New staff panel members named

Fifteen support staff employees have been named to a new committee to participate in the university's strategic planning process.

The Ad Hoc Staff Task Force has been given a deadline of March to submit its comments on the current “Working Draft” of the Strategic Planning Document to Vice President for Academic Affairs Robert Koob.

As a second task (and one without a deadline), the panel is charged with recommending to President Baker a permanent structure for providing staff recommendations on issues not covered by collective bargaining. One possible structure under discussion is a Staff Senate.

Task force members were named by their divisions. Divisions are represented in proportion to the number of support staff employees. To reflect staff opinion as accurately as possible, the panel plans to send a questionnaire to all staff members and is asking for input from support staff employees campuswide.

The task force invites fellow staff members to contact one of the division representatives or at-large members as soon as possible.

Members of the Ad Hoc Staff Task Force are:

Academic Affairs: Jim McLaughlin (Physics, ext. 1284), Ellen Stier (Computer Science, ext. 5525), and Billie Turner (Library, ext. 5780).

Business Affairs/Facilities Administration: Eileen Anderson (Business Affairs, ext. 2171), Mathews Elijah (Plant Operations, ext. 2321), and Pat Harris (Purchasing, ext. 2231/5455).

Foundation: Karen Aguilar (Foundation Business Office, ext. 5852) and Jud Jones (El Corral, ext. 5310).


Personnel and Employee Relations: Joyce Haratani (ext. 2236).

Students Affairs and ASI: Andrea Kerns (Student Life and Activities, ext. 2476) and Tom Jackson (Resident Student Development, ext. 5600).

University Relations and Development: Bob Anderson (Communications and Special Events, ext. 1511).

Members at Large: Margaret Camuso (Academic Senate, ext. 1258) and Ken Walters (Fiscal Services, ext. 2242).

Bob Negranti, staff personnel officer, is serving as administrative liaison to the group. Anyone needing a copy of the Strategic Planning Document draft should call Academic Affairs, ext. 2186.

Selection committee for agriculture school dean named

The following individuals have been elected or appointed to serve on the Consultative Committee for the dean of the School of Agriculture:

Phillip Doub, Agribusiness; William Kellogg, Agricultural Education; Mary Pederson, Food Science and Nutrition; JoAnn Wheatley, Crop Science; Donald Grinde, History, and Barbara Weber, Home Economics.

Also, Joseph Montecalvo, Food Science and Nutrition; Sidney Ribeau, School of Liberal Arts; Dennis Albiani, student; Anna McDonald, Affirmative Action; and Michael Suess, Personnel and Employee Relations.

831 candidates to receive degrees

Degrees and certificates will be conferred on 831 candidates when Cal Poly holds its 1991 Fall Commencement ceremonies on Saturday, Dec. 14, in Mott Gym.

Two ceremonies will be held: one at 9:30 am for the schools of Agriculture, Engineering, and Science and Mathematics and the University Center for Teacher Education, and the second at 2 pm for the schools of Architecture and Environmental Design, Business, Liberal Arts, and Professional Studies.

The featured speaker at both ceremonies is Bronx Zoo General Curator James Doherty, a 1966 Cal Poly animal science graduate.

A reception for candidates, faculty members, family and friends will be held in Chumash Auditorium after each ceremony.

The degrees to be conferred include 777 bachelor's degrees and 49 master's degrees.

Nominations sought for teaching awards

Nomination forms for the Distinguished Teaching Award are available in all classroom buildings and at the Library and University Union Information desks. This is an opportunity to encourage and reward excellence in teaching. This year's Distinguished Teaching Awards Committee consists of five faculty members: Don Grant (Architecture), Harvey Greenwald (Mathematics), Stu Larsen (Civil and Environmental Engineering), Tom Ruehr (Soil Sciences), and Cal Wilvert (Social Sciences); and two student members: Colleen Mitchell and Kristy Rivas.

Nominees must be full-time tenured faculty members.
Children's Center accepting applications

The ASI Children's Center is now enrolling children for Winter Quarter 1992. Hours between 8 am and 5 pm are available.

The Children's Center is a licensed full-day preschool program designed for four- and five-year-old children who will be attending kindergarten in fall 1992. Curriculum includes planned morning and afternoon activities that help children develop socially, emotionally, cognitively and physically. Breakfast, lunch and an afternoon snack are included.

For applications and information, contact the Children's Center, ext. 1267. Priority will be given to the children of students, faculty and staff.

Cristo drawings and prints on display

An exhibit of Cristo Drawings and Prints is on display through December 15 in the University Art Gallery (Dexter Building). Featured are 25 years of project plans and photographs from the collection of Cristo's wife, Jeanne-Claude.

Photographs and a "first-day" video of "The Umbrella Project," by Henry Wessels, Art and Design, and John Barrett, Art and Design alumni, accompany the exhibition.

Hours are 11-4 pm daily and 7-9 pm Tuesday and Wednesday.

Christmas tree sale through Dec. 24

Monterey pine and red-fir Christmas trees are on sale through Tuesday, Dec. 24, or until all trees are sold.

The cut-your-own trees are available in sizes from three to eight feet. The price is $19 for any size Monterey pine. The red-fir (also known as Silver tip Christmas tree) costs $4 per foot.

The tree farm is located on Stenner Creek road, just off Highway 1, and is open from 9 am to 5 pm on weekends and from 3 to 5 pm on weekdays.

The trees are grown and sold by the Natural Resources Management Department's Student Enterprise Christmas Tree Farm. For additional information, call ext. 2702.

Mail service limited

To preserve quality of service within resource limitations, campus mail service will be changed to once daily. This schedule will coincide with the once-a-day service provided by the U.S. Postal Service.

Deadline reminder

The State Faculty Support Grant Program supports research, scholarship, and creative activities that help faculty remain current in their disciplines.

There are four types of support:
- Minigrants of up to $5,000, to be expended during the academic year.
- One- or two-month summer faculty fellowships to provide support to inaugurate, continue, or complete a project of creative scholarship or research.
- Assigned time for research, creative activity, or scholarship.
- A quarter leave at full pay to develop or complete an appropriate activity related to one's academic discipline.

Deadlines to submit proposals for these awards are as follows:
- Summer Fellowship, 1992 .... Jan. 14, 1992
- 1992-93 Minigrants ......... April 21, 1992
- 1992-93 Quarter Leave ...... April 21, 1992
- 1992-93 Assigned Time.... April 21, 1992

The 1991-92 budget has allowed approximately $90,000 for summer 1992 fellowships. Funding for the April deadlines is contingent on next year's budget.

The Office of Graduate Studies and Research has guidelines and application forms (ext. 1508).

Committee seeks 'survivor advocates'

The Status of Women Committee is seeking applicants for selection as volunteer advocates for sexual harassment and sexual assault survivors. The role of advocate differs from the role of the sexual harassment advisor in that the advocate's primary focus is protecting the rights of the survivor. Interested faculty and staff members should contact the Academic Senate Office at ext. 1258.

CPR holiday schedule

One additional issue of Cal Poly Report will be printed in December (Dec. 12). Deadline to submit copy is today (Dec. 5). The first issue of Winter Quarter will be Jan. 9. All copy must be in the Communications and Special Events Dept. a week before the issue date.
**Speaker information to be updated**

Each quarter the Communications and Special Events Department produces a list of potential speakers and information resource persons to send to local media and community organizations. Faculty and staff who are interested in participating in the Cal Poly Speakers and Experts program are asked to call Betty Holland, Communications and Special Events, ext. 1511, for forms.

No action needs to be taken by those who were listed in the Fall Quarter edition unless there are changes.

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**Department of Energy scholarships available**

The U.S. Department of Energy has selected the environmental engineering degree program as a participant in its Environmental Restoration and Waste Management Scholarship Program. The scholarships provide a stipend of $600 per month during the academic year, tuition and fees, and $900 per month during a summer internship at a participating DOE laboratory (such as Lawrence Livermore Laboratory). The scholarships are available to students during their junior and senior year. Dr. Sam Vigli of the Civil and Environmental Engineering Department is the project coordinator at Cal Poly. Further information may be obtained from him at ext. 2561.

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**Foundation board meeting scheduled**

The next regularly scheduled meeting of the Foundation board of directors will be Friday, Dec. 6, at 9:30 am in the Foundation Administration Building, Conference Room 124. This is a public meeting. For further information about this meeting or to obtain a copy of the meeting agenda, contact Al Amaral (executive director, Cal Poly Foundation) at ext. 1131. A copy of the agenda packet is available for public review at the Kennedy Library Reserve Desk (Room 114) and at the Academic Senate Office in FOB 25H.

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**Dignan recognized for contributions**

Robert Dignan, director of Fiscal Services, was recently presented with a Certificate of Appreciation from Chancellor Munitz and Acting Vice Chancellor Louis Messner for providing outstanding service to the university, particularly for contributions on the Systemwide Fiscal Accounting Systems Review Committee. This committee provides a vital service to the university's financial management. The participants evaluate the ever-changing state requirements, campus needs for efficient data processing, and managers' demands for information to utilize appropriations, which results in a prolific outpouring of enhancements. The most important achievements in recent years have been the on-line data input and reporting products, and the significant reduction in state and Chancellor's Office paper reporting.

Dignan was further commended for his wealth of knowledge, years of experience, a temperament for team participation, recognized leadership, and effective writing abilities, which make him extremely valuable to the university's financial management and the process of maintaining a dynamic system. Appreciation was expressed for Dignan's willingness to work extra hours to prepare specifications and to endure the travel and committee encounters in this systemwide endeavor.

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**Dateline...**

($) - Admission Charged

**THURSDAY, DECEMBER 5**


Craft Sale: Annual craft sale featuring handmade gifts by students, faculty, staff, and alumni. UU Plaza, 8 am.

Recital: Student recitals with a variety of instruments. Davidson Music Bldg., 218, 11 am.

Benefit BBQ: Fundraiser for the victims of the Oakland fire. Tickets available from Elaine Simon, Jim Motley, Anne Artelt, or the ASI Business Office. Poly Grove, 11:30 am-2 pm. ($)

**FRIDAY, DECEMBER 6**

Concert: Gemini School Performance, Theatre, 11 am. ($)

Women's Basketball: Levi Jeans for Women Cal Poly Classic — E. Montana, Davis, Chapman. Mott Gym, 6 pm. Continues on Saturday, Dec. 7, at 4 pm. ($)

Concert: Christmas Choral Concert. United Methodist Church, 8 pm. Continues on Saturday, Dec. 7, at 8 pm. ($)

Men's Basketball: University of South Dakota, Mott Gym, 8 pm. ($)

**SATURDAY, DECEMBER 7**

Concert: Gemini Family Show, Theatre, 11 am. ($) $)

**THURSDAY, DECEMBER 12**

University Club: Alan Metzler and Jody Neal (Atascadero Zoo) will discuss the zoo's animals and history. Staff Dining Room, noon.

Ballet: The Nutcracker will be performed at 6 pm; Friday, Dec. 13, 5:30 & 8 pm; Saturday, Dec. 14, 4 & 8 pm; and Sunday, Dec. 15, 2 & 6 pm. Theatre, ($)

**SATURDAY, DECEMBER 14**


Tour: Cabo San Lucas. Includes round trip airfare and accommodations. Continues through Dec. 20. Sponsored by UU Travel Center, 544-9442. ($)
Position Vacancies

Dean, School of Agriculture

Applications and nominations are invited for the position of dean, School of Agriculture. The dean provides leadership and support for the School of Agriculture; creates a positive environment for teaching, research, and service; exercises administrative supervision and provides guidance for the school's curricular, fiscal, personnel, and student programs; and participates in seeking supplemental financial support for both new and existing programs. The dean participates in the development of university-wide policy as a member of the Academic Deans' Council. The dean reports directly to the vice president for academic affairs.

Qualifications: Applicants should have an earned Ph.D. in one of the instructional areas within the School of Agriculture; evidence of and a strong commitment to excellent teaching and scholarship; administrative experience; a record of effective working relationships with faculty, staff, and students; a demonstrated capacity for academic leadership; and strong working relationships with the agricultural industry. Applicants should also have an understanding and knowledge of the issues, problems and differing social and private agendas affecting U.S. food, fiber, and natural resource industries and institutions in both the domestic and global markets.

Salary is commensurate with the background and experience of the individual selected. All rights associated with this appointment are governed by the Management Personnel Plan adopted by the CSU Board of Trustees.

Each application should include a current resume; the names, addresses, and telephone numbers of at least three professional references, and a statement, in not more than two pages, of the applicant's views on the critical aspects of the dean's role in the school and the wider community. Applications and nominations will be considered until the position is filled. However, applicants are encouraged to submit applications as soon as possible, and preferably by Jan. 31, 1992. The preferred starting date for the position is July 1, 1992. Cal Poly is strongly committed to achieving excellence through cultural diversity. The university actively encourages applications and nominations of women, persons of color, and members of other underrepresented groups. Applications, nominations, and inquiries should be addressed to: Dr. Robert D. Koob, vice president for Academic Affairs.

Vacant staff positions at Cal Poly and the Cal Poly Foundation are announced in this column and are posted outside the respective offices. Contact those offices (State: Adm. 110, 805-756-2236 — Foundation Administration Building, 805-756-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. Cal Poly hires only individuals lawfully authorized to work in the United States. All eligible and interested persons are encouraged to apply. Applications must be received by 5 pm or postmarked by the closing date.

STATE

CLOSING DATE: December 18, 1991

Clerical Assistant II, $1692-$1995/month; temporary through 6/30/92, Extended Education.

Secretary, $1954-$2313/month, Ethnic Studies.

Student Services Professional I-B/Academic Advisor, $2309-$2767/month, Student Academic Services.

Student Services Professional II/Academic Advisor, $2619-$3148/month, Disabled Student Services.

CLOSING DATE: January 1, 1992

Secretary, $977-$1156, 50/month; half-time, morning hours preferred; temporary through 6/30/92 with strong possibility of permanency, Cal Poly Arts.

Student Services Professional II/Academic Advisor, $2619-$3148/month. Student Academic Services.

CLOSING DATE: April 1, 1992

Assistant Professor (tenure-track) or Lecturer, Home Economics. Position availability dependent on funding. Duties and responsibilities include teaching full range of interior design courses, directing undergraduate research, supervising student internships. Position available 9/92. For tenure-track position, minimum of Master's degree in interior design, interior architecture, or home economics with interior design emphasis or M.A. w/interior design emphasis required. Prior full-time university teaching preferred; CADD proficiency required. Affiliation in ASID, IDEC, IDS and/or IBD expected. Professional practice experience expected for tenure. For lectureships, interior design related Master's degree required. Prior university teaching experience preferred.

CLOSING DATE: January 1, 1992

Lecturer (full-time), Journalism.


CLOSING DATE: January 31, 1992

Associate/Full Professor (tenure-track), Economics. Opening in one or more of the following areas: General economic theory/international economics/economic development. Ph. D. required. Department emphasizes excellence in teaching and research.

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Candidates for positions on the faculty of the university are presently being sought, according to Jan Pieper, director of personnel and employee relations. Those interested in learning more about the positions are invited to contact the appropriate dean or department head. Salaries for faculty commensurate with qualifications and experience (and time base where applicable), unless otherwise stated. This university is subject to all laws governing Affirmative Action and equal employment opportunity including but not limited to Executive Order 11246 and Title IX of the Education Amendments Act and the Rehabilitation Act of 1973. Cal Poly hires only individuals lawfully authorized to work in the United States. All eligible and interested persons are encouraged to apply.

CLOSING DATE: December 13, 1991

Head Coach, 50 (half-time), Winter and Spring Quarters 1991-92, beginning Jan. 6, 1992. Intercollegiate Athletics Dept. Duties include directing all aspects of the men's and women's tennis programs (Div. II). Undergraduate degree required; Master's degree and successful coaching at the college level preferred. Commitment to academics and knowledge of NCAA rules necessary. Apply to Dr. Kendrick Walker, Athletic Director.

CLOSING DATE: January 11, 1992

Lecturer, Journalism. 1992-93 AY. Teach reporting, editing, and other courses in applicant's area of expertise. Interest in ethnic and women's media desirable. Recent media experience required. Experience in public information desirable. Teaching experience and terminal degree preferred. Master's required. Salary range: $31,764-$36,468.

CLOSING DATE: January 31, 1992

Associate/Full Professor (tenure-track) or Lecturer, Home Economics. Position availability dependent on funding. Duties and responsibilities include teaching full range of interior design courses, directing undergraduate research, supervising student internships. Position available 9/92. For tenure-track position, minimum of Master's degree in interior design, interior architecture, or home economics with interior design emphasis or M.A. w/interior design emphasis required. Prior full-time university teaching preferred; CADD proficiency required. Affiliation in ASID, IDEC, IDS and/or IBD expected. Professional practice experience expected for tenure. For lectureships, interior design related Master's degree required. Prior university teaching experience preferred.

CLOSING DATE: April 1, 1992

Assistant Professor (tenure-track) or Lecturer, Home Economics. Position availability dependent on funding. Duties and responsibilities include teaching full range of interior design courses, directing undergraduate research, supervising student internships. Position available 9/92. For tenure-track position, minimum of Master's degree in interior design, interior architecture, or home economics with interior design emphasis or M.A. w/interior design emphasis required. Prior full-time university teaching preferred; CADD proficiency required. Affiliation in ASID, IDEC, IDS and/or IBD expected. Professional practice experience expected for tenure. For lectureships, interior design related Master's degree required. Prior university teaching experience preferred.