Dumke comments
Chancellor Glenn S. Dumke of The California State University and Colleges made the following comments on the 1980-81 CSUC budget signed by Governor Jerry Brown July 16:

"Allocations for The California State University and Colleges total nearly $951 million for on-going support, capital outlay and salary and fringe benefit increases for all employees. Overall, the budget is a reasonably good one, especially in the context of the current recession and budgetary stringencies faced by the State of California.

"In support of on-going programs, the CSUC was allocated approximately $853.5 million, an increase of $32 million over last year. This increase, in large part, merely offsets increased costs in instruction and service brought about by inflation. Nevertheless, limited improvements will occur. For example, $573,810 is included for a projected increase of services for 1,234 disabled students.

Funds also are provided for 199 additional faculty positions and related administrative and clerical support; for 20,000 additional library volumes and appropriate personnel to process these volumes, and for additional financial aids staffing on the 19 campuses. In addition, $1 million is included for Student Affirmative Action coordinators and related staff positions. This allocation will make funding available to expand the number of campuses (Continued on page 5)

Health benefit and rate changes
The Public Employees' Retirement System has announced changes to benefits and premium rates of the Public Employees' Medical and Hospital Care health plans. These changes are effective for the contract period Aug. 1, 1980, through July 31, 1981, and premium changes will be reflected in the July paycheck.

Benefit changes effective Aug. 1, are summarized as follows:

- Blue Cross/Blue Shield
  1. Increase annual doctor home and office visit deductible from $40 to $50.
  2. Eliminate carryover of $50 doctor home and office visit deductible into the Catastrophic deductible.

- Cal-Western/Occidental
  1. Increase doctor visit benefit from $14 to $15 per visit.
  2. Increase annual doctor home and office visit deductible from $25 to $50.
  3. Realign physical therapy outpatient benefit to 40 visits/calendar year.

- First Farwest
  No change.

- Los Padres Group Health
  Add supplement to medicare plan.

- A.C.S.U.P./American National
  1. Increase Hospital Room and Board from $155 to Semi-Private Room charge.
  2. Reduce doctor call deductible from $28 to $20.
  3. Increase Major Medical co-insurance payment from 80% to 90%.
  4. Reduce Major Medical cash deductible from $200 per member, $400 per family, to $200 per family combination.
  5. Add vision care benefit.
  6. Change Prescription Drug program to a $1.00 deductible per prescription.
  7. Addition of supplement to medicare plan.

The gross premiums for the health insurance plans as well as the state's contribution will change effective Aug. 1. The state's contribution was increased from $43 to $49 per month for each eligible employee, from $79 to $90 per month for employee with one dependent, and from $102 to $117 per month for employee with two or more dependents. Below is a list outlining what the employee will actually pay per month for the health insurance effective with the next paycheck (the state's contribution has already been included in this amount).

(Continued on page 2)
Trustees' actions reported

The Board of Trustees of The California State University and Colleges took the following actions at its meeting July 9:

- Authorized salary increases of approximately 9.75 percent for all faculty and other academic employees, except Summer Session faculty whose increase will be effective with the 1981 Session and Extension faculty for whom no increase was recommended at this time; authorized salary increases of approximately 9.75 percent for all administrative, support, and other nonacademic staff, with an increase of at least $100 per month for full-time employees and further authorized internal salary realignments for selected classes ranging from approximately 2.5 to 6.6 percent. Increases are effective July 1, 1980.

- Approved changes in Student Health Services Policy relating to basic and augmented services and fees, effective in fall 1980; postponed action on moving family planning from the augmented services to the basic services until the November meeting of the Board.

- Adopted revised systemwide Policy on Nondiscrimination and Affirmative Action in Employment.

- Adopted procedures for the evaluation of (1) tenured faculty and (2) administrators, including provision that tenured faculty be evaluated at intervals of no greater than five years. (This action does not affect Cal Poly, as annual evaluations are currently conducted for faculty and administrators.)

- Adopted revised procedures for the selection of campus presidents.

- Amended the policy on naming CSUC facilities and properties, to expand and clarify existing policy.

- Increased the Student Services Fee $4 per term beginning in spring 1981, to fund financial aid administration on the 19 campuses.

- Approved project architects/engineers as follows: CPSU, San Luis Obispo - Convert Library, Fred Keeble & George Rhoda.

HEALTH BENEFIT AND RATE CHANGES (Continued)

<table>
<thead>
<tr>
<th>Employee's</th>
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<tr>
<td>per month</td>
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<tr>
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<td>.22</td>
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<td>no change</td>
</tr>
<tr>
<td>Employee and one dependent</td>
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</tr>
<tr>
<td>Employee and two or more dependents</td>
<td>4.34</td>
<td>.22</td>
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This year the open enrollment period is scheduled to be held from Sep. 15 through Oct. 31, with the effective date of enrollment Dec. 1. During this period, eligible employees may enroll, change plans or add eligible family members who are not now enrolled. An additional announcement as well as a comparison chart will be sent to all employees during the first part of September. Any questions regarding this information should be directed to Barbara Melvin or Sandra Skinner (Personnel Office) at Ext. 2236.

Shirlene Soto named fellow

Shirlene A. Soto, History, has been named to participate in the Administrative Fellows Program of The California State University and Colleges system during 1980-81. She is among 19 fellows whose selection was announced recently by CSUC Chancellor Glenn S. Dumke.

The Administrative Fellows Program provides state university and colleges system employees with opportunities for career advancement in educational administration through assignments to administrative or executive "mentors" at other campuses in the system. Dr. Soto will be working with Dr. David Benson, vice president for academic affairs at California State University, Northridge, and possibly with CSUN's president, Dr. James W. Cleary.

She will begin her assignment as a fellow in September and spend the next nine months working with her mentors, attending workshops, and performing other duties designed to further her experience in higher education management. Dr. Soto joined the faculty in 1977 after having been a graduate teaching assistant and instructor at University of New Mexico, where she earned her doctor's and master's degrees, and of San Francisco State University.

New registration priorities

President Warren J. Baker has approved the recommendation of the Academic Council to implement the results of the initiative referendum held by the Associated Students Inc. The ASI election, held on May 7 and 8, resulted in a favorable vote—2349 to 803—which will become effective Fall 1980 for the following sequence of priority in the registration process:

1) Disabled students
2) New students
3) Graduate students and Seniors (students who have completed 135 quarter units)
4) Continuing students—following the alphabetical rotation currently used by the Registrar.

Cal Poly Report, July 24, 1980
Howard new head for CRP

A specialist in higher education programs for urban and rural assistance who has developed such programs in Colorado, Virginia, and Idaho has been named to head the City and Regional Planning Department at Cal Poly. Appointment of William A. Howard, of Blacksburg, Va., to lead the bachelor's and master's degree programs in city and regional planning was announced this week by President Warren J. Baker.

Dr. Howard's selection for the post was recommended by Hazel J. Jones (Vice President for Academic Affairs), George J. Hasslein (Dean, Architecture and Environmental Design), and a faculty committee. He will succeed Michael E. McDougall, who has been acting department head for the past year. McDougall will return to his former duties as a member of the department faculty this fall.

The new Cal Poly department head will begin his new assignment on Sep. 15, after having been an associate professor of environmental and urban systems for the College of Architecture and Urban Studies at Virginia Polytechnic Institute and State University for the past two years. During that time, he has taught courses on the methods, economics, and policy considerations of regional and urban planning and been director of the university's Center for Urban and Regional Studies.

Before that, Dr. Howard spent 10 years on the faculties of University of Colorado, University of Denver, Indiana State University, University of Edinburgh (Scotland), and Anne Arundel Community College (MD.), and was a planner for the Inter-County Regional Planning Commission of Denver. Since 1967, he has been a planning consultant for such agencies as the U.S. Air Force; the States of Colorado, Nebraska, Arizona, and Utah; and County of Santa Barbara (Calif.); the City of San Antonio (Tex.); the National Aeronautics and Astronautics Administration; and the U.S. Department of the Interior.

He has been an advisor and consultant on establishment of academic programs in planning for Colorado State University; University of North Carolina, Charlotte; and Southwest Texas State University. A native of Lenoir County, N.C., where he attended public schools, Dr. Howard is a graduate of University of Denver, where he completed study for his bachelor's and master's degrees, and University of Edinburgh, where he earned his doctor's degree in geography and urban and regional planning.

He is a member of a number of professional organizations, including the American Planning Association and the Western Social Science Association, which he served as president during 1979-80, the author of a number of journal and magazine articles and research reports, and has been active in civic affairs in Aurora, Colo., and in Blacksburg.

Davis will head sponsored programs

Tom Davis, who has been manager of extramural funds at University of California, San Diego, for the past four years, has begun his duties as administrator of the new Sponsored Programs Office of the Cal Poly Foundation. Davis, whose appointment was announced by A.W. Amaral (Foundation Executive Director) started his new duties on Monday, July 14.

As sponsored programs administrator his principal responsibility will be administrating all foundation functions resulting from grants and contracts to Cal Poly. He will also provide fiscal management of conferences and workshops held on campus and will process gifts received by the foundation for the university.

He is a graduate of Golden Gate University in San Francisco, where he earned his bachelor's degree in finance and management and his master's degree in business administration. In addition to the time he spent at UC San Diego, Davis has had extensive experience in business management, including five years as controller for the Salk Institute in San Diego and several years as an accounting manager and systems analyst in private industry.

Nomination for Outstanding Staff Employee

Attached to this edition of Cal Poly Report is a nomination form for the selection of Outstanding Staff Employee for the 1979/80 academic year. To nominate a support staff employee, use the attached form. All forms must be returned to Joanna DeRosier, member of the Outstanding Employee Award Selection Committee, Computer Science 115. Forms should be returned as soon as possible, but no later than Tuesday, (Aug. 12).

Vehicles will be sold

The following vehicles are for sale by Cal Poly as is, where is, by sealed bid. Vehicles may be inspected at the Transportation Services yard and bids submitted from July 21 through July 28 and July 28, 8 am to 4:30 pm. Cal Poly reserves the right to reject any and all bids.

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<td>1974</td>
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<td>4 door sedan</td>
</tr>
<tr>
<td>1967</td>
<td>Ford</td>
<td>½ ton pickup</td>
</tr>
</tbody>
</table>
| 1967 | Superior Coach | 45 passenger bus (No engine or transmission)

July payday

July salary warrants for faculty and staff of the university will be available at 3:30 pm on Wednesday (July 30), the last day of the pay period. Warrants batched by department may be picked up at the Cashier's Office, Adm. 131-E, and those picked up on an individual basis may be picked up in the Business Affairs Division Office, Adm. 114, after that time.

Cal Poly Report, July 24, 1980
Cal Poly retirees recognized

An unusually high number of Cal Poly personnel have retired in the period from January through June 1980. Seventy-eight former employees are listed below. Their combined service to the university approximates 1,292 years.

President Warren J. Baker has asked that special acknowledgement be made to them. "These employees have served the university well. Their contributions have helped Cal Poly to attain its outstanding reputation in higher education," he said, "It has been an honor to serve with them, and I wish them the best in their retirement years."

Elizabeth B. Anderson, English
William W. Armentrout, Education
Robert H. Baldridge, Theatre
Stanley L. Barr, English
Laurel E. Bartholomew, Audiovisual
Joe C. Baze, Plant Operations
George C. Beatie, Music
Howard P. Beauvais, Health Center
James P. Becker, Plant Operations
Herbert W. Betz, Plant Operations
Dorothy M. Bishop, Education
Athol J. Brunk, Physics
Elizabeth B. Anderson, English
William K. Butts, Plant Operations
Tracey G. Call, Biological Sciences
Laurence H. Carr, Engineering Technology
John D. Carscaden, Residence Hall Services
Robert L. Cleath, Speech Communication
Domingues D. Coelho, Plant Operations
Paul L. Dempsey, Business Administration
Elizabeth D. Dickens, Architecture and Environmental Design
Merriam J. Erickson, Plant Operations
Mary Eylor, Financial Aid
Harry C. Finch, Biological Sciences
Bernard J. Fitzgerald, Shipping and Receiving
Elynor P. Freeman, Dean of Students
Clara B. Froggatt, Counseling and Testing
Jack D. Frost, Industrial Technology
Curtis F. Gerald, Computer Science
David M. Grant, Academic Planning
Robert E. Hadley, Animal Science
John R. Healey, Journalism
Charles O. Heath, Civil Engineering
Lillian R. Hooks, Library
Homer E. Hoyt, Education
Hazel L. Hunter, Admissions and Records
James H. Jackson, Audiovisual
Andrew D. Jones, Civil Engineering
Tommie L. Jones, Plant Operations
Kenneth R. Kimball, Industrial Technology
Richard T. Kombrink, Engineering Technology
William E. Krupp, Engineering Technology
James B. Lau, Management
George C. Laumann, Mathematics
Ervin A. Lembeck, Plant Operations
Joe A. Lipe, Plant Operations
Bernice B. Lougahan, Art
Martin Luschel, English
Josephine E. Maddalena, Physical Education
Alfred D. Marvel, Residence Hall Services
Albert J. Matye, Plant Operations
Scott J. Maughan, History
James L. Meriam, Mechanical Engineering
Robert J. Miller, Financial Operations
Mildred V. Mosberg, Admissions and Records
John F. Mudgett, Industrial Technology
Dell O. Nickell, Architectural Engineering
Avice I. Nolan, Audiovisual
Mabelle H. Pence, Plant Operations
Vicente Perez, Plant Operations
James M. Peters, Physics
Benjamin K. Polk, Architecture
Harold L. Porter, Plant Operations
Frank Rodrigues, Plant Operations
Charles R. Russell, Mechanical Engineering
Leo E. Sankoff, Agricultural Engineering
David R. Saveker, Architectural Engineering
Walter P. Schroeder, Education
Orien W. Simmons, Metallurgical Engineering
Eusebio M. Soto, Plant Operations
Frankye Y. Southgate, Mechanical Engineering
Mary D. Sweet, Philosophy
Evelyn R. Tauxe, Residence Hall Services
Frank P. Thrasher, Crop Science
Ralph M. Vorhies, Crop Science
Robert F. Williams, Management
Herman L. Wride, Associated Students Inc.
Norman L. Zellers, Plant Operations

Cal Poly Report - July 24, 1980
Update on on-the-job injuries

All job-related injuries must be reported to the Personnel Office within 24 hours of the injury or discovery of injury on Personnel Form 104, "Supervisor's Injury Prevention Report." For those injuries that require the services of a physician, supervisors are instructed to send their employees to the Cal Poly Health Center for treatment.

As a cost control measure, the use of the Cal Poly Health Center is stressed as a point for initial treatment. However, Personnel Form 104A, "Notice to State Employees of Workers' Compensation Doctors" provides alternate sources of medical treatment if necessary.

Employees wishing to be treated by their personal physicians from the date of injury, must provide written notification to the Personnel Office prior to the injury on Personnel Form 104B, "Notification of Personal Physician," which is available for this purpose.

Dumke comments (Continued)

with formal Affirmative Action programs from eight to nearly all 19 campuses.

"At the same time, funding for fiscal 1980-81 falls considerably short of Board of Trustees requests. Of $22.1 million requested for new and expanded programs, $14.6 million was deleted by the Governor and the Legislature.

"Programs omitted from the Trustees request included alumni relations, learning assistance, and a computerized career guidance system for students. The Trustees requests for new program development and evaluation, computing support and employee relations personnel were reduced.

"In the area of salaries, the final budget provides $75.7 million. Employees will receive a 9.75 percent salary increase, with no employee receiving less than a $100 per month increase. Some special salary adjustments will be made, primarily for low paying jobs. In addition, a separate appropriation maintains the state's percentage contribution to employee medical plans by providing amounts roughly equivalent to the recent increase in premiums.

"This pay and fringe benefit package comes close to an overall compensa-

 Employees who have not provided written notice of a personal physician prior to date of injury are to be referred to the Health Center or one of the physicians listed on Personnel Form 104A.

It is CSUC policy to return employees who incur a work-related disability to full or partial employment as soon as their medical condition will permit without aggravation of the condition or harm to fellow employees or state property. Supervisors are encouraged to return employees to modified or "light work" duty until that employee can resume full-work capabilities. Arrangements for a modified schedule should be made through the Personnel Office.

Below is a summary of the actions that need to be taken when an on-the-job injury occurs:

Injured employee - After sustaining work-related injury or illness, immediately reports it to the supervisor but not later than 24 hours after the injury becomes known.

Supervisor of Injured Employee - Arranges for first aid and transportation for treatment by an approved physician. For other than first aid cases, the supervisor is urged to accompany the employee to the physician. Prepares Personnel Form 104, "Supervisor's Injury Prevention Report," immediately following the incident and forwards to Personnel Office.

Personnel Office - Notifies injured employee of benefits under workers' compensation program.

Because of the significant cost factor in relation to an on-the-job injury, it is imperative that the above procedures be followed. For further information or for questions, contact the Personnel Office, Ext. 2236.

WHO...WHAT... WHEN...WHERE?

Rodger Lewis, Library, attended the Northern CSUC Libraries Group meeting of Head Catalogers, and Sharon Arnold, Library, attended the Acquisitions Group meeting, held on April 18 at California State University Hayward.

R. Wallace Reynolds, Emeritus Engineering Technology, participated in the meeting of the Board of Directors during the Annual Conference of the American Society for Engineering Education at University of Massachusetts in Amherst during the third week of June. Reynolds is completing his term as Chairman of Zone IV for ASEE which includes the western half of USA. Reynolds has served continuously in regional and national offices of ASEE since 1969 and in recent months has attended regional meetings in Tucson, Denver, Banff and Portland.


Alvin A. De Jong, Biological Sciences, attended the symposium on Amphibian Physiology at the Pacific Division AAAS meeting held at UC Davis, June 24 and 25. Topics discussed in the symposium were water relations, thermoregulation, and metabolism in amphibians.
STAFF VACANCIES

Vacant support staff positions have been announced by Robert M. Negranti, Staff Personnel Officer. Descriptions of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, Ext. 2236. Contact the Personnel Office to obtain an application. The University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

In addition to the salaries indicated a 9.75% cost of living increase will be retroactive to July 1, 1980.

Senior Secretary, $1127-$1352/month. School of Human Development and Education. Duties: Coordinate and assemble original appointments, reappointments, tenures, promotions, and leave of absence packages; prepare departmental faculty rosters, office assignments, key cards. Maintain school budgets. Assist Dean. Associate Dean, and Department Heads with completion of their duties as requested. Screen, direct and/or independently process all incoming mail; deal directly with students, faculty and staff. Requirements: Four years of progressively responsible clerical or technical office management experience (including one year in a secretarial capacity), type 45 wpm, dictaphone experience, shorthand 80 wpm, and must have taken the General Clerical Test. Ability to handle multi-faceted job and to communicate with public in a friendly and assured manner. Requires a high degree of initiative and take-charge ability. College degree desirable. Closing date: 8-14-80.

Clerical Assistant II/III-A (depending upon experience), $843-$1200/month. Admissions Office. Duties: Processes applications for admission to the various graduate programs of the University; processes foreign applications for admissions; calculates admissions eligibility after applicant’s file is complete; prepares required data processing coding information documents; communicates with appropriate University officials. Requirements: One year of clerical experience for CA II-A; three years for CA III-A; type 45 wpm, and must have taken the General Clerical Test. Closing date: 8-7-80.

Clerical Assistant II-B, $901-$1077/month. Education Department. Duties: Type. Operate copy machines, use dictation equipment, act as receptionist, supervise student assistants. Requirements: One year of clerical experience, type 45 wpm, dictaphone experience, and must have taken the General Clerical Test. Shorthand at 80 wpm desirable. Closing date: 8-7-80.

Clerical Assistant II-A, $843-$1007/month: temporary-help 8/1/80-11/1/81, with possibility of continued employment beyond that date. Library (Serials Section). Duties: Prepare materials for State Bindery and process completed library shipments for shelving in the Library stacks. Responsible for ordering and processing periodic subscription for faculty and departments. Requirements: One year of clerical experience, type 45 wpm, and must have taken the General Clerical Test. Requires good filing and organizational skills. Ability to handle a multi-faceted job and communicate with people in a friendly and assured manner. Closing date: 8-7-80.

Data Control Technician, $959-$1147/month. Admissions and Records. Duties: Coding, editing, and batchting admissions data forms, maintaining documentation: serving as liaison to the Computer Center; scheduling computer runs, correcting output: assisting public by phone and in person. Requirements: Two years general clerical experience, six months of which involved working with data processing equipment and tabulating processes and must have taken the General Clerical Test. Training and/or college courses may be substituted for some experience. Closing date: 8-7-80.

Warehouse Worker, $1007-$1206/month. Procurement and Support Services Department (Receiving Warehouse). Knowledge and abilities: Working knowledge of methods, practices, and equipment used in receiving, storing, packing, and shipping materials and supplies; general knowledge of methods of taking inventories and maintaining inventory records; ability to keep simple records and make reports; ability to make arithmetic computations; ability to operate powered materials handling equipment; ability to apply safe methods of moving; ability to do manual labor. Experience: One year of experience assisting in the receipt, storage, or issuance of materials from a centralized stockroom, including some experience in the operation of fork lift trucks or similar power-operated materials handling equipment: Special requirements: Possession of a valid California driver’s license for operating any two-axle single motor and one towed vehicle (i.e., a trailer with a gross weight of 6,000 lbs. or less). Closing date: 8-7-80.

Head Resident II, $1092-$1309/month. Housing Department. Duties: Responsible for the general welfare and proper functioning of a residence hall of more than 500 residents; recruits, trains, and supervises student staff; functions as a group facilitator to hall government and activities; facilitates development of hall community and oversees areas of limit setting. Requirements: Two years of experience coordinating or directing college-level group activities, including one year in a dormitory complex. Prefer bachelor’s degree. Hours: 24 hour/day, live-in position. Closing date: 8-7-80.

FACULTY VACANCIES

Candidates for positions on the faculty of the University are presently being sought, according to Donald L. Shelton (Director of Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply.

In addition to the salaries indicated a 9.75% cost of living increase will be retroactive to July 1, 1980.

Department Head, $20,604-$31,416/a cademic year. Natural Resources Management Department, School of Agriculture and Natural Resources. Position available September, 1981. The Department Head will carry a part-time teaching assignment and is appointed by the President for an indefinite term. Tenure can be accorded as a faculty member in the Department. Minimum qualifications are a doctorate in an appropriate field with at least one degree in natural resources management; a demonstrated commitment and contribution to practical resource management; demonstrated administrative ability; and successful teaching at a four-year college or university. Closing date: 11-1-80.

Lecturer, $5,456-$650/quarter, based on 15-unit load, and will be adjusted according to assignment. Physics Department. School of Science and Mathematics. Possible positions in Fall, Winter, Spring or Summer Quarters 1980-81. Duties include teaching lecture and laboratory classes in physics and physical science. Advanced degree preferred. Closing date: 10-28-80.

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<th>Legislature's Budget</th>
<th>Final Budget</th>
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<td>$871,734,716</td>
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<td>(e)</td>
<td>75,686,000(f)</td>
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(a) Includes $98,066,000 in salary increases.

(b) The amended Governor's Budget included $14,088,500 for capital outlay.

(c) The final budget includes $1,675,000 appropriated through special legislation to replace and to repair facilities damaged by the earthquake at the San Diego State University Imperial Valley Campus, Calexico and also includes $150,000 funded from the Support Budget to equip the Forestry Building at Humboldt State University damaged by fire. These funds were requested by the Board of Trustees in the 1980-81 Capital Outlay Program.

(d) Included average 11 percent salary increase for all employees. Trustees in addition requested benefit improvements equivalent to those granted other state employees, including a dental plan.

(e) Included average nine percent compensation increases for all State employees in a statewide appropriation not broken down by agency.

(f) Includes 9.75 percent salary increases for all employees plus 2.5 to 6.63 percent adjustments for selected classes. In addition, the Final Budget provides for benefit increases in the amount of three-quarters of one percent.
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
SAN LUIS OBISPO

1979-80 OUTSTANDING STAFF EMPLOYEE
(STATE, FOUNDATION, ASI)

PREVIOUS RECIPIENTS OF OUTSTANDING STAFF EMPLOYEE AWARD:

1972-73
Everette Dorrough

1973-74
Vic Allen
Florence Hauge
Lionel Middlecamp
Jim Neelands

1974-75
Robert Baldridge
John Lee
Gerry Wagner
Arthur Young

1975-76
Morrison Erickson
Violia Hughes
Mary Johnson
Boyd Wettlaufer

1976-77
Trudy Beck
Stella Nuncio

1977-78
Luther Bertrand
Pauline Shaffer
Joanna DeRosier

1978-79
Harold Miller
Doris Anderson
Richard Tartaglia

For consideration of an OUTSTANDING STAFF EMPLOYEE AWARD, a staff nominee should be a truly dedicated and loyal employee—one exhibiting expertise in job performance and willingness to assist others enthusiastically. He or she should take initiative in trying to make a department more efficient and productive. The candidate's relationship with fellow employees, faculty members, and students should be outstanding. He or she should be University and community oriented.

Nominees must be permanent, full-time employees during the year of nomination (September to September) and be in at least the 3rd year of employment. Former recipients of the award are not eligible.

Nominations may be made by any individual staff or faculty member, or department or division head of the University.

I nominate for the 1979-80 OUTSTANDING STAFF EMPLOYEE AWARD:

Nominee
Section, Department, or Division

I feel the above named person is deserving of this award for the following reason(s). (Use back of page if desired.)

Signature (Nominator)

Printed or typed name (Nominator)

DEADLINE: Tuesday, August 12, 1980
RETURN TO: Joanna DeRosier, Member Outstanding Employee Awards Selection Comm.
Computer Science Room 115