Position vacancies

Vacancy information and applications for the following positions are available from the appropriate Human Resources office. Information is also on the Cal Poly home page on the World Wide Web (address: www.calpoly.edu) under "Get Information on Careers," "Human Resources," "Careers," or "Human Resources Office," including the 4-1-99 posting of the Civil Engineering (Unit 4) position.

**Nominations sought for outstanding staff**

It's time to nominate the 1998-99 Outstanding Staff Employees. A nomination form is included in this Cal Poly Report and contains information on eligibility, nomination criteria and procedures. The nomination deadline is Friday, Feb. 12.

---

**Annual Baroque concert planned for Jan. 20**

The Annual Baroque concert on Wednesday, Jan. 20, will bring together maestro Clifton Swanson and Thonts Daves for an evening of chamber music featuring the university's PolyPhonics and a specially commissioned orchestra.

The concert, a Cal Poly Arts event, will be at 8 p.m. in Harris Hall in the Performing Arts Center's Coban Center. The music has been chosen to reflect the rich sound of the Baroque period. Cal Poly music professor Alyson McMarnor will give a pre-concert lecture at 7 p.m. in the Performing Arts Center's Philips Hall.

The concert selections include Concerto Grosso in B-flat major, Op. 6, No. 11, by Arcangelo Corelli, and three works by Johann Sebastian Bach: Violin Concerto in E major; Harpsichord Concerto in D major; and Magnificat in D major, known as one of the most satisfying of all of Bach's choral works.

The two concertos by Bach are actually two ways of looking at the same piece, according to music professor Swanson. Bach wrote the original for harpsichord. Swanson said, "but sound completely different to the casual listener because of the difference in solo instruments."
Tickets still available for Service Awards Lunch

Tickets are still available for the 1999 Annual Service Awards Luncheon from 11:30 a.m. to 1 p.m. Thursday, Feb. 11, in Chumash Auditorium. The event recognizes state, Foundation and ASI employees, with 10, 15, 20, 25, 30, 35 and 40 years of service.

Tickets are $8.50 each and may be purchased from Cal Poly's Good-Googd, Modern Languages and Literatures, Sherry May, Human Resources and Employment Equity; Kathleen Castillo, Student Academic Services; Rachel Mendoza, Administration and Finance; Kristy Petha, Bioresource and Agricultural Engineering; Denise Wharton, El Corral Bookstore; Kathy Blackburn, Campus Catering; Lori Williams, Health Care; Jane Brechner, Speech Communication; Donna Nichols, Facility Services; and Chris Lancellotti, Science and Mathematics.

The deadline to buy tickets is Thursday, Jan. 28.

Make check payable to Cal Poly University Club. Table reservations can be made by calling 582-7511. To reserve a table, call Joan December, Academic Programs, at 6-2326 or Geri Bolivar, Facility Services, ext. 6-3321.

Vineyard contest to find 'best grapeviner' prize

Amateurs are invited to compete against professionals and students for the title of best grapeviner prize on the Central Coast in a contest beginning at 8:30 a.m. Friday, Jan. 15, in the Cal Poly vineyard.

The second annual Central Coast Pruning Contest, sponsored by the Central Coast Wine Growers' Association, will include vineyard workers, managers and owners, as well as agriculture students and amateurs.

Entry fees are $20 for professionals and $5 for students and amateurs. Proceeds will benefit a College of Agriculture Club.

The event will also include a pruning demonstration, a barbecue lunch hosted by Farm Supply of San Luis Obispo, and prizes provided by Sandvik Saws and Tools Co.

The vineyard contest is a multi-faceted art form that can be soulful, complex, chaotic and a table, call Joan Dezember, Academic Planning and Development of Facilities Planning, at ext. 6-6806. Processing fees required to review the project. Applications for all summer projects must be received by Thursday, April 15, or the work might not be approved in time. For a building permit application, contact Ryan. For detailed information on the building permit process, visit the Web site at www.facsrv.calpoly.edu.

Paul Severtson

Tickets are $8.50 to $22.00.

Orchesis to dance 29th annual show

"Dance Expressions," the 29th annual Orchesis dance company concert, will showcase the finest student and faculty talent as well as guest choreographers in a variety of dance styles, including ballet, jazz, tap, hip hop, tap and ballroom.

Five performances are scheduled at 8 p.m. Friday and Saturday, Jan. 29-30, and Thursday through Saturday, Feb. 4-6, at 8 p.m. in a $25 matinee is planned on Jan. 30. All will be in the Theatre.

The concert is under the artistic direction of Moon Ja Minn Suhr and assistant director Maria Junco, both members of the Theatre and Dance Department faculty. This year's concert will be a tribute to Orchesis member and Cal Poly student Susan Slaton, who died Nov. 13 in an automobile accident. Orchesis dancers will perform "Balli Colente," a jazz dance Sandoval began that was completed by company member Melissa Cook in Sandoval's memory.

Local guest choreographers include local modern dance choreographer Xavier Kline, whose comic dance "Rude Awakening" performed by Morton Feldman. Kline will narrate the piece, which explores the neurotic ramblings of an insomnia.

"Raw," choreographed by guest artist Diana Stanton, is an "abstract representation of the attempt to thrive in the hyper-speed" of the 20th century. It is a detailed, athletic, complex exhibition of kinetic chaos," Junco said.

Local choreographer Lisa Deyo will present two ballets, "Above the Clouds" and "The Garden," performed in the classical style to the music of Gabriel Fauré and Charles Gounod.

Guest artist Ben Reyes will present an upbeat hip-hop solo titled "Flat Groove." The company will come together for the concert's finale, "The Dirty Boogie," "a jazz extraordinaire choreographed in the swing dance groove" composed by Los Angeles choreographers Dennis John and Dagger Rawles.

The concert will also include modern, jazz, swing and tap dances by Orchesis student choreographers.

Tickets are $13 for groups of 10 or more children under age 12 are $5.

The concert is sponsored by the Theatre and Dance Department, the College of Liberal Arts, and the Instructally Related Activities program. For details, call Theatre and Dance at ext. 6-1645.

Paul Severtson

... Baroque concert

(Continued from page 1)

Polyphonics, a student group conduced by music professor Davies, is known for its range of repertoire — from Renaissance masses to contemporary works.

Paul Severtson

Orchesis member Cyril Pahinui is one of three slack key masters who will perform Jan. 29.

Three masters to play Hawaiian slack key guitar

Three masters of the "slack key" guitar technique — the method that produces the signature sound of Hawaiian music — will perform at 8 p.m. Friday, Jan. 29, in Harman Hall in the Performing Arts Center's Cohan Center.

Guest choreographers include local modern dance choreographer Xavier Kline, whose comic dance "Rude Awakening," performed by Morton Feldman. Kline will narrate the piece, which explores the neurotic ramblings of an insomnia.

"Raw," choreographed by guest artist Diana Stanton, is an "abstract representation of the attempt to thrive in the hyper-speed" of the 20th century. It is a detailed, athletic, complex exhibition of kinetic chaos," Junco said.

Local choreographer Lisa Deyo will present two ballets, "Above the Clouds" and "The Garden," performed in the classical style to the music of Gabriel Fauré and Charles Gounod.

Guest artist Ben Reyes will present an upbeat hip-hop solo titled "Flat Groove." The company will come together for the concert's finale, "The Dirty Boogie," "a jazz extraordinaire" choreographed in the swing dance groove" composed by Los Angeles choreographers Dennis John and Dagger Rawles.

The concert will also include modern, jazz, swing and tap dances by Orchesis student choreographers.

Tickets are $13 for groups of 10 or more children under age 12 are $5.

The concert is sponsored by the Theatre and Dance Department, the College of Liberal Arts, and the Instructionally Related Activities program. For details, call Theatre and Dance at ext. 6-1645.

Paul Severtson

Tickets are $8.50 to $22.00.

Orchesis to dance 29th annual show

"Dance Expressions," the 29th annual Orchesis dance company concert, will showcase the finest student and faculty talent as well as guest choreographers in a variety of dance styles, including ballet, jazz, tap, hip hop, tap and ballroom.

Five performances are scheduled at 8 p.m. Friday and Saturday, Jan. 29-30, and Thursday through Saturday, Feb. 4-6, at 8 p.m. in a $25 matinee is planned on Jan. 30. All will be in the Theatre.

The concert is under the artistic direction of Moon Ja Minn Suhr and assistant director Maria Junco, both members of the Theatre and Dance Department faculty. This year's concert will be a tribute to Orchesis member and Cal Poly student Susan Slaton, who died Nov. 13 in an automobile accident. Orchesis dancers will perform "Balli Colente," a jazz dance Sandoval began that was completed by company member Melissa Cook in Sandoval's memory.

Local guest choreographers include local modern dance choreographer Xavier Kline, whose comic dance "Rude Awakening," performed by Morton Feldman. Kline will narrate the piece, which explores the neurotic ramblings of an insomnia.

"Raw," choreographed by guest artist Diana Stanton, is an "abstract representation of the attempt to thrive in the hyper-speed" of the 20th century. It is a detailed, athletic, complex exhibition of kinetic chaos," Junco said.

Local choreographer Lisa Deyo will present two ballets, "Above the Clouds" and "The Garden," performed in the classical style to the music of Gabriel Fauré and Charles Gounod.

Guest artist Ben Reyes will present an upbeat hip-hop solo titled "Flat Groove." The company will come together for the concert's finale, "The Dirty Boogie," "a jazz extraordinaire" choreographed in the swing dance groove" composed by Los Angeles choreographers Dennis John and Dagger Rawles.

The concert will also include modern, jazz, swing and tap dances by Orchesis student choreographers.

Tickets are $13 for groups of 10 or more children under age 12 are $5.

The concert is sponsored by the Theatre and Dance Department, the College of Liberal Arts, and the Instructionally Related Activities program. For details, call Theatre and Dance at ext. 6-1645.
Building permits required on construction projects

Facilities Planning reminds campus departments that all construction projects big or small must follow the campus building permit application process. This includes student projects and departments and offices that undertake projects with their own resources. A permit is required when:

- Campus walls, floors (including carpets), doors, windows, and other building elements are modified or expanded.
- Electrical or mechanical elements are modified or expanded.
- Energy consumption is increased.
- Access for the disabled is an issue.
- Hazardous materials such as asbestos or lead are exposed, disturbed or removed.
- Exterior signs are installed.

In doubt about whether a permit is required, call Deby Ryan, Facilities Planning, at ext. 6-8066. Processing a building permit can take one week to several months, depending on the size and complexity of the project, as well as the response of the appropriate permits committees required to review the project.

Applications for all summer projects must be received by Thursday, April 15, or the work might not be approved in time. For a building permit application, contact Ryan. For detailed information on the building permit process, visit the Web site at www.facsec.calpoly.edu.

Tickets still available for Service Awards Lunch

Tickets are still available for the 1999 Annual Service Awards Luncheon from 11:30 a.m. to 1 p.m. Thursday, Feb. 11, in Chumash Auditorium. The event recognizes state, Foundation and ASI employees, 10, 15, 20, 25, 30, 35 and 40 years of service.

Tickets are $8.50 each and may be purchased from C先Old-Opdog, Modern Languages and Literatures; Sherey May, Human Resources and Employment Equity; Kathleen Castillo, Student Academic Services; Rachel Mendoza, Administration and Finance; Kristy Peha, Bioresource and Agricultural Engineering — Desirée Wharton, El Corral Bookstore; Kathy Blackburn, Campus Catering; Lois Williams, Health Center; Jan Brechta, Speech Communication; Donna Nicholas, Facility Services; and Chris Lanceloni, Science and Mathematics.

The deadline to buy tickets is Thursday, Jan. 28.

Make checks payable to Cal Poly University Club. Table reservations can be made by calling 872-8226.

\[ \text{Tickets are $8.50 to $22.00.} \]

Vineyard contest to find 'best grapevener peel'

Amateurs are invited to compete against professionals and students for the title of best grapevener peel on the Central Coast in a contest beginning at 8:30 a.m. Friday, Jan. 15, in the Cal Poly vineyard.

The second annual Central Coast Pinting Contest, sponsored by the Central Coast Wine Growers’ Association, will include vineyard workers, managers and owners, as well as agriculture students and amateurs.

Entry fees are $20 for professionals and $5 for students and amateurs. Proceeds will benefit a College of Agriculture scholarship fund.

The event will also include a pruning demonstration, a barbecue lunch hosted by Farm Supply of San Luis Obispo, and prizes provided by Sandvik Saws and Tools Co.

Viticulture professor Keith Patterson and Crop Science Department Head Paul Peterson are among the judges.

\[ \text{Call Cherl Sinor of the Central Coast Wine Growers’ Association at 473-8154 for reservations.} \]

Scholarships available

The Status of Women Committee is seeking nominations for four scholarships, all of which are recognized annually by groups who have demonstrated a commitment to the rights of women.

Only nominations submitted by faculty and staff members will be considered. Eligible students must be enrolled full time. For specific criteria, please refer to the Dec. 9 edition of the Cal Poly Report or call ext. 6-2670. Send nominations by Friday, Jan. 22, to Carolyn Stefancic, History Department.

\[ \text{Scholarships available} \]

A Funny Thing Happened to play Jan. 24 and 25

"A Funny Thing Happened on the Way to the Forum," a musical comedy about life in ancient Rome, will play in Harman Hall in the Performing Arts Center's Cohen Center at 7 p.m. Thursday, Jan. 24, and at 8 p.m. Friday, Jan. 25.

Veteran actor Rip Taylor has the role of the eternally exasperated slave Pseudolus, who undergoes a journey filled with sexual temptations and limitless obstacles in order to obtain freedom from his master.

"A Funny Thing Happened on the Way to the Forum" has been described as an "uprooted return to ancient Rome when the ruins were spawning new, the chariots were fast, and the conversations were faster."

Steven Sondheim composed the score. The production won six Tony Awards, including Best Musical.

\[ \text{Tickets are $30.50 to $48.} \]

Guitarist Cyril Pahinui is one of three slack key masters who will perform Jan. 29.

Orchesis to dance 29th annual show

"Dance Expressions," the 29th annual Orchesis dance company concert, will showcase the student and faculty talent as well as guest choreographers in a variety of dance styles, including ballet, jazz, modern, hip hop, tap and ballroom.

Five performances are scheduled at 8 p.m. Friday and Saturday, Jan. 29-30, and Thursday, Jan. 28, and 7 p.m. Saturday, Jan. 30. A matinee performance is planned on Jan. 30. All will be in the Theatre.

The concert is under the artistic direction of Moon Ja Minn Suhr and assistant director Maria Junco, both members of the Theatre and Dance Department faculty.

This year’s concert will be a tribute to Orchesis member and Cal Poly student student Stephanie Lumsden, who died Nov. 13 in an automobile accident. Orchesis dancer will perform "Tall Colleen," a jazz dance Sandoval began that was completed by company member Melissa Cook in Sandoval’s memory.

Guest choreographers include local modern dance choreographer Valerie Kline, whose comic dance "Rude Awakening" is to be performed by Morton Feldman. Kline will narrate the piece, which explores the neurotic ramifications of an insomnia.

"Raw," choreographed by guest artist Diana Stanton, is an "abstract representation of the attempt to thrive in the super-speed of the 20th century. It is a detailed, athletic, complex exhibition of kinetic chaos," Junco said.

Local choreographer Lisa Deyo will present two ballets, "Above the Clouds" and "The Garden," performed in the classical style of the music of Gabriel Fauré and Charles Gounod.

Guest artist Ben Reyes will present an "esk key guitar lecture and demonstration, a barbecue lunch hosted by Farm Supply of San Luis Obispo, and prizes provided by Sandvik Saws and Tools Co.

\[ \text{Guitarist Cyril Pahinui is one of three slack key masters who will perform Jan. 29.} \]

\[ \text{Orchesis to dance 29th annual show} \]

Three masters to play Hawaiian slack key guitar

Three masters of the "slack key" guitar technique — the method that produces the signature sound of Hawaiian music — will perform at 8 p.m. Friday, Jan. 29, in Harman Hall in the Performing Arts Center’s Cohen Center.

Musicians George Kahumoku Jr., Cyril Pahinui, and the Rev. Dennis Kamakahi will also give a free Hawaiian slack key guitar lecture and demonstration the same day at 4 p.m. in Room 201 in the Davidson Music Building.

Slack key refers to the technique of loosening or "slacking" the strings on a guitar to create a sound that has become synonymous with romance and the tropical islands.

Kahumoku, Pahinui and Kamakahi’s playing tones slack key guitar music as a multi-faceted art form that can be soulful, jazzy, profound and ethereally beautiful.

Music professor Fred Lee will give a pre-concert lecture at 7 p.m. in Phillips Hall.

Tickets to this Cal Poly arts event cost $10 to $24.

\[ \text{Three masters to play Hawaiian slack key guitar} \]

\[ \text{Orchesis to dance 29th annual show} \]

\[ \text{>?} \]

Ticket information

Tickets to the performances listed in this week’s Calendar are available on the Cal Poly Express Ticket Office. The Express Ticket Office is located in the Davidson Music Center.

\[ \text{Ticket information} \]

D ATELINE

(Continued from page 1)

Saturday, January 23

Music: Kazie Marchand (student) vocal recital, Mr. Calvin Lutheran Church, San Luis Obispo, 7 p.m.

Sunday, January 24

Music: "A Funny Thing Happened on the Way to the Forum," Cohen Center, 7 p.m. Also on Monday, Jan. 25. (S) Women’s Basketball: U of Nebraska, 5:30 p.m.

Monday, January 25


Musical: "A Funny Thing Happened on the Way to the Forum," Cohen Center, 8 p.m. (S)

Tuesday, January 26

Speaker, Slide Presentation: John Repp, the 1912 international design competition for the Australian capital of Canberra, Architecture and Environmental Design Gallery (105), 11 a.m.

Music: Student piano recital, 218 Davidson Music Building, 7:30 p.m.

Wednesday, January 27

Music: Student piano recital, 218 Davidson Music Building, 7:30 p.m.

Thursday, January 28

Physics Colloquium: James Dunn (Livermore National Lab), "Table Top X-Ray Laser," Davidson Music Center, 4:30, 11 a.m.

Men’s Basketball: UC Irvine, Mattick, 7 p.m.

Friday, January 29

Lecture, Demonstration: Hawaiian slack key guitar, Davidson Music Center, 4 p.m. (S)

Music: Hawaiian Slack Key Guitar Festival, Cohen Center, 4 p.m. (S)

Dance: Orchesis, Theatre, 8 p.m. Also Saturday, Jan. 30, and Thursday through Saturday, Feb. 4-6. (S)

Saturday, January 30

Men’s Basketball: Cal State Fullerton, Mattick, 7 p.m. Also Theatre, 8 p.m. Also Thursday through Saturday, Feb. 4-6. (S)

Sunday, January 31

Softball: Cal State Bakersfield, Softball Field, noon (?)

PAGE 2

PAGE 3
Position vacancies

Vacancy information and applications for the following positions are available from the appropriate Human Resources Office. Information is also on the Cal Poly web page on the World Wide Web (address: www.calpoly.edu click on "General Information").

STATE (Adm. 110, ext. 6-2364 or job line at ext. 6-3333). Official applications must be received by 4 p.m. on the closing date or be postmarked by the closing date. (No Faxes)

#9851: Public Safety Officer (C.S.), Public Safety Services ($13,050 - $14,331 per month) Closing date: Feb. 10.

#9902: Information Technology Consultant (Career), University Center For Teacher Education (Unit 9)* ($3,457 - $4,721/mo., temporary, half-time to 12/31/99 with probable extension dependent upon funds) Closing date: Jan. 27.

#9853: Radiologic Technologist I, Health & Physical Education ($2,688 - $3,244/mo., full-time temporary to June 30, 2000 (half-time July and August) with possible reappointment. Closing date: Jan. 27.

#9854: Farm Maintenance & Operations Worker, College Of Agriculture (Unit 6)* ($2,403 - $2,859/mo., temporary, half-time to 1/31/2000 with renewal dependent upon funds.) Closing date: Jan. 27.

#9855: Clerical Assistant II, Student Academic Services (Unit 4)* ($961 - $1,353/mo., temporary, half-time to 12/31/99 with thirty annual renewal. Closing date: Jan. 27.

#9856: Mail Clerk, Mail Center (Unit 3)* Three positions: 1 full-time temporary to 9/30/99 with possibility of 3-month extension (work hours 8 a.m. - 4:30 p.m., $9,360 - $12,184/mo., 2 part-time temporary to 9/30/99 with temporary extension dependent upon funds (work hours 6:30 a.m. - 5:30 p.m., $795/mo.). Closing date: Jan. 27.

#9857: Clerical Assistant II, Human Resources And Employment Equity (Unit 7)* ($1,922 - $2,267/mo.) Closing date: Jan. 27.

#9858: Documentation Specialist (Payroll Technol. II) (P.S.), Human Resources And Employment Equity (Unit 7)* ($1,922 - $2,267/mo.) Closing date: Jan. 27.

#9859: Director Of Administrative Systems (Adm. III), Information Technology Services. The director has overall responsibility for the administration of all computer systems and application software in the University. Full-time, from 9 a.m. to 5 p.m. with possible extension dependent upon funding) Closing date: Jan. 27.

#9860: Director Of Computing and Communications Services (Adm III), Information Technology Services. The director is responsible for the overall coordination of all computing and communications services at the University. Full-time, from 8 a.m. to 5 p.m. Closing date: Jan. 27.

#9861: Director of User Support Services (Adm III), Information Technology Services. The director will coordinate all support services (USIS) to provide a wide variety of training and technical support services to enhance student, faculty and staff access and use of information technologies to facilitate learning, instruction, support services, and communication throughout the university community. Full-time, from 8 a.m. to 5 p.m. with possible extension dependent upon funding) Closing date: Jan. 27.

#9862: Information Technology Consultant (Career), University Center For Teacher Education (Unit 9)* ($3,457 - $4,721/mo., temporary, half-time to 12/31/99 with probable extension dependent upon funds.) Closing date: Jan. 27.

#9863: Radiologic Technologist I, Health & Physical Education ($2,688 - $3,244/mo., full-time temporary to June 30, 2000 (half-time July and August) with possible reappointment. Closing date: Jan. 27.

#9854: Farm Maintenance & Operations Worker, College Of Agriculture (Unit 6)* ($2,403 - $2,859/mo., temporary, half-time to 1/31/2000 with renewal dependent upon funds.) Closing date: Jan. 27.

#9855: Clerical Assistant II, Student Academic Services (Unit 4)* ($961 - $1,353/mo., temporary, half-time to 12/31/99 with thirty annual renewal. Closing date: Jan. 27.

#9856: Mail Clerk, Mail Center (Unit 3)* Three positions: 1 full-time temporary to 9/30/99 with possibility of 3-month extension (work hours 8 a.m. - 4:30 p.m., $9,360 - $12,184/mo., 2 part-time temporary to 9/30/99 with temporary extension dependent upon funds (work hours 6:30 a.m. - 5:30 p.m., $795/mo.). Closing date: Jan. 27.

#9857: Clerical Assistant II, Human Resources And Employment Equity (Unit 7)* ($1,922 - $2,267/mo.) Closing date: Jan. 27.

#9858: Documentation Specialist (Payroll Technol. II) (P.S.), Human Resources And Employment Equity (Unit 7)* ($1,922 - $2,267/mo.) Closing date: Jan. 27.

#9859: Director Of Administrative Systems (Adm. III), Information Technology Services. The director has overall responsibility for the administration of all computer systems and application software in the University. Full-time, from 8 a.m. to 5 p.m. with possible extension dependent upon funding) Closing date: Jan. 27.

#9860: Director of Computing and Communications Services (Adm III), Information Technology Services. The director is responsible for the overall coordination of all computing and communications services at the University. Full-time, from 8 a.m. to 5 p.m. Closing date: Jan. 27.

#9861: Director of User Support Services (Adm III), Information Technology Services. The director will coordinate all support services (USIS) to provide a wide variety of training and technical support services to enhance student, faculty and staff access and use of information technologies to facilitate learning, instruction, support services, and communication throughout the university community. Full-time, from 8 a.m. to 5 p.m. with possible extension dependent upon funding) Closing date: Jan. 27.

#9862: Information Technology Consultant (Career), University Center For Teacher Education (Unit 9)* ($3,457 - $4,721/mo., temporary, half-time to 12/31/99 with probable extension dependent upon funds.) Closing date: Jan. 27.

#9863: Radiologic Technologist I, Health & Physical Education ($2,688 - $3,244/mo., full-time temporary to June 30, 2000 (half-time July and August) with possible reappointment. Closing date: Jan. 27.

#9854: Farm Maintenance & Operations Worker, College Of Agriculture (Unit 6)* ($2,403 - $2,859/mo., temporary, half-time to 1/31/2000 with renewal dependent upon funds.) Closing date: Jan. 27.

#9855: Clerical Assistant II, Student Academic Services (Unit 4)* ($961 - $1,353/mo., temporary, half-time to 12/31/99 with thirty annual renewal. Closing date: Jan. 27.

#9856: Mail Clerk, Mail Center (Unit 3)* Three positions: 1 full-time temporary to 9/30/99 with possibility of 3-month extension (work hours 8 a.m. - 4:30 p.m., $9,360 - $12,184/mo., 2 part-time temporary to 9/30/99 with temporary extension dependent upon funds (work hours 6:30 a.m. - 5:30 p.m., $795/mo.). Closing date: Jan. 27.

#9857: Clerical Assistant II, Human Resources And Employment Equity (Unit 7)* ($1,922 - $2,267/mo.) Closing date: Jan. 27.

#9858: Documentation Specialist (Payroll Technol. II) (P.S.), Human Resources And Employment Equity (Unit 7)* ($1,922 - $2,267/mo.) Closing date: Jan. 27.

#9859: Director Of Administrative Systems (Adm. III), Information Technology Services. The director has overall responsibility for the administration of all computer systems and application software in the University. Full-time, from 8 a.m. to 5 p.m. with possible extension dependent upon funding) Closing date: Jan. 27.
Nomination for Outstanding Staff Employee Award

Eligibility
Nominees must be full-time or part-time employees of the university, Foundation or ASI who are in at least their third year of employment at Cal Poly and are not represented by bargaining unit 3. Former recipients of the award are ineligible to receive it again.

Below is a list of the recipients who are still active employees and the year that they received the award:

AI Amaral 1985
Debbie Arseneau 1989
Wanda Bolt 1992
Rosemary Bowker 1993
Debbie Brothwell 1993
Lee Brown 1987
Ron Christensen 1990
Janet Carlstrom 1990
Barbara Ciesielski 1991
Joan Cifone 1981
Walter Clark 1984
Connie Davis 1994
George Enriquez 1996
Richard Equinoos 1998
Francesca Fairbrother 1995
Larry Grimnes 1983
Patricia Harris 1998
Cindy Jelinek 1996
Frank Kasak 1982
Gary Ketcham 1987

Lynette Klooster 1988
Dale Lackore 1980
Kathy Lamoree 1985
Frank Lebens 1978
Jim McLaughlin 1994
Andy McMeans 1993
Carol Montgomery 1996
French Morgan 1987
Pam Parsons 1992
Jacquie Paulsen 1989
Kristina Peña 1997
Judi Pinkerton 1988
Joseph Risser 1992
Harriet Ross 1991
Don Shemenske 1997
Gail Simmons 1984
Vicki Stover 1986
Judy Swanson 1997
Nancy Vilkitis 1988

Nomination Criteria
In order to be considered for the Outstanding Staff Employee Award, an employee should be truly dedicated and loyal; exhibit expertise in job performance; demonstrate a willingness to assist others enthusiastically; take initiative in making his or her department more efficient and productive; maintain an excellent relationship with co-workers, faculty members and students; and make contributions to both the university and the community.

Nomination Procedures
Any staff employee, faculty member, department or division head may nominate an eligible employee for the Outstanding Staff Employee Award. Nominations are made by completing the form on the back of this page. The completed nomination form must be submitted to:

French Morgan
Chair, Outstanding Staff Employee Award Selection Committee
Biological Sciences

Deadline for Nominations is Friday, Feb. 12!
1998-99 Outstanding Staff Employee

Nominee’s name: 

Nominee’s department: 

Nominee’s supervisor: 

Please provide specific examples of the nominee’s efforts on behalf of his/her department, division or college, and the university as related to each of the following factors:

Dedication and loyalty to the job: 

__________________________________________

Job performance expertise: 

__________________________________________

Willingness to assist others enthusiastically: 

__________________________________________

Initiative in making department more efficient and productive: 

__________________________________________

Relationship with co-workers, faculty members and students: 

__________________________________________

University oriented: 

__________________________________________

Community oriented: 

__________________________________________

Nominator’s name: 

__________________________________________

Signature: 

__________________________________________

Nominator’s department or division: 

__________________________________________