Chair, Max Riedlsperger  
Vice Chair, Stu Goldenberg  
Secretary, Allan Cooper  

The meeting was called to order at 3:10 PM by Chair, Max Riedlsperger.  

I. Minutes  
There were no minutes to be approved.  

II. Announcements  
A. The Chair announced that the General Education and Breadth proposal is being reviewed by the Ad Hoc School Committees. There will be a special meeting scheduled for October 30, 1979 and the school committee reports will be reviewed. It is the feeling of the Executive Committee that no consensus would be arrived at on this issue within the Academic Senate. The Special meeting of October 30 will be for discussion purposes only. Bill Stine plans to prepare a few resolutions related to the systemwide proposal and will bring these resolutions onto the Senate floor at the October 30 meeting. There is a possibility that this meeting will be scheduled for the Staff Dining Room as discussion may run over 5:00 PM. The Chair received no objection to scheduling such a meeting.  

III. Reports  
The Chair announced a new policy where minutes will be written instead of giving oral reports. Those Senators choosing to make their reports at this time are as follows:  
A. CSUC Academic Senators: Joe Weatherby announced that the Statewide Academic Senate is studying a student proposal that would allow a voting student representative on every personnel committee. Both Wenzl and Weatherby have maintained in the Spring and Fall meetings an opposition to this violation of peer review. Moreover, they have stated their opposition to a pilot program having students as non-voting members on RPT committees. The CSUC Academic Senate will be dealing with this issue again a week from this coming Friday. Senators will be receiving a statewide report tomorrow and should forward their comments to Joe Weatherby by Friday. The Chair announced that the Statewide Senate will take action on this issue in January. The CSUC Senate was informed that the retroactive pay raise for faculty may materialize by next Spring.  

IV. Committee Reports  
A. Distinguished Teaching Award Rod Keif announced that the committee will be submitting procedures for the determination of a statewide candidate to the Senate floor in the near future.  
B. General Education and Breadth Bill Stine announced that the committee prepared the advisor's manual in time to be distributed for Fall registration.
The committee also prepared a summary of courses prepared by departments to go into the schedule of classes for Winter Quarter. The committee will be working on its implementation in early Fall Quarter. Finally, the committee assisted the Chair in setting up school committees that are currently preparing reports on the General Education and Breadth proposal.

C. Personnel Policies Stu Goldenberg announced that the PPC is now reviewing a systemwide proposal that students be voting members on RPT committees.

D. Research Del Dingus announced that committee members are now soliciting proposals for the CARE Grant program. The committee also recommended that changes be made on a report describing a power pool training center for the campus. These changes were then forwarded to the President. Finally, the committee is planning a meeting with the President concerning impediments to initiating research on campus.

V. Discussion Items

A. Computer Assisted Registration - Lezlie Labhard announced that if there are any questions on this issue, Senators may contact her in Trlr 52-B-12 or phone her at 546-2816. There will be a trial run of CAR on November 29, with voluntary student participation. If this trial run succeeds, CAR will be implemented in the middle of February. This method will waive the regular gymnasium registration and clean-up. Though CAR will not solve all registration problems, it will indicate the demand for various courses. A reserve time request form allows students to leave time slots open for meetings and part-time jobs. However, the students are discouraged from overusing this option. An add/drop card will be substituted for second and third class lists. Current policy on priority registration will be maintained. CAR will not dictate to the departments what courses they will offer, it is up to the department schedulers to cope with student demand. If a student suspects that a course may be deleted, he/she is advised to add additional courses through the schedule. CAR will result in a more efficient use of faculty and staff time as many sit idle during gymnasium registration and clean-up. If gymnasium registration is maintained, it will discourage the use of CAR. With the elimination of gymnasium registration, two additional days per quarter will become available. The Chair suggested at the last Academic Council meeting that these two additional days be scheduled as dead days for faculty/student advisement. The Chair further requested that the Instruction Committee submit recommendations to the Senate floor on how best to use these additional days. Lezlie Labhard informed the Academic Senate that as we are now teaching a minimum number of days per quarter, these additional two days cannot be counted toward vacation time.

B. Athletic Task Force - Linda Atwood informed the Senate that last June Vice President Andrews established a committee to examine PE resources for competition and institutional support. The committee is composed of the following members: Howard West, Malcolm Wilson, Jim Railey, Sam Spoden, Brian Jarvis, Dave Ciano, Abbie Pellaton, Bic Buccola, John Kane, Diane Wilson, Tom Dunigan and Linda Atwood. The committee is examining the following questions:
1) Sources of support
2) Resources available to support competition
3) Title IX requirements for equity in men's and women's athletic programs.

The committee's task will be completed by November. The Chancellor's Office has made available to the committee total expenditures which suggest that men's athletic programs receive a larger share of funds than do women's. The Chancellor's Office also has figures on dollar contributions which come from ASI, IRA and Booster activities. Gerry Ellerbrock informed the Senate that athletic scholarship recipients receive special admission consideration and have impacted the school so that no new students can be accepted until the end of summer quarter. It was suggested that the prime criteria for intercollegiate athletics be that the maximum number of participants be involved and that programs be tailored to the needs of the average student rather than to the few gifted ones. Rod Keif stated that the PE department must also be committed to the training of future PE teachers. Hazel Jones volunteered that though PE majors still receive the largest share of PE scholarships, the proportion of Business and Engineering majors are on the increase. The committee is asking the question whether expenditures should be made in order to maintain some sports in Division 1. Other questions relate to the overall de-emphasis of the PE program and the hiring of non-faculty PE personnel.

VI. Business Items

Additional handouts distributed to the Senators included a report prepared by the Grade Inflation Committee and the Academic Senate Handbook.

The Chair announced that all of the following topics will be discussed on a first reading basis unless moved to an action item.

A. **Resolution on the Role of the Personnel Review Committee in Relation to Tenure Recommendations of the Negative Kind**

Stu Goldenberg informed the Senate that last year there were six cases where faculty were granted an extension of one probationary year. As past President Kennedy regarded this action as a positive one, these non-recommended personnel were therefore unable to issue a complaint to the Chairperson of the Personnel Review Committee. Rod Keif suggested that the fourth WHEREAS introduce the word "may" between recommendation and constitute so that it reads: "... a denial of a tenure recommendation may constitute . . . "

Goldenberg explains that the Personnel Review Committee will not consider those cases where the applicant is in agreement with the recommendation.

B. **Resolution Regarding Teaching Overloads**

George Lewis characterizes 36 WTU as an unattainable minimum and advises the floor to see this resolution as strictly advisory. It was suggested that a formula be devised that correlates WTUs to SCHs, as both the number of hours spent in a classroom as well as the number of papers graded should be factored in. Moreover, it is stated that faculty positions
are funded from SCHs not WTUs. Lewis was concerned that our university teaching load is comparable to community colleges. It was stated that this resolution would not establish 36 WTUs as a maximum, but rather a 36 WTU not be required. Tim LaSalle expressed concern about the use of the word competence in the second WHEREAS. A question was raised as to whether the resolution referred to rank and class only. CAM does not have an adequate definition for full-time faculty.

C. Resolution in Support of the Proposal by the Norman D. Alexander Memorial Committee

It was moved by Hariri and seconded by Slem to place this resolution on the Senate floor as an action item. M/S/P (Hariri, Slem) that the Academic Senate endorses and supports the proposal as stated in the resolution. Unanimously accepted.

The Chair announces that Paul Kenyon, Senator from the School of Business, has been stricken ill. Our wishes for a fast recovery.

The meeting was adjourned at 4:45 PM.
Chair's Report:  by Max Riedlsperger

As a means of providing more time for floor discussion at Senate meetings, I have decided to follow the general policy of omitting an oral report on the President's Council and Foundation Board meetings as well as other announcements unless they have some urgency. Instead I will prepare a brief summary to attach to the minutes of each Senate meeting. This quarter I have a class at the time of the Foundation Board, so Tom Hale, who has a position on the Board as Senate Past-Chair will report on its activities.

Summer Actions:

On only one occasion did the Executive Committee act in lieu of the Academic Senate as provided in the Bylaws. In this case it passed a resolution regarding the Timetable for Personnel Action for Faculty Reappointment, Tenure and Promotions. This resolution was rejected by Acting President Andrews on the grounds that the pressure of business on the PRC did not seem sufficient to justify the changes requested. This matter has been resubmitted to the PPC and PRC for further study.

In response to a request from the Curriculum Committee, the Executive Committee directed the Chair to appoint an ad hoc committee to develop policy for reviewing applications for academic minors. The ad hoc committee's report and recommendations will be submitted for discussion at the November 13 Academic Senate Meeting.

All other business items were discussed and either approved for the agendas of the first two Senate meetings in the fall, or referred back to committee.

At several meetings, members on the Executive Committee expressed the desire for better clarification of the role and function of the Academic Senate, particularly for new Senators. In order to answer this demand, the Executive Committee agreed to hold an orientation meeting for all Senators and Senate Committee members during the Fall Conference. If you have any feelings about the advisability of continuing this kind of "kick-off" of the Senate year, or suggestions for improving this orientation, I would appreciate your comments.

Summary of results of Senate Actions since the final Senate meeting of the 1978-1979 academic year.

1. Resolution Regarding Class Withdrawal Procedures, passed May 16, adopted with minor, non-substantive change.
2. Resolution on State-Supported Summer Quarter, passed on May 16, was forwarded to Acting President Andrews who reported that he used the resolution with great effect to help convince the Trustees to table a proposal by the Chancellor to eliminate all state supported summer quarters and convert to the semester system.
3. Resolution on Presidential Selection, passed on May 8, forwarded to Dr. Wagner, Vice Chancellor for Faculty and Staff Affairs, along with a summary of the survey of faculty opinion regarding the current procedures for selecting the Presidential Selection Advisory Committee.
4. Resolution on Junior Level Writing Certification, passed May 22 is being implemented as recommended. The courses certified are either 300-level courses with a focus on composition, or literature courses which are being revised to include a significant writing component.
Report on the Academic Council Meeting of October 15, 1979

The following items were business items at the meeting,

1. Minimum library requirements for senior projects. This is an attempt to standardize the library version of the senior project. (Passed)

2. Proposed change in catalog process. This is a change in timetable for processing a catalog. The date changes are all at the end of the process, and involve administrative action only. The other change is to make the new catalog effective at the beginning of the appropriate Fall quarter instead of Summer quarter.

3. Honors at entrance. This item was tabled, perhaps because it is somewhat controversial. Should a student receive honors here for work completed in high school. The argument favoring the continuation of the practice is for PR, opposed to why should we honor people for things done elsewhere.

4. University Policy on Student Teaching and Field Experience During Strikes and Other Emergencies. This is a replacement policy regarding student teaching at schools that are on strike, etc.

The following items were discussion items.

1. Changes in the add/drop process. The proposal was made to change the add/drop time for "free" adds/drops to the end of the second week. This would be primarily to provide extra time for the CAR program. It is not clear as to the support this item will have at future meetings. Certainly, it will make it impossible to give an exam before the last day to drop without penalty.

   Additional discussion on CAR followed.

Submitted by Stu Goldenberg.
Foundation Board Report (Hale)

At the Foundation Board Meeting of October 16, 1979 the Board approved three reserve transfer recommendations:

1) Agriculture
2) El Corral Bookstore
3) Food Service

The Foundation Board also approved a pilot project involving a retail sale of surplus Cal Poly milk through Williams Brothers Markets.

Minutes are on file in the Academic Senate Office.

Administrative Council Report (Cooper)
October 4, 1979

1) Status Report on CAR: Lezlie Labhard presented a description of CAR, more information will be available soon. Winter Quarter schedules will be available on November 1. Details on how the registration cards will be batched have not yet been worked out. CAR will make it impossible for students to register until they have taken care of things such as library fees.

2) Tom Dunigan made a report on student loads. The question arose on how to increase student loads at Cal Poly.

3) Questions related to staff representation on the Administrative Council should be referred to Larry Voss.

4) Peter Phillips gave a status report on facilities. Two buildings are in the process of being completed--the library is on schedule and will be completed in the summer of 1980. The faculty office building is four months behind schedule, it won't meet the mid-winter completion date. Northridge will get the trailers that were being used as faculty offices.

5) Petitions for collective bargaining are now active. Affirmative Action investigators will be on campus soon to look into two sex discrimination cases. Confidentiality of files should be observed.