Minutes of the Academic Senate Executive Committee
Tuesday, April 4, 2017
01-409, 3:10 to 5:00pm

I. Minutes: M/S/P the approval of the February 16, 2017 minutes. M/S/P the approval of the January 31, 2017 minutes with the deletion of following sentence from the Provost’s report:

II. Communication(s) and Announcement(s): None.

III. Reports:
A. Academic Senate Chair (Laver): None.
B. President’s Office (Fernflores): None.
C. Provost (Enz Finken): Kathleen Enz Finken provided information regarding the Graduation Initiative that began in the Summer of 2016 to increase graduation rates. A short-term plan was submitted last year, but the development of a long-term plan is currently underway.
D. Statewide Senate (LoCascio): Jim LoCascio, Statewide Senator, reported on a meeting with the California Community Colleges regarding the need for individuals to review hospitality and construction management programs.
E. CFA (Archer): Graham Archer, CFA President, reported that the CFA is preparing for bargaining that will begin in July.
F. ASI (Colombini/Nilsen): Jana Colombini, ASI President, reported on “It’s On Us” Week, which encourages sexual assault awareness on campus through campus-wide events. The Office of Risk Management for the university will no longer be providing insurance to clubs, in accordance with other CSU practices and findings from their audit. Riley Nilsen, ASI Chair of the Board, presented that ASI will be making updates with regards to its branding and vision statements. Nilsen also asked for faculty in the College of Science and Math and the College of Architecture and Environmental Design to encourage their students to run for vacant seats in the ASI Board of Directors.

IV. Business Items:
A. Approval of Christina Wolfe-Chandler to the PCS caucus for spring quarter 2017. M/S/P the approval of Christina Wolfe-Chandler to the PCS caucus for spring quarter 2017.
C. Appointment to Office Hours Task Force. M/S/P to appoint Nanine VanDraanen, CAFES Associate Dean, to the Office Hours Task Force.
D. Approval of 2017-2018 Calendar of Meetings. M/S/P the approval of the 2017-2018 Calendar of Meetings for the Academic Senate.
E. **Appointments to Academic Senate committees for 2017-2019.** M/S/P the appointments of following individuals to Academic Senate committees for the 2017-2019 term:

**College of Agriculture, Food, and Environmental Sciences**
- Budget & Long-Range Planning Committee: Sean Hurley, Agribusiness
- Distinguished Scholarship Awards Committee: Bill Hendricks, Experience Industry Management
- Faculty Affairs Committee: Eivis Qenani, Agribusiness
- Research, Scholarship and Creative Activities Committee: Keri Schwab, Experience Industry Management
- Sustainability Committee: Yiwen Chiu, Natural Resources Mgmt & Env. Sciences

**College of Architecture and Environmental Design**
- Curriculum Committee: Clare Olsen, Architecture
- Distinguished Scholarship Award Committee: Don Choi, Architecture
- Faculty Affairs Committee: Gary Clay, Landscape Architecture
- Sustainability Committee: Jonathan Reich, Architecture

**College of Liberal Arts**
- Fairness Board: Anika Leithner, Political Science
- Grants Review Committee: Dawn Neill, Social Sciences
- Instruction Committee: Peter Schlosser, Graphic Communication

**College of Engineering**
- Budget & Long-Range Planning Committee: Andrew Davol, Mechanical Engineering
- Curriculum Committee: Gregg Fiegel, Civil & Environmental Engineering
- Distinguished Scholarship Awards Committee: Lubomis Stanchev, Computer Science
- Distinguished Teaching Awards Committee: Tina Smilkstein, Electrical Engineering

**Orfalea College of Business**
- Distinguished Teaching Awards Committee: Lei-da Chen, Management
- Instruction Committee: Ahmed Deif, Industrial Technology
- Research, Scholarship and Creative Activities Committee: Carlos Flores, Economics

**Professional Consultative Services**
- Budget & Long-Range Planning Committee: Mark Bieraugel, Library
- Curriculum Committee: Carly Head, University Advising
- Distinguished Scholarship Awards Committee: Zach Vowell, Library
- Grants Review Committee: Jeannine Scaramozzino, Library
- Instruction Committee: Stephen Ross, Student Academic Services
- Research, Scholarship and Creative Activities Committee: Sheree Fu, Library
- Sustainability Committee: Jesse Vestermark, Library

F. **Resolution on Electronic WPAF and Workflow in Faculty Evaluation:** Ken Brown, Faculty Affairs Committee Chair. This resolution requests the incorporation of WPAF into university faculty personnel policies and procedures. M/S/P to agendize the resolution.

V. **Discussion Items:**
A. **Academic Calendar Survey** – Results from SurveyMonkey. The results from the survey were provided to the Academic Senate Executive Committee for discussion and review.

VI. **Adjournment:** 5:00 p.m.

Submitted by,

Denise Hensley
Academic Senate Student Assistant