December holiday recess

As a reminder, the following work schedule will be in effect for December:

Saturday, Dec. 10 through Monday, Jan. 2, 1984: Holiday for all academic year employees.

Monday, Dec. 12 through Friday, Dec. 23: Normal university business hours—7:30 am to 5 pm, Monday through Friday.

Saturday, Dec. 24 through Monday, Jan. 2, 1984: Christmas/New Year’s recess for 10- and 12-month employees. Campus will be closed for this 10-day period except for emergency services or essential work which has been approved in advance by the appropriate dean/division head.

An absence request MUST be submitted to Payroll by every 10- and 12-month employee. Dec. 26 (Christmas) and Dec. 29 (Columbus Day) should be marked “H” for holiday. Accrued CTO (T), vacation (V), personal holiday (PH), holiday credit (HC) or leave without pay (L) may be used for Dec. 27, 28, and 30.

Below is a suggested use of holiday credit for the week of Dec. 26-30:

Dec. 26 — Christmas observed (H)
Dec. 27 — Washington’s Birthday (HC)
Dec. 28 — California Admission’s Day (HC)
Dec. 29 — Columbus Day (H)
Dec. 30 — Veteran’s Day (HC)

Efforts should be made to arrange work schedules when necessary to provide accrual of compensatory time off so that employees will remain in paid status for the entire month of December.

Questions regarding hours of work or the campus calendar for the remainder of 1983 should be directed to the Personnel Office, ext. 2236.

CPR schedule

The next Cal Poly Report will be published Monday, Jan. 9. The deadline for copy is Jan. 3.

We will resume the Thursday publication schedule with the Jan. 12 issue. Copy is due Jan. 5.

Cathy Rathbone (Editor) ext. 1511
Betty Holland (Graphics Tech.) ext. 1511

Iqbal named associate dean of Business

Cal Poly accounting professor M. Zafar Iqbal has been named associate dean of the School of Business by President Warren J. Baker. Iqbal was selected following recommendations from Dean Kenneth Walters and Provost Tomlinson Fort Jr.

Iqbal has been a member of the Cal Poly accounting faculty since 1979. He earned an undergraduate degree in accounting from the University of Nevada, Reno. He holds an MBA from Northern Illinois University and a Ph.D. in accounting from the University of Nebraska.

Iqbal has been recognized by the U.S. Small Business Administration for outstanding management counseling services to the business community. At Cal Poly he has been acting head of the Accounting Department and was chairman of the search committee for the dean of the School of Business.

He is a member of the American Accounting Association, the Institute of Management Accounting, and the California Society of Certified Public Accountants.

Committee named to select dean

President Baker has established a consultative committee for the selection of a dean of the School of Engineering and Technology.

Members of the committee are Alfred Andreoli (Aeronautical/Mechanical Engineering), Lois Dirkes (Counseling and Testing Center), JoAnne Freeman (Industrial Engineering, Gary Granneman (Engineering Technology), James Harris (Electronic/Electrical Engineering), Warren Kelly (student representative), George Murray (Metallurgical/Welding Engineering), Raymond Terry (Mathematics), and Kenneth Walters (School of Business).

Mike Suess, interim director of personnel and employee relations, and Smiley Wilkins, affirmative action coordinator, will provide staff support.

Cal Poly to observe King holiday in 1984

Chancellor Ann Reynolds has authorized observance of Martin Luther King, Jr.’s birthday as a holiday Monday, Jan. 16, 1984, for CSU faculty, staff and students.

Cal Poly will be closed on that date. Only emergency services or essential work which has been approved in advance by the appropriate dean/division head will be authorized.

The academic calendar will be revised to reduce the number of instructional days for Winter Quarter.
**Paychecks ready Dec. 30**

- December salary warrants will be released at the State Cashier’s window between 3:30 and 5 pm Friday, Dec. 30.
- Salary warrants for those employees who have their paychecks automatically banked will be sent to the banks on Friday.
- Automatic banking of pay warrants is a recommended practice, especially this month. Employees still have until Monday, Dec. 12, to commence automatic banking with their December paychecks. Bring a deposit slip to the Payroll Office, Administration Building 109, to sign up.
- **WARNING!** December paychecks may not be cashed until Dec. 31. The State Controller has advised us that any checks cashed or deposited prior to Dec. 31 may be returned (dishonored) by the State Treasurer.
- Remaining pay warrants will be distributed on Tuesday, Jan. 3, 1984 in the normal manner.

**Vacate your locker!**

Faculty and staff members who have lockers in Crandall Gym should check with equipment attendants Aldora Santos or Dick McMath by Friday (Dec. 9) regarding re-issue of lockers. If this is not done, the lockers will be cleaned out during quarter break.

**Holiday food service hours**

**Thursday, Dec. 8**
Normal schedule, except Vista Grande Cafeteria will close after lunch.

**Friday, Dec. 9**
Normal schedule, except Vista Grande Cafeteria and Ice Cream Parlour closed. Burger Bar closes at 5 pm.

**Saturday, Dec. 10 & Sunday, Dec. 11**
Campus Store .................................................. 9 am - 4:45 pm

**Monday, Dec. 12 - Friday, Dec. 16**
Staff Dining Room ................................. 8 am - 4 pm  
Vending Cellar ................................................. 8 am - 4 pm  
Campus Store .................................................. 9 am - 4:45 pm

**Saturday, Dec. 17 & Sunday, Dec. 18**
Campus Store .................................................. 9 am - 4:45 pm

**Monday, Dec. 19 - Friday, Dec. 23**
Staff Dining Room ................................. 8 am - 4 pm  
Vending Cellar ................................................. 8 am - 4 pm  
Campus Store .................................................. 9 am - 4:45 pm

**Saturday, Dec. 24 - Sunday, Jan. 1**
All Areas ........................................................... Closed

**Monday, Jan. 2**
Vista Grande Restaurant ...................... 11 am - 8 pm  
Campus Store .................................................. 9 am - 4:45 pm  
Burger Bar ..................................................... Noon - Midnight

**Poly plant sale**

The Poly Plant Shop will be open Monday through Friday, 1-5 pm, and Saturday, 9 am - 5 pm, until Dec. 16. Color your Christmas with a brilliant Poinsettia—or select a beautiful Gloxinia, African violet or Ivy ball.

You also can purchase dried flowers for making Christmas wreaths and ornaments.

Shop early while supplies last.

The Poly Plant Shop is located at the OH Unit.

For more information, call ext. 1106.

**Polo Club adviser needed**

The Cal Poly Polo Club is in urgent need of an adviser. This enthusiastic group of equestrians has many goals, though reaching them is almost impossible without the help of a faculty or staff adviser. The primary responsibilities would be to represent the club at meetings and offer advice to the student members.

It is not necessary that the adviser be knowledgeable about the sport of polo, though the opportunity will be available to learn the game and participate in it as well.

For more information about the Polo Club’s activities contact Kimberlee Fritz at 546-9687.

**KCPR to resume broadcast of Texaco-Metropolitan Opera**

Opera lovers take note: The Texaco-Metropolitan Opera radio broadcast series will mark its 44th season on Saturday with a presentation of Francis Poulenc’s “Dialogue of the Carmelites.”

The opera will be carried by public radio station KCPR-FM (91.3), which broadcasts from the Cal Poly campus. The performance will begin at 10 am.

Peter Allen is the host for the weekly Metropolitan broadcasts, introducing each work and narrating the action for the radio listeners. The programs also feature such traditional intermission segments as “Opera News on the Air,” “Opera Quiz,” and “Singers’ Roundtable.”

Texaco’s sponsorship of the broadcasts is the longest continuous underwriting of the same program by the same sponsor in the history of American radio.

Among the Met’s weekly programs over the next five months will be “Rise and Fall of the City of Mahagonny” (Weill/Brecht) on Jan. 21, “Rinaldo” (Handel) on Feb. 11, “Les Troyens” (Berlioz) on Feb. 18, and “Arabella” (Strauss) on March 17.

The 1983-84 season of programs from the Metropolitan Opera will be the 13th for KCPR-FM, which is operated by students of the Journalism Department.
Who, What, When, Where


D. Jan Duffy, Business Administration, had an article titled "Privacy in the Workplace: Defamation" published in the Autumn issue of Employee Relations Today. Her annual report on developments in privacy law also was published in the 1982 Committee Reports of the American Bar Association Labor Section.

Patrick McMinn, Social Sciences, has been appointed to the American Anthropological Association's Committee on the Public Understanding of Evolution. On behalf of that committee, he has produced "Evolution vs. Creation: A Selected Bibliography," which was published in the October 1983 issue of Anthropology Newsletter.

Bill Kellogg, Agricultural Education, was honored Nov. 8 by the California Association of Resource Conservation Districts at their annual convention in Monterey. He was named California "Teacher of the Year" for 1983. The award recognized Kellogg for his "outstanding achievement in environmental conservation education and leadership in inspiring sound resource management principles" while he was the vo-ag teacher for the past six years at San Jacinto High School.

Jim Aiken, Robert Bonds, David Cain, Lois Dirkes and Kerry Yamada, Counseling Services, attended the Organization of Counseling Center Directors in Higher Education annual conference in Asilomar Oct. 26-28. They presented the following: "Training Interactive Play: A Dyadic Instructional Model." At the April meeting, she was elected editor of the newsletter.

Marvin J. Whallis, Natural Resources Management, presented a paper titled "Desratification of Shepard Reservoir" at the 1983 annual meeting of the North American Lake Management Society in Knoxville, Tenn. The meeting of some 1,000 specialists in water quality, power, lake restoration and watershed management was co-sponsored by the EPA, SCS, TVA and the Electric Power Research Institute.

Brent Keetch, English, presented a paper on the 18th century philosopher Jonathan Edwards at the October convention of the Rocky Mountain Modern Language Association in Phoenix. The paper dealt with Edwards' place in the history of American literary ideas and how best to present this information to undergraduate classes.

Nancy Jorgensen, Counseling Services, was an invited guest panelist at the California College Personnel Association/student Personnel Association of California Conference at Asilomar on Nov. 7 and 8. Ms. Jorgensen participated in two panel discussions: "Professionalizing through Collective Bargaining: An Issue for Student Affairs," and "Collective Bargaining as a Method of Communication." Ms. Jorgensen was a member of the Academic Support Unit Negotiating Team during recent collective bargaining negotiations at the Chancellor's Office.


M. Zafar Iqbal, Accounting, and Michael Stebbins, Management, served as full-time consultants to Naval Ship Weapon Systems Engineering Station (NSWSES), Port Hueneme last summer.


Darrell F. Bennett, Student Health Services, was appointed by Chancellor Reynolds to the CSU Student Health Advisory Committee, effective until September 1985.


Nancy A. Jorgensen, Counseling Services, was the invited guest speaker for the Santa Maria Mental Health Association monthly luncheon on Nov. 18 at the Holiday Inn, Santa Maria. Ms. Jorgensen presented a talk and demonstration to more than 90 participants on "Overcoming Public Speaking Fear."


Pamela Cook Miller, James Conway and Terrence Winebrenner, Speech Communication, presented papers at the Speech Communication Association annual convention in Washington, DC Nov. 10-13. Miller's paper, "Listening to the Ancients: Southwestern Indian Storytelling," was presented as part of a program on Research in Oral Traditions; Conway's paper investigated "TV Beauty Ads and Role Expectations of Adolescent Female Viewers: A Replication and Extension"; Winebrenner analyzed "The Rhetorical Dimensions of Popular Songs." Raymond Zeuschner, Speech Communication, also attended the convention.


Habib Shellk, English, attended the fifth annual meeting of Second Language Research Forum at the University of Southern California Nov. 11-13.


Lynn M. Jamieson, Recreation Administration, attended the fall workshop of the California Park and Recreational Educators at Asilomar Conference Nov. 11-13. Jamieson presented a program on survival in higher education. She serves as president of the Educators Section.
Dateline

($) - Admission Charged
(!) - Admission Free

FRIDAY, DECEMBER 9
End of Fall Quarter.

Canoeling: Rio Grande River in Big Bend National Park, Texas, continuing through Friday (Dec. 23). Food, transportation and canoes provided. Sponsored by ASI Outings. Sign up in the Escape Route (UU 112) or call ext. 1287. Faculty, staff and students invited. ($)

Exhibit: "Toys That Play With Art," which explores both the fun and the seriousness of children’s toys, and "Transpirations," a mixed-media exhibit, continuing through Dec. 11. University Union Galerie. Public invited. (!)

SUNDAY, DECEMBER 11
Backpacking: Paiute Canyon in Utah, continuing through Sunday (Dec. 18). Sponsored by ASI Outings. Sign up in the Escape Route or call ext. 1287. Faculty, staff and students invited. ($)

MONDAY, DECEMBER 12
Academic holiday for faculty and students, continuing through Monday (Jan. 2).

THURSDAY, DECEMBER 15
Winter Quarter student study lists/receipt mailers distributed.

MONDAY, DECEMBER 19
First Winter Quarter lists sent to faculty.

TUESDAY, DECEMBER 20
Backtalk: Instruction in back care given by local chiropractor, Dr. Karen J. Krahl. Health Center Conference Room, 7-9 pm. Sponsored by the Public Safety Department. Public invited. (!)

WEDNESDAY, DECEMBER 21
Men’s Basketball: North Central Illinois. Main Gym, 7:30 pm. Public invited ($), students (!)

SATURDAY, DECEMBER 24
Holiday: Christmas break for 10- and 12-month employees, continuing through Monday, Jan. 2. Campus will be closed.

Position Vacancies

Candidates for positions on the faculty of the university are presently being sought, according to Michael H. Sues, acting director of personnel and employee relations. Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This University is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. All interested persons are encouraged to apply. (The salaries for the faculty positions listed below will be increased by approximately 5.6 percent, effective Jan. 1.)

CLOSING DATE: 12-21-83
Lecturers, Part-time Winter and Spring quarters 1984, salary commensurate with qualifications and experience, Construction. Duties include teaching construction practice and techniques, estimating, planning and scheduling course practices. Resume of construction involvement and teaching experience preferred.

Vacant staff positions at Cal Poly University and the Cal Poly Foundation are announced in this column and are posted outside the respective offices. Contact those offices (State: Adm. 110, 805-546-2236—Foundation: University Dining Complex, 805-546-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. All interested persons are encouraged to apply. (The salaries for the staff positions listed below will be increased by approximately 6 percent, effective Jan 1.)

CLOSING DATE: 12-19-83
Clerical Assistant, $1031-1215/month, Athletic Development. Foundation.

CLOSING DATE: 12-22-83
Administrative Assistant I (Student Accounts Officer), $1747-2103/month, Financial Operations.

Staff Services Technician I-Personnel, $1439-1724/month, Personnel Office.

CLOSING DATE: 12-23-83
Clerical Assistant II-B, $1087-1283/month, Personnel Office.

Clerical Assistant II-A, $1031-1215/month, two-month temporary position, Extended Education.

Departmental Secretary II-A, $1195-1415/month, Computer Science and Statistics.

Who, What, When, Where

Wille Coleman, Activities Planning Center, was selected to serve on the Education Program Advisory Committee of the California Museum of Afro-American History and Culture.

Arthur Fritzsche, English, and Blanca Rosenthal, Foreign Languages, attended the Nov. 11-13 meeting of the Philological Association of the Pacific Coast at UC Santa Barbara. Fritzsche delivered a paper on Beowulf, and a paper by Katharine Bittles, English, was also discussed.

Lynn M. Jamieson, Recreation Administration, attended the 1983 National Recreation and Park Association Congress in Kansas City Oct. 1-6. She participated as the coordinator of a session on recreational sports management concepts and was involved in an all-day seminar on private commercial recreation and tourism curriculum, where she presented information and participated in a test construction committee meeting.

Karla Walters, English, attended the annual conference of the Philological Association of the Pacific Coast, which met at UC, Santa Barbara Nov. 11-13.

Graydon Williams, Music, recently completed a set of music arrangements commissioned by the Basin Street Regulars, a Central Coast Hot Jazz Society. The arrangements will form the basis for a packet including historical background and stylistic performance suggestions. The packet will be presented to a number of high schools in an effort to further the creation and continuance of Dixieland bands.

M. Zafar Iqbal and Richard J. Schmidt, Accounting, have received the Certificate in Internal Auditing after fulfilling all examination, education and experience requirements.