

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**  
**805.756.1258**

**MINUTES OF**  
**The Academic Senate**  
**Tuesday, March 12, 2002**  
**UU220, 3:00 to 5:00pm**

This meeting is a continuation of the March 5, 2002 meeting.

- I. Minutes: None.
- II. Communications and Announcements: The second reading of the resolution on EdD will take place at the next Senate meeting of April 16, 2002.
- III. Reports:
  - A. Academic Senate Chair: None.
  - B. President's Office: None.
  - D. Statewide Senators: (Hood) At a statewide Academic Senate meeting the Vice Chancellor Dave Spence made the following direct quote with regards to the 180 credit unit "the change to 120 Semester (180 Quarter units) is going nicely. Those programs that can reduce do so. Those that don't, don't." Therefore, it appears that the Chancellor's office is not pressing anybody to get down to the minimum.
  - E. CFA Campus President: (Fetzer) a faculty forum addressing the contract will take place tomorrow at 4pm in 52-27E. Voting on the contract begins Wednesday, March 13 and continues until Friday, March 15 at the CFA office in 38-141. Everyone is encouraged to attend the forum and also to vote in person.
  - F. ASI Representatives: None.
  - G. Other: None.
- IV. Consent Agenda:
- V. Business Items:
  - C. **Resolution on Process for Change of Major:** Breitenbach, chair of the Instruction Committee, continue second reading. This resolution offers a uniform process for students to change their major.

David Conn made the following friendly amendment to #2 under "Process for Admitting Students to Target Major"

- 2) Applicants meeting published minimum performance criteria will be considered ~~in a competitive process~~ for acceptance into a limited number of available spaces in the major. ~~One or two firm dates each year will be set for making and notifying students of admissions decisions these dates will be announced in advance.~~ As a minimum, this selection process will take place twice each year, early in the fall and spring quarter. Applicants will be notified of the results before the start of the course registration period for the following winter and fall quarters respectfully. Unsuccessful applicants may be counseled to try again in another quarter and or be directed to career services for help in developing an alternative plan.

David Conn suggested the addition of the following section to the "Process for Change of Major"  
Deviations from Process to Change of Major

Deviations from the process described above would be permitted only with the explicit prior approval of the Academic Senate Instruction Committee. Such deviations must be clearly communicated to students wishing to change majors.

Myron Hood suggested the following amendment to Conn's addition and was accepted as friendly  
Deviations from Process to Change of Major

Deviations from the process described above will be allowed to Programs/Departments ~~would be permitted~~ only with the explicit prior and timely approval by the Vice Provost for Undergraduate Education of the Academic Senate Instruction Committee. Any ~~Such~~ approved deviation must be clearly and widely communicated to the campus, and in particular, it must be communicated to the various campus advising centers and to all students currently trying to change to that major. ~~students wishing to change majors.~~

M/S/P to adopt the resolution.

- E. **Resolution on Name Change for Environmental Horticultural Science and Crop Science Departments:** Doub, Chair of EHS and Crop Science Departments, first reading. This resolution reflects the merging of Environmental Horticultural Science Department and Crop Science Department into a new department named Horticulture and Crop Science. The resolution was moved to a second reading. M/S/P to adopt the resolution.
- F. **Resolution to Change the Bylaws of the Academic Senate Section III.B.8.(b):** Executive Committee, first reading. This resolution streamlines the process of inclusion of part-time lecturer senator representative in a more effective manner. The resolution was moved to a second reading. M/S/P to adopt the resolution.
- A. **Resolution on Name Change for Extended Studies:** Parks, Dean for Extended Studies, second reading. This resolution request a name change for Extended Studies to better reflect the programs currently being offered.

The following RESOLVED will be added to the resolution:

RESOLVED: Prior to the beginning of the quarter preceding that in which non-credit programs will be offered, Extended Studies will provide a list and description of such programs to the chair of the Academic Senate Curriculum Committee and the Associate Vice Provost for Academic Affairs with new offering highlighted. The chair of the Curriculum Committee and the Dean of Extended Studies will meet twice a year at the beginning of fall and spring quarter to review current and proposed program offerings.

M/S/F to adopt the resolution. {The voting on this resolution resulted in a tied vote 16:16. The Chair stated that he did not sense sufficient support from Senators during the debate and hence voted NO whereby the resolution failed. Subsequent to this action the Executive Committee considered viable alternatives to be presented to the Senate on April 16, 2002}

VI. Discussion Item(s):

VII. Adjournment: meeting was adjourned at 4:40 p.m.

Sincerely,



Gladys Gregory,  
Academic Senate