

# Staff

# BULLETIN

California State Polytechnic College

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San Luis Obispo

November 19, 1968

## CAL POLY RACE RELATIONS SUBJECT OF COMMITTEE

An ad hoc committee to improve race relations at Cal Poly has been announced by President Robert E. Kennedy. Dr. Kennedy said the primary purpose of the committee is to open up communication regarding questions of discrimination and related issues in race relations. President Kennedy said the ad hoc committee should not be confused with the college's Discrimination Study Committee formed a year ago. He said the committees supplement each other to insure that no concerns regarding Cal Poly race relations fail to find expression. The Discrimination Study Committee is a permanent committee which includes both a community subcommittee and a campus subcommittee. These groups hear individual cases of discrimination of any kind, whether concerned with race, ethnic background, or sex. The new group is an ad hoc committee concerned chiefly with race relations, identifying race problems, and seeking solutions. President Kennedy said the committee will insure communication with militant and separatist black student groups or similar groups which, since they advocate separation by race, are not eligible for charter by the Associated Students or the college.

Dr. Kennedy said groups which practiced discrimination were first barred from obtaining charters years ago as a measure to prevent members of minorities from being excluded from predominately white groups. Now, however, some minority groups believe it is necessary to establish their identity without permitting participation by other races, he said. The president said that two meetings of the new group have already been held (a major one on Oct. 21 and another brief session on Oct. 28) to discuss possible issues and procedures for reconciling any problems which are identified.

Dr. Kennedy personally serves as chairman of the committee, which will include four regular student members to be named by the Black Students Alliance, a non-chartered group. President Kennedy noted that any number of additional interested students of any race are invited to participate in the committee meetings. However, he said that advance notice of their intention to attend will be necessary in order to schedule committee meetings in a location with adequate seating capacity.

In addition to the four black students, the committee includes the president of the Associated Students, Inc. (Warren Burgess), the editor of Cal Poly's Mustang Daily (Tim Dolan), and two faculty members to be named by the chairman of the Academic Senate, although not necessarily members of that body. The committee also includes Academic Vice President Dale W. Andrews, Administrative Vice President Harold O. Wilson, and Dean of Students Everett M. Chandler.

Dean Chandler said the committee represents another step in the college's efforts to work with students in developing constructive answers to its problems. He noted that the Associated Students, Inc., now have student voting memberships on the chief advisory councils of the college: the President's Council, the Academic Council, and the Administrative Council. Student representatives are also seated on the Academic Senate and the Cal Poly Foundation Board of Directors. In addition, faculty members are represented in student government, and several ad hoc committees already exist to



### CAMPUS GROUPS IN MIDST OF "OPERATION HANDCLASP"

Two Cal Poly student organizations are joining hands in "Operation Handclasp," an effort to provide a merry Christmas for South Vietnamese youngsters. In response to an appeal from a former schoolmate, the Agricultural Engineering Society and the Home Economics Club will conduct a week-long drive on campus for toys, candy, and children's clothing. It began yesterday (Monday, Nov. 18). On Saturday (Nov. 23) the organizations will ask San Luis Obispo residents to contribute.

All of the donations will be forwarded to the 7th Engineer Battalion, United States Marine Corps, for distribution. First Lt. Ken Aoyama, a 1967 agricultural engineering graduate of Cal Poly, is the battalion officer in charge of the program, as well as other projects designed to create a better relationship between U.S. military men and Vietnamese.

In a letter to Stan Noble, a 23-year-old senior mechanized agriculture student from Pineville, Aoyama described the "Operation Handclasp" project as "just as important or more so than any combat operation." He adds, "Small, inexpensive toys, dolls, marbles, rubber balls, candy are what really enlighten these kids." Richard Jeffery, a 21-year-old mechanized agriculture major from Coalinga, is spearheading the joint student effort. Ray Aoyama, 22, a senior mechanized agriculture major, the brother of Lt. Aoyama, is a member of the joint committee.

Contributions will be collected in the lobby of the Agricultural Engineering Building. Members of the college faculty and staff desiring to contribute to the project may call 546-2378 for further information.

### LOCAL HOUSING AUTHORITY PRAISES STUDENTS FOR ASSISTANCE

Fifteen students enrolled in a human relations course being offered by the Business Administration Department have been praised by the San Luis Obispo Housing Authority for their assistance in conducting a survey among underprivileged families living in low-rent housing in the city. The authority's appreciation was expressed by its chairman, L. A. Balatti, to Larry N. Sapp, who headed the student group.

"We were all impressed by the in-depth expressions obtained from the persons contacted," Balatti, who heads Pacific Telephone Company's operations in this area, said. "We will definitely use the references mentioned when we consider future low-rent housing for our city and we may avail ourselves of the individual survey forms at a later date."

Students who take the human relations course are required to give at least eight hours of their time to some worthy project or to perform some act of kindness for a needy person. The survey of low-rent housing in the city was urgently needed by the authority, but neither funds nor personnel necessary were available.

### CAL POLY RACE RELATIONS SUBJECT OF COMMITTEE (Continued from Page 1)

insure college-wide participation in development of policies governing such areas as publications, Commencement, athletics, and the College Union. "The student is a partner at Cal Poly, not dictating or demanding but telling the college administration how its plans and ideas appear to the student, adding student ideas, providing facts to counter rumors, and making the use of democratic channels a reality."



#### CAMPUS PRODUCTION OF ALBEE PLAY SLATED THIS WEEKEND

A Southern town, where "the winters are short and raw, the summers white with glare and fiery hot," is the scene of The Ballad of Sad Cafe, Edward Albee's dramatic adaptation of Carson McCullers' novella, which will be staged in the theater Friday and Saturday (Nov. 22-23) evenings. Curtain time for the two performances, which are being produced by the Speech Department under the direction of J. Murray Smith (Senior Instructor), will be 8:30 p.m.

The play received highly complimentary notices from critics when it opened in the Martin Beck Theater in New York City, Oct. 30, 1963. John McClain, writing in the New York Journal American the following day, called The Ballad of Sad Cafe an "almost legendary tale of three people in a small Southern town--the Junoesque proprietor of the Sad Cafe, her jailbird husband, and her distant cousin, a hunchbacked dwarf."

McClain concluded his article by providing the author of Who's Afraid of Virginia Woolf, the 1962 American play of the year which was still playing in New York at that time, with a signal honor. "Mr. Albee is obviously well on his way. The last person I recall with two hits in town (New York) at the same time was a fellow called G. B. Shaw, but he wasn't around to enjoy it."

Tickets for the Cal Poly production of "Sad Cafe" are priced at \$1.50 for adults and \$1 for students. They will be on sale at the box office of the campus theater prior to curtain time each evening.

#### NOV. 29 ESTABLISHED AS COLLEGE HOLIDAY

As announced in previous Staff Bulletins, Nov. 29 has been established as a college holiday in lieu of Nov. 5 (General Election Day), which was a working day at Cal Poly. Only essential college services will be provided on Nov. 29. Employees who prefer to work on that day can make arrangements with their supervisor to serve as part of a skeleton crew.

#### INFORMATION ON FEDERAL PROGRAMS AVAILABLE IN RESEARCH AND DEVELOPMENT OFFICE

Latest information concerning all federal agencies, grant programs, and basic legislation is contained in two volumes which are available in the Office of Research and Development, Adm-311. The volumes, which are up-dated weekly, are part of a service provided by the Commerce Clearing House, Inc., and subscribed to by the college. Colleges and universities throughout the nation requested the service some years ago so that they could obtain the latest official information on federal programs. Members of the college faculty and staff are welcome to use the books.

#### P E DEPARTMENT LISTS CHANGES IN RECREATIONAL SWIMMING SCHEDULE

Two revisions in the days on which the campus Natatorium pool will be available for recreational swimming have been announced by the Physical Education Department. It will be closed beginning Nov. 27 through Dec. 2, and again beginning Dec. 8 through Jan. 6.

The Cal Poly Staff Bulletin is produced by the Office of Information Services, Administration 210. Material should be submitted in writing prior to noon on Friday.



### MUSTANG GRAPPLERS FILL VOID LEFT BY FOOTBALLERS

Coach Vaughan Hitchcock's defending national champion varsity wrestling team opens its 1968-69 season this week to highlight a campus sports calendar left virtually void of action by the Mustang football varsity's week-long rest before beginning final preparation for its season-ending encounter with the Cal Poly, Kellogg-Voorhis, 11 in Pomona on Thanksgiving Day.

The Mustang wrestlers open their slate with what will undoubtedly be one of the toughest matches of their dual season Friday (Nov. 22) in Men's Gymnasium. Their opponent will be the all-star American Athletes-In-Action team, which boasts nothing less than nine college all-Americans on its roster. Five men who earned points during the Mustangs' winning effort in the NCAA's national College Division Tournament last spring are expected to action for Cal Poly. Starting time for the match is 8 p.m.

The only other entry on the campus sports calendar this week is a season-ending match for Coach Mike Cirovic's Mustang soccer team. Scheduled for 2 p.m. Saturday on the athletic field near the Men's Gymnasium, it will find the Cal Poly club hosting Merritt College of Oakland.

### REMINDER ON ACCUMULATED VACATION CREDIT

Employees who have more than 30 days of accumulated vacation credits, or who may be approaching 30 days of unused vacation credits earned, are reminded of the maximum limitation, beginning Jan. 1, 1969, on total vacation days which can be carried on the books. Notices were recently sent to each employee concerning vacation and sick leave balances on account in the Payroll Office.

In accordance with Title 2 of the California Administrative Code, no more than 30 working days, or 40 working days for employees with 10 years of state service, of accumulated vacation may be credited to an individual on January 1 of any year. Employees in danger of losing vacation credits should make arrangements with their supervisor for time off before December 31, 1968.

### VOSS CO-AUTHORS BOOK ON PERSONNEL ADMINISTRATION

Larry Voss (Director of Personnel Relations) is co-author of a recently-published book which is based on an extensive study of personnel practices in 21 state education agencies. Titled Personnel Administration in State Education Agencies in the Years Ahead, it is being published by California's State Department of Education.

Voss was assistant director of the research project, which studied policies in such areas of personnel relations as compensation, working conditions, promotional and equal employment opportunities, job satisfaction, employee benefits, communications, and performance evaluation. The study enabled researchers to develop guidelines in each of these areas to assist educational agencies in evaluating their personnel programs.

The researchers' conclusion that "personnel programs in state educational agencies desperately need to be greatly strengthened" will be of interest to all educators.



COMING EVENTS -- COMING EVENTS -- COMING EVENTS

Art Show -- Continuing through Nov. 23, open hours, Dexter Memorial Library. Exhibit of three collections of original prints including several by James McNeill Whistler, co-sponsored by College Union Fine Arts Committee and San Luis Obispo Civic and Fine Arts Association. Public invited.

Books at High Noon Luncheon -- Tuesday, Nov. 19, 12 noon, Staff Dining Room. Discussion of Paul Robert's English textbook series by Robert Huot and Dr. Robert Lint, sponsored by English Department. Public invited.

Lecture on Architecture -- Tuesday, Nov. 19, 8 p.m., Air Conditioning Auditorium. Lecture by Allison Peery, designer of Hemisfair, '68, San Antonio, sponsored by School of Architecture. Public invited.

Cal Poly Women's Club Foreign Students Section -- Tuesday, Nov. 19, 8 p.m., International Lounge. Birthday party for Cal Poly foreign students. Members and invited students.

Contact Screen Seminar -- Tuesday, Nov. 19, 8:30 p.m., Graphic Arts Building, Printing Technology Laboratories. Seminar on contact screening by Du Pont Company representatives, sponsored by Printing Technology and Management Department. Students and faculty invited.

Cal Poly Women's Club Home and Garden Section -- Wednesday, Nov. 20, 9:30 a.m., 215 Highland, San Luis Obispo. Mrs. Clyde Tucker will discuss dried flower arrangements. Members invited.

CSEA Monthly Luncheon -- Wednesday, Nov. 20, 12 noon, Staff Dining Room. Talk on "The Thanksgiving Bird" by Richard I. Leach, during luncheon meeting of Cal Poly chapter of California State Employees Association. Members invited.

College Union Forum Film -- Wednesday, Nov. 20, and Thursday, Nov. 21, 7 p.m., Air Conditioning Auditorium. Showings of Felix Greene's movie, Inside North Vietnam, sponsored by College Union Speakers Forum. Donation, \$.50.

Cal Poly Women's Club Newcomers' Section -- Wednesday, Nov. 20, 8 p.m., Dexter Memorial Library, Room 129. Demonstration of holiday gifts and decorations by Mrs. Dan Law. Members invited.

College Union Forum -- Thursday, Nov. 21, 11 a.m., Cal Poly Amphitheater. Dr. Donald W. Hensel speaks on "Students and the New Left." Sponsored by College Union Speakers Forum Committee. Public invited.

Cal Poly Staff Club Luncheon -- Thursday, Nov. 21, 12 noon, Staff Dining Room. Dr. Donald Heaney talk on Afghanistan. Members and guests invited.

Faculty Christian Fellowship Luncheon -- Friday, Nov. 22, 12 noon, Staff Dining Room. Guest speaker will be Rev. Gary Mann, American Baptist Church campus chaplain. Faculty and staff invited.

Agricultural Lending Seminar -- Thursday, Nov. 21, 7 p.m., Agricultural Engineering Building, Room 123. Seminar on agricultural lending presented by representatives of Security Pacific National Bank, sponsored by Agricultural Management Department. Public invited.



COMING EVENTS (Continued from Page 5)

Varsity Wrestling -- Friday, Nov. 22, 8 p.m., Men's Gymnasium. Exhibition match between Cal Poly and Athletes-In-Action all-star team. Tickets, \$1.50 for adults, \$.50 for students and children.

Campus Drama -- Friday, Nov. 22, and Saturday, Nov. 23, 8:30 p.m., Cal Poly Theater. Edward Albee's play The Ballad of Sad Cafe produced by Speech Department. Tickets, \$1.50 adults, \$1 students and children.

Varsity Soccer -- Saturday, Nov. 23, 2 p.m., athletic field. Cal Poly vs. Merritt College. Public invited.

Cal Poly Staff Club "Turkey Shoot" -- Saturday, Nov. 23, 10 a.m., Laguna Lake Golf Course. Golf "Turkey Shoot" sponsored by Golf Committee of Cal Poly Staff Club. Faculty and staff invited. Reservations required.

Books at High Noon Luncheon -- Tuesday, Nov. 26, 12 noon, Staff Dining Room. Review of James A. Michener's Iberia: Spanish Travels and Reflections by Willard Pederson, sponsored by English Department. Public invited.

Cal Poly Women's Club Book, Music, and Art Section -- Tuesday, Nov. 26, 7:30 p.m., 533 Couper Dr., San Luis Obispo. Tour of Vincent Price Exhibit at Cuesta College. Members invited.

Varsity Wrestling -- Tuesday, Nov. 26, 7:30 p.m., Men's Gymnasium. Cal Poly vs. San Jose State College. Tickets, \$1.50 for adults, \$.50 for students and children.

DRAMA PRODUCTIONS BOAST UNIQUE TICKET PLAN

Playgoers attending this week's performances of Edward Albee's The Ballad of Sad Cafe will get a special bonus at the box office, according to J. Murray Smith who coordinates campus drama programs.

A ticket purchased for either the Friday (Nov. 22) or the Saturday (Nov. 23) performance will be good for the entire season--a total for four plays--for the price of a single performance. This unique ticket plan allows attendance at one or all four plays remaining at Cal Poly this season for \$1.50 for adults or \$1 for students. Curtain time for both performances will be 8:30 p.m. in the Cal Poly Theater.

VACANCY ON SUPPORT STAFF LISTED

A vacancy for a clerical assistant typist on the support staff of the college has been announced by Milton Piuma (Staff Personnel Officer). Along with other such vacancies previously listed, it is posted in greater detail on the bulletin board located in the Personnel Office (Adm-111, 546-2236). The position described by Piuma is:

Clerical Assistant (Typing) II, Range A (\$415-\$505). Admissions Office, Student Personnel Division. Ability to pass GCT and type 45 wpm. required. Prefer one year of college. Reviews documents to determine eligibility of applicants for admission; notifies applicants of acceptance or rejections; records tally information for reporting purposes.



#### CAL POLY WOMEN'S CLUB LISTS PLANS FOR ANNUAL DECEMBER LUNCHEON

The annual Christmas Luncheon of the Cal Poly Women's Club will be held at the Monday Club, San Luis Obispo, Dec. 7 starting at 12:30 p.m. A musical program will follow the luncheon.

Tickets are on sale now at \$1.75 and may be purchased by contacting the following area chairmen: Mrs. Osmund Gilbertson--Ferrini Heights and College Highlands; Mrs. Barton Olsen--Laguna Lake; Mrs. Edward Nolan--Johnson Ave. and Southwood; Mrs. Loren Nicholson--La Entrada through Foothill Blvd.; Mrs. Richard Kombrink--Monterey Heights to Grand Ave.; Mrs. Bert Fellows--California Ave., Foothill Blvd. to Grand Ave.; Mrs. William Armentrout--Anholm; Mrs. Francis Whiting--Esquela Alta to Johnson Ave.

Luncheon Chairman Mrs. Wilbur Hogan requests that all reservations be in by Tuesday, Dec. 3, and would appreciate it if as many as possible make reservations prior to that date.

Further information may be obtained by calling Mrs. Fellows (543-2426) or Mrs. Glenn Salo (543-3652).

#### HOLIDAY HOURS FOR INFORMATION DESK, GENERAL OFFICE

Hours for operation of the Information Desk in the foyer of the Administration Building and the General Office, Adm-109, over the Thanksgiving Holiday have been announced by Mrs. Lucy Schmidt (Supervising Clerk) of the General Office. The Information Desk will be staffed from 9 a.m. to 3 p.m. Nov. 29, the day following Thanksgiving, and from 8 a.m. to 12 noon Nov. 30. One person will be on duty for telegram and Xerox service from 8 a.m. to 12 noon, Nov. 30, in the General Office.

#### TICKETS FOR THANKSGIVING DAY GRID GAME AVAILABLE ON CAMPUS

Tickets for the Cal Poly, San Luis Obispo-Cal Poly, Kellogg-Voorhis, football game, which is scheduled for 10 a.m. Thanksgiving Day (Nov. 28) in Pomona, may be purchased at the Associated Students, Inc., Office in the Temporary College Union Building. Priced at \$1 each for students and \$1.75 each for non-students, they will be available at that location through 12 noon Nov. 27.

#### CONTROL DATA SELECTED FOR STATE COLLEGE A D P CENTERS

The California State Colleges have selected the Control Data Corporation to provide the equipment for the colleges' new Automatic Data Processing (ADP) installations. CDC's 3300 equipment achieved the top score in tests among comparable systems of various computer manufacturers. This system promises high quality and reliability, as well as rapid computing speed.

Keeping an eye on equipment expandability and teleprocessing capabilities, selection of this system assures the ability of the state colleges to meet both current and future computer requirements. Instruction, research, and administration will all be greatly enhanced by the capabilities of the new equipment.

Two regional computer centers are planned for the first phase of the new program. Equipment installation should begin soon at Cal State Los Angeles, site of the southern regional center. The northern center, to be located at San Jose State, is now being prepared for equipment installation some time in the spring of next year.



WHO . . . WHAT . . . WHEN . . . WHERE ? ? ?

Laurence F. Talbott (Industrial Technology) is author of an article titled "TMS Clinic Proceedings," which appeared in the October issue of the Journal of Industrial Engineering. The article reviewed and analyzed papers given during the 31st annual Industrial Engineering and Management Clinic sponsored by the Industrial Management Society. It reviews papers on various subjects related to industrial management.

Neil Havlik (Biological Sciences) and Kay Ketcham, a student in that department, are co-authors of an article on "A Survey of the Southern Distributional Limit of Sequoia Sempervirens" (Coast Redwood) and discusses their occurrence just at the northern boundary of San Luis Obispo County. It appeared in the September issue of Biological Sciences Journal.

Jack R. Lewis (School of Architecture) attended a meeting of the American Institute of Architects' National Production Office Procedures Committee, which took place in Washington, D.C., last month. Lewis, who is chairman of that group, also took part in sessions of AIA's Committee on National Documents Review.

J. Mac McRobbie (Head of Industrial Technology) has been named chairman of the Standards and Accreditation Committee of the National Association for Industrial Technology. His appointment to the post came during the association's meeting at Indiana State University, Terre Haute, Oct. 31-Nov. 2. Dr. McRobbie served NAIT as representative of the 13 Western States on its Board of Directors during 1967-68.

Max T. Wills (Chemistry) has written an article titled "Azetidines. III. A Convenient Synthesis of 1-Alkyl-3, 3 dimethylazetidines," which was published in the July, 1968, issue of the Journal of Organic Chemistry.

Four students of the School of Agriculture were in Burbank last Saturday (Nov. 16) to appear on the nationally-televised program "Agriculture, USA." They are Anthony Silva and Paul Banke, both agricultural business management majors, and Clinton Schick and Robert Haley, Jr., both farm management majors. The program, during which they competed in a quiz on agricultural economics, will be televised throughout the nation during the next several weeks, at times to be announced.

STAFF CLUB "TURKEY SHOOT" SCHEDULED FOR SATURDAY

The entire faculty and staff of the college is invited to play in the "Turkey Shoot" golf tournament scheduled for Saturday (Nov. 23), starting at 10 a.m. on the Laguna Lake Golf Course in San Luis Obispo. Sponsored by the Cal Poly Staff Club's Golf Committee, the tourney promises fun and prizes available to all entrants, regardless of golfing skill. Reservations for playing times may be made by telephoning the Physical Education Department (546-2546).

MUSTANG BOOSTERS CLUB MEMBERSHIPS

It is still not too late to enjoy benefits of joining the Mustang Boosters Club, according to William M. Boyce (Senior Instructor) of the Business Administration Department. The memberships entitle those who join to free admission to all regularly scheduled basketball games and wrestling matches. Regular memberships, priced at \$30 and associate memberships, priced at \$10, may be obtained by sending checks payable to "Mustang Boosters" to Boyce, who points out that they are income tax deductible.



### DEADLINE REMINDER

Departmental or interdepartmental proposals for degree programs and/or changes in the college's Academic Master Plan are due in the office of appropriate school instructional deans on Dec. 2.

### U C ADOPTS NEW POLICY ON ADMISSIONS IN 1969 FOR BERKELEY CAMPUS

The University of California has announced that accomplishments in school rather than early applications for admission will determine whether a student is accepted at the Berkeley campus effective with the 1969 fall quarter. Although academic requirements for admission for all UC campuses will remain the same--essentially a "B" average in college preparatory courses in high school and a satisfactory board score--the use of supplementary admissions criteria was approved for campuses reaching their planned ceiling enrollments set by the California Master Plan for Higher Education.

The university said the Berkeley campus, for the past three years, has received more applications from eligible students than it can accept under its guideline ceiling of 27,500. This fall some 2,700 students were "administratively redirected" to other UC campuses or, in the case of UC students wanting to move to Berkeley from other campuses, were told they could not transfer to Berkeley.

Applicants will be judged on performance in elective subjects, over-all academic improvement rather than strict grade average, grades in subjects related to major field of interest, scores on College Board tests, and extracurricular activities such as community service, creative achievement, student government, or athletics. The university said a student who has shown unusual improvement or success in one area or another "can now be sure his application will be considered even if it is received at the end of the application-filing period." In the case of the 1969 fall quarter, the period for applications began Oct. 1 and ends next March 1.

The university said that fall enrollment on its nine campuses was 98,725, an increase of 3,405 (3.6 percent) over last fall.

### CLASSES SCHEDULED TO MEET NOV. 27

Classes will meet at regular times throughout the day Nov. 27, according to information issued by the Office of the Academic Vice President. Released in response to numerous inquiries, it points out that the full-day schedule for the day preceding Thanksgiving is a change from previous years when classes were dismissed at noon. The revised schedule became necessary when other adjustments were made in the college's academic calendar and is in accord with practice at other state college campuses.

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