Ronald D. Nordeen, director of gift planning at the University of Pacific in Stockton, has been appointed Cal Poly's director of gift planning.

In making the announcement, Chuck Allen, executive director for university relations and development at Cal Poly, said, "Ron Nordeen is a development professional with more than 30 years of experience. He has conducted a number of successful capital campaigns; established planned giving programs at other universities; and supervised major gift solicitation programs. He will make a valuable contribution to the University Relations Division at Cal Poly."

Nordeen will fill the newly created position on Feb. 1. He will be responsible for planning, organizing, and administering Cal Poly's planned and major gifts program. He will develop and implement the university's long-range planned giving plan. He will be located in 212 Heron Hall.

Postal rates will rise beginning on Feb. 3

Beginning Feb. 3, postal rates for first-class letters will jump from 25¢ to 29¢. The rate will apply to first-class letters weighing one ounce or less. Each additional ounce will cost 24¢. A postcard will now cost 19¢, up from 15¢.

In addition, second-class mail will rise 22%, and third-class mail will go up by 25%.

There will also be an increase in international rates. A one-ounce letter to Canada will be 40¢; a new half-ounce rate of 35¢ to Mexico; and a half-ounce air rate of 50¢ to all other countries.

Deadline for spring fee waiver program

Information and applications will be available in the Personnel Office for eligible full-time or permanent part-time employees to participate in the Employee Fee Waiver Program. Part-time employees, to be eligible, must have attained permanency prior to reducing their time-base or must have been granted permanency by the president according to criteria outlined in the appropriate memorandum of understanding. Those who take Cal Poly courses under an approved program of career development, or who have courses approved as job related, may be eligible for waiver of certain fees.

Deadlines for Spring Quarter are:
- Feb. 1 - Fall Term Class Schedule available; Feb. 4 - SSF Forms available - pay fees; Feb. 14 - Capture registration begins for staff.

Employees currently registered will be sent Spring Quarter forms on Feb. 4. Those not currently enrolled, should contact Personnel, ext. 2236, for forms.
Retirement planning workshop scheduled

A representative from the Public Employees' Retirement System (PERS) will be in San Luis Obispo to conduct retirement planning workshops for PERS members during the week of March 11. Issues to be discussed include retirement planning, the retirement process, post-retirement considerations, and the retirement allowance calculation with an emphasis on selecting the best retirement date. The workshops will be approximately one hour long. Attendance is by reservation only. To reserve a space, call the PERS Los Angeles area office at (213) 620-4430 by Feb. 15.

Dateline...

($) - Admission Charged

FRIDAY, FEBRUARY 1
Men's Tennis: Cal Baptist College, Tennis Courts, 2 pm.
Comedy Show: ASI Special Events will sponsor three stand-up comedians. Chumash, 7:30 pm. ($)  
Men's Basketball: Cal State Los Angeles, Mott Gym, 8:05 pm. ($)  
SATURDAY, FEBRUARY 2
Wrestling: UC Davis, Mott Gym, 7:30 pm. ($)  
MONDAY, FEBRUARY 4
Business Seminar: 25th annual SAM Business Seminar. For a complete schedule of events, call the School of Business, ext. 2704.  
Film: "Black Orpheus," Chumash, 7:30 pm. ($)  
TUESDAY, FEBRUARY 5
Speaker: William Scharninghausen (Lucasfilm Ltd.) will be the keynote speaker at the SAM Business Seminar luncheon. 12:15 p.m., Chumash. ($)  
Men's Tennis: Westmont College, Tennis Courts, 2 pm.  
WEDNESDAY, FEBRUARY 6
Books at High Noon: Jim Iddings (English) will review "The Book of Daniel" by E. L. Doctorow. Staff Dining Room, noon.  
Wrestling: Portland State University, Mott Gym, 7:30 pm. ($)  
SATURDAY, FEBRUARY 9
Men's Tennis: UC Riverside, Tennis Courts, 10 am.  
Women's Tennis: UC Riverside, Tennis Courts, 1:30 pm.  

Women's Basketball: Cal State Dominguez Hills, Mott Gym, 5:45 pm. ($)  
Concert: Annual Pops Concert featuring the Symphonic Band. Chumash, 8 pm. Continues on Sunday, Feb. 10, at 3 pm. ($)  
Men's Basketball: Cal State Dominguez Hills, Mott Gym, 8:05 pm. ($)  
SUNDAY, FEBRUARY 10
Men's Tennis: Pomona Pitzer, Tennis Courts, noon.

Position vacancies

Candidates for positions on the faculty of the university are presently being sought, according to Jan Pieper, director of personnel and employee relations. Those interested in learning more about the positions are invited to contact the appropriate dean or department head. Salaries for faculty commensurate with qualifications and experience (and time base where applicable), unless otherwise stated. This university is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. Cal Poly hires only individuals lawfully authorized to work in the United States. All eligible and interested persons are encouraged to apply.

CLOSING DATE: February 28, 1991  
Lecturers (part-time), Foreign Languages & Literatures. Possible openings in French, German, Italian, Russian, Japanese and Spanish during summer, fall, winter, spring 1991-92 to teach elementary and/or intermediate languages. Successful college teaching and appropriate B.A. required, M.A. preferred.

CLOSING DATE: March 1, 1991  
Lecturers (part-time), Architecture. One quarter or more part-time positions for 1991-92 AY including Summer Quarter 1991. Teaching includes: upper and lower division design, architectural practice, environmental controls, computer applications, and graphic communication. Terminal degree in architecture, Master of Architecture or Bachelor of Architecture with professional experience and professional registration, as well as demonstrated successful collegiate-level teaching experience. Candidates with demonstrated professional achievement will be given preference.

CLOSING DATE: April 15, 1991  
Lecturer(s) (full-, part-time), Construction Management. Possible position(s) for 1991-92 AY. Master's in construction management or related field required. Positions require minimum 5 years of competitive experience in management including teaching and practical experience in construction methods and techniques, mechanical and electrical construction practices, estimating, scheduling, cost control as well as the ability to communicate effectively with students and faculty.

Who, What, When, Where

Robert Lucas, Graduate Studies and Research, and Mary Kathryn Harrington, Writing Skills, co-authored an article, "Workshops on Writing Blocks Increase Proposal Activity," published in To Improve the Academy, Vol. 9, 1990.

Ilene Rockman, Library, presented an invited paper, "Teacher Education Partnerships: The Key to Information Literacy," at the mid-winter meeting of the American Library Association held in Chicago.

Sam Vigil, Civil and Environmental Engineering, has been selected as vice chairman of the 15 Biennial Waste Management Conference of the American Society of Mechanical Engineers. The conference, to be held in May 1992, in Detroit, is a peer reviewed, international conference. Dr. Vigil will be responsible for sessions on recycling and materials recovery.

