I. Minutes: none.

II. Communication(s) and Announcement(s): Rein presented the following outline of events and timeframe discussed with President Armstrong regarding the Semester Review Task Force Report.

- **Report out mid-December**
- **Senators** and all other faculty members should read the report
- **President Armstrong: Special Senate Meeting** on **Tuesday, January 8, 2013 (3-5pm in Bonderson 197-104)**
  - Senators should submit questions in advance so that we can make sure that no commonly raised questions or issues are overlooked
  - Follow-up questions from the floor (as we go)
  - President will give candid responses as he has in the past
- **Senators** encouraged to give information to and have discussion with the units you were elected to represent. Caucus chairs should give reports to those units without formal representatives
- Senators again encouraged to get careful feedback from departments before voting
- **February 12, 2013 2nd reading** and presumably a vote on resolution
  - Amendments to the proposed resolution which are made in writing prior to the Friday will be considered before amendments from the floor

III. Reports:

A. Academic Senate Chair: none.

B. President’s Office: Kinsley reported that Chancellor Reed’s last day is December 7, 2012 and from December 8 until the 30, the administrator in charge will be Executive Vice Chancellor Ben Quillian. Chancellor White’s first day will be December 31. Dr. Keith Humphrey from the University of Arizona will join Cal Poly in February 2013 as the new Vice President for Student Affairs.

C. Provost: none.

D. Vice Provost for Student Affairs: Marty Bragg, Director of Health & Counseling Services, reported that funding has been received for three additional counselors to assist with the demand for services and additional programming on mental health issues and suicide prevention for the faculty. Health & Counseling Services has experienced an increase of 30% more students, 30% more visits, and 70% more crises. Please check the website for resources or call 756-2511 for information.

E. Statewide Senate: LoCascio reported that a senator from Cal Poly Pomona has offered to chair a statewide committee to look into the possible quarter conversion.

F. CFA Campus President: Thorncroft submitted the following report:

1. **Last Semester Review Task Force Open Forum**
   The third and final open forum of the Semester Review Task Force was held Thursday, November 29, 12-2pm, in the Left Wing of the Chumash Auditorium.
   The task force is still taking input via e-mail, here is their information: Graham Archer (garcher@calpoly.edu), David Clague (dclague@calpoly.edu), Rachel Fernflores (rfernflo@calpoly.edu), Derek Gragson (dgragson@calpoly.edu), Gary Laver
2. Cal Poly Coach Bonus Plan Withdrawn
The CSU and CFA were preparing to negotiate the Cal Poly "Intercollegiate Athletics Coaches Bonus Plan," which would have provided salary bonuses for coaches based on the performance of their student-athletes during competition over the year. CFA is involved because the coaches affected by the program are represented under Unit 3 (CFA). As a result, the proposed bonus plan is a contractual issue between CFA and the CSU and is therefore subject to bargaining. CFA-SLO and the CSU were preparing bargaining talks to begin late this quarter. However, in an e-mail dated November 14, James Czaja, Senior Manager for Labor and Employee Relations for the CSU, announced that "The campus has decided not implement the coach bonus plan."

G. ASI Representative: Morrow reported that Executive Director Rick Johnson will be retiring on January 3 and Marcy Maloney, ASI Director of Programs, will be taking over as interim executive director. ASI completed an outreach campaign regarding the possible quarter to semester conversion, separate from the Semester Review Task Force to gather information on students' concerns. ASI is working on a web database where students can go for on- and off-campus resources including links to information on landlord rights, how to register to vote, to alcoholic anonymous. ASI report on possible semester conversion has been submitted to the Semester Review Task Force. The report was not very conclusive. There was not a majority student opinion, but rather a wide spectrum of opinions.

IV. Special Reports:
A. Josh Machamer, Chair of the GE Governance Board: Presentation is available at: http://www.academicsenate.calpoly.edu/sites/academicsenate.wcms.calpoly.edu/files/minutes/12-13_minutes/112712_ge_assessment.pdf

V. Consent Agenda: none.

VI. Business Item(s):
A. Resolution on Possible Change to a Semester Calendar (Davol, CENG Senator and Rinzler, CLA Senator): Rinzler presented the resolution, which requests that President Armstrong delay a decision on whether to change from quarters to semesters until after the Senate has completed its consideration of the issue. M/S/P to approve the resolution.

B. Resolution on Voting Status for Student Representatives to the Academic Senate (Executive Committee): Rein presented the resolution, which would allow the Academic Senate to propose a revision to the Constitution of the Faculty to include the President of the Associated Students, Inc. (ASI) and the Chair of the ASI Board of Directors, or designees as ex officio voting members. Resolution will return as a second reading item.

VII. Discussion Item(s): none.

VIII. Adjournment: 4:55 pm

Submitted by,

Gladys Gregory
Academic Senate
[T]here are known knowns; there are things we know that we know. There are known unknowns; that is to say there are things that, we now know we don't know. But there are also unknown unknowns – there are things we do not know we don't know.

Donald Rumsfeld, Feb. 12, 2002

We know what we are, but not what we may be.

William Shakespeare, Hamlet
The university will create a plan to assess the University Learning Outcomes (ULOs) with special emphasis on the five Western Association of Schools and Colleges (WASC) core competencies, identify standards of performance for students in the institution, and implement a coordinated assessment of student learning over a single ten-year cycle of review. As a result the university will be able to provide evidence of student learning, take steps in areas where improvement is needed, and demonstrate where learning has improved. Assessment is intended to be an ongoing effort for continuous improvement of student learning.

(ACADEMIC ASSESSMENT COUNCIL - Draft as of November 2012)
Tentative Learning Outcome Assessment Phases

**PHASE 1**
2013-2015
Critical Thinking
WASC Core Competency

**PHASE 2**
2014-2016
Written Communication
WASC Core Competency

**PHASE 3**
2015-2017
Quantitative Reasoning
WASC Core Competency

**PHASE 4**
2016-2018
Oral Communication
WASC Core Competency

**PHASE 5**
2017-2019
Information Literacy
WASC Core Competency

**ULO/GENERAL EDUCATION ASSESSMENT PLAN**
(AS OF 11/1/2012)

ULO: Think Critically and Creatively

GE: Critical Thinking & Aesthetic Appreciation/Creative Thinking

PLO: Program/Department Specific
What’s in a PHASE...? Learning Outcome Assessment Template definitions & outcomes

1. RESEARCH & DEVELOPMENTAL STAGE
   THREE (3) QUARTERS (Fall - Spring)
   - gathering of “learning communities”; research & investigation of outcome; creating a definition; defining tools; conversion of “research” into identifying data needed; beta testing; artifact & tool clarity

2. PREPARATION STAGE
   ONE (1) QUARTER (Summer)
   - game planning for upcoming collection; continued refinement and testing of tool; organization of constituents

3. DATA COLLECTION STAGE
   CTLT/UNIVERSITY TRAINING
   THREE (3) QUARTERS (Fall - Spring)
   - artifact collection based upon “determined data needed”; training experts and providing support to programs

4. SCORING/ANALYSIS STAGE
   ONE (1) QUARTER (Summer)
   - evaluation of the artifacts; develop initial report

5. DATA INTERPRETATION STAGE
   ONE (1) QUARTER (Fall)
   - ...based upon analysis; summative report; strategies for implementation

6. PILOT/IMPLEMENTATION STAGE
   TWO (2) QUARTERS (Winter - Spring)
   - pedagogical enhancement; inclusion of “findings”

ULO/GENERAL EDUCATION ASSESSMENT PLAN
(AS OF 11/1/2012)
# University/GE Assessment Timeline

(Learning Outcome cycle - 3 year example)

<table>
<thead>
<tr>
<th>YEAR ONE</th>
<th>YEAR TWO</th>
<th>YEAR THREE +</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2012</td>
<td>Fall 2013</td>
<td>Fall 2014</td>
</tr>
<tr>
<td>Winter 2013</td>
<td>Winter 2014</td>
<td>Winter 2015</td>
</tr>
<tr>
<td>Spring 2013</td>
<td>Spring 2014</td>
<td>Spring 2015</td>
</tr>
<tr>
<td>Summer 2013</td>
<td>Summer 2014</td>
<td></td>
</tr>
</tbody>
</table>

**Critically Thinking**
- Research & Development
- Preparation
- Data Collection
- CTLT/University Training
- Scoring & Analysis
- Data Interpretation
- Pilot & Implementation

**Written Communication**
- Research & Development
- Preparation
- CTLT/University Training

**Quantitative Reasoning**
- Research & Development

---

ULO/GENERAL EDUCATION ASSESSMENT PLAN

(AS OF 11/1/2012)

CAL POLY
SAN LUIS OBISPO
What has gone into shaping this plan...?

- 4 conferences based around Assessment & General Education
  - WASC Educational Seminar: Retreat on Core Competencies: Critical Thinking & Information Literacy
    Anaheim, CA - October 2012
  - CSU/ITL GE Assessment Conference
    Long Beach, CA - June 2012
  - AAC&U General Education and Assessment: New Context, New Cultures
    New Orleans, LA - February 2012
  - WASC Educational Seminar: Retreat on Assessment in Practice
    Berkeley, CA - October 2011

- 2 committees
  - General Education Governance Board (GEGB)
  - Academic Assessment Council

- 35+ Faculty/Staff, including...
  - representatives from all colleges
  - Associate Deans
  - CTL leadership
  - former members of the ULO Assessment Project
  - conference teams