Reminder of holidays

On June 12 President Warren J. Baker established the work hours and work schedules for the 1981 calendar year. The schedule for the remainder of the calendar year is reprinted below:

Friday (Dec. 11): End of Fall Quarter.
Saturday (Dec. 12) through Sunday (Jan. 3): Academic holiday for all academic employees.
Thursday (Dec. 24) through Sunday (Dec. 27): Campus will be closed except for needed emergency services.
Thursday (Dec. 31) through Sunday (Jan. 3): Campus will be closed except for emergency services.

This schedule closes the campus for two four-day weekends in connection with two major holidays — Christmas and New Year’s. This done in recognition of the need for maximum conservation of energy and to provide extended vacation periods for all support staff employees. These four-day periods will increase the safety of those traveling during those times. Compatible with individual office requirements and work schedules, supervisors are encouraged to grant vacation time during this period.

20% off at El Corral

Faculty and staff are invited to attend the fifth annual Christmas "20% off" sale on Dec. 7, 8, 9, 10 and 11 at El Corral Bookstore. During the sale, 20% will be deducted from the marked price of all merchandise except: textbooks, photo processing, calculators and calculator accessories, catalogs, class schedules, class rings and special orders.

All other items in stock will be discounted including: trade books, gifts, supplies, art and technical equipment, jewelry, etc. Hours for the sale will be Monday through Friday (Dec. 7-11) 7:45 am to 4:30 pm. Discount coupons may not be used during the 20% off sale. El Corral will offer free gift wrapping with any purchase during the sale.

Campus financial plan for budget reductions

As a result of the State’s deteriorating financial situation, Governor Brown issued on Oct. 9 an Executive Order, which required the CSUC System to reduce its current budget by $19,642,000. This represented 2 percent of the 1981-82 General Fund budget appropriation. Chancellor Dumke immediately instituted an expenditure freeze involving personnel transactions, purchasing and contracts. The CSUC Board of Trustees subsequently passed a resolution which stated that the Chancellor was authorized and instructed to take the necessary administrative and budgetary actions to carry out the reduction required in the 1981-82 General Fund budget.

As a result of systemwide reductions and the emergency surcharge on student fees, the budget reduction allocated to the campuses and the system offices was reduced to $5 million, of which Cal Poly’s share was $323,610. As a part of developing a campus financial plan for achieving this reduction, an analysis was made of the actual experience to date and projections for the balance of the year of the regularly budgeted salary savings plan.

As a standard part of the CSUC budget, each campus is required to save 1.1 percent of faculty salaries and 3.1 percent of all other salaries. These salary savings are achieved as a result of retirements, resignations, delays in filling vacant positions, etc. The salary savings analysis resulted in a projected shortfall of $652,411 in achieving the required $1,126,358. The $652,411, coupled with the emergency budget reduction of $323,610, required the development of a campus financial savings/reduction plan totalling $976,021.

On Nov. 6 President Warren J. Baker requested Vice Presidents Hazel Jones and Dale Andrews and Dean of Students Russell Brown to develop a campus financial plan which would meet these salary savings and emergency budget reductions. They have now submitted recommendations which have been reviewed and consolidated, which President Baker has approved in principle, and which will be submitted to the Chancellor’s Office by Dec. 7. The campus financial plan is based on continuing the position freeze on appointments, promotions, etc., on all vacant positions through Jan. 31, except for faculty, substitute faculty, work study and student assistant positions.

Within this framework, authority has been delegated to Vice Presidents Jones and Andrews and Dean of Students Brown to exempt positions from the freeze which they consider essential to the university’s operations. In addition, the freeze was lifted effective Nov. 30 on operating expense and equipment funds other than those committed to the financial salary savings/emergency reduction plan.
Food service hours - Christmas Holidays

The following facilities will be open during the Christmas Holidays:

- **Friday (Dec. 11)**
  - Normal schedule, except Vista Grande Cafeteria closed after lunch.

- **Saturday & Sunday (Dec. 12 and 13)**
  - All areas closed.

- **Monday through Friday (Dec. 14 to 18)**
  - Staff Room 8 am to 4 pm

- **Saturday & Sunday (Dec. 19 and 20)**
  - All areas closed.

- **Monday through Wednesday (Dec. 21 to 23)**
  - Staff Room 8 am to 4 pm

- **Thursday through Sunday (Dec. 24 to 27)**
  - All areas closed.

- **Monday through Wednesday (Dec. 28 to 30)**
  - Staff Room 8 am to 4 pm

- **Thursday through Saturday (Dec. 31 to Jan. 2)**
  - All areas closed.

- **Sunday (Jan. 3)**
  - Burger Bar Noon - Midnight
  - Vista Grande Restaurant 11 am to 8 pm

- **Monday (Jan. 4)**
  - All areas open on regular schedule.

DSS moved

Disabled Student Services (DSS) has moved from University Union 103 to 119A. DSS offers services to any permanently or temporarily disabled student, faculty, or staff member. Time should be taken to inform all of the educational support and mobility assistance offered by Disabled Student Services during the time of a disability.

Foundation Board

The Board of Directors of the California Polytechnic State University Foundation will hold a regular meeting on Monday (Dec. 14) at 8:30 am in Adm. 409. This is a public meeting. For further information about this meeting or to obtain a copy of the meeting agenda, contact Al Amaral (Executive Director, Cal Poly Foundation) in Fisher Science Hall 290 or call Ext. 1131.

Holiday CPR schedule

The next issue of Cal Poly Report will be on Thursday, Dec. 10, 1981 and will not be published again until Thursday, Jan. 7, 1982. Any items of university interest should be submitted to Betty Holland, Adm. 210, by close of business Dec. 3 for the Dec. 10 issue and by close of business Monday, Jan. 4, for the Jan. 7 issue.

Christmas concert at Mission

Multiple choirs, a brass ensemble, and carol singing are all planned during "A Celebration of Christmas," a concert to be presented by the Cal Poly choirs on Saturday (Dec. 5) at 8 pm. The Cal Poly Men’s and Women's Choirs, the University Singers, and the PolyPhonics, all under the direction of James Dearing (Music) will each be featured in segments of the annual Christmas concert at the Old Mission church in San Luis Obispo.

General admission tickets for the concert are $2 for students and $4 for the public. They are available at the University Union ticket office. The Men's Chorus will open the concert with two sacred symphonies composed by Heinrich Schuetz with text from the biblical "Song of Songs." James Brown and Jonathan Pevsnor will be the featured soloists. Both are members of the Men’s Chorus.

"A Ceremony of Carols" by Benjamin Britten will be performed by the Women’s Chorus. This popular work is a collection of a plainchant, nine ancient English carols, and an instrumental interlude for harp. Accompanying the chorus will be guest harpist Sandra Dwelle. Kristi Dearing, wife of director James Dearing, and Pamela Brown will be the guest soloists.

The PolyPhonics, accompanied by a Latin American instrumental ensemble, will perform "Navidad Nuestra" by Ariel Ramirex. This composition consists of musical episodes which tell the story of the nativity in a popular Hispanic-American manner. Each of its four movements is based on a different Latin American folk dance rhythm.

The University Singers will round out the evening with music spanning the years from the 16th to the 20th century. Scheduled to be performed are "Inter Brachia Salvatoris Mei" by Heinrich Schuetz, "Four Old Flemish Carols" by Flor Peeters, and "Christmas Cantata" by Daniel Pinkham.

Interspersed between each segment of the concert by the Cal Poly ensembles will be an opportunity for the audience to join the choirs in singing Christmas carols.

Receptions

A farewell reception for Robert A. Voitle (Head, Poultry Science) will be held on Friday (Dec. 4) from 3 pm to 4:30 pm in Ag 138. Bob's campus friends and their spouses are invited to attend. Effective Jan. 1 Bob will be the Dean of Resident Instruction at Auburn University in Alabama.

Boyd Judd (Mathematics) will be honored at a retirement tea, after 25 years of service at Poly in the Staff Dining Room from 2:30 pm to 4 pm, Thursday (Dec. 3).
Alum Association plans Tahoe trip

Faculty/staff skiers and gamblers are in for a unique treat this winter with a "Tahoe by Train" adventure which departs from San Luis Obispo. The Cal Poly Alumni Association will be sponsoring a combined ski/gambling tour to North Lake Tahoe, Jan. 31 to Feb. 3. Transportation has been arranged by Amtrak aboard the new coast night train. The train will depart directly from San Luis Obispo on Sunday (Jan. 31) 1:30 am. Travelers may also board the train at Oakland and Sacramento.

Accommodations will be provided at the Cal-Neva Lodge. This lodge is the oldest, most famous hotel/casino at Lake Tahoe. Built in 1929, it has been remodeled and expanded several times since (including the 10-story tower section added in 1968). A full service hotel/casino, Cal-Neva offers a panoramic view of the lake from every room, plus 24 hour restaurant, full gaming casino including nightly live entertainment in the cabaret, full health spa with jacuzzi and sauna.

In addition to round trip transportation and 3 nights lodging, travelers may choose a skiers package which includes a Ski-Tahoe North Interchangeable Multiday Lift Ticket good at any one of the following ski areas: Squaw Valley, Alpine Meadows, NorthStar-at-Tahoe, Ski Incline or Homewood; the latter two include a half-day group lesson.

There is also a daily ski shuttle to/from Squaw Valley, Alpine Meadows, and Ski Incline. Gamblers and skiers will receive an "Overnight Casino Package" valued at $17, which includes cash and cocktails. Both packages include one California Railroad Museum admission for an optional tour when the group stops in Sacramento for lunch.

Prices vary from $89-$8220 depending on the location of your departure and whether the ski or gambling package is chosen. Reservations must be made by Dec. 23, contacting Steve Riddell, at Ext 2525 or visiting the Alumni House.

Library hours

The Robert E. Kennedy Library will maintain the following schedule during the final examination period:

<table>
<thead>
<tr>
<th>Main Library</th>
<th>Reserve Room</th>
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<tbody>
<tr>
<td>Fri. (Dec. 4)</td>
<td>7:30 am - 10 pm</td>
</tr>
<tr>
<td>Sat. (Dec. 5)</td>
<td>9 am - 10 pm</td>
</tr>
<tr>
<td>Sun. (Dec. 6)</td>
<td>1 pm - mdnt.</td>
</tr>
<tr>
<td>Mon.-Thurs. (Dec. 7-10)</td>
<td>7:30 am - mdnt.</td>
</tr>
<tr>
<td>Fri. (Dec. 11)</td>
<td>7:30 am - 5 pm</td>
</tr>
</tbody>
</table>

During the vacation period from Dec. 12, through Sun. (Dec. 6) 1pm-mdnt. 10am-mdnt. Mon.-Thurs. (Dec. 7-10) 7:30am-mdnt. Fri. (Dec. 11) 7:30am-5pm

Election notices

"Notice of Elections" prepared by the Public Employment Relations Board (PERB) are being distributed to every Cal Poly state employee. The notices contain important information regarding the collective bargaining elections authorized by HEERA (Higher Education Employer-Employee Relations Act). Employees who have not received a "Notice of Elections" by Dec. 4, 1981, may obtain a copy from their department head or the Personnel Office (Ext. 2236).

Financial plan [Cont. from Page 1]

Since it is anticipated that the required reduction of $323,610 is a one-time reduction, in developing the financial salary savings/emergency reduction plan, emphasis was given to minimizing the continuing impact of such savings/reductions, particularly in terms of instructional and computing equipment. The continuing freeze on non-faculty positions through Jan. 31 is based upon concern about achieving the projected salary savings in the instructional program during the second, third and fourth fiscal quarters, an anticipated additional budget shortfall of between $60,000 to $70,000 in postage resulting from price increases, and another $50,000 budget shortfall for fuel (gasoline) costs, again, resulting from price increases over that budgeted in 1981-82.

In addition to the continuing position freeze, only 50 percent of the allotment for evening and night shift differential and overtime on the campus will be released at this time as will only 50 percent of the remaining unallocated amount of $54,778 for supplemental funding of long distance and ATSS telephone needs. The reduced shift differential and overtime allotment will affect a limited number of areas, and the Financial Operations staff will be working with the respective program managers to develop supplemental campus financial plans to meet these needs. However, all members of the campus community are urged to do all they can to reduce long distance and ATSS telephone needs.

How the university does in achieving the combined salary savings/emergency budget reductions included in the campus financial plan will be reassessed as a part of the CSUC's Mid-Year Financial Report, which will be completed by Jan. 29. Adjustments in the campus financial plan may be made at that time based on actual experience during the first six months of the fiscal year.

Personnel will be kept advised on the status of the campus financial plan. Meanwhile, continued efforts on the part of all members of the Cal Poly community to increase efficiency and reduce waste will assist the university in meeting the emergency budget reductions. The cooperation of all is vital during this period of forced economy.
Dateline

THURSDAY, DECEMBER 3
University Club: Cal Poly Gymnastics Program with Andy Proctor. Staff Dining Room, noon. (1)

FRIDAY, DECEMBER 4
Last day to clear holds to avoid warning on study list for Winter Quarter.

Last day of classes for Fall Quarter.

Men's Basketball: Aggie Tournament with UC San Diego, CSU Stanislaus and Cal Lutheran, continuing through Saturday (Dec. 5). PE Building Gymnasium, 7 and 9 pm. (S)

Film: "High Anxiety," Chumash Auditorium, 7 and 9:30 pm. (S)

SATURDAY, DECEMBER 5
Concert: "A Celebration of Christmas," featuring Cal Poly's four choral ensembles. San Luis Obispo Old Mission, 8 pm. (S)

MONDAY, DECEMBER 7
Fall Quarter final examination period, continuing through Friday (Dec. 11).

FRIDAY, DECEMBER 11
End of Fall Quarter.

SATURDAY, DECEMBER 12
Academic holiday for faculty and students, continuing through Sunday (Jan. 3).

Wrestling: University of Iowa. PE Building Gymnasium, 7:30 pm. ($)

MONDAY, DECEMBER 14
Wrestling: Ohio State. PE Building Gymnasium, 7:30 pm. ($)

WEDNESDAY, DECEMBER 16
Women's Basketball: UC Davis. PE Building Gymnasium, 7:30 pm. ($)

FRIDAY, DECEMBER 18
Winter Quarter student study lists/receipt mailers distributed.

Who, What, When, Where

Walter Perlick, Business Administration, was appointed to the Board of Directors of the Financial Management Association at the recent national meetings held in Cincinnati, Ohio. He has been an officer in the Association for the past six years, and serves as the Executive Secretary of the FMA National Honor Society.

Arthur Wertheim, History, presented a paper at the Museum of Modern Art in New York in Sep. discussing the comedian, Milton Berle. This was part of a program sponsored by the Rockefeller Foundation titled "A Symposium on the History of Television."

Lyn Boulter, Child Development and Home Economics, gave a presentation at the Tricounty Association for the Education of Young Children Fall Workshop on Oct. 17. The title of the presentation was "Discipline: Helping Infants and Toddlers Learn Appropriate Social Behaviors."

Charles Lindamood, Emeritus English, was a speaker in the Innovations in Neuropsychology section at the California Association of Post-secondary Educators of Disabled Conference in Sunnyvale, October 10, 1981.


David Schaffner and James Ahern, Agricultural Management, published an article "Impending Technological Change in California Iceberg Lettuce" in the June 1981 issue of the Journal of Food Distribution Research.

Louis W. Harper, Crop Science, presented a paper titled "Testing Sugarbeet Seed for Vigor" to the California Beet Growers Association at Guadalupe, California, Oct. 29.


Stanislaus J. Dunod, Philosophy, delivered a paper at the 10th Inter-American Philosophy Congress, held at Florida State University, Tallahassee, Oct. 19. His paper "Human Rights in Risk Benefit Analysis" dealt with ethical decision making in economically motivated risk imposition.

Basil A. Florito, Child Development and Home Economics, presented a paper titled, "Turning Clients into Helpers: The Therapeutic Use of Self Help Groups for Individuals, Couples, and Families" at the Annual Conference of the American Association for Marriage and Family Therapy, San Diego, Oct. 29 - Nov. 1.

Blanca Rosenthal, Foreign Languages, presented a paper titled "Sources of the Early Poetry of Paul Celan" at the International Colloquium on

Position Vacancies

Vacant faculty and staff positions at California Polytechnic State University and the Cal Poly Foundation are announced in this column, and are posted outside the respective personnel offices. Contact those offices (University: Adm. 110, 805-546-2236 — Foundation: University Dining Complex, 805-546-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. All interested persons are encouraged to apply.

CLOSING DATE: 12-10-81
Counter Worker/Cashier, $4.07-4.93/hour, Foundation Food Service

CLOSING DATE: 12-18-81
Head Resident I, $1185-$1402/month, two positions available, Housing Department.

Lecturer, Salary commensurate with qualifications and experience, Agricultural Education Department.

OFF-CAMPUS VACANCIES

Information on the administrative position vacancies listed below can be obtained from the Placement Office, Adm. 213, Ext. 2501


San Jose State University, Associate Academic Vice President for Faculty Affairs. Application deadline: Feb. 1, 1982

Paul Celan held in Bucharest, Romania, Oct. 1 and 2.

Sham S. Luthre, Computer Science and Statistics, presented a paper titled, "Linear Programming Applications to Reservoir Design and Management," at the 791st meeting of the American Mathematical Society held at the University of California, Santa Barbara, Nov. 14.

Leonard Davidman's, Education, article "Learning Style: The Myth, the Panacea, the Wisdom," published in the May, 1981 issue of the Kappan, has been republished in Educational Psychology 82/83, part of the Annual Editions collection of the Dushkin Publishing Group.