I. Session called to order in the Staff Dining Room by Chairman Howard Rhoads at 3:15 p.m.

II. Those in attendance were:

**Members:**

Boone, Joe 
Boyce, William 
Brady, Mary 
Burroughs, Sarah 
Burton, Robert 
Carpenter, Thomas 
Clerkin, Edward 
Coyes, Frank 
Fierstine, Harry 
Gold, Marcus 
Hanks, Charles 
Harden, Sheldon 
James, Arthur 
Johnson, Richard 
Johnston, Thomas 
Labhard, Lezlie 
Landyshev, Alexander 
Lowry, John 
Lukes, Thomas 
Mott, John 
Neel, Paul 
O'Leary, Michael 
Peterson, James 
Price, J. D. 
Quinlan, Charles 
Rhoads, Howard 
Rickard, Harman 
Ritschard, Ronald

**Roberts, Alice** 
**Rogalla, John** 
**Saveker, David** 
**Scales, Harry** 
**Scheffer, Paul** 
**Servatius, Owen** 
**Sherman, Roger** 
**Simmons, Orien** 
**Smith, Howard** 
**Smith, Nelson** 
**Sorenson, L. Robert** 
**Stubbs, Daniel** 
**Voss, Larry** 
**Weatherby, Joseph** 
**Webb, James** 
**Wilks, Maurice** 
**Wills, Max** 

**EX-OFFICIO MEMBERS (non-voting)**

Andrews, Dale W.

**EX-OFFICIO MEMBERS (voting)**

Anderson, Roy 
Doshi, Marianne 
Evans, Pete 
Fisher, Clyde P. 
Gibson, J. Cordner 
Grant, David 
Hasslein, George 
Higdon, Archie

III. MSC to approve the minutes of the October 12, 1971, meeting as distributed.

IV. Business Items:

1. By-laws amendments dealing with recall procedures for members of the Local Senate and the State-wide Academic Senate were considered as an action item.

Motion (C. Johnson), Seconded (Gold) to adopt the revisions of the By-laws as presented in the Agenda by the CBL Committee.

Considerable discussion followed and D. Saveker submitted an analysis of the "due process" of the proposal and recommended the procedures follow the California Election Laws: 9 points.
Art Rosen objected to the proposal on the basis that it was too complicated.

Motion (Anderson), Seconded (Landyshev), passed to return the item to the CBL Committee for further study and recommendation at the next Senate meeting.

Note: It was interpreted by the chair that the above motion also applied to the proposed recall procedure for members of the Personnel Review Committee.

2. A first reading CBL amendment to the By-laws deleting Section VI-B, paragraph 1-f was presented and discussed. No action was required at this meeting.

Marianne Doshi suggested an amendment to read as follows:

"That the By-laws Section VI-B, paragraph 1-f be amended to read:

In accordance with the recent Title V change, there shall be a non-voting, non-debating member and alternate who are students, appointed by S.A.C., having two consecutive quarters attendance at Cal Poly."

Chairman Rhoads explained that Mrs. Doshi should present the above suggestion to the CBL Committee for consideration prior to the next Senate meeting when the item is scheduled as a Business "Action" item.

CBL Committee Chairman, Corwin Johnson, announced that the CBL Committee will have an open meeting at 3:00 p.m., November 16th, in the Faculty/Staff Dining Hall. He urged attendance. He also indicated that he would contact the Chancellor's Office for further interpretation of Title V relative to students on the Personnel Review Committee and include the interpretation as part of the report on this item as requested by Mrs. Doshi.

3. Motion (Stubbs), Seconded (Lowry), carried.

Policy on Grading:

The Academic Senate recommends to the President that the following policy on grading be adopted on an interim basis until the policy of grading and grade changes can be studied and modified if needed:

It is the responsibility of each faculty member to determine and assign grades to each of his students in a professional and equitable manner.

Since each faculty member assumes full responsibility for each grade assigned, it is important that he be given full authority in all matters connected with assigning grades.

Alleged violations of this trust should be referred to the Fairness Board which, after determining the facts to the best of its ability, would recommend a course of action to the president of the college.
4. Motion (N. Smith), Seconded.

Recommend certain changes in the President's Ad Hoc Committee on General Education and Breadth Requirements document. After much discussion, Motion (Wilkes), Seconded (Cleath), carried (35-8) to table the proposal until the December 7th meeting and consider it as an action item at that time.

Nelson Smith, Chairman A. S. General Education and Breadth Requirement Committee, called attention to this committee meeting of November 11th at 4:00 p.m. in AG-241 and indicated the committee would hear comments and further clarify the committee's intent and provide background material for the next Senate meeting.

5. Motion (Rosen), Seconded (J. Mott), carried.

That no instruction be given the Cal Poly State-wide Academic Senate members by the Cal Poly Senate regarding a position on the ASCSC proposal. That the ASCSC develop a "Satellite" organization of the State-wide Senate to enter into collective negotiations.

6. Motion (C. Johnson), Seconded (Lowry), carried.

That the chairman of the Academic Senate be instructed to appoint an Ad Hoc Committee to prepare a questionnaire on collective negotiations to be sent to all Cal Poly, San Luis Obispo, faculty members to determine their feelings about collective negotiations.

Note: Chairman Rhoads announced that the Presidents of each of the known faculty organizations on campus will be asked to recommend a committee member. In addition, representatives of the Senate will be appointed.

V. Informational Items:

1. Attention was called to Agenda item IV.-A, which represents the most up-to-date list of committee chairmen and late appointments.

2. Thomas H. McGrath and Don Morris presented information about the Commission on External Degree Programs. The Commission is currently trying to explain their findings relative to this new educational concept throughout the State College System.

3. Report from the Academic Senate, CSC, was given by Dave Grant. Specific reference was made to collective negotiations.

4. It was announced that the Executive Committee voted to augment the Distinguished Teacher Award Committee by adding two students with a GPA of 2.0 or better, but both could not be from the same school.

5. Curriculum Committee -- Operational Procedures were distributed by Chairman, John Price, as requested by the Executive Committee.

6. A listing of Senate Committee meeting dates, times and pending business was distributed.

7. The next Executive Committee meeting will be November 30th at 3:00 p.m. in AG-138.

8. The next Senate meeting will be December 7th.

VI. Adjourned at 5:10 p.m.
<table>
<thead>
<tr>
<th>Committee, Meeting Schedule, and Chairman</th>
<th>Pending Business</th>
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<tbody>
<tr>
<td><strong>Enrollment Quota</strong>&lt;br&gt;Chmn. - Dan Stubbs&lt;br&gt;No Schedule</td>
<td>- Total College Enrollment Growth Rate&lt;br&gt;- Distribution of Enrollment by Schools&lt;br&gt;- Distribution of Enrollment by Level&lt;br&gt;- Distribution of FTE by School&lt;br&gt;- Implementation of Enrollment Quotas</td>
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<tr>
<td><strong>Faculty Library</strong>&lt;br&gt;Chmn. - James Webb&lt;br&gt;November 10, December 1&lt;br&gt;Lib. 207-E&lt;br&gt;1:00 p.m.</td>
<td>- Continuing Review of Library Program with Counsel given to the Director of the College Library&lt;br&gt;- Policy matters as needed</td>
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<tr>
<td><strong>Curriculum</strong>&lt;br&gt;Chmn. - D. J. Price&lt;br&gt;November 16&lt;br&gt;Ag. 138&lt;br&gt;4:00 p.m.</td>
<td>- Long-Range Planning (Master Plan)&lt;br&gt;- Honours Program</td>
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<tr>
<td><strong>Elections</strong>&lt;br&gt;Chmn. - Murray Smith&lt;br&gt;No Schedule</td>
<td>- No business this quarter</td>
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<tr>
<td><strong>Instruction</strong>&lt;br&gt;Chmn. - Howard Smith&lt;br&gt;December 1&lt;br&gt;Lib. 207-E&lt;br&gt;4:00 p.m.</td>
<td>- Guide to Grading Practices&lt;br&gt;- Final Examinations - procedures &amp; practices&lt;br&gt;- Abuse of W &amp; E Grades&lt;br&gt;- Audio-Visual Teaching Models</td>
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<tr>
<td><strong>Budget</strong>&lt;br&gt;Chmn. - Nelson L. Smith III&lt;br&gt;Wednesdays as needed&lt;br&gt;CSc 115-B&lt;br&gt;3:00 p.m.</td>
<td>- Resolution by San Diego State on Faculty Salary Increases</td>
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<tr>
<td><strong>General Education &amp; Breadth Requirement</strong>&lt;br&gt;Chmn. - Nelson L. Smith III&lt;br&gt;November 11, 18; December 2&lt;br&gt;Ag 241 - 4:00 p.m.</td>
<td>- Ad Hoc Committee Report on General Education</td>
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<tr>
<td><strong>Student Affairs</strong>&lt;br&gt;Chmn. - Wm. Boyce&lt;br&gt;November 12, 19; December 3&lt;br&gt;BA&amp;E 114 - 4:00 p.m.</td>
<td>- Revised Student Registration Procedures</td>
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<tr>
<td><strong>Personnel Policies</strong>&lt;br&gt;Chmn. - Art Rosen&lt;br&gt;Each Tuesday&lt;br&gt;PE 122 - 12:00</td>
<td>- Review of Policy on faculty personnel files (Ad. Bul. 70-8) - Warren Anderson, Chairman, sub-committee&lt;br&gt;- Faculty Evaluation of Administrators - Robert Burton, Chairman, sub-committee</td>
</tr>
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</table>
Natural Sciences

At least 15 units chosen from courses in the natural sciences, with at least one course in life science (Bact, Bio, Cons, Ent, Zoo), and at least one course in physical science (Ast, Chem, Geol, PSc, Phys). "Broadly-based" course work in the Schools of Agriculture and Natural Resources, Architecture and Environmental Design, or Engineering and Technology may be counted in this category, provided that these units are taken outside the School in which the student is enrolled. No more than three courses having the same prefix may be counted to satisfy the natural science requirement. Maximum 24 units.

Social Sciences

At least 9 units chosen from courses in Ant, Ec, Geog, Pol Sci, Psych, Soc Sc, Soc. All students must take Pol Sci 201. No more than two courses having the same prefix may be counted in this category. Maximum 16 units.

Humanities

At least 15 units, including Hist 204, Hist 205, and two courses in literature (Eng) and/or philosophy. No more than 3 units each in Art, Dr, Mu, nor 6 units in Hist, may be counted in this category. Maximum 24 units.

Basic Subjects

Mathematical sciences (CSc, Math, Stat) (at least a 3 unit course), written communication (Eng) (one course), oral (Sp) or written communication (at least one course). Minimum 12 units, maximum 16 units.

Breadth

Other/Subjects

Physical education (3 to 5 units, at the option of individual Schools)

Any 9 to 7 units (depending upon P.E. requirements of individual Schools), provided that these additional units are taken outside the school in which the student is enrolled.

Elaboration of recommended changes by the Academic Senate Committee on General Education and Breadth

1. The committee endorses the concept of adding broadly-based course work in agriculture, architecture and engineering to the general education portion of the college's curriculum. However, for various reasons, the main one being the
definition of natural science, the committee recommended the transfer of the
circled sentence to the last category, "Other Breadth Subjects." The opening
phrase, "Up to six units of" was deleted. This action will permit up to nine
units permissible in the "Other Breadth Subjects" category. The vote on
relocation was 8 to 0 with one abstention.

2. The committee unanimously recommends a return to the present maximum of 24
units in the Natural Sciences category.

3. The committee unanimously recommends that a maximum of 24 units be set for the
Humanities category. This merely acknowledges the shift of six units of
history from Social Sciences to Humanities and, as in the case of Natural
Sciences, retains the present maximum. The vote was unanimous.

4. The word, Breadth, is unanimously recommended as a clarifying addition.