Exploring the CSUDH Library (updated 4/6/2009)

To complete this assignment you must use the CSUDH library homepage at http://library.csudh.edu/.

A. The Help tab provides answers to important questions. Answer the following questions by exploring the See all Info & Help pages… link.

1. List 3 rules of the library. (3pts)

2. How long can you keep a book? (1pt)

3. What are the replacement charges for a lost book? (1pt)

4. How many books can an undergraduate student have checked out at one time? (1pt)

5. On the Circulation Policies (Book Borrowing Information) page, click on the Books on Reserve link. Where are the reserve materials located? (1pt)

6. Click on the Library Home link. Go to the Services & Departments tab and click on the All Services & Departments link. Under the Inter-Library Loan link, what service is fastest for delivering a book? (1pt)

B. Click on the Library Home link, which will return you to the library home page. Click on the Find a Book Now button and use the Torofind Online Catalog to answer the questions in this next section.

Use the button to answer the next two questions.

1.
a. Change the first drop down menu on the left from ANY FIELD to SUBJECT.
b. Change the first drop down menu on the right from AND to AND NOT.
c. In the first box type \textit{time management}.
d. In the second box type \textit{electronic}.
e. Click on the \textbf{Search} button.

How many results did you get? ________ (1pt)
List one book found on the first page of results: (1pt)

Author: ____________________________
Title: ______________________________
Publisher: ___________________________
Publication Date: _____________________
Call Number: _________________________

2.

a. Click on the \textbf{Modify Search} button.
b. Change the first drop down menu on the left from SUBJECT to TITLE and search again.
c. How many results did you get this time? ________ (1pt)

\textit{Group discussion question:} Why is there a difference?

3. Click on the \textbf{Course Reserves} button and do a Course search on UNV 101. Click on the first course link and write down the call numbers for the material here: (1pt)

D. Leaving the library catalog, visit a University 101 Course Page at \url{http://library3.csudh.edu/cbordinaro/unv101.htm} . Answer the following questions:

1. What is a periodical? (1pt)

2. Periodicals come in many formats. How many formats can you list? (1pt total)

\textit{Group discussion question:} Which format is the best? Why?
3. What is an article citation? List the parts of a citation as they appear on the UNV 101 course page: (1pt total)

*Group discussion question:* Why is it important to include citations with your research assignment?

4. Go back to the library homepage (you should know the web address by now!) Visit the Title or A-Z list of Indexes in the **Journal Articles & Electronic Resources** link. Name two Electronic Databases - list one each beginning with the letters D, and J. (2pts)

D =

J =

E. The next few questions will test your ability to search the **Academic Search Premier** database (under letter A).

1. Click on the **Description** link next to the database name.
   a. Who was the database designed for? (1pt)
   b. It contains the full text for how many scholarly publications? (1pt)
   c. Does it include ethnic studies articles? (1pt)

2. In the **Academic Search Premier** database, conduct a **Select a Field (optional)** search on **student success**. How many results did you get?: (1pt)

3. Click on the **Subject (Thesaurus Term)** link on the left side of the screen. Write down three subjects that would narrow or focus this topic. (HINT: you may click on the **More>>** link to see more subjects): (3pts)

4. Click on one of the subject headings you wrote down and then click on the **Academic Journals** link on the left side of the screen. List the subject heading you clicked on and how many results you got this time. (1pt)

*Group discussion question:* Was there a difference in the number of results the second time? If yes, why do you think that was true?