

cal poly report

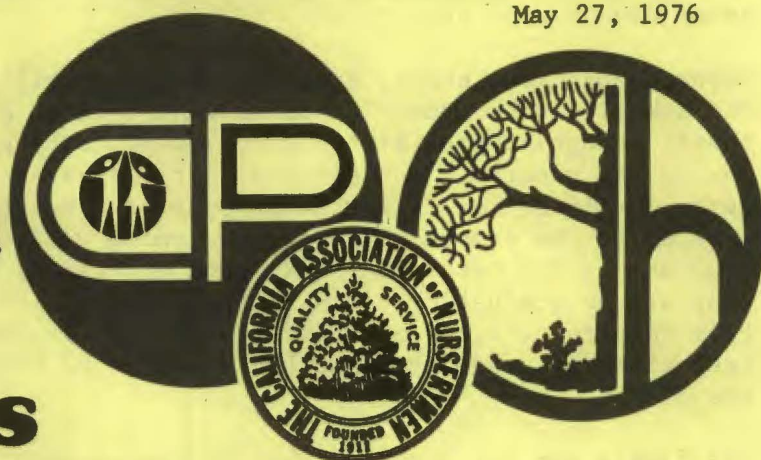


CALIFORNIA POLYTECHNIC STATE UNIVERSITY
SAN LUIS OBISPO, CALIFORNIA 93407

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May 27, 1976

California Nurserymen meet on Poly campus



The past and the future of the nursery business will be the focal point of the 28th annual Refresher Course of the California Association of Nurserymen at Cal Poly on Tuesday through Thursday (June 1-3). The conference, expected to attract 200 nurserymen has as its theme "The Green Revolution of 1976." The course will cover such subjects as quality operations, nursery operations, nursery operations in Europe, labor relations, utilization of university and college students in the nursery business, and updating on equipment, materials, and literature for the nurserymen.

Being hosted by the Ornamental Horticulture Department, the conference will open at 1 pm on Tuesday (June 1) in the Cal Poly Theatre with Dr. Charles Hess, dean of agriculture at University of California, Davis, giving the keynote address "Two Hundred Years in the Nursery Business." The nurserymen will be greeted by president Robert E. Kennedy, and Jack Christensen, Belmont, California Association of Nurserymen president. Refresher course sessions will include discussions on running a quality retail business and running a quality wholesale business.

Sessions on Wednesday (June 2) will include "How The Nursery Business In Europe Applies to the United States," and "Effective Labor Relations," discussed by Leslie J. Vanoncini (Agricultural Management). The use of university and college students in the nursery business will be the topic for the Wednesday afternoon discussion period. William Thompson, director of agriculture, Mira Costa College, Oceanside, will explore the "Training and Nursery Utilization of Ornamental Horticulture Graduates," and other sessions will include "A Summer Work Experience Program," and "The Efficient Use of College Graduates in the Nursery."

The CAN conference will close on Thursday (June 3) with an equipment show at the Ornamental Horticulture Unit on the Cal Poly campus and a presentation on, "Retail Synergism" in the Cal Poly Theatre. Jolly Batchellar, professor of ornamental horticulture, California State Polytechnic University, Pomona, will urge the nurserymen to "Support Your Industry Trade Association" in the closing presentation of the refresher course. The nurserymen will join the Ornamental Horticulture Club for the annual awards banquet in Chumash Auditorium on Tuesday (June 1), will participate in a barbecue in Poly Grove on Wednesday evening (June 2), and will attend a ranch breakfast at the Ornamental Horticulture Unit on Thursday morning (June 3).

GRADUATES HAVE HEAVY WEEK

Graduates of Cal Poly will celebrate the end of their university days with a round of activities which begin on Sunday (June 6) and end with the commencement ceremony on Saturday (June 12). Wives of graduating students will be honored at the 26th annual Pushing Hubby Through Ceremony in Chumash Auditorium beginning at 2 pm on Sunday (June 6). Following final examinations, the seniors, their families, and their friends will gather for a barbecue in Cuesta Park at 6 pm on Friday (June 11). The complete steak dinner will cost \$4.50.

Deans, department heads, and administrators will serve as waiters and waitresses for the annual Senior Brunch to be held in Chumash Auditorium at 10 am on Saturday (June 12). Awards recognizing outstanding achievements by graduating seniors will be presented during the program. The Saturday activities also include the Reserve Officer Training Corps commissioning for students who have successfully completed the U.S. Army ROTC program on the campus. The commissioning will be held in the Cal Poly Theatre at 8:30 am. A Phi Kappa Phi initiation will honor students who are in the top eight per cent of the graduating class, academically. The initiation will be held in the Cal Poly Theatre at 1 pm on Saturday. The oldest commencement tradition at Cal Poly, the tree planting ceremony begun by the class of 1906, will be held immediately following the brunch.

The finale for the week will be the commencement ceremony in Mustang Stadium at 3:30 pm. Dr. John H. Bunzel, president of San Jose State University, will be the featured speaker. Graduating seniors were given an opportunity to purchase a Senior Week Activities Card for \$6 which entitles them to participate in the barbecue and brunch, and to receive a copy of Pegasus, a 28-page magazine published especially for the graduates.

POLY STUDENT WINS ELANCO INTERNSHIP

William B. McDowell a student from Le Grand is the first Cal Poly Student, to be selected for the Elanco California Legislative Internship Program in Agriculture. McDowell, a sophomore animal science major, will spend the summer as an intern for the Assembly Agriculture Committee under the sponsorship of assemblyman John Thurman of Modesto, the committee's chairman. The nonpartisan internship program is structured in a manner which will effectively complement the duties, responsibilities, and legislative goals of the assembly committee.

McDowell, one of four Elanco program candidates from Cal Poly, was a successful candidate for a seat on the Student Affairs Council as a representative of the School of Agriculture and Natural Resources. McDowell will receive up to 12 units of credit for the Summer Quarter internship, while registered as a regular student. Elanco will provide him with \$500 a month for the summer to cover living costs and other costs entailed in the internship.

SUMMER WORK HOURS APPROVED

For the eighth consecutive year, President Robert E. Kennedy has approved working hours for the Summer Quarter period as 8 am to 4:30 pm with one-half hour for lunch. The modified hours will be in effect from Monday (June 14) through Friday (Sept. 17). In cases where an employee needs to take an hour-long lunch period, the supervisor may approve an 8 am to 5 pm workday. However, in the interest of following a uniform policy, it is expected that all offices will be officially closed for business at 4:30 pm. Supervisors and department heads should be reminded of their responsibility that employees under their jurisdiction fulfill an eight-hour day and a forty-hour week.

WORTH WILL LEAVE INTERNATIONAL PROGRAMS

Dale W. Andrews (Executive Vice President) has announced that Michael D. Worth, (Coordinator of International Programs) has submitted his resignation from the University effective June 1. At the same time, Dr. Andrews indicated that International Programs functions for which Worth had responsibility have been reassigned to other offices.

"For some time, because of the enrollment pressures which the University has faced, the number of sponsored foreign students for which Worth's office had responsibility has steadily declined. As a result, this portion of International Programs will be phased out with the end of the Spring Quarter," Andrews said. "This does not mean," he added, "that Cal Poly will no longer enroll foreign students. At the present time, only 27 students of the total foreign student enrollment are in this category. In the future, those foreign students in this category will be handled through the regular offices of the Student Affairs and Business Affairs Divisions in the same manner as other foreign students."

In addition to the sponsored foreign student program, the Office of International Programs also had the day-to-day operational responsibility for The California State University and Colleges study abroad program and the on-campus administration of overseas contracts. Effective with Mr. Worth's resignation, the study abroad program functions have been assigned to Malcolm W. Wilson (Associate Dean, Graduate Studies) on the Academic Affairs staff. Questions with regard to this program should be directed to that office.

At the present time the University has only one active overseas contract, a poultry project in Yemen, and the responsibility for the on-campus administration of this project has been assigned to the Cal Poly Foundation with overall administrative responsibility for the project under the direction of Howard West (Associate Executive Vice President).

HANKS RECEIVES HONOR AS ALUMNUS

Charles J. Hanks (Acting Dean, Science and Mathematics) was one of three alumni of Shippensburg State College who were honored during Alumni Day activities at the campus in Pennsylvania on May 1. Dr. Hanks received the Jesse S. Heiges Distinguished Alumnus Award for "distinguished and outstanding achievement in his field which benefits the community and society." A member of the Cal Poly faculty since 1954, Dr. Hanks became acting dean of science and mathematics last fall. Before that he had been head of the Mathematics Department for three years and a member of the mathematics faculty.

Dr. Hanks graduated from Shippensburg State College in 1942 with a Bachelor of Science Degree. He received his master's degree in 1949 from University of Pennsylvania and his doctor's degree in education from the University of Arkansas in 1954. In addition to his work in the field of education, Dr. Hanks has been active in the U.S. Coast Guard Reserve. His is currently the highest ranking rear admiral in the USCG's active reserve. One of six men in Coast Guard history to achieve this position, he was promoted to the rank of admiral in May, 1972.

MAY SALARY WARRANTS WILL BE AVAILABLE ON TUESDAY

May salary warrants for faculty and staff of the university will be available at 8:30 am on Tuesday (June 1), the last day of the pay period. Warrants batched by department may be picked up at the Cashier's Office, Adm. 131-E, and those picked up on an individual basis may be picked up in the Business Affairs Division Office, Adm. 114, after that time.

CSEA ELECTION RESULTS TOLD

Charles E. Mendenhall (Agricultural Information) Chapter 97 CSEA president has announced the results of recent balloting for the 1976-77 officers of the California State Employees' Association Chapter 97 (Cal Poly). Elected were:

George G. Gowgani (Crop Science) - President
Valerie Steinman (Accounting) - Vice President
Jackie Burns (Electronic and Electrical Engineering) - Secretary
Gerald Reynolds (Financial Aids) - Treasurer
Francis (Bud) Gunter (Computer Center) - Delegate
Charles E. Mendenhall (Agricultural Information) - Delegate
Milton S. Piuma (Personnel, retired) - Delegate
William R. Troutner (Crop Science) - Delegate
Joanna De Rosiet (Engineering and Technology) - Alternate
Lillian Hooks (Library) - Alternate
Dotti Munro (Mail Center) - Alternate
Rey Pena (Business Affairs) - Alternate
Patricia Tupac-Yupanqui (Social Sciences) - Alternate

In the election for Regional Director, Chapter 97 gave 186 votes to Howard Rhoads (Crop Science) and 21 to John P. Tuohy; for Assistant Regional Director, 96 votes to Albert E. Davis and 63 to John B. Meeks. Results of these last two elections on a regionwide basis will be made known at a later date.

PARKING WILL CHANGE

E. Douglas Gerard (Executive Dean) reports that the start of construction on the new Clyde P. Fisher Science Hall will eliminate the temporary parking lot E-7 adjacent to the Administration and Science North buildings. The 160 staff spaces will be relocated to parking lots S-6 and S-11 in a ratio based on a survey conducted during the Winter and Spring Quarters of this year.

Some 85 spaces will be identified as "staff" in parking lot S-11 adjacent to the Outer Perimeter Road, and 77 spaces as "staff" in lot S-6 directly across Grand Avenue from Vista Grande. The actual elimination of E-7 will occur during the week of June 14 and it is also during this week that the reidentification will be made. Since campus occupancy is at a minimum during this week no major inconvenience is anticipated.

BLUE CROSS/SHIELD REP WILL VISIT

Kris Bergan, representative of Blue Shield of California, will be on campus June 3 from 9:30 am to 12:30 pm to answer questions of employees on the Blue Cross/Blue Shield basic and major medical health insurance sponsored by the Public Employees' retirement system. Those interested in talking with him should go to the Personnel Office in Adm. 110. Appointments will not be necessary.

WOMEN'S CLUB ACKNOWLEDGES HONORARY LIFE MEMBERS

Honorary Life Memberships were awarded to 15 women at the Club's May Luncheon on Saturday (May 8). Jean Nelson, former Club President, presented each honored woman with the traditional silver demitasse spoon as she humorously disclosed the retirement plans of each member and her spouse. Those honored were Maurine Blanck, Mary Curtis, Elsie Davies, Erma Fennema, Helen Fisher, Viola Folsom, Betty Gibson, Ruth Gran, Agnes Leighty, Eleanora McGrath, Dorothy Manning, Betty Middlecamp, Elva Rodin, Cora Strauss, and Rachel Willson.

FOOD SERVICE HOURS FOR MEMORIAL DAY WEEKEND

Everette S. Dorrough (Foundation Food Service Director) announces the following food service hours of operation that will be in force during the Memorial Day Weekend:

● Saturday (May 29):

Student Dining Room	9:30 am to 1 pm 4:30 pm to 7 pm
Snack Bar	Closed
Staff Room	Closed
Burger Bar	10 am to 1 am
Vista Grande Restaurant	Closed
Vista Grande Cafeteria	Closed after Lunch Fri- day (May 28) Until Break- fast Tuesday (June 1)
Vending.....	Closed
Sandwich Plant	Closed
Ice Cream Shoppe	Closed

● Sunday (May 30):

Student Dining Room	9:30 am to 1 pm 4:30 pm to 7 pm
Snack Bar	Closed
Staff Room	Closed
Burger Bar	12 noon to 11 pm
Vista Grande Restaurant	Closed
Vending	Closed
Sandwich Plant	Closed
Ice Cream Shoppe	Closed

● Monday (May 31):

Student Dining Room	9:30 am to 1 pm 4:30 pm to 7 pm
Snack Bar	Closed
Staff Room	Closed
Burger Bar	12 noon to 11 pm
Vista Grande Restaurant	Closed
Vending	Closed
Sandwich Plant	Closed
Ice Cream Shoppe	Closed

BLOOD DRIVE REPORT

The Cal Poly Blood Drive was held on Thursday (May 13) in Chumash Auditorium. The Drive, which was co-sponsored by the Cal Poly Block 'P' Club and the Student Health Center, netted the Cal Poly Blood Bank Account 184 units of blood. The account is used to serve all members of the Cal Poly community, including students, faculty, staff and dependents.

The Drive was made successful through the combined efforts and talents of several groups of people and individuals. Appreciation is extended to the personnel of the Tri-Counties Blood Bank, volunteer members of the Cal Poly Women's Club, who provided valuable clerical help, Mrs. Gloria DeKleine who volunteered her clinical laboratory skills and to members of Block 'P' who participated to help things run smoothly. Others helping to make the day a success, included the Cal Poly Foundation Food Service, and members of the Health Center.

WHO...WHAT...WHEN...WHERE???

Walter E. (Walt) Elliott (Physics) was an invited speaker at the 22nd Annual Greater San Diego Science and Engineering Fair, held in Balboa Park, San Diego on April 23. Dr. Elliott's paper was titled, "Physics Demonstrations for the Inquiring Mind." His talk was attended by science students and it was highlighted by local newspapers in their coverage of the fair, which was sponsored by Imperial, San Diego, and South Orange Counties.

James G. Edwards and Roger L. Keep (Industrial Technology) attended the meeting of the California Council of Industrial Teacher Educators held at California State University, Chico on Apr. 30. The meetings are held twice a year and bring together leading educators from the California State Universities Industrial Arts Teacher Education programs.

Irvin J. Kogan and William E. Krupp (Engineering Technology) attended the Spring Conference of the California Council of Electronics Instructors in Fresno on May 1. The conference included sessions on Alternate Methods of Power Distribution, Other Sources of Power, Multiplexing and Switching the Telephone Conversations and Teaching Communication with Modules.

Fred Abitia (Engineering Co-op Education Coordinator) and William E. Krupp (Engineering Technology) visited four firms in the Bay Area on May 3 and 4. Purpose of the trip was to get feedback from cooperating employers and students located at: IBM, Ames Laboratory and Food Machinery Corporation. Hewlett-Packard was also visited as a prospective co-op employer.

Sara A. Behman (Associate Dean, Business and Social Sciences) delivered a paper at the Annual Spring Meeting of the Industrial Relations Research Association on May 7, in Denver. The paper, titled "Affirmative Action vs. Seniority: The Affirmative Action Position," will be published in the August issue of the Labor Law Journal.

Roger L. Keep (Industrial Technology) presented a paper titled "Practical Approach to the Teaching of Cabinetmaking and Building Construction for Prospective Teachers," at the American Industrial Arts Association convention in Des Moines, Iowa in Apr.

Gary C. Dwyer and Dale A. Sutliff (Architecture and Environmental Design) participated in the National Council of Instructors in Landscape Architecture Southwestern Region Conference held at Tucson, Apr. 2-4.

Donald J. Koberg (Architecture and Environmental Design) lectured to classes in industrial and interior design at San Jose State University on May 7.

George J. Hasslein (Dean, Architecture and Environmental Design) attended the Association of Collegiate Schools of Architecture annual meeting and the American Institute of Architects annual convention in Philadelphia between Apr. 29 and May 3.

Stanley A. Malinowski, Jr. (Music) attended the 23rd annual meeting of the Intercollegiate Musical Council, held May 6-8 at Union College in Schenectady, New York. While there, he was elected to a three-year term on the Board of Directors of the I.M.C., the national association of glee clubs. Plans were also made for the Cal Poly Men's Glee Club to host the 1977 regional festival and the 1979 national meeting.

David Ciano (Director, Judicial Affairs) won the men's open championship of the 1976 Hartnell Racquetball Classic Saturday, May 1 at the Hartnell courts. Ciano and Bob Timone (Assistant to Dean of Students) won the doubles crown for men's open division.

WHO...WHAT...WHEN...?(continued from page 6)

Martin T. Lang (Mathematics) attended the 14th Annual Convention of the Association for Educational Data Systems in Phoenix May 5-7, where he presented two papers titled "The Use of a Hand-held Programmable Calculator as an Aid to Calculus Instruction" and "The Effectiveness of Using Computer Extended Instruction to Teach Basic Concepts of Introductory Calculus." These papers have been published in the Proceedings of the 14th Annual AEDS Convention, 1976.

Robert G. Lint (English) presented a paper, "What Is Oral English," and participated in a workshop for Teacher Corps directors as a discussion leader on topics involving Black-American English, Filipino-American English, and Oral Assessment of Language Dominance of Bilinguals, April 22-27 in San Diego.

Steven G. Riddell (Coordinator, Alumni Services) has been elected Treasurer of the California State University and Colleges Alumni Council, by statewide ballot this month.

Edgar A. Hyer (Head, Agricultural Management) hosted a gathering of agricultural management faculty members from several campuses of The California State University and Colleges at Cal Poly on Saturday (May 15). The group discussed mutual problems and goals in agricultural management instruction. Attending were representatives from the California State Universities at Chico, and Fresno, from California State Polytechnic University, Pomona, and California State College, Bakersfield.

Margaret J. Glaser and Jack B. Jones (Education) attended and participated in the 28th Annual Conference of the International Reading Association held in Anaheim May 10-14.

Robert G. Lint (English) read a paper, "The dicho in Chicano Poetry," at the May 1st meeting of the American Dialect Society in San Diego.

ANOTHER OH SALE REMINDER

Due to popular demand, the Ornamental Horticulture Department will have another landscape plant sale Saturday (May 29) from 8 am to 5 pm at the Ornamental Horticulture Unit. Student enterprise project items will be available for sale at regular prices. Specialty items may also be purchased from the flower shop.

UNIVERSITY CLUB REMINDER

There are only three more days to make University Club luncheon reservations by phoning Ethel Spry at Ext. 1281 or Vi Hughes at Ext. 1211. \$1.50 will be collected in the serving line which will open at 11:30 am on June 3, 1976 in the patio of the home of Dr. and Mrs. Robert Kennedy, hosts for the final meeting of the 1975-76 year.

BICENTENNIAL TIME-LINE

In California, Moraga receives a message from Rivera authorizing the establishment of a presidio and mission at San Francisco.

CANDIDATES SOUGHT FOR FACULTY POSITIONS

Candidates for positions on the faculty of the university are presently being sought, according to Donald L. Shelton (Director, Personnel Relations). Those interested in learning more about the positions are invited to contact the appropriate dean or department head. This university is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. All interested persons are encouraged to apply. Following are the descriptions of the available positions:

Lecturers (\$4244-\$5160/quarter, based on 15-unit teaching load--salary will vary depending on assignment), Journalism Department, School of Communicative Arts & Humanities. Summer Quarter, 1976 to teach fulltime or part time the following courses: Mass Media and Society, Reporting I, Reporting II, Special Problems, and Internship. Appointment subject to sufficient enrollment in classes. Applications will be accepted through June 4, 1976.

Lecturer (\$4244-\$5160/quarter, based on 15-unit teaching load--salary will vary depending on assignment), Journalism Department, School of Communicative Arts & Humanities. Summer Quarter, 1976 to teach Basic Photography. Part-time or full-time appointment, depending on sufficient enrollment in classes. Applications will be accepted through June 4, 1976.

Lecturer (\$12,732-\$15,480/year), Foreign Languages Department, School of Communicative Arts & Humanities. Duties & responsibilities include teaching any combination of elementary, intermediate and scientific German. Ph.D. desirable. Position available for 1976-77 academic year only. Deadline for receipt of applications is June 25, 1976.

Lecturer (\$283-\$344/Fall Quarter; \$566-\$688/Winter & Spring Quarters, dependent upon qualifications) Music Department, School of Communicative Arts & Humanities. Part-time position. Duties & responsibilities include teaching one one-unit activity class in beginning guitar during Fall Quarter and one one-unit class of beginning guitar and one one-unit class of intermediate guitar during the Winter and Spring Quarters. Candidates must have had college level training in music or the equivalent with successful college teaching experience in guitar. Position contingent upon enrollment and available funds. Deadline to apply: June 28, 1976.

Lecturer (\$566-\$688/quarter, dependent upon qualifications), Music Department, School of Communicative Arts & Humanities. Part-time for Fall Quarter only. Duties & responsibilities include teaching two one-unit activity classes in basic vocal technique. Candidates must be qualified singers with professional singing experience who have had experience in teaching voice at all levels. Position contingent upon enrollment and available funds. Deadline to apply: June 28, 1976.

Lecturer (\$283-\$344/quarter, dependent upon qualifications), Music Department, School of Communicative Arts & Humanities. Part-time for Fall Quarter only. Duties & responsibilities include teaching one one-unit activity class in piano. Position contingent upon enrollment and available funds. Deadline to apply: June 28, 1976.

Lecturer (\$283-\$344/quarter, dependent upon qualifications), Music Department, School of Communicative Arts & Humanities. Part-time for Fall Quarter only. Duties & responsibilities include teaching one one-unit activity class in violin and viola. Candidates must be qualified violinists with professional playing experience and have had experience in teaching strings at the college level. Position contingent upon enrollment and available funds. Deadline to apply: June 28, 1976.

Lecturer (\$12,732-\$16,248/year), Business Administration Department, School of Business & Social Sciences. Full-time position for 1976-77, to teach courses primarily in organizational behavior and interpersonal relations, secondarily, in industrial relations areas. Position available Fall Quarter, 1976. Prefer candidates with D.B.A. or Ph.D. and appropriate teaching and professional experience. Application deadline: July 19, 1976.

Lecturer (\$3848-\$4680/quarter, depending on experience and qualifications), Graphic Communications Department, School of Communicative Arts & Humanities. Summer Quarter, 1976 only. Responsibilities include teaching offset press, copy preparation for camera, and screen printing at undergraduate level. Must be familiar with printing processes, design, layout, composition, press work, and cold type. Candidate must have a Bachelor's degree (Master's preferred) and must have had industry experience. Position available June 21, 1976. Closing date: June 11, 1976.

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SUPPORT STAFF VACANCIES LISTED

Vacant support staff positions have been announced by Robert M. Negranti (Staff Personnel Officer). Description of the positions and other vacancies are posted outside the Personnel Office, Adm. 110, ext. 2236. Contact the Personnel Office to obtain an application. This university is subject to the requirements of Executive Order 11246 and is an Affirmative Action Employer. All interested persons are encouraged to apply. The positions are:

Senior Secretary (\$829-\$1008/month), Office of the Director of Business Affairs. Duties & responsibilities include: office receptionist; screening correspondence; composing communications; maintaining files & records; making travel arrangements; scheduling appointments & meetings; providing background information for meetings; taking and transcribing dictation. Requirements: 3 years of experience in clerical work with at least one year of the experience in a position at the level of Secretary and preferably in an institution of higher learning; must have high school diploma; type 45 wpm, take shorthand at 100 wpm; and must have taken the General Clerical Test. Closing date: June 10.

Intermediate Account Clerk (\$603-\$734/month), Financial Operations, Business Affairs Division. Temporary help. Duties & responsibilities include typing of checks, bills and/or letters and other memoranda; bookkeeping; operating 10-key electronic calculator; and other clerical functions as needed. Requirements: 1 year of accounting-related experience; high school education; and must have taken the General Clerical Test. Ability to effectively operate a 10-key electronic or other calculator is required; typing capability and ability to deal with students and/or public desirable. Closing date: June 3.

Technical Assistant II (\$813-\$988/month), Biological Sciences, School of Science & Mathematics. Duties & responsibilities include feeding and cleaning lab animals, maintaining and cleaning two animal room facilities; washing and stocking lab glassware, preparing stains and some media in bacteriology and doing other work as assigned. Requirements: 1 year of experience as Technical Assistant I or 2 years experience in natural sciences and ability to understand biological and chemical nomenclature and ability to follow complicated directions with speed and accuracy. College course in bacteriology and experience in lab animal care are highly desirable. Closing date: June 10.

Registered Nurse (\$993-\$1143/month), (10-months position), Health Center, Student Affairs Division. Duties & responsibilities include nursing duties as required in the Student Health Center. Requirements: R.N. degree; current, valid California license; thorough knowledge of nursing principles, methods and procedures; general knowledge of equipment, uses and effects of medicines and narcotics; familiarity with principles of effective supervision and ability to supervise others; ability to keep case records and make reports. Closing date: June 3.

Head Resident I (\$745-\$905/monthly), (2 positions), Housing, Student Affairs Division. Duties & responsibilities include assuring proper maintenance; scheduling duty hours for advisor and desk staff; interviewing, training, supervising and evaluating advisors; distributing mail; organizing and advising hall governing body; stimulating interest in various programs; counseling residents; providing information to public regarding residence hall. Requirements: 2 years of full-time, paid experience as head resident of unit housing at least 50 residents or as counselor of high school aged individuals; college graduate preferred. Live-in positions (24-hours, 7-days coverage). Closing date: June 17.

Clerical Assistant II-B (\$649-\$789/month), Placement Office, Student Affairs Division. Duties & responsibilities include clerical functions involved with processing placement files and alumni placement fee program; on-campus recruitment program; keeping personnel files, resumes, interview schedules, etc.; assisting with typing and editing employment notices; meeting students, faculty and staff on continuous basis. Requirements: high school graduate, 1 year of clerical experience, typing 45 wpm, shorthand 90 wpm, and must have taken the General Clerical Test. Closing date: June 3.

Telephone Operator (\$603-\$734/month), Switchboard, Business Affairs Division. Duties & responsibilities include greeting the public at the Switchboard/Information Desk; operating the Centrex telephone system; answering questions regarding location of University personnel, offices, special events, etc.; light clerical work. Requirements: thorough knowledge of telephone techniques and switchboard procedure; 1 year of experience in the operation of a central telephone switchboard; knowledge of Cal Poly campus and San Luis Obispo area preferred. Knowledge of telephone terminology helpful. Closing date: June 3.

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STAFF VACANCIES (continued from page 9)

Duplicating Machine Operator II (\$662-\$805/month), Duplication, Business Affairs Division. Duties & responsibilities include operating various types of office appliances for reproduction of varied type-written matter; related clerical work and other work as required. Requirements: either 6 months of experience equivalent to Duplicating Machine Operator I in California state service, or 1 year of clerical experience involving the operation of duplicating machines; and high school education; and skill in operation of various types of office appliances; familiarity with inks and paper stocks used in duplicating; ability to perform miscellaneous clerical work; ability to carry out oral and written directions. Closing date: June 3.

FACULTY VACANCIES (continued from page 8)

Lecturers (\$4244-\$5160/quarter, based on a 15-unit teaching load--salary would vary depending on teaching load), Chemistry Department, School of Science & Mathematics. During the 1976-77 academic year, the department will have need for part-time lecturers to teach basic courses in general and organic chemistry. Doctorate in Chemistry preferred; Master's degree required. Deadline for applications: August 15, 1976.

Assistant Instructors (Salary dependent upon qualifications and assignment), Chemistry Department, School of Science & Mathematics. Duties & responsibilities include laboratory teaching in inorganic chemistry, general chemistry, or organic chemistry. Candidates must possess a degree in chemistry or biochemistry; concurrent enrollment in the department's graduate program is required. Part-time positions available for Fall, Winter and Spring Quarter, 1976-77. Deadline for applications: August 15, 1976.

Lecturers (\$4244-\$5160/quarter), Chemistry Department, School of Science & Mathematics. Two full-time appointments; Fall Quarter only. Duties & responsibilities include lectures and laboratories in general chemistry; some work in beginning organic or biochemistry is possible. Candidates should possess a Ph.D. with appropriate specialization. Deadline for applications: June 15, 1976.

BARROWMAN WILL LEAVE DUPLICATION

Doris Barrowman (Duplication Center) will retire effective Friday (May 28) after fifteen years at Cal Poly. According to her wishes, no retirement coffee will be held. All faculty, staff and emeriti are invited to stop by the Duplicating Center in Adm. 129 Thursday afternoon or Friday morning to wish her well.

TROUTNER RETIREMENT COFFEE

The faculty and staff of the Crop Science Department will honor William R. Troutner who is retiring in September at a coffee and cake reception in the Staff Dining Room on Friday (June 4) from 2 pm to 4 pm. Bill has been with the University for 34 years and all faculty and staff are invited to bid him a farewell and a happy retirement.

LIBRARY SCHEDULE FOR MEMORIAL DAY

The University Library will be open regular hours during Saturday and Sunday (May 29-30) and Memorial Day (May 31). On Monday, the Library will be open until 10 pm and the Reserve Book Room will remain open until midnight.

REMINDER ON LIBRARY LOANS

Faculty members and administrative personnel are reminded that library books due at the end of the Spring Quarter should be returned to the University Library for inventory purposes by the first day of final examinations, or by June 8 (Campus Administrative Manual, 475.4/D3). Any books or other materials still needed for course work, research, or administrative use, may be renewed at that time. The cooperation of all faculty and administrative personnel will be greatly appreciated.

encouraging notes

May 27, 1976

NEA - Public Media Program and Architecture & Environmental Arts Program. Guidelines and application deadlines for the Public Media Program and the Architecture and Environmental Arts Program have been announced by the National Endowment for the Arts. Applications for the Public Media Program are due August 1 and September 15, 1976. Application for different parts of the Architecture and Environmental Arts is December 1, 1976. Applications for the Public Media Program are due August 1 and September 15, 1976.

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USOE - Program Regulations. Available in the Research Development Office (Admin. 317) are regulations on the following programs:

- Title I - Community Service and Continuing Education
- Title III - Strengthening Developing Institutions
- Title IV - Basic Educational Opportunity Grants
 - Supplemental Education Opportunity Grants
 - Grants to States for State Student Incentives
 - Talent Search
 - Upward Bound
 - Special Services for Disadvantaged Students
 - Educational Opportunity Centers
 - Veterans' Cost of Instruction
 - College Work-Study
 - Cooperative Education
 - National Direct Student Loan
- Title IX - Public Service Fellowships and Programs
 - Domestic Mining and Mineral and Mineral Fuel Conservation Fellowships
- Title XII - State Postsecondary Education Commissions
- Title VI - Foreign Language and Area Studies - Fellowships/Centers/Research
- Sec. 102/b6 - Fulbright Hays Training Grants
- Title IX - Ethnic Heritage Studies

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NSF - Anthropological Research. The National Science Foundation has set September 1 as the next deadline for receipt of proposals for anthropological research. The Foundation supports research studies throughout the full range of the anthropological sciences, including cultural and social anthropology, archeology, and physical anthropology. Additional deadlines for this program will be January 1 and April 1, 1977. For further information contact: Dr. Nancie Gonzalez, Program Director for Anthropology, Division of Social Sciences, National Science Foundation, 1800 G Street, NW, Washington, DC, 20550, (202) 632-4208.

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Annual Simulation Symposium. The Annual Simulation Symposium has announced the availability of a \$2000 grant for research on tools, techniques or applications of computer simulation. The purpose of the grant is to improve the quality of computer simulation work by making possible the demonstration of new techniques, the development of new tools, and the dissemination of information concerning these tools, techniques and applications. For further information, write the Grants Committee Chairman, Tenth Annual Simulation Symposium, P. O. Box 22621, Tampa, Florida, 33622, no later than August 1, 1976.

MISCELLANEOUS DEADLINES.

JULY

1	Visual Arts - Fellowships for Printmaking	NEA
1	New applications for Research Projects	PHS/NIH
1	Education Program Grants	NEH
1	Advanced Research Grants and University Lecturing	Fulbright-Hays
	Appointments for all countries listed	
1	Child welfare Research & Demonstration	DHEW
1	Fellowships for independent study & research	NEH
1	US-Israel Binational Science Foundation/ Cooperative Research	NSF
1	Ship operations support grants	
1	EXXON IMPACT Program	
2	Museum Program - Conservation, Renovation, Museum Training	NEA
9	Educational and Work Grants Program	NIE

AUGUST

1	Education/Artists-in-Schools applications	NEA
31	Grants to improve education (especially in aspects of safety), health activities, and social, civic, and cultural activities across the nation	Allstate Foundation

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John & Mary Markles Foundation. Media grants to provide for solid social science research into the effects of the mass media. No deadline.

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CAEMAT-SS Grants. Grants-in-Education are being offered by the California Association for Educational Media and Technology, Inc., Southern Section, to assist individuals with funds for research and learning problem projects related to efficient and effective use of educational media and technology. Application forms may be obtained from: Grants, California Association for Educational Media and Technology, Inc., Southern Section, 160 Hazell Way, San Gabriel, CA, 91776. DEADLINE: August 15, 1976.

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NIH receipt and review dates for competing applications. The following schedule for competing grant applications in the extramural programs of the National Institutes of Health was announced in the NIH Guide for Grants and Contracts.

Receipt Date

(A) *	(B)**	Earliest Probable Start Date
6/1/76	7/1/76	4/1/77
10/1/76	11/1/76	7/1/77

*Receipt dates for renewals (all competing renewals) and new applications for Research Career Development Awards, program projects, and centers.

**Receipt dates for new and supplemental research project grant applications.

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NEA - Architecture and Environmental Arts. The Architecture and Environmental Arts Program attempts to encourage invention and innovation and to bring the very best design into the experience of every citizen. Guidelines for the FY 77 program are available in Admin 317.

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