



CAL POLY

Academic Senate

Meeting of the Academic Senate Executive Committee

Tuesday, April 7, 2020

3:10 to 5:00pm

<https://calpoly.zoom.us/j/727747440>

- I. **Minutes:** M/S/P to approve the February 18, 2020 Academic Senate Executive Committee minutes.
- II. **Communication(s) and Announcement(s):** none.
- III. **Reports:**
 - A. **Academic Senate Chair:** none.
 - B. **President's Office:** none.
 - C. **Provost:** none.
 - D. **Statewide Senate:** Refer to pages 5-10 of agenda packet.
 - E. **CFA:** Refer to page 11 of agenda packet.
 - F. **ASI:** Refer to page 12 in agenda packet.
- IV. **Business Item(s):**
 - A. **Review and Consider "University Faculty Personnel Policies Appendix: Administrative Memos to Appear as Consent Agenda Item.** Ken Brown, Faculty Affairs Committee Chair, asked that the Executive Committee allow University Faculty Personnel Policies Appendix: Administrative Memos to be considered on the consent agenda rather than as a business item to create a more streamlined process. M/S/P to create consent agenda item.
 - B. **Resolution on the Impact of the COVID-19 Pandemic on Instruction for Winter and Spring Quarters 2020.** Dustin Stegner, Academic Senate Chair, introduced a resolution that would allow faculty to exclude either or both winter and spring quarter 2020 student evaluations and grade distribution information from their PAF and WPAF due to the sudden changes in instruction caused by the COVID-19 pandemic. No motion was made.
 - C. **Resolution on Suspending eLearning Addenda.** Brian Self, Curriculum Committee Chair, proposed a resolution that would suspend the requirement for eLearning addendum for faculty who wish to teach their courses virtually in summer and fall quarter 2020. M/S/P to agendize the resolution.
 - D. **Resolution on Posting Accessible Course Materials.** John Hagen, Instruction Committee Chair, presented a resolution asking faculty to post course materials within the learning management system (LMS) on a Cal Poly Drupal site in order to improve accessibility. M/S/P to postpone this resolution to the April 28, 2020, Executive Committee meeting.
 - E. **Resolution to Adopt ORCID for Improved Identification and Connection among Researchers.** Keri Schwab, Research, Scholarship and Creative Activities Committee Chair, introduced a resolution asking the Academic Senate to support Cal Poly's adoption of ORCID, a platform that allows researchers to connect and share grants, publications and much more, and encourage faculty to enroll and create an ORCID ID. M/S/P to agendize the resolution.
 - F. **Resolution on University Faculty Personnel Policies Chapter 7.** Ken Brown, Faculty Affairs Committee Chair, proposed a resolution establishing University Faculty Personnel Policies Chapter 7: Personnel Actions Eligibility and Criteria. M/S/P to agendize the resolution.

- G. **Resolution on Revisions to University Faculty Personnel Policies Chapter 4.** Ken Brown, Faculty Affairs Committee Chair, presented a resolution revising University Faculty Personal Policies Chapter 4: UFPP 4 Responsibilities in Faculty Evaluation Process. M/S/P to agendize the resolution.
- H. **Memo to President Armstrong on suspending eLearning addenda for summer quarter 2020.** Dustin Stegner, Academic Senate Chair, introduced a memorandum to President Armstrong explaining the Executive Committee's stance on suspending eLearning addenda for summer quarter 2020. The memo suggests that newly online courses be held only to the regular curricular review process due to sudden changes in instruction caused by the COVID-19 pandemic. M/S/P to approve and send the memo.

V. **Discussion Item(s)**: none.

VI. **Adjournment**: 5:00 p.m.

Submitted by,

Katie Terou

Katie Terou
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