

Cal Poly Report

Vol. 34, No. 4 Thursday, Sept. 1, 1983

Computer controls gift will update Cal Poly laboratory

Three more state-of-the-art computer control systems for machine tools have been donated to Cal Poly. Valued at \$31,170, the Exec 1501 computer numerical control (CNC) systems were given to the university by Numeritronix Inc. of Newbury Park, Calif. The firm donated three similar units last year.

The controls are being used in the Manufacturing Processes Laboratory of the university's Engineering Technology Department, where they update existing numerical controls to CNC technology.



Health/dental open enrollment through Oct. 15

The open enrollment period for health and dental insurance has been set. Now through Oct. 15 eligible employees may enroll in a health and/or dental insurance plan, change plans or add eligible family members who are not now enrolled. There are no exclusions for pre-existing conditions and no limitations because of a member's current state of health. The effective dates for documents received by the Personnel Office will be:

If received by Sept. 2, the effective date will be Oct. 1; if received by Sept. 30, the effective date will be Nov. 1, and if received by Oct. 15, the effective date will be Dec. 1.

Detailed information comparing the insurance plans has been sent to the home address of all Cal Poly employees. No action is necessary if employees plan to remain in their current health and/or dental insurance plan(s). If employees wish to make a change during the open enrollment period, documents must be processed through the Personnel Office and the change will be effective with the dates noted above.

If you have any questions, please call the Personnel Office at ext. 2236.

State commission director will be Fall Conference speaker

The director of the California Postsecondary Education Commission will deliver the keynote address during the annual Fall Conference.

Patrick M. Callan will speak during the general session that will begin at 10:30 a.m. on Monday, Sept. 12, in Chumash Auditorium. Also planned during the general session are opening comments by President Warren J. Baker, and presentations of awards to outstanding staff and distinguished teachers.

Other highlights of the Fall Conference, which will continue through Friday, Sept. 16, are a campus tour and orientation activities for new employees, several receptions for both new and returning employees, and a series of meetings of various committees of the university's Academic Senate.

The Fall Conference is one of two major programs planned for the week of Sept. 11-16 at Cal Poly. Also scheduled is the Week of Welcome, an activity-packed week of orientation events for the university's new students. Classes for the approximately 15,000 students expected to enroll for the Fall Quarter, Cal Poly's 81st fall term, will begin on Monday, Sept. 19.

Normal work hours will resume Sept. 12

Beginning Monday, Sept. 12, the university will return to 7:30 am to 5 pm business hours. Within these hours supervisors can develop support staff work schedules which will provide for a minimum of 45 minutes for lunch. Typical support staff work hours might be 7:30 am to 4:15 pm with 45 minutes for lunch; 8 am to 5 pm with one hour for lunch; 8:15 am to 5 pm with 45 minutes for lunch, etc.

As in the past, appropriate administrators may designate supervisors who are authorized to approve a staggering of individual work schedules so that offices have staffing until 5 pm at a level which provides needed services to students, employees and the public. Offices that provide direct service to campus, students, employees, or the public should remain open during the lunch period.

Holiday schedules

Monday, Sept. 5, is Labor Day, a holiday for all employees. The campus will be closed except for emergency services.

Friday, Sept. 9, is California Admission Day. The campus will remain open and all support staff, administrative and 12-month academic employees will be scheduled to work. Employees working on Sept. 9 will accrue 8 hours compensatory time which can be used on Dec. 28.

Quarter break food service hours

Saturday, Sept. 3 through Monday, Sept. 5

All areas closed

Tuesday, Sept. 6 through Thursday, Sept. 8

Staff Dining Room 7:30 am - 3:30 pm

Friday, Sept. 9

Staff Dining Room 7:30 am - 3:30 pm

Burger Bar 10 am - 1 pm

Vista Grande Restaurant 11 am - 7 pm

Saturday, Sept. 10 and Sunday, Sept. 11

Snack Bar 7 am - 4 pm

Burger Bar 10 am - 1 pm

Vista Grande Restaurant 8 am - 8 pm

Ice Cream Parlour 11 am - 6 pm

Monday, Sept. 12 through Friday, Sept. 16

Staff Dining Room 7 am - 4 pm

Snack Bar 7 am - 4 pm

Burger Bar (Mon. - Thurs.) 10 am - 12 midnight

(Friday) 10 am - 1 pm

Ice Cream Parlour 11 am - 6 pm

Vista Grande Restaurant 11 am - 8 pm

Saturday, Sept. 17 and Sunday, Sept. 18

Snack Bar 7 am - 4 pm

Burger Bar (Sat.) 10 am - 1 pm

(Sun.) 12 noon - 12 midnight

Ice Cream Parlour 11 am - 10 pm

Vista Grande Restaurant 10 am - 8 pm

Monday, Sept. 19 - First day of classes

All areas on normal schedule.

1983-84 Quintessence Series

Four programs will be featured in the 1983-84 Quintessence Series sponsored by the Music Department.

In its sixth season, the musical series will include pianist Christopher O'Riley, Oct. 15; the annual Baroque Concert with flutist David Shostac, Feb. 25; violinist Ida Levin, April 6; and classical guitarist David Tanenbaum, May 18. All performances will be presented at 8 pm in the Cal Poly Theatre.

Subscriptions for the series are available at a savings of 20 percent off the single-ticket price. General subscriptions are \$20, and student subscriptions are \$13. All seats are reserved.

Brochures are available by calling ext. 1421. Orders should be addressed to the Cal Poly Theatre Box Office, Cal Poly, San Luis Obispo, Calif., 93407. Checks should be made payable to the Cal Poly Foundation.

The Quintessence Concert Series is being co-sponsored by the School of Communicative Arts and Humanities.

Services for Mrs. Higdon

Final services for Alice Mae Higdon, wife of Dr. Archie Higdon, dean of Cal Poly's School of Engineering and Technology from 1968 to 1972, were held on Friday, Aug. 26, in San Luis Obispo.

A former member of the Cal Poly Women's Club and Monday Club of San Luis Obispo, and a deaconess of the Congregational United Church of Christ in San Luis Obispo, Mrs. Higdon died at the age of 76.

Donations in her memory can be made to the Congregational Church of Christ.

Rodeo arena builder dies

Arthur E. "Bud" Collet, 73, one of the driving forces behind the construction of the university's rodeo arena, died recently in Sunland, Calif.

A Cal Poly graduate, Collet was superintendent of the university's feed mill for 13 years.

Instructional materials display

New instructional materials under consideration for adoption by the California State Board of Education are available for public inspection through Sept. 14, in the Robert E. Kennedy Library.

Complete sets of instructional materials in social science for kindergarten and grades one through eight, as well as interdisciplinary-kindergarten items, are up for adoption by the state board and are included in the display.

They are available for evaluation in the Library's Instructional Materials Display Center, Room 216.

With this issue "Cal Poly Report" returns to weekly publication. Issues this month will be published on Sept. 8 (Fall Conference/News Update), Sept. 15, Sept. 22 and Sept. 29.

Copy is due at the Public Affairs Office (Adm. 208) on the Thursday prior to publication.

Position Vacancies

Vacant staff positions at Cal Poly University and the Cal Poly Foundation are announced in this column and are posted outside the respective offices. Contact those offices (State: Adm. 110, 805-546-2236—Foundation: University Dining Complex, 805-546-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. All interested persons are encouraged to apply.

CLOSING DATE: 9-16-83

Building Service Engineer,
\$1684-1935/month; one year replacement,
Plant Operations.

