**Employment**

**State:** The official listing of staff and management vacancies is posted on [http://calpolyjobs.com](http://calpolyjobs.com). To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101891—On-Call Custodian, Pool Position, University Housing, Housing and Business Services. Up to 50 positions available, temporary on-call from June 1 through Sept. 30. $19.81/hour. Open until filled. Review begins: April 7.


**Catastrophic Leave Drive for Patricia Vargas**

Patricia Vargas, administrative support assistant in Health Services, has qualified for personal catastrophic leave. To donate vacation and/or sick leave to help Vargas remain in full pay status during an extended leave of absence, contact Sarah Pahlow in Health Services at spahlow@calpoly.edu or ext. 6-5279 to request a donation form.

**Zimbra Calendar Training Begins April 14**

The Zimbra Calendar will be implemented during the weekend of April 18-19. Reservations are being accepted for calendar training, which begins April 14. The training schedule and sign-up information are available, along with video tutorials, user guides and other information, at [http://email.calpoly.edu/zcalendar.html](http://email.calpoly.edu/zcalendar.html).

**ASI Children’s Center Kindergarten 2009-10 Information Night**

An informational meeting about the kindergarten program at the ASI Children’s Center will be held Wednesday, April 15, from 6-7:30 p.m. Childcare is available. This private kindergarten is a non-traditional program which allows children to learn and grow at their own pace. We emphasize the development of competent social skills, as well as guidance and support for each child’s needs. All children are required to have age eligibility (born between Dec. 3, 2003 and Dec. 2, 2004) in order to be considered for enrollment in Fall 2009. Contact the ASI Children’s Center for more information at ext. 6-1267. Sign-ups are required to attend this meeting especially if childcare is requested.

**Preschool and Kindergarten Space Available for Spring Quarter 2009**

The ASI Children’s Center has openings for Spring Quarter 2009 for staff and faculty children born March 2004 and prior, in preschool classes, Room 6 and Room 7. Full-time and part-time spaces are available. Limited spaces are also available in the Kindergarten Program during Spring 2009. Kindergarten enrollment requires age eligibility for public kindergarten (born between Dec. 3, 2002 and Dec. 2, 2003). Kindergarteners are required to attend a minimum of Monday through Friday, 8:30 a.m. to 3 p.m. but can choose longer days. Spaces will be filled on a first-come, first-served basis. For more information, visit the ASI Children’s Center to complete a waiting list application or call ext. 6-1267. Mention interest in Room 6 and 7 enrollment. Please do not call to inquire about children on our waiting list that were born after March 2004. You will be contacted when space becomes available.

**Financial Planning and Retirement Workshops**

"It's never too early…it's never too late" is the theme of the upcoming CalPERS Retirement Planning Fair in San Luis Obispo, and serves as a good reminder for all of us to review our finances and plan for the future. On-campus informational sessions focusing on retirement and financial planning are also scheduled to help you review your Cal Poly options.

April 28 - CalPERS Retirement Planning Fair, Embassy Suites, 333 Madonna Road, San Luis Obispo. Learn about retirement planning, service credit purchase, Social Security and the State Savings Plus program. Visit the CalPERS Web site, [www.calpers.ca.gov/retirementplanningfairs](http://www.calpers.ca.gov/retirementplanningfairs) for fair workshop schedule and registration information.

May 4 - Savings Plus Program financial planning workshops, UU, left wing of Chumash Auditorium

**CSU Tax Sheltered Annuity (TSA) Program Fund Sponsor Events**

May 5: Fidelity Investments and TIAA-CREF

May 6: MetLife, ING, and AIGNalytics

Visit the Human Resources Benefits Web site, [http://www.afd.calpoly.edu/HR/benefits.asp?pid=3](http://www.afd.calpoly.edu/HR/benefits.asp?pid=3) for workshop schedule and details. Register by calling ext. 6-5436 or email humanresources@calpoly.edu.

**April 16 and 17** - TIAA-CREF representative on campus for individual consultations. Contact Lisa Ratliff at 866-842-2905, ext. 456335 for appointment.

Note: Individual consultations with all TSA Fund Sponsor representatives may be scheduled at any time. See the Fund Sponsor Contact List on the Human Resources Benefits Web site, [http://www.afd.calpoly.edu/HR/benefits.asp?pid=3](http://www.afd.calpoly.edu/HR/benefits.asp?pid=3) for contact information.

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