Preparatory: The meeting was called to order at approximately 3:14 pm.

I. Minutes: Minutes of the May 29 meeting were approved. Minutes of the May 22 meeting were approved with the following correction "S. Lutrin mentioned that Student Academic Services, the Multicultural Center, and other programs assist underrepresented students on campus" as recollected by W. Reynoso.

II. Communication(s) and Announcement(s):
   A. Nominees for Faculty Trustee
      The Chair called the Senate's attention to the importance of this position and the material attached to the agenda regarding the nomination of a candidate.

   B. Resolutions approved by President Baker are listed on the Oct. 2, 1990 Academic Senate Agenda.

III. Reports:

   A. Academic Senate Chair
      Jim Murphy made announcements concerning the University Club and the Mustang Daily. The Chair noted that M. Camuso has supplied all academic senators with a packet of information on Senate procedures. Important rules to remember include the official use of a proxy for absences. This is pertinent because three absences (without proxies) mean that the Senator is subject to removal from the Senate. Included in the packet are a list of all Senators and their departments, a Parliamentary Procedure Summary, a flow-chart of Senate workings, and a copy of the Constitution and Bylaws.

   B. President's Office.

   C. Vice President for Academic Affairs' Office
      Robert Koob reported on enrollment using the latest figures available. We are one week away from the official census, but it appears that we have 17,646 students enrolled which is a lower figure than that estimated in the Telegram-Tribune, and this is good news. This figure, if it holds, would translate to approximately 15,300 FTE and Cal Poly is budgeted for slightly fewer than 15,000 FTE. The indications are that we are closer to target figures than previously thought. Meanwhile, we are implementing three actions to contain enrollment:

      (1) Cal Poly has an exemption for Mode and Level C4 and above classes. The cap on the number of students has been expanded to 40 so that faculty can accept more than 30 students in a class without penalizing the department and its resource funding.
      (2) Cal Poly will reduce winter and spring quarter enrollments.
      (3) A committee which is composed mainly of associate deans has been formed to look at problems concerning student progress towards graduation. They will examine such issues as students in academic trouble, advising, and a potential cap on the length of time allowed for completion of a degree at Cal Poly. R. Gooden asked if the committee will attempt to do more than work on student academic progress. R. Koob replied that the committee will
be sharing information. Presently, Cal Poly "does not have a handle on" why students stay extra years to get their degrees, and the committee will be investigating this problem.

R. Koob asked if the Senate would like to hear more about academic planning. D. Bertozzi "wanted to hear more". R. Koob stated that one of his primary charges from President Baker was to coordinate the planning and restructure the planning units already in place at Cal Poly into a workable unit. He has created an Oversight Committee comprised of representatives from each planning area on campus. The Academic Planning Committee will become a subcommittee of the Oversight Committee. The Academic Senate Long Range Planning Committee will be asked to coordinate with these other planning groups so that strategic planning can be accomplished. Cal Poly needs an appropriate evaluation program. We need assurance of well-defined criteria for curriculum. The Senate needs to look at curriculum evaluation and adopt standards for curriculum within this body.

D. Statewide Senators
R. Gooden will have a report after his trip to Long Beach.

T. Kersten announced that cuts are being made by CSU in the Computer and Communications Resources area which might impact faculty or programs on the Cal Poly campus. Upwards of 30 positions are being dropped and the use of the Cyber computer system will be severely restricted. Kersten also updated the Senate on current legislation affecting CSU.

Masterplan Legislation
1. Omnibus bill, AB462 (Hayden) was vetoed by the Governor.
2. SB 507 (Hart) was vetoed by the Governor.
3. AB 2564 (O'Connell) which extends tax deductions for companies donating equipment to universities was approved by the Governor.
4. SB 1570 (Nielsen) which changed the CSU mission statement to include the "value of research" was approved by the Governor. SB 1570 authorizes research in the CSU and pledges state support for research.

J. Vilkitis reported on an address by Ellis McCune, Acting Chancellor of the CSU, to the Statewide Senate. McCune announced his goals for the CSU:
1. Build confidence in the CSU
2. Establish credibility
3. Improve relationships with the Board of Trustees and with the Legislature
4. Improve relationships with CFA and the students.
5. Restore order with the Governor of California for a smooth operation

McCune said that there would be no sweeping plans for reorganization of the CSU or the Chancellor's Office, but a clearer definition of roles and functions would be sought. The approach to problem solving will be incremental, and these changes are not meant to coincide with budget cuts. The trend will be towards decentralization. The CSU's organization will be reviewed to see if certain functions should be done centrally or whether responsibility be delegated to the campuses.

E. CFA President J. Conway. Conway will be attending as many meetings as possible to coordinate information with the Academic Senate on current events, particularly planning and the budget.


G. Vice President For Business Affairs' Office: State of the Budget Report:

Jim Landreth, Vice President for Business Affairs, presented a historical perspective on the recent budget reductions. A summary of Vice President Landreth's report is attached.

Rick Ramirez, University Budget Officer, followed J. Landreth's introductory and background comments on the budget cuts. Ramirez used six transparencies, distributed at the meeting, to describe changes in the CSU budget from 1989/90 to 1990/91, the CSU
and Cal Poly plans for implementing the cuts, and the actual campus implementation of the budget reductions. Of the total $107.7 million CSU reduction, Cal Poly was reduced by $6.13 million, including: specified cuts to Instructional Equipment Replacement and Library Books ($2.55 million), specified cuts to the Management Personnel Plan ($550,996), and unspecified cuts ($3.03 million). The CSU Trustees approved budgets in the Lottery Fund to replace the $2.55 million in General Fund cuts for equipment and books. The campus Sources and Uses of Funds model (Table 5) determined that $1.83 million of the $3.03 million unspecified reduction would have to be identified by campus program administrators and $1.2 million would be covered with surplus State University Fees and the "freezing" of new non-faculty positions. Of the $1.83 million in unidentified reductions, $1.15 million, or 63%, was distributed to Academic Affairs by use of the campus allocation models (Academic Affairs receives about 76% of the campus General Fund budget.) The campus has placed the highest priority on mitigating the effects of the budget cuts on faculty positions and Educational Equity programs.

Frank Lebens, Associate Vice President for Academic Resources, explained the impact of the mandated General Budget Fund reduction on Academic Affairs, outlining specific line items for reduction, including 11.6 faculty positions. In addition, he relayed the effect of these reductions on the Lottery Revenue Budget for 1990-91 and provided comparisons with the Trustees' Budget, the final budget, and the local campus allocation of lottery funds for 1990-91.

IV. Consent Agenda.

V. Business Item: Resolution on Guideline for Student Evaluation of Faculty-Paul Murphy, Interim Chair of the Personnel Policies Committee, First Reading:

P. Murphy introduced the resolution as a first reading item. He provided background information on this subject. We are still operating under a 1974 Administration Bulletin which requires that all faculty will be evaluated in all classes. In 1988 after the new contract, the Academic Senate attempted a revision of this policy, reducing the number of evaluations to comply with the contract which specifies a minimum of two classes per year. President Baker found the revision objectionable, particularly in the cases of probationary faculty and lecturers who are hired from year to year. The present policy before the Senate is a compromise proposal negotiated last year between Phil Bailey and the Personnel Policies Committee.

T. Bailey mentioned that in Item 4, there is no mention of labs and that in Item 4.C, three different courses may not be realistic. P. Murphy said these changes could constitute an amendment. T. Bailey suggested that in 4.C., it could read "labs or seminars or classes." R. Gooden asked for a more "fortunate" phrasing, changing "post tenure peer review" process to "periodic review of tenured faculty." He reminded the Senate that this review is not a personnel action and the criteria is to be decided upon by the different departments. J. Ahem noted the expense for departments who will be doing more evaluations under this new policy in a budget crisis year. He also suggested that "averages" be replaced with "statistics." After further discussion, the word "statistics" was replaced with "results".

VI. Discussion Item.

D. Bertozzi asked for an update on the MCA (Multi-criteria Admissions) Model. R. Koob said that the Freshman Model will be ready for implementation by Fall Quarter 1991. The Transfer Model will come later. Presently, there is information being sent to the departments in the mail.

VII. The meeting was adjourned at 4:58 pm.