Walters appointed acting director

President Robert E. Kennedy has announced the appointment of Robert W. Walters as acting director of the Activities Planning Center. John D. Lawson has retired effective at the end of December. Recruitment for a new permanent director is underway at the present time, and Walters’ appointment will continue until a permanent director is appointed and arranges on campus.

Book published at Cal Poly

A newly published book featuring outstanding editors of California newspapers over the past 130 years made its debut at the recent 100th anniversary meeting of the California Press Association in San Francisco. Titled “Editors West,” the 40-page softcover volume was edited and designed by John R. Healey (Journalism) and James Hutchinson, (Graphic Communications). It includes biographical information and photographs of the 30 editors who have been named to the California Press Association Hall of Fame since its establishment in 1957. Students in the Journalism Department assisted with research for the book and University Graphics System, the laboratory printing service operated by Graphic Communications students, published the volume. The book, which was financed by a Hearst Foundation grant to the association, will be distributed to CPA-member newspapers, libraries, and schools throughout California.

MINIMUM WAGE INCREASE EFFECTIVE JANUARY 1, 1979

The minimum wage under the Fair Labor Standards Act will increase from $2.73 to $2.90 per hour effective Jan. 1, 1979. The classes of Student Assistant, Student-Trainee/Work Study, and Youth Summer Aide being paid below $2.90 will receive at least the minimum wage after Jan. 1. Because this salary increase involves the January 1979 student pay period which includes days in December 1978 as well as time in January 1979, it is possible that some departments will want to submit a supplemental payroll at the lower rate for those hours worked through Dec. 31. If so, please contact the Payroll Office (Pam Clark) at Ext. 2605 for the proper materials and instructions.

Grievance procedures for adacemic personnel revised

Chancellor Glenn S. Dumke has approved revised Grievance Procedures for Academic Personnel of The California State University and Colleges. The new procedures are contained in Executive Order 301 and supersede those established under Executive Order 240. The changes are relatively minor and were made as a result of recommendation of the CSUC Grievance and Disciplinary Action Monitoring Committee which included representatives from the Academic Senate, the Chancellor’s Council of Presidents, CSUC campus administration, and the chancellor’s staff. The new procedures have been distributed to all CAM holders under Administrative Bulletin 78-1. Copies of the new grievance procedures may also be obtained from the Personnel Office.

Hostetter invited to Smithsonian

Clyde Hostetter (Communications/ Media Productions) has been invited by the Smithsonian Institution to serve as a volunteer instructor at a weeklong Smithsonian seminar, “The Astronomy of the Ancients,” to be held in late March in Washington, D.C. Other instructors will include Dr. Gerald Hawkins, author of Stonehenge Decoded; Dr. E. C. Krupp, director of the Griffith Observatory and author of In Search of Ancient Astronomies; and Von Del Chamberlain of the National Air and Space Museum. Hostetter has been asked to make a presentation on his research on astronomical implications of a copper bowl which he discovered during as assignment in 1976 and 1977 in Riyadh, Saudi Arabia, where he served on the staff of the Saudi Arabian-U.S. Commission on Joint Economic Cooperation. Preliminary evidence suggests that the bowl was used sometime between 3000 B.C. and 700 B.C. to predict eclipses and the movements of the Sun, the Moon, and the planet Venus. Other presentations will include discussions of evidence of astronomical observations earlier than the building of Stonehenge, as well as more recent archaeological evidence of organized observations by North American Indians, the Mayans, and the ancient Egyptians. Hostetter will be reviewing Dr. Krupp’s book, In Search of Ancient Astronomies, at the Tuesday (Jan. 23) meeting of “Books at High Noon” at 12 noon in the Staff Dining Room.
Burgener receives additional merit

In December of 1975 Harold L. Burgener (Assistant Administrative Analyst) received a $540 award from the State Merit Award Board and an additional $460 was awarded in May, 1977. The Legislature has recently authorized payment of an additional cash award of $330 for Mr. Burgener's suggestion of a computer program which he designed to interface the controller's payroll system with the State College and University Allotment Expenditure Ledger Reporting System.

This award is particularly noteworthy in that $1330 is the most a Cal Poly employee has ever received from the State Merit Award Board.

Awards made by the State of California Merit Award Board recognize suggestions from state employees that result in saving of either manpower or funds or contribute to employees' safety. All employees are encouraged to submit ideas. Suggestion forms are available in the Personnel Office or the Office of the Director of Business Affairs.

First Weekend Series scheduled

"Pitcairn Island Updated - 1978" will be the title of the January program of the First Weekend Series, which will be presented at 7:15 pm on Sunday (Jan 7) in University Union 207 at Cal Poly. Orloff Miller, leader of the San Luis Obispo Unitarian Fellowship for the past six years, is expected to use slide photographs to help describe the tiny South Pacific island as he observed it during a recent visit.

Miller, who spent a sabbatical visiting different islands in the South Pacific, is expected to discuss life as he experienced it there, particularly among descendents of mutineers and escapees from the British prison ship, HMS Bounty living on the Pitcairn Island. The free program will be preceded by an informal no-host dinner at 6 pm in the small banquet room of the Vista Grande Restaurant on campus. Students, faculty, and the public are invited to both the dinner and the program.

The First Weekend Series is sponsored by the School of Communicative Arts and Humanities as a community service.

Wives' Club

The Cal Poly Wives' Club will meet Jan. 9 at 8 pm in the Staff Dining Room to hear Mrs. Jeannan Forsythe and Dr. John DeVincenzo speak on "Nutrition, Weight and Women." Dr. DeVincenzo will discuss "The Role of Nutrition and Life-Style in the Prevention of Cancer and Heart Disease."

The return of excess supplies of inter-campus mail envelopes is being requested by the General Office. Offices and departments that have quantities of the envelopes in excess of their needs are asked to return them to the Mail Center.

Foundation Board meeting

The Board of Directors of the California Polytechnic State University Foundation will hold a regular meeting on Tuesday, Jan. 16 at 8:30 am in University Union 409 on the California Polytechnic State University campus in San Luis Obispo, California. This is a public meeting. For further information about this meeting, or to obtain a copy of the meeting agenda, contact AI Amaral (Executive Director, Cal Poly Foundation) in University Union 212, or call Ext. 1131.

Sunshine Club

The Personnel Office maintains the account for the Sunshine Club which is funded by the University Club to buy appropriate cards which are sent to employees and their relatives when births, deaths, or serious illnesses occur.

The Personnel Office would appreciate a telephone call (Ext. 2236) as soon as possible with the pertinent details when such an event affecting a member of the Cal Poly community occurs. Appropriate action will be taken for the University Club to recognize the event. Thank you for your assistance.

Cal Poly Report copy intended for the next issue should be submitted to Betty Holland, Adm. 125, Ext. 2576, prior to 12 noon on Monday.

Cal Poly Dateline is compiled by the Public Affairs Office, Adm. 401, Ext. 2246, and is published on Mondays. Typewritten copy intended for the next issue should be submitted to Cathy Burt, Adm. 401, prior to 12 noon on Wednesday.

STAFF VACANCIES

Candidates for positions on the faculty of the University are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All qualified persons are encouraged to apply.

Associate or Full Professor, $17,940-$24,888/year, depending on qualifications. Metallurgical and Welding Engineering Dept. School of Engineering and Technology. Full time, tenure track position to teach freshman through senior courses in metallurgical or materials engineering with little or no research activity. Emphasis on teaching B.S. level metallurgical engineering subject matter, physical and mechanical metallurgy, corrosion control, fracture mechanics, solid state transformation, failure analysis, lectures and labs. M.S. with 10-15 years relevant industrial experience, professional registration required; or Ph.D., 7-10 years relevant industrial experience of a practical operating nature, professional registration desired. Start September, 1979. Closing date: 3-15-79.

Assistant Librarian (Assistant Archivist), $7,144-$12,144/year, for twelve months. Responsible for providing general and in-depth document and map reference service and cataloging of documents. The person assigned to this position is expected to work a flexible schedule, including evenings and weekends. Requires ALA accredited MLS degree, with some experience in government documents preferred. Applicants with no experience, but with a Master's degree in a subject field (science or technical), may be considered. Apply to Dr. Norman D. Alexander, Director, University Library. Applications accepted through March 31, 1979.

Assistant Librarian (Assistant Documents and Maps Librarian), $12,144-$16,716/year, for twelve months. Responsible for maintaining accounting records for student housing transactions using computerized subsidiary ledger and accounts receivable systems; requires two years of experience keeping accounting records, equivalent to completion of twelfth grade; experience with computerized accounting systems and some professional accounting education are highly desirable. Must have taken General Clerical Test. Closing date: 1-18-79.

Assistant Librarian (Assistant Cataloger), $12,144-$16,716/year, for twelve months. Catalogs and classifies materials having no LC or other acceptable copy. Assigns appropriate coding to bibliographic description according to rules and standards prescribed for computer (OCLC) input. Requires ALA accredited MLS degree, with some cataloging experience (including OCLC). Applicants with no experience, but with a master's degree in an appropriate subject field, may be considered for appointment. Apply to Dr. Norman D. Alexander, University Library Director. Applications accepted through March 31, 1979.

Assistant Librarian (Assistant Cataloger), $12,144-$16,716/year, for twelve months. Catalogs and classifies materials having no LC or other acceptable copy. Assigns appropriate coding to bibliographic description according to rules and standards prescribed for computer (OCLC) input. Requires ALA accredited MLS degree, with some cataloging experience (including OCLC). Applicants with no experience, but with a master's degree in an appropriate subject field, may be considered for appointment. Apply to Dr. Norman D. Alexander, University Library Director. Applications accepted through March 31, 1979.

Associate Librarian, $14,888/year, depending on qualifications. Metropolitan and Welding Engineering Dept. School of Engineering and Technology. Full time, tenure track position to teach freshman through senior courses in metallurgical or materials engineering with little or no research activity. Emphasis on teaching B.S. level metallurgical engineering subject matter, physical and mechanical metallurgy, corrosion control, fracture mechanics, solid state transformation, failure analysis, lectures and labs. M.S. with 10-15 years relevant industrial experience, professional registration required; or Ph.D., 7-10 years relevant industrial experience of a practical operating nature, professional registration desired. Start September, 1979. Closing date: 3-15-79.

Lecturers, $4,751-$5,712/quarter, based on 15 unit load, and will be adjusted according to experience, qualifications and assignment. Architecture Dept., School of Architecture and Environmental Design. The department seeks to augment its list of applicants for part-time lecturers for the Spring Quarter of the 1978-79 academic year to teach one or more courses in graphics, design, professional practice, building science. Master of Architecture, professional registration and professional practice desirable. Closing date: 2-1-79.

Lecturers, $14,256-$21,624/year, dependent upon qualifications and experience. Architecture Dept., School of Architecture and Environmental Design. Positions available for the 1979-80 academic year. Duties include teaching design, professional practice, building science. Required are Master of Architecture or other appropriate master's degree; or professional degree and extensive practice. Teaching experience at collegiate level, licensed experience in practice, research and publications are desirable. Closing date: 4-1-79.

Departmental Secretary I-B, $814-$974/month, Economics Dept. Duties include: typing correspondence, instructional materials, and research materials, including complex mathematical expressions; taking dictation; filing; xeroxing; transcribing; maintaining student assistant payroll, monthly attendance report, department budget accounts; acting as receptionist. Requirements: Two years general clerical experience, type 45 wpm, shorthand 80 wpm, and must have taken the General Clerical Test. Closing date: 1-18-79.

Accounting Technician III, $1066-$1280/month, Financial Operations Dept. Responsible for University General Ledger Accounting and Reporting, Subsidiary Ledger Accounting and Reporting, Cash Receipts and Disbursements System Processing and related Accounting Operations; should have at least four years of progressively responsible accounting experience and should have completed at least twelve semester units of a professional accounting curriculum. Must have taken the General Clerical Test. Closing date: 2-2-79.

Senior Account Clerk, $871-$1041/month, Financial Operations Dept. Responsible for maintaining accounting records for student housing transactions using computerized subsidiary ledger and accounts receivable systems; requires two years of experience keeping accounting records, equivalent to completion of twelfth grade; experience with computerized accounting systems and some professional accounting education are highly desirable. Must have taken General Clerical Test. Closing date: 1-18-79.

Assistant Librarian, $11,144-$16,716/year, for twelve months. Responsible for supervision and operation of the Archives Section. Involves considerable contact with University administrators. Requires ALA accredited MLS degree, with some experience in archival work preferred. Applicants with no experience, but with a Master’s degree in an appropriate subject field (science or technical), may be considered for appointment. Apply to Dr. Norman D. Alexander, Director, University Library. Applications accepted through March 31, 1979.


Assistant Librarian (Assistant Documents and Maps Librarian), $12,144-$16,716/year, for twelve months. Responsible for maintaining accounting records for student housing transactions using computerized subsidiary ledger and accounts receivable systems; requires two years of experience keeping accounting records, equivalent to completion of twelfth grade; experience with computerized accounting systems and some professional accounting education are highly desirable. Must have taken General Clerical Test. Closing date: 1-18-79.
**FOUNDATION VACANCIES**

The Foundation is accepting applications for the following open positions, as announced by J.L. Fryer, Personnel Officer. Interested applicants may apply at the Foundation Personnel Office, University Union Building Room 212, 546-1121. Cal Poly Foundation is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All qualified persons are encouraged to apply.

Food Service Production Coordinator, $13,656 to $16,416 plus generous benefits. Large meal ticket operation plus cash and catering. Emphasis on "Back of the House" production as working supervisor with proven ability to plan, organize and execute high volume production program. Associate degree in Hotel and Restaurant Administration or Culinary Arts or related fields. Minimum five years food service experience including two years as supervisor, preferably on a university campus. Additional work experience may be substituted for education requirements. Work schedule is flexible, includes evenings and weekends. Closing date: 1-18-79.

**OFF-CAMPUS VACANCIES**

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm. 213, Ext. 2501.

- **California State University, Hayward, Dean, School of Science.** Deadline: February 2, 1979.
- **Central Missouri State University, President.** Deadline: January 15, 1979.
- **State University College at Buffalo, President.** Deadline: January 1, 1979.
- **Illinois State University, Dean of the College of Business.** Deadline: February 15, 1979.
- **California State University, Fresno, Dean of the School of Education.** Deadline: January 22, 1979.
- **San Jose State University, Executive Vice President.** Deadline: March 1, 1979.

**WHO...WHAT...WHEN...WHERE??**


Christina Orr-Cahall, *Art*, has an article titled "Addison Mizner: From 'Scramble Eggs' to Red-tiled Roofs" in a recent catalogue published by The Oakland Museum in conjunction with their exhibition, *The Many Mizners*. She also served as consultant curator to the museum for the show's presentation which can be viewed until mid-February.


Donald R. Floyd, *Social Sciences*, attended the Pioneer Venus conference sponsored by the National Aeronautics and Space Administration, at Moffett Field, Dec. 9-10.


Nancy Jorgensen, *Counseling Center*, attended the California College Personnel Association Conference at the Asilomar Conference Grounds, Pacific Grove, Dec. 3-6. Workshops focused on counselor evaluation, student services evaluation, and management by objectives. Highlighting the conference was a panel on the effects of Proposition 13, with discusants from the C.S.U.C., U.C. community college and private higher education systems.

Steven Miller, *Physical Education*, has been voted Cross Country Coach-of-the-Year by the National Collegiate Athletic Association Div. II Cross Country Coaches Association. Coach Miller earlier was named Far West Region Coach-of-the-Year.

James Tseng, *Electronic and Electrical Engineering*, has been elected Vice President of the MGM Parents Association of the San Luis Coastal Unified School District.

Robert Densham, *Art*, will have a one-man drawing show at the Art Center Gallery in the Mission Plaza in San Luis Obispo. The show is titled "Portraits and Other Drawings." There will be a reception for the artist on Saturday (Jan. 6) 8 to 10 pm. The public is invited to attend the show, Jan 6 through Feb. 4. Gallery hours are 12 noon to 5 pm, Tuesday through Sunday.

Arthur H. Slivers, *Architecture*, is the president-elect of the new California Central Coast Chapter of the American Institute of Architects. He will be installed at the new organization's first meeting on Thursday, Jan. 25 at the Shore Cliff Inn, Pismo Beach.

Larry R. Voss, *Administration*, was elected chairman of the State Agencies Management Group of San Luis Obispo County at the Dec. 5 meeting of the group.

Joe Harper, *Head Football Coach*, has been chosen Kodak District 9 Coach-of-the-Year for the third time in his 11-year coaching tenure at Cal Poly. Announcement of Harper's selection was made Dec. 20 in Rochester, N.Y., by Kodak, the sponsoring firm for the coaching awards program. During the 1978 campaign he moved into first place as Cal Poly's winningest football coach.

"Encouraging Notes" is able to highlight only selected deadlines for the major sources of funding available during a given period. There are a great number of other sources of support which, because of their limited appeal or comparatively modest resources, are not announced in EN. If you do not find program announcements that fit your needs, you are encouraged to visit the Research Development Office in 314 Administration Building and review the resource books and files available for your use.

**HEW - FY 1979 FELLOWS PROGRAM.** The Department of Health, Education and Welfare has set a January 19 receipt deadline for applications to its Fellows Program. Approximately 20 persons a year are selected to assist major HEW officials with policy making and management in the agency. Fellows will serve from September 1979 to September 1980. Applicants must: (a) be citizens of the United States; (b) have a record of demonstrated interest in community service and national social programs; (c) possess a combination of education and specialized managerial or administrative experience; (d) qualify in the GS range of 11-15 as determined by the U.S. Civil Service Commission. Salaries for HEW Fellows range from $18,258 (GS-11) to $36,171 (GS-15). Once applications have been received, semi-finalists are selected in February and are interviewed in Washington, D.C., during March. Finalists are notified in May.

**USDA - SCIENCE AND EDUCATION ADMINISTRATION.** Science and Education Administration guidelines for competitive grants are now available in the Research Development Office. Funding for the competitive grants is the same as last year: $15 million, with $5 million for human nutrition research, and $10 million for plant science research.


Further information may be had from Dr. Joe Key, Head of the SEA Competitive Research Grants Office, (703) 235-2630.

**NSF - PUBLIC SERVICE SCIENCE RESIDENCIES.** Public Service Science Residencies are intended to allow working scientists to undertake up to a year's activities in conjunction with organizations of citizens in need of their expertise. In association with their host organization, residents must design a specific project or program of activities directed at helping citizens who normally lack access to scientific and technical assistance. Up to 40 awards will be made in May, 1979. Closing date for submission of application is February 15, 1979.

**FUND FOR THE IMPROVEMENT OF POSTSECONDARY EDUCATION - TARGETED COMPETITIONS.** The FIPSE has announced its two targeted competitions for 1979: "Adapting Improvements: Better Strategies for Educating Adults"; and "Examining the Varieties of Liberal Education." $750,000 is available for approximately 30 new awards. Applications must be postmarked by February 14, 1979.
USDA - SCIENCE AND EDUCATION ADMINISTRATION. The USDA has announced a special grants program for fiscal year 1979 with six emphasis areas: (1) soybean research ($485,000), pest management ($485,000), (3) transportation of agricultural and forest products ($485,000), (4) genetic vulnerability strategies ($291,000), (5) animal health research ($8,950,000), and (6) production and marketing of alcohols and industrial hydrocarbons from agricultural commodities and forest products ($485,000). Special areas of interest within each category are detailed in the program guidelines.

A five-page preproposal, signed by an authorized university representative, is due at USDA on January 26, 1979. Preproposals will require full institutional review at Cal Poly.

S & H FOUNDATION - LECTURESHIP PROGRAM. The S & H Foundation Lectureship Program focuses on fields of public affairs and social science, broadly defined. It has a dual purpose: first, to enrich established curricula by bringing scholarly and public experts into direct contact with faculties and students; and second, to extend the influence of the sponsoring school into the nearby community by the presentation of at least one public lecture by each distinguished visitor.

Awards are limited to a maximum of $2,000 for any one institution. Deadline for receipt of proposals is February 15, 1979.

U.S. DEPARTMENT OF ENERGY - PROPOSALS FOR ELEMENTARY TEACHER IN-SERVICE ENERGY EDUCATION 1979. The U.S. DOE will offer support for projects aimed at the improvement of energy education in the nation's elementary and/or junior high schools. As a means to this end, DOE will provide support through in-service energy education program to colleges and universities for projects aimed at the development of elementary and/or junior high school faculty understanding of important subject matter relating to U.S. energy resources.


NSF - HUMAN NUTRITION. The Division of Problem-Focused Research Applications (PFRA) in the National Science Foundation's Directorate for Applied Science and Research Applications (ASRA) will provide approximately $1,0 million in Fiscal Year 1979 to initiate an interdisciplinary research program in Human Nutrition. The major objective of the program is to assess the nutrient value of processed foods by investigating the physical and chemical changes which occur during cooking, processing, packaging and storage.

Examples of changes to be studied include: (1) bioavailability of nutrients, (2) binding of nutrients on nondigestible ingredients, (3) digestion, absorption and metabolism of nutrients, (4) function of microflora, (5) interaction between nutrients and food additives. ASRA's Human Nutrition program encourages proposals which: (1) stress interdisciplinary research, including the participation of non-traditional nutrition-related disciplines; (2) emphasize human bioavailability; (3) study foods people actually eat; (4) provide for university-industry collaboration, and especially for the participation of small businesses.


* Guidelines and/or applications available in Research Development Office.
** Information requested and should be available soon.