Meeting of the Academic Senate  
Tuesday, November 27, 2018  
UU 220, 3:10 to 5:00 pm

I. Minutes: M/S/P to approve the October 30, 2018 Academic Senate minutes.

II. Communication(s) and Announcement(s): none.

III. Reports:
A. Academic Senate Chair: none.
B. President’s Office: Refer to page 5 in agenda packet.
C. Provost: Refer to page 6 in agenda packet.
D. Vice President for Student Affairs: none.
E. Statewide Senate: Refer to pages 7-15 in agenda packet.
F. CFA: none.
G. ASI: Refer to page 16 in agenda packet.

IV. Consent Agenda:
The 2019-21 catalog proposals submitted by the following departments/programs were approved by consent: Biological Sciences department, Liberal Studies department, Physics department, Actuarial Preparation minor, Environmental Studies minor, SCM courses, Agribusiness department, Agricultural Education and Communication department, Wine and Viticulture department, Biomedical Engineering department, Civil and Environmental Engineering department, Electrical Engineering department, Fire Protection Engineering program, General Engineering program, Materials Engineering department. Summaries of catalog proposals by college can be found at https://registrar.calpoly.edu/status-proposals.

V. Special Reports:
A. Update on Academic Support Network. Dawn Janke, Director of University Writing and Rhetoric Center, reported on academic resources offered by the university and efforts to increase those resources and centralize them to create a more efficient academic support network. Some of these efforts include a tutoring space in Kennedy Library and an online collection of all the academic resources offered by Cal Poly. This presentation can be found online at https://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/images/Academic%20Support%20Network.pdf.

B. Registrar’s Biannual Update. Cem Sunata, Registrar, gave an update on degree progress of freshmen and transfer cohorts and discussed first-year block scheduling as well as changes to waitlists and the “add/drop period.” Some upcoming initiatives were introduced, including upgrading PolyPlanner, retiring and replacing PASS, and developing a new, unified, and transactional campus mobile app. This presentation can be found online at https://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/images/registrar%20report%20fall%202018.pdf.
VI. **Business Items:**

A. **Resolution on Campus Climate: OUDI Collective Impact Report, Funding, and Student Fees.** Camille O’Bryant, Associate Dean CSM, presented a resolution on campus climate which would acknowledge the acceptance of OUDI’s Collective Impact Year End Report, call for the raising of funds in support of diversity and inclusion with targeted goals, and asks that the Vice President for Student Affairs and Provost report annually to the Academic Senate the uses of all Campus Academic Fees and Student Success Fee. **M/S/P to move the resolution to second reading. M/S/P to approve the following amendment.**

**RESOLVED** The Cal Poly shall **continue** establishing raising funds in support of diversity and inclusion as a continued priority; and be it further

**M/S/P to approve the resolution as amended.**

B. **Resolution on Course Criteria for GWR-Certified Upper-Division Courses Across the Curriculum.** Dawn Janke, GWR Task Force Chair, presented a resolution that would ask for a GWR Advisory Board to assist with the GWR course certification process. **M/S/P to move the resolution to second reading. M/S/P to approve the following amendment.**

**RESOLVED** That voting members of the GWR Advisory Board shall include the Writing and Rhetoric Center Director, who serves as the GWR Coordinator; the TT/tenured English Department faculty member, who serves as first-year composition coordinator; a faculty representative from each of the six colleges; one representative from Professional Consultative Services; and one ASI student representative or designee. The Ex Officio non-voting members shall be the CTLT writing instruction specialist or designee; and be it further

**M/S/P to approve the resolution as amended.**

C. **Resolution on Minors.** Brian Self, Academic Senate Curriculum Committee Chair, presented a resolution that would create a new policy on minors. **This resolution will return in first reading at the next Academic Senate meeting.**

D. **Resolution on Proposed Organization of a New University Faculty Personnel Policies Document.** Ken Brown, Faculty Affairs Committee Chair, presented a resolution proposing a new structure for organization of University Faculty Personnel Policies. **This resolution will return in first reading at the next Academic Senate meeting.**

VII. **Discussion Item(s):** none.

VIII. **Adjournment:** 5:00 PM

Submitted by,

**Katie Terou**

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Academic Senate Student Assistant