Former music professor Capurso dies

Dr. Alexander A. Capurso, 75, who was a member of the Cal Poly music faculty from 1969 until he retired in 1977, died earlier this month.

The Italian-born professor served as president of Stanislaus State College for seven years before coming to San Luis Obispo. He was head of the Cal Poly Music Department from 1973-77.

A violinist, Capurso also taught at the University of Kentucky, Syracuse University, and San Francisco State.

Wilkins Mass held at Mission

A mass of Christian burial for Ernest W.C. “Simon” Wilkins was held last week at the Old Mission Catholic Church in San Luis Obispo. He was a member of Cal Poly’s industrial and civil engineering faculties from 1971 until his retirement in 1982.

Wilkins was the author of an early text on aircraft design which became a standard work in that field and was a designer in England during the 1940s. In addition to designing what was the world’s largest aircraft at that time, he later founded engineering programs at universities in India and Egypt and was a lecturer at Cardiff and Oxford Universities in Great Britain and at Stanford University.

The family is suggesting that memorial donations be made to the American Heart Association.

Emeritus chemistry professor dies

Theodore Matthew, who taught chemistry at Cal Poly from 1948 to 1962, died last month at the Samarkand Retirement Community in Santa Barbara. He had been in failing health for some time. According to his daughter-in-law, “He lived a long and happy life—long enough to be the head of four generations of Matthews all living in Santa Barbara.”

Open enrollment period set for health, dental insurance

The 1985 open enrollment period for health and dental insurance will run from Aug. 26 through Oct. 10. During this time eligible state employees may enroll in a health and/or dental insurance plan, change plans or add eligible family members who are not now enrolled. There are no exclusions for pre-existing conditions and no limitations based on a member’s current state of health. The effective dates for documents received by the Personnel Office will be as follows:

If received by Aug. 30, the effective date will be Oct. 1.

If received by Sept. 30, the effective date will be Nov. 1.

If received by Oct. 10, the effective date will be Dec. 1.

Detailed information comparing the insurance plans is being sent to all employees through the campus mail. No action is necessary if employees plan to remain in their current health and/or dental insurance plan(s). If employees wish to make a change during the open enrollment period, documents must be processed through the Personnel Office and the change will be effective with the dates noted above.

Health Insurance representatives will be on campus Wednesday, Sept. 25, from 9 am to 3 pm in Staff Dining Room B to answer questions on the seven available plans. This informal question and answer session will not require appointments. There will also be a representative from the Personnel Office to answer questions regarding benefits and to process open enrollment documents.

Questions concerning health/dental insurance can be directed to the Personnel Office, ext. 2236.

New instructional materials available for review at library

New instructional materials being considered for adoption by the State Board of Education are now on display at the Cal Poly Library for public inspection until Thursday, Sept. 12.

Complete sets of materials in science and health for grades K-8 submitted by ten publishers have been recommended to the state board for adoption as state elementary instructional materials. These materials are available for inspection in the Instructional Materials Display Center, Room 216 of the Robert E. Kennedy Library.

The Center is open from 7:30 am to 8 pm, Mondays through Thursdays; 7:30 am to 5 pm Fridays, and 1 pm to 5 pm Sundays. The Library will be closed Sunday, Sept. 1 and 8.
Test office recruiting proctors to administer examinations

The Cal Poly Test Office is currently recruiting proctors to administer such standardized testing programs as the Graduate Record Examinations (GRE), the English Placement Test (EPT), the Entry Level Math Test (ELM), etc. These tests are generally held on weekends or evenings and are funded through the Educational Testing Service or other testing agencies.

Duties of proctors include the administration of tests in strict adherence to standardized testing practices, supervision of students, and responsibility of security. Depending on program length and complexity, honorarium payments range from $30-50 per test. Public speaking/oral reading ability is required. Although related experience is helpful, it is not necessary.

Interviews will be conducted during the first two weeks in September. Individuals selected to be proctors will be required to attend a morning workshop on Saturday, Sept. 28.

Interested faculty/staff should contact the Test Office at ext. 1551.

State Warehouse notes

• Please add the following item to your Supply Catalogs, page 5, under the heading “Directories.”
  1111-000-0015-8 State of Calif. Telephone Directory (when available) $2. These directories are now available.

• The University Warehouse is asking each campus department for a list of the type of computer and printer ribbons used in their areas. Also, please estimate a year’s supply of each ribbon used. Send this information, with the department name, office phone number, and contact person to the State Warehouse as soon as possible.

Cyber INFOFETCH seminars

Computer User Support and the INFOFETCH vendor, Magna Systems, Inc., are offering two seminars on the use of INFOFETCH on the local CYBER computer. INFOFETCH is a data management system which utilizes fourth-generation software to provide report generation, ad-hoc inquiry, and file maintenance functions.

Seminar 1 — A User’s Introduction to INFOFETCH
Introduces the features, capabilities, and concepts of INFOFETCH to the novice user. Wednesday, Sept. 11 — 9 am to noon lecture in FOB 24B, 1:15 pm to 4:15 pm lab in ARCH 313.

Seminar 2 — Advanced INFOFETCH Features
Addresses more advanced INFOFETCH features such as relating multiple files, complex reporting, and interfaces to Cal Poly-supported procedures. Thursday, Sept. 12 — 9 am to noon lecture in FOB 24B, 1:15 pm to 4:15 pm lab in ARCH 313.

The seminars are open to faculty and staff with a limit of 24 for each program. Interested personnel can sign up by contacting the Administrative Support Group, ext. 1368. Confirmation of enrollment will be made by Sept. 4.

Word-11 deadline extended

Computer Services announced that campus use of Word-11 has been extended until the end of October. The extension is the result of delays in requisitioning replacement equipment for user departments. Any departments still using Word-11 are strongly urged to have their new systems in place and operational by Oct. 31 in order to avoid processing delays. Any department that cannot use an alternate word processing system by that date should notify Computer Services, ext. 2966.

Position Vacancies

Vacant staff positions at Cal Poly State University and the Cal Poly Foundation are announced in this column and are posted outside the respective offices. Contact those offices (State: Adm. 110, 805-546-2236—Foundation: mobile unit near the Fire Department (805-546-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. All interested persons are encouraged to apply.

State
CLOSING DATE: 9-6-85

Foundation
CLOSING DATE: 8-29-85
Baker, $7.64-$9.21/hour. Sunday 3:30 am to noon; Monday-Thursday 6 am to 2:30 pm, full time, summers off.
Baker’s Assistant, $5.62/hour. Temporary (approximately 3 months), full time, early am shift.

Library Assistant II, $1557-$1855/month, Library.

CPR schedule

The next Cal Poly Report will be on the first day of Fall Conference Week, Sept. 16. Typewritten, double-spaced copy is due in Public Affairs, Adm. 206, by Sept. 9. The publication will return to an every Thursday schedule with the Sept. 19 issue. The copy deadline for this issue is Sept. 12.