CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

Minutes of the
Academic Senate Meeting
Tuesday, January 13, 2015
UU 220, 3:10 to 5:00pm

I. Minutes: <u>M/S/P to approve the senate minutes from November 18, 2014.</u>

II. Communication(s) and Announcement(s): none.

III. Reports:
   A. **Academic Senate Chair (Laver):** The Academic Senate meeting for May 26 has been pushed back to May 19th due to the former following a Monday schedule. Due to the contract, there is money in the budget for giving faculty assigned time for exceptional service to students. The Academic Senate gets to determine criteria of how the assigned time is distributed.
   B. **President's Office (Kinsley):** The Vice President of Administration and Finance finalists will be on campus at the end of January and open forums will be held on January 16th, January 21st, and January 23rd. Any feedback about the candidates can be given to Keith Humphrey, Vice President for Student Affairs, who is chairing the search committee.
   C. **Provost (Enz Finken):** None of the three candidates for Associate Vice President for Facilities that were brought to campus were hired. A fourth candidate is currently being looked into. The optimizing IT study from last spring is putting together their committee.
   D. **Vice President for Student Affairs (Humphrey):** All Greek organization are now on social probation due to sexual assaults and over intoxication at recent events. The organizations will stay under probation until a plan has been developed by students.
   E. **Statewide Senate (Foroohar/LoCascio):** Foroohar reported that there is a new Executive Vice Chancellor for Academic and Student Affairs, Loren Blanchard. LoCascio reported on his upcoming meeting where they will be discussing what math is needed upon entering the CSU as well as junior college bachelor degrees being offered.
   F. **CFA Campus President (Archer):** The CFA office has the breakdown of the faculty that voted on the ratification of the contract. Just a day or two before the vote closed, two-thirds of the votes casted were from tenure track faculty and a little less than 1/3 were lecturers. The CFA is unable to obtain the number of yes and no votes from the CSU.
   G. **ASI Representatives (Sullivan):** The facilities master plan is underway and will be holding focus groups on January 20-22. The goal is for 300 students to attend and provide their input. Sullivan is in support of the Greek organizations being put under social probation.

IV. Special Reports:
   A. **Report on Optimizing IT Steering Committee:** Sean Hurley reported on the Optimizing IT Steering Committee's findings after reading the report provided by an

external review team that assessed campus IT. The committee in general agrees with the recommendations provided by the review team.

Link to presentation:
http://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/acadsen_comm_reports/yearend14-15/111814_optimizing_it.pdf

V. Business Item(s):

A. **Resolution on Final Examination Office Hour Policy:** The resolution introduced by Dustin Stegner, Chair of the Instruction Committee, that requests an amendment to the final examination office hour policy to require faculty to hold office hours during finals week proportional to their teaching load was moved to a second reading. The following amendments were not approved:

Line 31   Faculty will schedule and conduct <u>three</u> office hours in person and/or online during the final examination period, proportional to their teaching load.

Line 36   RESOLVED: That reasonable exceptions to this policy may be made by <u>the</u> faculty member in consultation with his or her department head or chair.

<u>M/S/F to approve the resolution on the final examination office hour policy.</u>
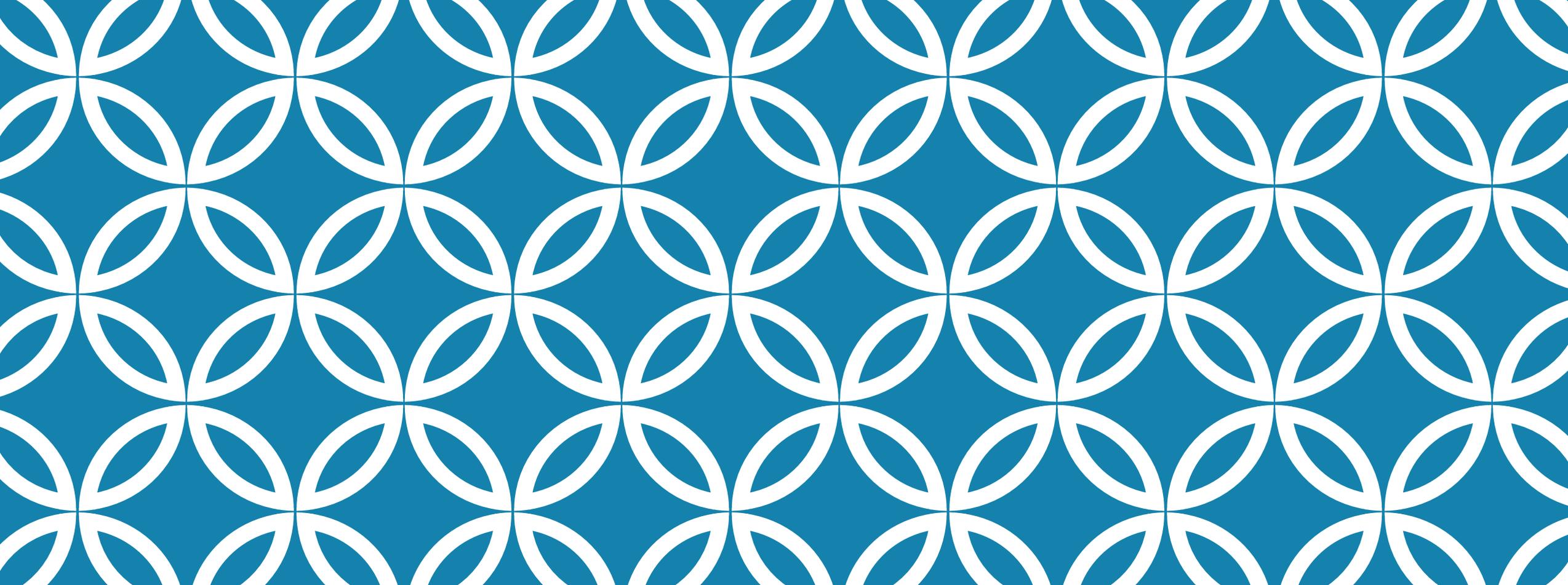
VI. Discussion Item(s): none.

VII. Adjournment: 5:00 pm

Submitted by,

Alex Ye
Academic Senate Student Assistant

OPTIMIZING IT SENATE REPORT

Presented by: Sean Hurley
November 18, 2014

HISTORICAL

April 1, 2014: The President and Provost developed "a steering committee to undertake a campus-wide review of our distributed information technology (IT) support."

Mid-May: An External Review team visited campus to examine the strengths and weaknesses of campus ITS.

Early August: Campus received external reviewers report.

September to October: Steering Committee reviewed external team's report.

October 31: Steering committee's report was sent to the President and Provost.

OPTIMIZING IT STEERING COMMITTEE'S CHARGE

To assess the external review team's recommendations to create a more consistent, effective, efficient, and secure IT environment at Cal Poly.

EXTERNAL REPORT WAS BROKEN UP INTO FOUR SETS OF RECOMMENDATIONS

Principles, Governance, Layered Services, and Strategic Planning

Organization, Supervision, and Personnel

Communication, Collaboration and Partnership

Training and Process Improvement

EXTERNAL REPORT'S MAJOR RECOMMENDATIONS

Develop a Principle-Centered Hybrid Model for IT Support and Provide Strong Governance

The University Should Understand, and Define its Approach to Layered Services

ITS Should Create a High-Level Position Focused on Providing Distributed Services

Invest IS/ITS Leadership Energy into the Partnership

Improve ITS Communications

Improve Local Supervision/Management of Distributed IT Groups

EXTERNAL REPORT'S MAJOR RECOMMENDATIONS

Formalize Ties between ITS and the Distributed IT Groups

Develop a Strategic Plan for the Cal Poly IT Environment

Create an Evolutionary Path to Improved Partnerships

Establish Specific Goals/Expectations about Support for Research Computing

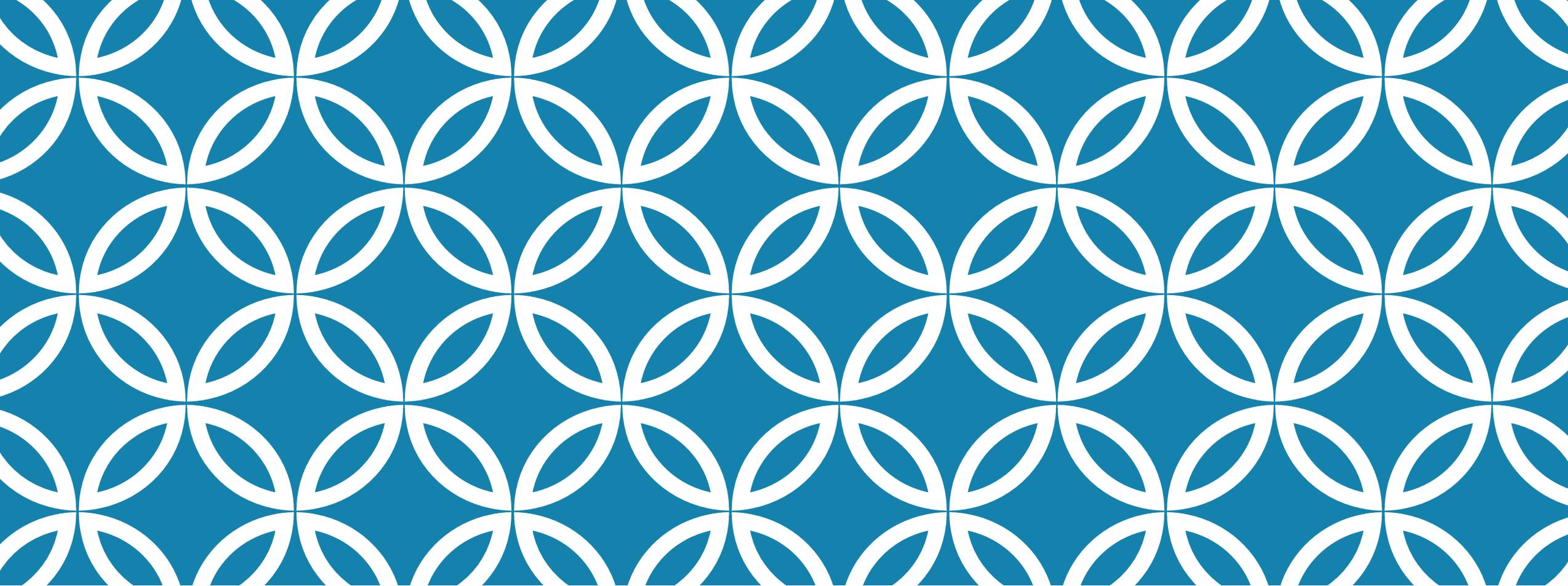Miscellaneous Recommendations

GENERAL CONCLUSIONS REGARDING THE REPORT

The committee in general agreed with everything the reviewers recommended including:

- Keep a decentralized/hybrid IT model.

- Better integrate central IT with the rest of campus by hiring an individual to coordinate the effort.

- Develop a support model for research computing needs.

- Develop better communication between central IT and the rest of campus.

- Create a culture of a single IT where the central and decentralized units are working together efficiently and effectively.

EXTERNAL REVIEWERS REPORT LOCATION

http://content-calpoly-
edu.s3.amazonaws.com/is/1/documents/committees/OIT/Optimizing%20IT%20-
%20Report%20-%20070814.pdf

QUESTIONS