Meeting of the Academic Senate  
Tuesday, May 24, 2022  

I. **Minutes**: M/S/P to approve the May 17, 2022 Minutes.

II. **Communication(s) and Announcement(s)**: None.

III. **Reports**: All reports were submitted as written reports and can be found here: [https://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/images/sa052422.pdf](https://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/images/sa052422.pdf)

IV. **Business Items**:
   A. **Resolution to Establish Processes for Curriculum and Academic Program Review for Conversion to Semesters**: Dustin Stegner, Academic Senate Ad Hoc Semester Conversion Committee Chair, reintroduced in first reading a Resolution to Establish Processes for Curriculum and Academic Program Review for Conversion to Semesters. This resolution indicates that as part of the quarter-to-semester conversion, the university shall establish curricular review for all courses, as well as a review of all academic programs. The resolution requires a creation of an academic conversion plan for each program. Since the introduction of this resolution at the last Academic Senate meeting, there have been changes in the language of the program proposal reviews and compensation models. **M/S/P to move resolution to second reading. M/S/P to postpone resolution to a time certain at the next Academic Senate meeting.**
   
   B. **Resolution on Units of Credit and Time Patterns on Semester Terms**: Dustin Stegner, Academic Senate Ad Hoc Semester Conversion Committee Chair, reintroduced in first reading a Resolution on Units of Credit and Time Patterns on Semester Terms. This resolution reaffirms departments’ latitude to set what units they will be offering for their courses in the semester framework. He notes that this resolution supersedes AS-453-96CC. The resolution holds that each Academic Program assign each course in its respective curricula with units of credit that best meets its outcomes, and that each Academic Program should be collaborative and recognize the necessity of support courses. This practice at Cal Poly is firmly established with past policy. It also calls for the Academic Senate to collaborate with the Office of the Registrar to develop time patterns as part of the quarter-to-semester conversion process. **M/S/P to move resolution to second reading. M/S/P to adopt Resolution on Units of Credit and Time Patterns on Semester Terms.**
   
   C. **Resolution on Timely Adoption of Courseware in Support of Affordability and Transparency**: John Hagen, Academic Senate Instruction Committee Chair, reintroduced in first reading a Resolution on Timely Adoption of Courseware in Support of Affordability and Transparency. This resolution specifies deadlines for ordering course materials. The deadlines for ordering course materials must comply with the HEQA. There were amendments to clarify the notification process and change the Registrar’s January 15th notification deadline to the fourth Friday of January, which is applicable to either a semester or quarter structure. **M/S/P to pass Resolution on Timely Adoption of Courseware in Support of Affordability and Transparency with all approved amendments and clauses.**
   
   D. **Resolution on Cal Poly Values**: Steven Rein, Academic Senate Budget and Long-Range Planning Committee Chair, introduced in first reading a Resolution on Cal Poly Values. This resolution places an emphasis on how Cal Poly
deals with ethical questions at the interface between campus values and practices. It proposes forming a university Ad Hoc Values Committee that would make recommendations on how Cal Poly might move forward, such as establishing a standing university ethics committee. This resolution will return in first reading at the next Academic Senate meeting.

V. Discussion Item(s): None

VI. Adjournment: This meeting was adjourned at 5:00.

Minutes submitted by

Shefali Mistry