduled for Aug. 29.

In conclusion, Shelton commented that he considered the current salary schedule to be outdated, in some ways unnecessarily rigid, one which unfortunately in some cases causes individual hardships to faculty and a matter worthy of study. He added that he hoped the study group considering this matter would be able to help correct some of these shortcomings.

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The academic holiday between the Summer and Fall Quarters will begin on Friday, Aug. 31, and continue through Sunday, Sept. 16. Orientation activities for new students will begin that day. Registration for classes will take place on Thursday and Friday, Sept. 20-21, and classes for the Fall Quarter will begin on Monday, Sept. 24.
CANDIDATES FOR FACULTY POSITIONS BEING SOUGHT

Candidates for positions on the faculty of the university are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. Cal Poly is an Affirmative Action Employer. Following is a description of the available positions:

Lecturer (Salary to be determined by qualifications) Part-time. Business Administration Department, School of Business and Social Sciences. Duties and responsibilities include teaching accounting courses. Candidate with doctorate in Business Administration preferred; must be a C.P.A. if no doctorate. Minorities and women are encouraged to apply. Position available: September, 1973.

Lecturer (Salary to be determined by qualifications) Part-time. Business Administration Department, School of Business and Social Sciences. Duties and responsibilities include teaching Business Law courses. Candidate with doctorate in Business Administration preferred; must have a doctorate juris and a member of the California Bar Association. Minorities and women are encouraged to apply. Position available: September, 1973.

Lecturer (Salary to be determined by qualifications) Part-time or full-time. Business Administration Department, School of Business and Social Sciences. Duties and responsibilities may include teaching a variety of subjects—finance, industrial relations, marketing and operations analysis. Candidate with doctorate in Business Administration preferred. Minorities and women are encouraged to apply. Position available: September, 1973.

Assistant Instructor (salary dependent upon qualifications and assignment), Biological Sciences Department, School of Science and Mathematics. Duties and responsibilities include teaching laboratory in one of the following: general bacteriology, general botany, or general zoology. Candidates must possess a degree in biology with recent work in subject matter and progress toward Master's degree. Minorities and women are encouraged to apply. Part-time position available: September 1973.

VACANT SUPPORT STAFF POSITIONS LISTED

Vacant support staff positions have been announced by S. Milton Piuma (Staff Personnel Officer). Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm-110, 546-2236. Contact the Personnel Office to obtain an application. Cal Poly is an Affirmative Action Employer. The positions are:

Clerical Assistant II-A ($522-$635), Education Department, School of Human Development and Education. Duties and responsibilities include taking dictation, transcribing, typing tests, xeroxing and general office support for department. Requirements: High school graduate with one year of office experience, General Clerical Test, take dictation at 90 wpm, and type 45 wpm.

Clerical Assistant II-B ($492.00-$594.50), half-time position, Warehouse (Shipping & Receiving Section), Business Affairs Division. Duties and responsibilities include filing, typing, processing purchase orders; checking in packages, filling supply orders, and answering the telephone. Requirements: High school graduate with one year of office experience, General Clerical Test, and type 45 wpm.

Clerical Assistant II-C ($484-$589), Library (Order Section), Academic Affairs Division. Duties and responsibilities include preparing materials for binding; and other clerical duties as assigned. Requirements: High school graduate with one year of office experience, General Clerical Test, and type 45 wpm.

Stock Clerk ($562-$683) or (Stock Clerk Trainee—salary dependent upon employee's current salary), Warehouse, Business Affairs Division. Duties and responsibilities include receiving and delivering merchandise; must be capable of moving heavy objects, and be able to work well with others. Requirements: High school graduate with one year of full-time experience as a stock or shipping clerk. (If no qualified candidates are available, consideration will be given to the hiring of a Stock Clerk Trainee.) Promotional only; custodial employees are encouraged to apply.

Departmental Secretary I-B ($518-$666), Soil Science Department, School of Agriculture and Natural Resources. Duties and responsibilities include taking dictation, typing examinations, class materials; initiating purchase orders and supply orders; maintaining records and files; assisting visitors and students, and clerical work load in Animal Science Department and in the Dean's Office. Requirements: High school graduate with two years of office experience, General Clerical Test, take dictation at 90 wpm, and type 45 wpm.
P E R S NOMINATIONS BEING RECEIVED NOW

The Public Employees Retirement System has announced an election will be held to select a PERS Board of Directors member to represent state and public agency members. Employees who are presently having Public Employees Retirement System contributions deducted from their, and employees retired under PERS, are eligible to serve a four-year term commencing Jan. 16, 1974.

Nominations, in order to be considered, must be submitted by Sept. 14, and may be by informal letter. Each nomination must be signed by at least 100 voters - active or retired state or public agency employees. Each name submitted in support of a nominee must be typewritten or printed beneath social security number, and the name of the employing agency or the employing agency at the time of retirement, in case of retired employees indicated. Nominations must be submitted to the Office of the Board of Directors, PERS, 1416 Ninth St., Sacramento, Calif., 95814.

Additional information concerning the nominations and the election is available by contacting Milton Ptuma (Staff Personnel Officer), Personnel Office, Adm-110.

FACULTY HOMES NEEDED TO HOST W O W GROUPS

Faculty members who are willing to host WOW groups in their homes on either Monday, Sept. 17, or Wednesday, Sept. 19, are still needed, according to a statement issued this week by the student committee planning the 1973 Week of Welcome. Typical visits by the groups of about 15-20 new students include an informal visit of about an hour's length and refreshments. Those wishing to host a group or to learn more about the faculty home visits are invited to contact the Activities Planning Center, UU-217, 546-2476.

OFF-CAMPUS POSITION VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm-213, 546-2501.

Illinois State University, Normal -- President, earned doctoral degree required.

Southwestern Oregon Community College, Coos Bay -- Veterans Counselor ($7,290 to $10,782 from 10 months employment), temporary position, appointment Sept. 1, 1973.

Southwestern Oregon Community College, Coos Bay -- Placement and Followup Specialist ($6,600 to $8,500 annually).

Western New Mexico University, Silver City -- Dean of Academic Affairs ($20,000 to $22,000 annually), earned doctorate needed, applications due by Sept. 1, 1973.

The last day of classes for the Fall Quarter, Friday, Dec. 7, will be followed by final examination period from Monday through Thursday, Dec. 10-13. The Christmas academic holiday will begin Friday Dec. 14, and continue through noon on Wednesday, Jan. 2.
COMING EVENTS

Final Examinations -- Monday through Thursday, Aug. 27-30, all day. Summer Quarter final examinations for Cal Poly students and faculty.

California Farm Bureau Federation Board Meeting -- Monday, Aug. 27 through Wednesday, Aug. 29, all day. Annual meeting of the board of directors of the California Farm Bureau Federation; hosted by Cal Poly's School of Agriculture and Natural Resources. By reservation in advance.

End of Summer Quarter -- Thursday, Aug. 30. Official close of the Summer Quarter for Cal Poly students and faculty.

Academic Holiday -- Friday, Aug. 31, through Sunday, Sept. 16. Annual academic holiday between the Summer and Fall Quarters for faculty and students of Cal Poly.

Farm Managers and Rural Appraisers Basic Appraisal School -- Monday through Friday, Sept. 9-15, all day, Science North Building. Basic appraisal school for farm managers and appraisers from throughout California, Nevada, Arizona, and Oregon; sponsored by the California section of the American Society of Farm Managers and Rural Appraisers and hosted by Cal Poly's Agricultural Management Department. By registration in advance.

Reading Specialists Conference -- Saturday, Sept. 15, all day, Music, Speech, and Drama Building, Room 218. Annual conference of reading specialists from throughout California; sponsored by Reading Specialists of California and the Cal Poly Education Department. By registration in advance.

WOW -- Sunday through Sunday, Sept. 17-23, all day, campus. Special Week of Welcome orientation activities for new members of the Cal Poly student body; sponsored by the Associated Students, Inc. of the university.

Fall Conference -- Monday through Sunday, Sept. 17-23, all day, campus. Annual Fall Conference preceding start of the Fall Quarter for members of the Cal Poly staff and faculty; sponsored by the university. Faculty and staff invited.

Registration -- Thursday and Friday, Sept. 20-21, all day, Men's Gymnasium. Registration for Fall Quarter classes for Cal Poly students and faculty.

Varsity Football -- Saturday, Sept. 22, 7:30 p.m., Mustang Stadium. Cal Poly vs. Idaho State University. Tickets -- reserved seats, $4.50; student reserved seats, $2.50; general admission, $3; student and children general admission, $1.25.

Start of Classes -- Monday, Sept. 24, campus, all day. Fall Quarter classes begin for Cal Poly students and faculty.

Typewritten copy intended for the next issue of Cal Poly Report must be received prior to 12 noon Monday, Sept. 10, in the Office of Information Services, Administration-210.