



Meeting of the Academic Senate Executive Committee

Tuesday, April 4, 2017

01-409, 3:10 to 5:00pm

- I. **Minutes:** Approval of January 31, 2017 and February 16, 2017 minutes: (pp. 2-5).
- II. **Communication(s) and Announcement(s):**
- III. **Reports:**
 - A. Academic Senate Chair:
 - B. President's Office:
 - C. Provost:
 - D. Statewide Senate:
 - E. CFA:
 - F. ASI:
- IV. **Special Report:**
[TIME CERTAIN 4:50] Graduation Initiative by Provost Enz Finken.
- V. **Business Items:**
 - A. Approval of Christina Wolfe-Chandler to the PCS caucus for spring quarter 2017.
 - B. Approval of Adrienne Greve (2017-2019), Beverly Bass (spring 2017-2018), and Greg Starzyk (2017-2019) to the CAED caucus.
 - C. Appointment to Office Hours Task Force: (pp. 6-7).
 - D. Approval of 2017-2018 Calendar of Meetings: (p. 8).
 - E. Appointments to Academic Senate committees for 2017-2019: (pp. 9-17).
 - F. Appointments to University committees for 2017-2018: (pp. 18-21).
 - G. Appointments of Academic Senate Committee Chairs for 2017-2018: (p. 22).
 - H. Approval of Assigned Time for Academic Senate Officers and Committee Chairs: (p. 23).
 - I. [TIME CERTAIN 4:10] Resolution on Electronic WPAF and Workflow in Faculty Evaluation: Ken Brown, Faculty Affairs Committee Chair (pp. 24-25).
- VI. **Discussion Items:**
 - A. Academic Calendar Survey – Results from SurveyMonkey (pp. 26-28).
 - B. CSU GE Policy Supporting Student Success and Equity in Achievement: Jim LoCascio, Statewide Senator.
- VII. **Adjournment:**



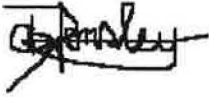
Minutes of the Academic Senate Executive Committee
Tuesday, January 31, 2017
1-409, 3:10 to 5:00pm

- I. Minutes: M/S/P the approval of the January 10, 2017 minutes of the Academic Senate Executive Committee.
- II. Communication(s) and Announcement(s): Cal Poly's response to the report of the Quantitative Reasoning Task Force. Gary Laver, Academic Senate Chair, presented the campus response to the final report of the Quantitative Reasoning Task Force. M/S/P to endorse the response.
- III. Reports:
 - A. Academic Senate Chair: none.
 - B. President's Office: none.
 - C. Provost (Enz Finken): Kathleen Enz Finken, Provost, reported on the International Center and the Chancellor's Office providing support for students abroad facing difficulty returning home due to the Presidential Executive Order on Immigration. RPT files are beginning to come in, with the process getting better and more consistent each year. Budget planning is currently underway with evaluations on the plan from this year and for next year. Enz Finken also presented that the student evaluation process that was fully online last year has generated 67% responses, saving an estimated 225,000 pieces of paper.
 - D. Statewide Senate: none.
 - E. CFA: none.
 - F. ASI (Colombini/Nilsen): Riley Nilsen, ASI Chair of the Board, reported that the ASI Board of Directors have many resolutions in the pipeline. Jana Colombini, ASI President, reported that the City of San Luis Obispo passed a resolution for lighting projects to begin at the core neighborhoods surrounding Cal Poly in an effort to increase pedestrian safety.
- IV. Special Reports:
 - A. Update on the 2018-2019 Academic Calendar by Cem Sunata, Registrar. The Registrar also presented on Cal Poly's first year implementing a fall-quarter Thursday start date with a weeklong Thanksgiving break.
 - B. Changes to Faculty Workstation Project by Jason Williams, Past Chair of the Faculty Advisory Committee on Technology (FACT), Dale Kohler, ITS, Customer and Tech Support, and Kimi Ikeda, ITS. Dale Kohler, ITS, presented on solutions to the faculty workstation program, which include ways to make it more comprehensive, expanding it to all state employees at Cal Poly, and providing support for day-to-day computer issues, labs, and research computing. Cost modeling will be used on the \$400,000 budget to share the resources more equitably.
- V. Business Item(s):
 - A. **Approval of Faculty Affairs Committee Charge: Pursue a plan for the implementation of campus wide electronic RPT process.** Ken Brown, Faculty Affairs Committee Chair, clarified the process for creating an electronic workflow. M/S/P to approve the charge for the Faculty Affairs Committee.

- B. **Appointments to University committees for 2016-2017.** M/S/P the appointment of Grace Yeh, Ethnic Studies Department, to the University Inclusive Excellence Council for the 2016-2019 term.
- C. **Appointments to Exceptional Student Service Committee.** M/S/P the appointments of the following faculty to the Exceptional Student Service Committee:
Lei-da Chen, Management Area
David Mitchell, Physics Department
Keri Schwab, Experience Industry Management Department
- D. **Resolution on Academic Standards for Masters Degree.** Richard Savage, Dean of Graduate Education, presented on a resolution proposing that the number of units designed for graduate study be raised from 50% to 60% of the units required for the degree. M/S/P to agendize the resolution.
- E. **Resolution on Rescinding Resolution AS-603-03/IC,CC,GEC [Resolution on Credit/No Credit Grading (CR/NC)].** Phil Nico, Senator, presented on adding a resolved clause to the resolution, requesting it to be sent to the Academic Senate Instruction Committee for review. M/S/P to approve adding the following resolve: That the matter of Credit/No Credit be referred to the Academic Senate Instruction Committee for Review. Resolution will return to the Academic Senate as a second reading item.

VI. Adjournment: 5:00 p.m.

Submitted by,



Denise Hensley
Academic Senate Student Assistant



CAL POLY
Academic Senate

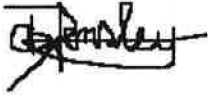
Meeting of the Academic Senate Executive Committee
Tuesday, February 16, 2017
38-114, 3:10 to 5:00pm

- I. Minutes: none.
- II. Communication(s) and Announcement(s): none.
- III. Reports: none.
- IV. Business Item(s):
 - A. Approval of GE Governance Board Charge: "In collaboration with the co-chairs of the Provost's Task Force on GE Design, GEGB is charged with producing by April 14, 2017 an MOU describing the effort between GEGB and the Task Force to endorse a future vision of GE at Cal Poly". M/S/P to approve the charge as described above for the GE Governance Board.
 - B. Appointment of Foaad Khosmood to the CENG caucus for Spring Quarter 2017: M/S/P the appointment of Foaad Khosmood to the CENG caucus for Spring Quarter 2017.
 - C. Appointments of CENG Dean Search Committee. M/S/P to forward the names of the following individuals to the Provost's Office for the CENG Dean Search Committee:
 - Internal (*Elected*)
 - David Braun – Electrical Engineering Department
 - Kathy Chen – Materials Engineering Department
 - Tracy Thatcher – Civil & Environmental Engineering Department
 - James Widmann – General Engineering Department
 - External (*Selected*)
 - Thomas Gutierrez – Physics Department
 - Jane Lehr – Women's & Gender Studies Department
 - D. Approval of CENG Dean draft advertisement. Al Liddicoat, Associate Vice Provost for Academic Personnel, shared the qualifications and job description for the CENG Dean advertisement for discussion. The Executive Committee reviewed the job posting without objection.
 - E. Resolution on Proposed Faculty Personnel Policy Consent Agenda Procedures: Ken Brown, Faculty Affairs Committee Chair, presented on a resolution asking the Academic Senate to consider a process for approving faculty personnel policy by consent agenda. M/S/P to agendize the resolution.
 - F. Resolution on Aligning USCP Criteria to Diversity Learning Objectives with Oversight by GE Governance Board: Bruno Giberti, Academic Programs and Planning and Denise Isom, Interim Associate Director of the Office of Diversity and Inclusivity. Bruno Giberti, Academic Programs and Planning, presented a resolution on revising the USCP policy so that it incorporates Diversity Learning Objectives (DLOs). M/S/P to agendize the resolution.

- V. Discussion Items:
Definition of Student Success: Sean Hurley, Budget & Long-Range Planning Committee Chair. The definition of Student Success was discussed and feedback was provided.

- VI. Adjournment: 5:00 p.m.

Submitted by,

A handwritten signature in black ink, appearing to read "Denise Hensley", with a horizontal line extending from the end of the signature.

Denise Hensley
Academic Senate Student Assistant

Statement of Interest

Name: Nanine Van Draanen

College: CAFES

Department: Dean's Office

Status – please check one:

☐ Tenure track

☐ Lecturer

☒ Tenured

☐ FERP

Number of Years at Cal Poly: 20

Which task force do you wish to serve on? Office Hours

Statement of Interest

Please provide a brief statement of interest including accomplishments, expectations, projects, goals, etc., as they relate to the task force's charge.

As a faculty member turned administrator, I am keenly aware of the impact office hours have on faculty workload and student success. Given the impact of technology on accessibility, it is appropriate to revisit the office hour policy and incorporate technology on the policy. I'm very interested in working with faculty rom across campus to develop a robust and appropriate policy.

03.17.17 (gg)

Office Hours Task Force

An important element of our students' learning experience is their ability to engage with faculty during office hours. Yet Cal Poly's only formal guidance on office hours stems from Academic Senate Resolution AS-91-80, which inserted a policy in the Campus Administrative Manual (CAM). Since 1980, many campus constituencies—including faculty, their union representation, as well as students and campus administration—have come to recognize shortcomings in that policy. Furthermore, CAM has since been replaced by the Campus Administrative Policy (CAP), which includes no revised office-hour policy whatsoever. Given the campus-wide concern over the relevance of the decades-old policy to current campus life as well as many unsatisfactory attempts at piecemeal solutions, the Academic Senate is forming an Office Hours Policy Task Force to craft a new, comprehensive campus policy.

CHARGE:

- Identify various technological modes of student/faculty interaction that may serve as formal office hours in addition to traditional face-to-face interaction
- Develop guidelines for the minimum amount of office hours to be offered and for communicating faculty office-hour policies
- Develop a report and resolution by the end of Spring 2017 recommending a revised office-hour policy in CAP for Academic Senate approval

MEETINGS:

Tentatively one-hour every other week

The Academic Senate Chair will appoint the chair of the task force.

MEMBERSHIP:

Name	Position/Representing	Department	College/ Unit	Phone	Email
Czerny, Daniela	ASI		ASI	61281	dczerny
Fidopiastis, Pat	Faculty Affairs Committee	Biology	CSM	62883	pfidopia
Klay, Jennifer	Faculty	Physics	CSM	61250	jklay
Liddicoat, Al	Academic Affairs		Academic Personnel	65217	aliddico
MacDougall, Neal	CFA	Agribus	CAFES	65034	nmacdoug
Schwab, Keri	Faculty	ExpIndMgmt	CAFES	65113	keschwab
Stegner, Dustin	Instruction Committee	English	CLA	61277	pstegner
Valencia-Laver, Debra	Associate Dean		CLA	62359	dlvalenc
Van Draanen, Nanine	Associate Dean		CAFES	65658	nvandraa
Waitinas, Catherine	Faculty	English	CLA	62136	cwaitina

Academic Senate Calendar of Meetings For 2017-2018

All Executive Committee meetings are held in 01-409 from 3:00 to 5:00pm unless otherwise noted. All Academic Senate meetings are held in UU220 unless otherwise noted.

DATE

September 8, 2017 (Friday, 1:30 to 5:30pm, UU220)

September 19

October 3

October 10

October 24

October 31

November 7

November 14

November 28

December 4 – January 7, 2018

MEETING

Academic Senate Retreat

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Executive Committee

Executive Committee (if needed)

Academic Senate

Academic Senate (if needed)

Finals Week and Quarter Break

Option 1

January 9

January 23

January 30

February 6

February 13

February 27

March 6

March 13

March 19 – April 1, 2018

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Executive Committee

Executive Committee (if needed)

Academic Senate

Academic Senate (if needed)

Finals Week and Quarter Break

April 3

April 17

April 24

May 8

May 15

May 22

May 29

June 5

June 12 – June 22, 2018

Executive Committee

Academic Senate

Executive Committee

Academic Senate

Executive Committee

Executive Committee (if needed)

Academic Senate

Academic Senate (if needed)

Finals Week and Quarter Break

Nominations Received for 2017-2019 Academic Senate Committees

*Indicates willingness to chair if release time is available

COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCES

Budget & Long-Range Planning Committee

Sean Hurley, Agribusiness (15 years at Cal Poly) Tenured, Incumbent *

I have served as Chair of the Budget and Long Range Planning Committee for the past three years. In that time, the committee under my chairmanship has achieved several major accomplishments including requesting the administration to complete a full strategic plan which is currently being accomplished. The committee has also taken the charge of defining what Student Success means at Cal Poly which is one of the major cornerstones of the strategic plan.

While I mentioned that I would be willing to chair this committee again. I would be happy to step aside this next year and let another individual step up to the leadership role. If I were to lead this committee again, I would like to focus the committee's time on understanding the budgeting mechanism of the University.

Distinguished Scholarship Awards Committee

Bill Hendricks, Experience Industry Management (22 years at Cal Poly) Tenured, Incumbent
As a 2012 recipient of the Distinguished Scholarship Award and committee representative since 2013, I would like to continue to serve Cal Poly as a representative of CAFES to promote and evaluate future recipients of the award. I understand the commitment relative to meetings, procedures and the selection process. I will be able to offer a diverse perspective as a social scientist who has carried out a research program during my entire tenure at Cal Poly. I look forward to serving Cal Poly in this capacity.

Faculty Affairs Committee

Eivis Qenani, Agribusiness Department (14 years at Cal Poly) Tenured, Incumbent
I am interested in continuing to be an active participant of this committee in order to continue the work and complete some of the tasks that started last year.

Research, Scholarship and Creative Activities Committee

Keri Schwab, Experience Industry Management (4 years at Cal Poly) Tenure track
I would like to serve on the RSCA committee as I have received this grant twice, and would like to give back to the program, as well as learn about and evaluate the merit of others research. The social and behavioral sciences are sometimes overlooked, and I would like to be a voice for strong proposals in that area. Funds for research are competitive and while this is a small grant amount, it is a boon to new faculty. I appreciate the grant and would like to help it fund quality projects in the future.

Sustainability Committee

Yiwen Chiu, NRES (3 years at Cal Poly) Tenure track, Incumbent
My main research interests are to understand the coupling and interaction of human and natural systems by integrating spatial and temporal tools including system dynamics models, geographical information system, and life-cycle analysis. In addition to conduct research related to quantitative sustainability, I have also broadened my study focus to include the education of sustainability at an undergraduate setting. The goal is to facilitate undergraduate engagement in relevant projects aiming to mitigate environmental impact footprint, and to improve learning and teaching efficiency in the realm of quantitative sustainability. I am currently a PI of several multidisciplinary projects sponsored by USDA, CA Department of Water Resources, and other regional funding programs.

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

Curriculum Committee

Clare Olsen, Architecture (6 years at Cal Poly) - Completing Phil Barlow appointment. This statement is written to express interest in serving on the Academic Senate's Curriculum Committee. As current Chair of the Architecture Department's Curriculum Committee, I am quickly learning and enjoying the process of making course proposals and working through needed changes. Although this is my first year as chair of the departmental committee, I have served on it for several years, and also held a position on a similar committee at my previous institution, Syracuse University. I'm deeply interested in how curricula evolve to integrate new approaches to learning and content. I'm honored to be considered for the Academic Senate's Curriculum Committee and will work diligently to help the committee with ongoing responsibilities, including making "recommendations to the Senate on University requirements for graduation, general education, learning objectives, and cultural pluralism; provides library oversight as it relates to curriculum; and addresses any other curriculum-related matter referred to it by the Senate, Senate Chair, or Executive Committee."

In addition to the department's curriculum committee, I have also worked on both college and department level strategic and long range plans. In these roles, I have teamed with colleagues to examine the curricula with a lens to the future, keeping mindful of the areas in which we excel and developing plans for addressing the areas in which we are deficient. Progressing our departmental curricular goals is an ongoing and evolving process, and I have enjoyed working with colleagues on these efforts.

It has helped also, to have had experiences teaching at other institutions to bring other curricula and pedagogical approaches to the discussion. As Cal Poly's Teacher-Scholar model grows, it is helpful to have an understanding of scholarship from previous research institutions that I've taught, and to recognize that one of Cal Poly's great strengths is the integration of teaching scholarship with student-focused, learn-by-doing.

I have served on the Senate's Instruction Committee for two years and thoroughly enjoyed the experience of discussing a wide range of pertinent instructional issues for the university's faculty, staff and students. I also appreciated the opportunity to work with faculty outside my college to develop a shared understanding of our recommendations. As that term is ending, I am very happy to have an opportunity to apply for the Curriculum Committee.

Distinguished Scholarship Awards Committee

Don Choi, Architecture (14 years at Cal Poly) Tenured, Incumbent *

Perhaps because of my position in the architecture department, which recognizes many types of scholarship and student learning, I feel strongly that the university best serves its students and the larger community when it supports scholarship of many types, including all four of Boyer's categories (discovery, integration, application, teaching). In serving on the Distinguished Scholarship Awards Committee in the past, I have encouraged the committee to consider the entire range of work being done here, and to give full consideration to high-quality work outside the traditional channels of peer-reviewed publications, for instance music composition and performance. In my previous terms of the DSA committee, the committee selected recipients from all of the colleges, recognizing achievements in areas from mid-century intellectual history to low-cost satellites to anti-browning agents for produce. I believe that this support of the breadth of research topic and type can offer encouragement to Cal Poly faculty in all areas.

Faculty Affairs Committee

Gary Clay, Landscape Architecture (22 years at Cal Poly) Tenured

I am on the CAED college RPT Committee. One of our charges this year is to review the College course evaluation policies. At our last meeting (last week) it was decided that it would be good to have a CAED member (i.e. me) on the Faculty Affairs Committee, who will (among other things) look at the University's course evaluation policies. Therefore, I would like to join this committee to present the CAED opinions on the subject of course evaluations ... and other issues. These issues are important, and significant for our untenured faculty members, who are try to advance in their rank at Cal Poly. Therefore, I would like to be the voice of our college on this committee.

Grants Review Committee

Instruction Committee

Research, Scholarship and Creative Activities Committee (2017-2018)

Sustainability Committee

Jonathan Reich, Architecture (16 years at Cal Poly) Tenured, Incumbent *

I would like to continue to contribute to the university's evolution to having greater emphasis on sustainability integrated throughout the curriculum and also to having a more "sustainable" campus.

Over the past two years I have worked on this committee under the leadership of David Braun and we have accomplished important things. These include continuing to develop SUSCAT, helping establish a "sustainability" filter on PASS, helping establish a green leaf marker on SUSCAT listed courses in the catalogue, assisting work towards establishing a "Green Initiative Fund" at Cal Poly, assisting in Cal Poly's work towards AASHE "STARS" certification, and coordinating curricular efforts with Cal Poly's extraordinary sustainability team in Facilities (Elliot, Veium, Singh).

I'd like to keep working on these things and more.

For more info about me please see: <http://architecture.calpoly.edu/faculty/reich>

COLLEGE OF LIBERAL ARTS

Distinguished Teaching Awards Committee

Fairness Board

Anika Leithner, Political Science (10 years at Cal Poly) Tenured, Incumbent *

I am in my second year of serving as chair of the Fairness Board and I would like to continue in this role for another year, if possible. I believe I have a good track record of helping students resolve their grade concerns to everyone's satisfaction, often by relying on informal mediation between students and faculty. The Fairness Board is a vitally important institution, for both students and faculty, and I would be honored to continue serving in my capacity as chair.

GE Governance Board

Grants Review Committee

Dawn Neill, Social Sciences (9 years at Cal Poly) Tenured, Incumbent *

I seek reappoint to the Grants Review Committee, as well reappointment as the committee Chair. In service efforts, I strive to be involved in areas that complement my interests and expertise. Given my experience, the Grants Review Committee is a good fit. I hold graduate degrees in both Anthropology (PhD) and Public Health Nutrition (MS) and have a broad array of interests related to cultural, biological, and ecological issues, especially in an interdisciplinary capacity. I have earned two research grants from the National Science Foundation (NSF) (Dissertation Improvement Grant, \$12,000, 2004; Cultural Anthropology Research Grant, \$220,000, 2010-2013). I have mentored colleagues and students in the research process, including assisting four undergraduate students to formulate and submit their own research proposals to NSF (2 funded in 2010; 1 funded 2011; 1 funded 2012). I have reviewed grant proposals for National Science Foundation-Cultural Anthropology and reviewed papers for Demography and Human Nature. I also recently concluded a three-year appointment to a National Science Foundation Grants Review Panel.

The main duties of the Grants Review Committee are to evaluate Cal Poly Faculty research proposals (RSCA) and review student submissions for the CSU-wide research competition. I have ample experience reviewing faculty research and working with students through the undergraduate research process. I have attended the CSU-wide student research competition and advised two Cal Poly Liberal Arts students presenting their research – both of whom received awards. Given my experience working with student researchers and writing and reviewing grants, I think I am good fit for the committee.

Instruction Committee (2017-2018)

Peter Schlosser, Graphic Communication (1 year at Cal Poly) Tenure track

I have experience at my former institution including many of the charges to this committee. I further have insight from a different system. This committee would give me a better view of Cal Poly's expectations and guidelines.

COLLEGE OF SCIENCE AND MATH

Curriculum Committee

John Walker, Statistics (15 years at Cal Poly) Tenured, Incumbent

I have served on the ASCC for several years. During that time, I have begun to develop an expertise in curriculum review. I am also a long term member of my department and college curriculum committees. I would consider stepping aside if anyone else in my college really wanted experience on this committee because I've found it very valuable; however, no one on my college curriculum committee has approached me about wanting to take on this task, so I am happy to continue for another term.

Faculty Affairs Committee

Pat Fidopiastis, Biological Sciences (10 years at Cal Poly) Tenured, Incumbent

I would like to continue on this committee because I am very interested in participating in the completion of several of our on going charges. For example, currently, we are working on a process for modifying the UFPA document. Once that process is approved, we will be instrumental in modifying the document (it is in need of a lot of repairs). I also hope to be a part of the upcoming charge of assisting with the implementation of a campus-wide RPT process.

Fairness Board

GE Governance Board

Instruction Committee – ***SELECT ONE***

Corinne Lehr, Chemistry & Biochemistry (10 years at Cal Poly) Tenured, Incumbent *

I have served on this committee for several years and would like to continue to do so.

Hunter Glanz, Statistics (3 years at Cal Poly) Tenure track *

Ever committed to department and college service, my interests have primarily focused on curriculum and extracurricular activities/opportunities for our students. I've chaired the my department's committee for summer research two years now, and have accompanied many of our students to conferences and data hackathon events.

I have fervently supported and lead programs in our department to connect our students with industry beyond the classroom.

While I plan to continue with my service to our department's curriculum committee in revising old and developing new coursework, I'm excited to learn more about Cal Poly's other academic policies and their administration via the Academic Senate.

Therefore, I would like to join the Instruction Committee to both learn and work for the betterment of our Cal Poly community.

Budget & Long-Range Planning Committee

Andrew Davol, Mechanical Engineering (17 years at Cal Poly) Tenured, Incumbent

I am finishing my second year on the Budget and Long Range Planning Committee. Our current focus is on helping the university develop a strategic plan. I feel that my 6 years as a department chair and my natural affinity for data make me a good fit for this committee. Since joining the committee we have been able to communicate the importance of having a university strategic plan to the administration through an academic senate resolution. I would be honored to continue with this service for an additional 2 years.

Curriculum Committee

Gregg Fiegel, Civil & Environmental Engineering (22 years at Cal Poly) Tenured, Incumbent
I continue to serve the College of Engineering as Chair of the CENG Curriculum Committee, having accepted that role in December 2015. I was appointed to the Academic Senate Curriculum Committee (ASCC) in January 2016. I will have served 1.5 years of a 2-year term by the end of my current ASCC appointment in June 2017. I have enjoyed my work on ASCC, and I believe I have performed well. Faculty and members of the leadership team within the CENG have complimented me on my knowledge and experience, work ethic, open communication, commitment, and organization. While serving, I have enjoyed the opportunity to learn more about Cal Poly's programs and faculty. I would like to continue to serve the CENG as a member of ASCC. I look forward to the opportunity learn more and improve.

I outlined my qualifications for this position in my initial statement of interest (submitted in November 2015). Some highlights of my qualifications include: I have served as a faculty member in the Civil and Environmental Engineering (CE/ENVE) Department since 1995. I served as CE/ENVE Department Chair from 2006 to 2008. I have extensive experience in course, curriculum, and program development. In addition, I am a former member Cal Poly General Education Governance Board (engineering representative). I can provide numerous examples of past curriculum development experience. In August 2013 I was appointed Interim Director of the University Honors Program. The Honors Program collaborates closely with various departments on campus to provide Honors course offerings for its students. In June 2015 I was appointed Director of this program. Over the past three years I collaborated on numerous occasions with students, staff, and faculty regarding the Honors Program and its curriculum. In addition, I worked closely with members of the Honors Task Force in developing plans for improving the program. My experience with the Honors Program has been challenging and rewarding. I have especially enjoyed the opportunity to meet and work with students, staff, and faculty from different colleges across campus. Serving on the ASCC will allow me to continue to learn about Cal Poly's degree programs, which will help me to better serve the students and faculty members involved in the Honors Program. In addition, working with other curriculum committee members will likely spark new ideas for Honors programming and collaborations with other campus groups. Finally, I have experience in program assessment. My background in this area comes from serving as the Cal Poly Civil Engineering Program Assessment Coordinator (2005-09). In this role, I authored the ABET Self-Study Report for the Civil Engineering Program and led both the Civil and Environmental Engineering programs through successful accreditation visits in 2008. In addition, I have experience as an ABET Program Evaluator. In this role, I helped evaluate civil engineering programs at major U.S. universities in 2005, 2006, and 2007.

Distinguished Scholarship Awards Committee

Lubomis Stanchev, Computer Science (1.5 years at Cal Poly) Tenure track, Incumbent

I am currently on the committee and I would like to continue to be on the committee. Although I am new to Cal Poly, I have more than 10 years experience as a University Professor. I have published one book and over 30 peer-reviewed publications. I enjoy the opportunity to see the amazing accomplishments and my colleagues.

Distinguished Teaching Awards Committee (2017-2018)

Tina Smilkstein, Electrical Engineering (8 years at Cal Poly) Tenured

I've served on the academic senate for four years now and would like to serve another two years. I have learned a lot and feel I am finally a useful participating member. I would like to continue being the representative of my department and have a goal, if selected, to do a better job reporting back on AS meetings to my department.

As for the distinguished teacher award committee, I would like to see what other faculty are

doing that are considered the cream of the crop. So, in a way, I see this as a learning opportunity. I don't know if you consider that a qualification but that's my inspiration for applying for that committee. I've participated on grants and scholarship committees but never on a teaching award committee but have served on a number of faculty and staff search committees and feel that gives me useful experience in evaluating teaching skills and contributions to the field of teaching.

Faculty Affairs Committee

Fairness Board- **SELECT ONE**

Bryan Mealy, Electrical Engineering (12 years at Cal Poly) Tenured, Incumbent *

For better or worse, the committee has not been active. My accomplishments include writing two minority reports for past board decisions. I feel the Fairness boards lacks proper marketing, as indicated to by my students comments as well as the low number of cases heard by the fairness board. My goal is to have all cal poly students be made aware of the FB on a regular basis, which would allow the FB to better support its mission.

Hasmik Gharibyan, Computer Science (18.5 years at Cal Poly) Tenured

I am a full Professor since 2004. My research interests are in Numerical Analysis, Computer Science Education, and Gender Gap in Engineering. Educational matters are very important for me. Particularly, I have always been sensitive about the fairness of any educational procedure. When making an assignment or a test, I always put a lot of thought in making them fair and reasonable. When grading, I always have student interests and fairness in mind. I never compromise the integrity of the grading process to maintain the fairness to all student. I would love to be on the Fairness Board.

Grants Review Committee

Instruction Committee (2017-2018)

Research, Scholarship and Creative Activities Committee- **SELECT ONE**

Anutag Pande, Civil & Environmental Engineering (9 years at Cal poly) Tenured, Incumbent *

I am interested in continuing as chair of the RSCA committee. As the chair of he committee I have an opportunity to influence the direction of research and scholarly activities on the Cal Poly campus. It has been a valuable experience learning about the IRB process and other important work this committee does over the academic year. I would like to continue to be able to apply my knowledge.

Damian Kachlakev, Civil & Environmental Engineering (17 years at Cal poly) Tenured *

I have a long and successful research record, totaling close to 3 million in research grants as principal (co-principal) investigator in my career, of which over 2.4 million during my Cal Poly tenure. I have established and directed for many years the Cal Poly National Pool Industry Research Center (NPIRC), the only research institution of its kind in the US. I have collaborated with many universities in the US and Europe during my studies. My research experience covers FRP composites, swimming pools and materials, structures retrofits and infrastructure rehabilitation. I also have broad experience as consultant in the area of FRP composites and structural rehabilitation. During the period 2001-2005 I was serving in the College of Engineering Scholarship and awards committee.

ORFALEA COLLEGE OF BUSINESS

Distinguished Teaching Awards Committee

Lei-da Chen, Management (1 year at Cal Poly) Tenure track, Incumbent *

I am interested in continuing to serve on the Distinguished Teaching Awards Committee as the representative for Orfalea College of Business because I am passionate about teaching and have consistently demonstrated excellence in teaching and curriculum development activities. In my 16 years of experience as a university professor, I have had a great deal of success across a wide variety of students. My teaching evaluation based on student and peer evaluations has

consistently been outstanding. While I am relatively new to Cal Poly (currently third year) therefore have not received any teaching awards, at my previous university, I was awarded the Dean's Award of Excellence twice for outstanding performance in teaching, research and service. In 2011, I received AIM Institute's University Educator of the Year Award. This award is awarded annually to one university educator for his or her outstanding achievements in education in the STEM fields in the state of Nebraska. In addition to the assigned classroom teaching, I actively engage students through mentoring, working with student organizations, and supervising independent studies and senior projects.

My work in curriculum innovation and new course development is also noteworthy. At Cal Poly, I served as a key member of the business analytics task force that was responsible for the development of the Graduate Certificate and Master of Science Programs in Business Analytics. I developed one new undergraduate-level course on business analytics for the Management Information Systems (MIS) majors and one new graduate-level course on data mining for the new graduate programs in business analytics. During the 13 year tenure at my previous university, I developed seven new courses, two graduate-level certificate programs, and one graduate-level online program in the field of Information Technology Management. I am currently serving on the task force of OCOB Undergraduate Programs Committee that evaluates the core courses in the MIS concentration. I also serve on the Student Affairs Committee at OCOB as I find my work to help students succeed important and rewarding.

In conclusion, I believe that my passion for teaching, record of outstanding performance in teaching, active participation in curriculum innovation and willingness to serve have prepared me to make positive contributions to the mission of the Distinguished Teaching Awards Committee. I am very interested in serving on this committee because this committee deals with the aspect of my work that I am extremely passionate about, and I am grateful for your consideration on this matter.

Fairness Board

GE Governance Board

Instruction Committee (2017-2018)

Ahmed Deif, Industrial Technology (3 years at Cal Poly) Tenure track *

I have dedicated a lot of time and effort in the last 2 years to explore and study different effective instruction approaches. I implemented many of them and I would like to bring this experience to the committee as well as learn from others

Research, Scholarship and Creative Activities Committee

Carlos Flores, Economics (4 years at Cal Poly) Tenure track, Incumbent

I want to express my interest in continuing to be a member of the Research, Scholarship, and Creative Activities Committee. I am currently an Associate Professor in the Department of Economics at the Orfalea College of Business. I joined the Cal Poly faculty in 2013, after eight years as an Assistant Professor at the University of Miami. I want to continue being a member of this committee because I strongly believe that the success of a university heavily depends on the research and scholarship of its members, and I would like to help this committee to ensure those activities are fostered at Cal Poly.

PROFESSIONAL CONSULTATIVE SERVICES

Budget & Long-Range Planning Committee

Mark Bieraugel, Library (5 years at Cal Poly) Tenured, Incumbent

I would like to continue my work on the committee as I feel I understand the charge of the committee and can make solid contributions to that charge. I enjoy the work, and appreciate my colleagues' diverse opinions.

Curriculum Committee

Carly Head, University Advising (6 years at Cal Poly)

I have worked as an Academic Advisor at Cal Poly for 6 years and have served on the Academic Senate for the last 2 years. I have one more year with my term. The unique aspect of my role as

an Academic Advisor in the Mustang Success Center is that I work with all majors, a variety of Faculty/Staff within different departments, and students at different parts of their journey through Cal Poly. As a generalist, it is expected that I know a wide range of topics across the 6 Colleges and the policies and expectations of the University. I have worked with a variety of student populations (Athletics, CP Scholars, transfer students, university programming) and how policies impact students from matriculation through graduation. I am interested in broadening my knowledge of the university and the structure of our curriculum, graduation, policies, and university structure.

Distinguished Scholarship Awards Committee

Zach Vowell, Library (3 years at Cal Poly) Tenure track, Incumbent

I am interested in continuing my service on this committee, particularly in broadening my knowledge of all of the scholarship being undertaken at Cal Poly, not just the award-winning kind, and applying my skills experience in information management and curation to the committee's work.

Distinguished Teaching Awards Committee

Grants Review Committee

Jeanine Scaramozzino, Library (8.5 years at Cal Poly) Tenured *

I was given the opportunity to serve on the Academic Senate Grants Review Committee from 2008-2016 and I chaired the committee from 2013-2016.

As previous GRC chair I led an update of the Academic Senate bylaws that pertain to the GRC (AS-794-15, Resolution on Change in Academic Senate Grants Review Committee Membership and Responsibilities). I also developed a new request for proposals for the Research, Scholarly, and Creative Activities (RSCA) Grant Program and have worked with the office of the Dean of Research

to revise it annually. Throughout my term, I have helped to streamline the grant proposal review process and to distribute monies more equitably among researchers of different colleges on campus.

I find the process of reviewing Student Research Competition applications and presentations very rewarding as it provides an opportunity to support student researchers. I was actively involved with the Dean of Research's recent expansion of student support and mentoring for those students who are chosen as Cal Poly delegates to the CSU Student Research Competition. Students and their advisors have regularly communicated the value of this increased support.

As a librarian, data curator, historian, and former biologist, I bring a variety of different perspectives to the evaluation table. I am confident in my understanding of the grant process from the perspective of an applicant, a reviewer, and a resource for grant writers in the social sciences, humanities, and sciences. I feel certain of my ability to contribute to the committee with an understanding of the monies that are requested on campus, the faculty research that will be funded, and the accompanying student research. I can also use that knowledge to help support the campus community with necessary library resources.

I understand the time commitment and requirements for the Academic Senate Grants Review Committee (GRC) and would be honored to be given the opportunity to serve again.

Instruction Committee

Stephen Ross, Student Academic Services (3 years at Cal Poly) Incumbent

I am finishing my second year on the Budget and Long Range Planning Committee. Our current focus is on helping the university develop a strategic plan. I feel that my 6 years as a department chair and my natural affinity for data make me a good fit for this committee. Since joining the committee we have been able to communicate the importance of having a university strategic plan to the administration through an academic senate resolution. I would be honored to continue with this service for an additional 2 years.

Research, Scholarship and Creative Activities Committee (2017-2018)

Sheree Fu, Library (1 year at Cal Poly) Tenure track *

I am interested in serving on the Research, Scholarship and Creative Activities Committee as the PCS representative. As an engineering librarian I bring a unique perspective to the campus scholarship. My understanding of information science and scholarly communications provides me with a strong research background. My experience includes writing a local grant and supporting an open access online repository. Currently, I enjoy serving as a reviewer for conference papers. Guiding and mentoring student researchers is educational and satisfying. I am eager to develop additional skills and contribute to the university by developing policies and procedures that nurture creativity and scholarship.

Sustainability Committee

Jesse Vestermark, Library (7 years at Cal Poly) Tenured, Incumbent

As Kennedy Library's Architecture and Environmental Design Librarian, I am dually involved with student and faculty research into the wide range of sustainable issues covered by campus and CAED, facilitating information-seeking on everything from construction materials to foot-traffic. This inter-disciplinary engagement has given me a holistic perspective on green issues and the need to address multiple campus stakeholders. As a librarian, I have the ability to act as a mediator for this variety of interests, and because I work jointly with students and faculty, I believe there is great potential for combining ideas and passion from both perspectives.

In my six years on this committee, I have educated myself on our curricular structure at Cal Poly and participated fully in the committee's initiatives to promote the sustainability learning objectives. This work has included the current and ongoing assessment of courses to be highlighted as sustainable in PASS and in the Sustainability Catalog. In the past two years, we've expanded this system from GE-courses-only to all courses campus-wide. I have been instrumental in the group for volunteering timely input and edits to our plans, diagrams and assessment rubric as well as evaluating outlying courses and offering "second opinions" on borderline-sustainable courses. Additionally, during this past two-year term, due to the high potential for sustainability courses in CSM, I voluntarily assisted our representative from CSM with the "heavy load" of evaluating his college's courses for online labeling.

As the committee has evolved, I have continuously contributed to these important initiatives to make Cal Poly a leader in sustainability education. We have been doing great work and have begun branching out into other areas beyond course evaluations, and I would love to continue to help see our recent initiatives through as a seasoned and dedicated member of the team.

Nominations Received for 2017-2018 University Committees

ACADEMIC ASSESSMENT COUNCIL - 4 Vacancies - CAFES (2017-2018), CENG (2017-2019), OCOB (2017-2019), and PCS (2017-2019)

Linda Vanasupa, Materials Engineering (26 years at Cal Poly) Tenured, Incumbent
I'm interested in contributing to the overall campus assessment effort with an eye toward including emergent methods of educational research. This includes non-traditional methods such as action science, appreciative inquiry and emergent sense-making through micro-narratives.

My accomplishments related to assessment, if they can be called that, are that I have lead or co-lead four successful accreditation visits for my home department. I have also contributed to knowledge through research that one might consider "assessment" around holistic indicators of interdisciplinary and transdisciplinary educational initiatives (e.g., Vanasupa, L.; Schlemer, L.; Burton, R.; Brogno, C.; Hendrix, G.; MacDougall, N. Laying the Foundation for Transdisciplinary Faculty Collaborations: Actions for a Sustainable Future. *Sustainability* **2014**, 6, 2893-2928.).

My general goal is to serve the students, faculty and institution by my participation. Having said that, I can also participate by withdrawing my interest if there is an alternative volunteers whose service would serve the greater good. In other words, I would like to serve, but I can also decline if it would serve someone else to do so.

ASI BOARD OF DIRECTORS

ATHLETICS ADVISORY BOARD - (2017-2020)

Bill Hendricks, Experience Industry Management (22 years at Cal Poly) Tenured
As the Head of the Experience Industry Management Department, increasingly, I am interacting with student athletes. Our sport management concentration is the fastest growing area within the RPTA major with student athletes representing approximately 10% of our major's total student body.

As a member of the Athletics Advisory Board, I believe I can fulfill my role more effectively as a department head and serve the Cal Poly community by gaining in-depth knowledge of the policies and governance of Cal Poly Athletics and awareness about the unique challenges that student athletes face while pursuing their academic endeavors.

CAMPUS DINING ADVISORY COMMITTEE - (2017-2019)

Bing Anderson, Finance Area (13 years at Cal Poly) Tenured, Incumbent
I have served on this committee for a year and a half, and have a reasonable familiarity with the working of the committee and the issues. I eat on campus myself, so that I know how places compare, and the strengths and weaknesses of different campus dining places. I have brought issues, suggestions, and feedbacks to the committee meetings. I will continue to do so in the new term, if granted.

CAMPUS FEE ADVISORY COMMITTEE

NEW - CAMPUS PARKING AND TRANSPORTATION ADVISORY COMMITTEE - (Expertise in transportation, traffic safety/simulation, intelligent transportation systems and/or environmental sustainability preferred) - 2 Vacancies - (2017-2018) and (2017-2019)

CAMPUS PLANNING COMMITTEE - 2 Vacancies - (2017-2019)

Beverly Bass, Landscape Architecture (9 years at Cal Poly) Tenured, Incumbent
I am interested in continuing to work and contribute for another term on the Campus Planning Committee for Cal Poly. I represent the CAED and am a member of the landscape architecture faculty. As a member of a profession that counts campus planning as one of its areas of expertise, it is important to have a landscape architect provide feedback and comment on campus plans, particularly given that Cal Poly does not employ a full-time campus landscape architect. I am interested in continuing to give feedback on the continuing major projects such

as the new campus housing, dining facility and the master plan update. In light of the recent slide behind Freemont Dorm, an assessment of slope stability around campus is a project that could prevent future slides and a project that I would like to see happen. I hope you will allow me to serve for another term on this important committee.

CAMPUS SAFETY AND RISK MANAGEMENT COMMITTEE - (2017-2019)

John Lawson, Architectural Engineering (7 years at Cal Poly) Tenured, Incumbent
I just recently joined this committee earlier this year filling a vacancy. My accomplishment and expectations have not changed. As a faculty in Architectural Engineering and as a practicing structural engineer, I am used to evaluating safety and risk and balancing risk versus reward/cost. I believe I would be a valuable member of the committee.

CAP AD HOC COMMITTEE - (duration of project)

CONFLICT OF INTEREST IN RESEARCH COMMITTEE - Undetermined (requires yearly confirmation)

DISABILITY ACCESS AND COMPLIANCE COMMITTEE - DACC - (2017-2018), ARB - (2017-2018) and (2017-2019)

DACC

Brian Ayash, Finance Area (2 years at Cal Poly) Tenure track
While a student at UC Berkeley, I was proud to learn that my university had been the first in the world to ensure access to student with disabilities. This initiative had many societal benefits including the notched sidewalks that are common in all cities today. In addition, my brother attended the Rochester Institute of Technology, a university that caters to deaf students and I was able to experience commitment to disabled students in very powerful way. It would be an honor and a pleasure to be a member of the Disability Access and Compliance Committee.

ARB (2017-2018)

Brian Ayash, Finance Area (2 years at Cal Poly) Tenure track
While a student at UC Berkeley, I was proud to learn that my university had been the first in the world to ensure access to student with disabilities. This initiative had many societal benefits including the notched sidewalks that are common in all cities today. In addition, my brother attended the Rochester Institute of Technology, a university that caters to deaf students and I was able to experience commitment to disabled students in very powerful way. It would be an honor and a pleasure to be a member of the Disability Access and Compliance Committee.

FACULTY ADVISORY COMMITTEE ON TECHNOLOGY (FACT) (2017-2019)

HEALTH SERVICES OVERSIGHT COMMITTEE

Jim LoCascio, Mechanical Engineering (36 years at Cal Poly) Tenured, Incumbent
My interest in serving on the health committee stems from the fact that my son suffers from depression. It took me three years to begin to understand how depression affects a person. I decided to volunteer as one of three ME faculty members to advise students on academic probation in our department. Many students are on academic probation because they suffer from depression. I have developed a spread sheet model to help these students to manage their academic performance. In addition I sit on the CSU Health and Mental Health committees. My contribution to these committees [three years of asking] has been to have a new policy to stop sending these students dismissal letters from the university. They are now given some guidelines to cope with their illness. I have become aware that these students have been offered the ability continue their education through Extended Education. While this is a solution to attain their degree; it is very expensive for the student and their family. I will work to change this policy. The question for me is "where does the extra money that students are paying go?"

INCLUSIVE EXCELLENCE COUNCIL - (2017-2019) and (2017-2020)

Jean Lee, Materials Engineering (3 years at Cal Poly) Tenured track
As hubs of ideas and knowledge, it is critical that universities foster diversity. A great idea can come from anyone, and environments that embrace diversity of thought and perspective accelerate the generation, nurturing, and realization of ideas that make a difference in people's lives. As someone who is energized by great, creative, and impactful ideas and talent that can

make a positive change in people's lives, I am excited by the prospect of helping to cultivate and champion a diverse environment at Cal Poly that helps brilliant thinkers and doers emerge, and that imparts the knowledge and skills to help them succeed.

An important component of diversity is openness of thought and vision: seeing and achieving accomplishments not thought possible by others. This has been a strong theme throughout my life and career. Growing up in a low-income housing project in New York City as the child of immigrants who came to this country with little money, little knowledge of English, no connections, and no college education, few would have predicted that I would go on to graduate from some of this country's top universities and earn a doctoral degree. Yet I believed in my vision of attaining a Ph.D., and I was able to turn this possibility into reality through perseverance, connecting with knowledgeable and supportive people, planning, and resourcefulness. It is this fundamental experience of being open to dreaming a grand vision and working diligently and effectively to transform it into reality that informs much of my attitude and actions. Another example of where I've replicated the progression from audacious vision to reality is creating and leading the Nanoscience, Engineering, and Computation Institute at Sandia National Laboratories (NECIS) in response to executive management's request to set up a summer internship program in nanoscience to accommodate about five university students. NECIS received \$1.2M from a competitive funding source, and its activities included a summer research program with nearly 50 university student participants, seminars, short courses, and a workshop on multi-disciplinary approaches to nanoscale interfaces that brought together experts from academia, national laboratories, and industry to promulgate knowledge, form collaborations, and make recommendations for advancing the field. I understand what it's like to be the underdog and outsider, and it has been exhilarating to turn the seemingly impossible into the possible through a combination of perseverance and a supportive environment. I want to be able to share this sense of excitement by enabling other talented underdogs with inspiring, thoughtful, and ambitious ideas to realize their vision. Everyone wins when an excellent idea and outstanding talent – no matter who it comes from – is developed and realized.

A supportive attitude and consistently "walking the talk" is another key component of fostering diversity. From my teaching and mentoring experience in programs designed to encourage students from underrepresented groups to pursue careers in science and engineering [including the Believe, Educate and Empower, Advocate, Collaborate, Nurture (BEACoN) network at Cal Poly, the Women in Engineering program at Purdue, the Minority Introduction to Engineering (MITE) program at Purdue, the Massachusetts Pre-Engineering Program (MassPEP), and the New York City Board of Education summer science and math classes for promising minority students], I have found that actions that clearly articulate and consistently reinforce shared values, goals, expectations, and a supportive attitude are keys to being an effective diversity champion. When working with students, I try to strike a balance between offering advice and assistance while giving them the space to develop their own styles and tools that will be effective for them in tackling the challenges they may encounter, recognizing that there is often no single "correct" approach. I strive always to be fair, knowledgeable, supportive, and accessible; a "can-do" attitude can go a long way in terms of inspiring self-confidence, determination, exciting possibilities, and a love of learning in students. My experience is that people respond well to a teacher/ colleague who cares, who acts with integrity, who expects excellence from them, and who will provide the support needed to succeed. Being inclusive, making the effort to get to know the people in your orbit, and appreciating their strengths and perspectives are essential to bringing out the best in people and is often very rewarding.

My involvement with diversity activities also includes being a member of the Sandia California Division Diversity Council, being the co-leader of the Diversity Action Council at Seagate Technology, and being a member of the Women in Engineering Committee at Purdue. From these experiences, I learned that rationales for supporting diversity go beyond altruism. Studies have shown that companies having greater diversity tend to perform better, and that employers who have a reputation for embracing diversity typically have an easier time attracting outstanding employee candidates from underrepresented groups and accessing a wider variety of markets. Translating this notion from the business world to academia, I look forward to helping Cal Poly become a leader among universities that foster diversity so that Cal Poly is able to easily attract and retain the best students, faculty, and staff. An atmosphere of inclusiveness that is mitigated only by an imperative of excellence is one that beckons and motivates the best to stay, creating an environment that is an upward spiral of productivity,

innovation, and inspiration. It is an environment that I want to be a part of and that I want to champion.

INTELLECTUAL PROPERTY REVIEW COMMITTEE – 5 vacancies - CAED (2017-2019), CAFES (2017-2020), CENG (2017-2020), CSM (2017-2019), and OCOB (2017-2020)

Bing Anderson, Finance Area (13 years at Cal Poly) Tenured

I had served on the IP Review Committee for some years, and had served as the Chair of this committee twice. I am quite familiar with the working of this committee and the issues. I hope to use that knowledge and experience to represent the interest of the OCOB and to further advance the agendas of this committee.

Xuan Wang, Ind. & Manu. Engr. (2.5 years at Cal Poly) Tenured track, Incumbent

I have been in the industry for 9 years and have extensive knowledge in IP area from engineering point of view. I would love to share my learnings and contribute to the Cal Poly community. I have served in the committee in the past 2 years and feel I am a perfect fit for the position.

INTERNATIONAL PROGRAMS COMMITTEE - (2017-2019)

Damian Kachlakev, Civil & Environmental Engineering (17 years at Cal Poly) Tenured

I have vast experience working with various universities in Europe as a researcher and graduate students adviser. Additionally, my own education is a combination of European and US universities. I strongly believe that students from Cal Poly benefit from international exposure. This allows them to compare themselves to young people from other parts of the world. I also believe that Cal Poly deserves better international recognition.

STUDENT HEALTH ADVISORY COMMITTEE

Jim LoCascio, Mechanical Engineering (36 years at Cal Poly) Tenured, Incumbent

My interest in serving on the health committee stems from the fact that my son suffers from depression. It took me three years to begin to understand how depression affects a person. I decided to volunteer as one of three ME faculty members to advise students on academic probation in our department. Many students are on academic probation because they suffer from depression. I have developed a spread sheet model to help these students to manage their academic performance. In addition I sit on the CSU Health and Mental Health committees. My contribution to these committees [three years of asking] has been to have a new policy to stop sending these students dismissal letters from the university. They are now given some guidelines to cope with their illness. I have become aware that these students have been offered the ability continue their education through Extended Education. While this is a solution to attain their degree; it is very expensive for the student and their family. I will work to change this policy. The question for me is “where does the extra money that students are paying go?”

STUDENT SUCCESS FEE ALLOCATION ADVISORY COMMITTEE

SUBSTANCE USE AND ABUSE ADVISORY COMMITTEE - (2017-2019)

UNIVERSITY TECHNOLOGY GOVERNANCE COMMITTEE - (2017-2019)

UNIVERSITY UNION ADVISORY BOARD

Candidates for 2017-2018 Committee Chairs

Committee	Chair 2016-2017	Chair Since	Possible Chair 2017-2018	2017-2018 Committee Member	College/Department
Budget & Long-Range Planning Committee	Sean Hurley	14-15	Sean Hurley	???	CAFES – Agribusiness
Curriculum Committee	Brian Self	15-16	Brian Self	No	CENG – Mechanical Engineering
Distinguished Scholarship Awards Committee	Don Kuhn-Choi	14-15	Don Choi	???	CAED – Architecture
Distinguished Teaching Awards Committee	Dylan Retsek	16-17	Dylan Retsek Brennan Davis * Lei-da Chen	Yes ??? ???	CSM – Mathematics OCOB – Marketing OCOB – Management
Faculty Affairs Committee	Ken Brown	12-13	Ken Brown	Yes	CLA – Philosophy
Fairness Board	Anika Leithner	15-16	Anika Leithner Bryan Mealy	??? ???	CLA – Political Science CENG – Electrical Engineering
<i>GE Governance Board (4 year appointment – ends 2018)</i>	<i>Brenda Helmbrecht</i>	<i>14-15</i>	<i>Brenda Helmbrecht</i>	<i>Yes</i>	<i>CLA - English</i>
Grants Review Committee	Dawn Neill	16-17	Dawn Neill Jeanine Scaramozzino	??? ???	CLA – English PCS - Library
Instruction Committee	Dustin Stegner	12-13	Ahmed Deif * Corinne Lehr ^ Hunter Glanz *	??? ??? ???	OCOB – Industrial Technology CSM – Chemistry & Biochemistry CSM - Statistics
Research, Scholarship and Creative Activities Committee	Anurag Pande	15-16	Anurag Pande Damian Kachlakev * Sheree Fu *	??? ??? ???	CENG – Civil & Envi. Engineering CENG – Civil & Envi. Engineering PCS - Library
Sustainability Committee	David Braun	14-15	David Braun** Jonathan Reich	No ???	CENG – Electrical Engineering CAED - Architecture

* First year on committee

** Finishing his 9th year

^ Recommended by committee chair

ASSIGNED TIME FOR 2017-2018

Position/Committee	Chair 2017-2018	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06
Academic Senate Chair	Dustin Stegner	22.5	22.5	22.5	22.5	22.5	22.5	22.5	22.5	22.5	22.5	22.5	22.5	22.5
Academic Senate Vice Chair	Kris Jankovitz	4	4	2	2	2	2	4	4	4	4	4	4	4
Budget and Long-Range Planning Committee		4	4	4	4	2	4	4	4	2	0	4	0	4
Curriculum Committee		12	16	12	16	12	16	12	12	12	12	12	12	12
	CAED -	6	10	6	10									
	CAFES - M. McCullough	6	6	6	10									
	CLA - G. Bohr	6	10	6	10									
	CENG -	6	10	4	10									
	CSM - J. Walker	6	10	6	10									
	OCOB - L. Metcalf	6	10	6	10									
Distinguished Scholarship Awards Committee		4	4	4	4	4	4	2	4	4	4	4	4	0
Distinguished Teaching Awards Committee		4	4	4	4	4	4	4	4	4	4	4	4	4
Faculty Affairs Committee		4	4	4	4	4	2	2	4	4	4	4	4	4
Fairness Board		2	2	2	2	2	2	2	2	2	3	3	4	4
GE Governance Board	Brenda Helmbrecht	8	12	8	12	14	12	16						
Grants Review Committee		4	4	4	4	4	2	2	4	4	4	4	4	0
Instruction Committee		4	4	4	4	4	4	4	4	4	4	4	4	4
Research, Scholarship, and Creative Activities Comm		4	4	4	2	2	2	2	4	4	4	4	4	4
Sustainability Committee		2	2	4	2	0	0	0	0	0	4	0	0	0
	TOTAL	78.5	86.5	78.5	82.5	76.5	76.5	76.5	74.5	74.5	69.5	77.5	74.5	62.5

Curriculum Committee Members

Catalog years=60 WTUs (10 each) -- Non-catalog years=36 WTUs (6 each)

Provided by Provost Enz Finken

Approved by Provost on 06.10.14

2 WTUs to senate staff	4 WTUs to senate staff
---------------------------	---------------------------

4 WTUs to incentive pay	4 WTUs unassigned
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Adopted:

**ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA**

AS-___-17

**RESOLUTION ON ELECTRONIC WPAF AND WORKFLOW
IN FACULTY EVALUATION**

1 WHEREAS, Cal Poly will be implementing electronic Working Personnel Action Files
2 (WPAF) and workflow in faculty evaluationⁱ processes, as allowed by the
3 collective bargaining agreement (CBA 15.8ⁱⁱ); and
4

5 WHEREAS, Electronic WPAF and workflow can conform with current official policies
6 and procedures in place across the university (concerning, for instance, the
7 structure and contents of Working Personnel Action Files, committee
8 access to documents, levels of review, timeline of stages of review, etc.);
9 and
10

11 WHEREAS, Electronic WPAF and workflow processes can adapt to foreseeable
12 adjustments of any such faculty personnel policies and procedures; and
13

14 WHEREAS, Electronic WPAF and workflow processes may warrant improvements to
15 faculty personnel policies and procedures; and
16

17 WHEREAS, The Academic Senate has determined in AS-752-12 that “the Academic
18 Senate Faculty Affairs Committee serve as a resource for best RPT
19 practices;” therefore be it
20

21 RESOLVED: That FAC assist the Office of Academic Personnel concerning the policy
22 and procedural aspects of adapting to Electronic WPAF and workflow,
23 including the timeline for implementation, and be it further
24

25 RESOLVED: That the Academic Senate Faculty Affairs Committee (FAC) shall
26 incorporate Electronic WPAF and workflow into university faculty
27 personnel policies and procedures, and be it further
28

29 RESOLVED: That any changes to faculty evaluation procedures arising from the
30 transition to Electronic WPAF and workflow in faculty evaluation shall be
31 communicated to faculty in a timely fashion consistent with the CBAⁱⁱⁱ and
32 existing university policies for communicating such changes to faculty.^{iv}

Proposed by Academic Senate Faculty Affairs Committee
Date: March 8, 2017

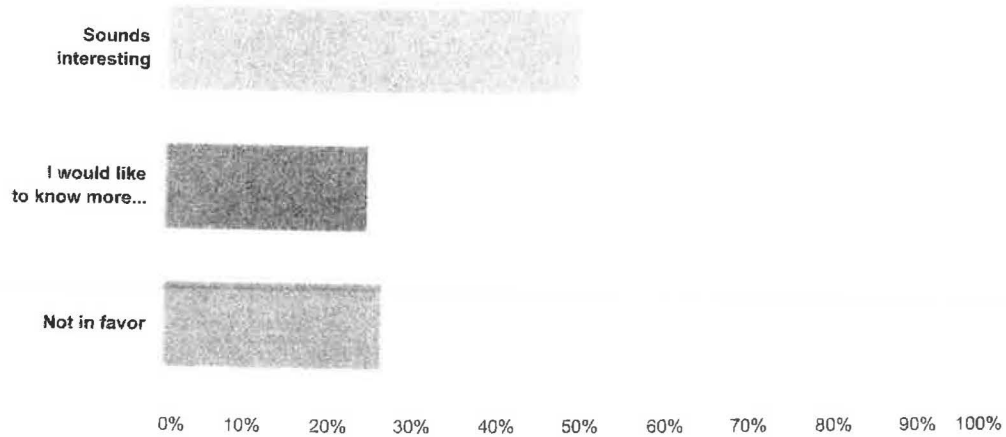
ⁱ CBA 15.1 defines “faculty evaluation” as “either a Periodic Evaluation or a Performance Review, and thus this term covers all personnel reviews of faculty, including RPT for tenure-stream faculty, all lecturer reviews, post-tenure reviews, reviews of librarians, coaches, counselors, etc.

ⁱⁱ CBA 15.8 states “The contents of the Working Personnel Action File may be compiled and reviewed in electronic format, pursuant to campus policy.”

ⁱⁱⁱ CBA 15.3 states “Evaluation criteria and procedures shall be made available to the faculty unit employee no later than 14 days after the first day of instruction of the academic term. Evaluation criteria and procedures shall be made available to the evaluation committee and the academic administrators prior to the commencement of the evaluation process. Once the evaluation process has begun, there shall be no changes in criteria and procedures used to evaluate the faculty unit employee during the evaluation process.”

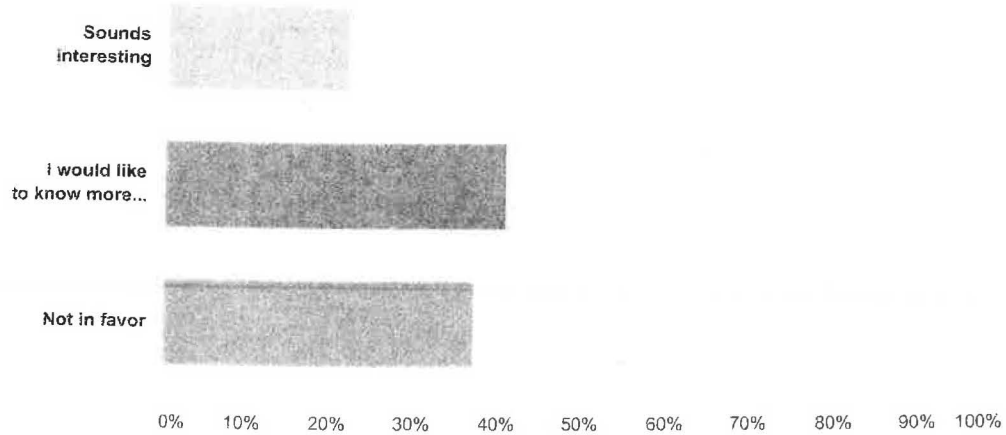
^{iv} AS-752-12 Resolution on Retention, Promotion, and Tenure focuses on *criteria* for RPT, and not on the *medium* for review documents from candidates (i.e. WPAF) or reviewing bodies (e.g. AP-109 forms). Nevertheless, the change to electronic document workflow is significant for all involved and warrants timely communication to faculty and the relevant staff so they may prepare for the transition and understand the workings of the new system.

Q1 What's your first impression of the possibility of starting fall quarter early in September so that it would end before Thanksgiving?



Answer Choices	Responses	
Sounds interesting	49.67%	225
I would like to know more details	24.28%	110
Not in favor	26.05%	118
Total		453

Q. If fall quarter were to end before Thanksgiving, would you be open to the possibility of an early December intersession?



Answer Choices	Responses	
Sounds interesting	22.08%	100
I would like to know more details	40.84%	145
Not in favor	37.09%	168
Total		453

Academic Calendar - Winter 2017

Q3 - What would you do with your December if the quarter ended before Thanksgiving?

Answer	Response Percent	Response Count
Research	60.4%	157
Travel/Vacation	40.0%	104
Prepare for Next Quarter/Winter	29.6%	77
Time With/Visit Family/Kids	23.1%	60
Publishing/Writing	9.6%	25
Personal/Other Projects	7.7%	20
Professional Development	7.7%	20
Rest/Relax/Recover	7.7%	20
Conference/Retreat	5.8%	15
Intercession	5.8%	15
Course Development/Preparation	5.4%	14
Grants	3.5%	9
Enjoy Holidays	2.3%	6
Scholarly Activities	1.5%	4
Resentful	1.2%	3
Personal Time	0.8%	2
Answered question	138.5%	360
Skipped question	35.8%	93

