

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF THE**  
**ACADEMIC SENATE EXECUTIVE COMMITTEE**

**Tuesday, October 14, 2014**

**01-409, 3:10 to 5:00pm**

I. Minutes: M/S/P to approve the Executive Committee minutes from September 17 and September 23, 2014.

II. Communication(s) and Announcement(s): none.

III. Reports:

- A. **Academic Senate Chair (Laver):** Laver spoke with the Provost regarding the need for additional WTUs for committee chairs who are only receiving two WTUs. There will be continued discussion regarding this topic.
- B. **President's Office (Kinsley):** Trustee Kimbell was on campus and enjoyed her time speaking to various members of the Cal Poly community. The search for the new Vice President of Administration and Finance is still underway and the finalists should be on campus January or February. There is some worrisome talk over the Student Success Fee working group in the President's Office. The November 12<sup>th</sup> and 13<sup>th</sup> Board of Trustee meetings are another opportunity to voice opinions on the topic. One idea is to limit the funds so they cannot be used on faculty.
- C. **Provost:** none.
- D. **Statewide Senate (Foroohar/LoCascio):** The Statewide Faculty Affairs Committee had a continued conversation over the Student Success Fee. Some campuses are against it due to lack of transparency in the process. The Chancellor is putting together a Financial Sustainability Committee that will look over statewide financial planning. LoCascio added that Statewide Academic Affairs Committee met to discuss if intermediate algebra should be a requirement for admissions.
- E. **CFA Campus President (Archer):** The CFA is still under bargaining for a new contract.
- F. **ASI Representative (Billington/Sullivan):** The ASI representatives were able to have a discussion with Trustee Kimbell about the Student Success Fee and the quarter versus semester issue. Sullivan was in attendance at the Humboldt CSSA meeting to discuss the Student Success Fee, but is unsure if anything is going to result from it. The four dollar fee was discussed and more campuses other than Cal Poly are uncomfortable with it moving along to the Board of Trustees. Billington, along with more student representation, will be in Long Beach for the November Board of Trustees meeting to discuss the Student Success Fee.

IV. Special Reports:

- A. Matthew Roberts, Director, Administrative Compliance Services, and Harvey Greenwald, Academic Senate Representative on the CAP Ad Hoc Committee, reported on the CAP 260 policy. In 2006, the review of CAP stalled about halfway through, and now has been picked back up to be completed. The IP policy is being pulled into the CAP policy to make it upfront and up to date. Greenwald added that there is no faculty representation on the CAP Committee and that this is a great opportunity to get it right this time and prevent future problems from arising. There is nothing that indicates a problem in the policy, but there is a contingency for periodic review.

V. Consent Agenda: none.

VI. Business Item(s):

- A. **Approval of Academic Senate charges for 2014-2015:** The charges for the Instruction Committee were discussed. M/S/P to adopt the charges for the Instruction Committee with the following deletions:

1. Assess the structure of senior projects, how it works across colleges and its value as a capstone experience, implementing EER/CPR.
2. Graduation Writing Requirement – can it be modified to assist students in progress to degree?

- B. **Appointments to Master Plan Advisory Committees:** M/S/P to approve the following to the Master Plan Advisory Committees:

**Academic/Instructional Space Master Plan Advisory Committee**

Stern Neill, Marketing Area & Dylan Retsek, Math Department

**Campus Character and Place-making Master Plan Advisory Committee**

Jean-Francois Coget, Management Area & Tom Gutierrez, Physics Department

**Campus Life Master Plan Advisory Committee**

Steve Rein, Statistics Department & Alison Ventura, Kinesiology Department

**Circulation and Transportation Master Plan Advisory Committee**

David Braun, Electrical Engineering Department & Francis Villablanca, Biological Sciences Department

**Recreation and Athletics Master Plan Advisory Committee**

Steve Davis, Kinesiology Department & Kathryn McCormick, Art & Design Department

**Sustainability and Natural Resources Master Plan Advisory Committee**

Sarah Bisbing, NRM & ES Department & Norm Borin, Marketing Area

- C. **Appointments to Academic Senate committees for 2014-2016:** M/S/P to approve the following appointments to the Academic Senate committees:

**Orfalea College of Business**

Distinguished Scholarship Award

Sustainability Committee

Li Dang, Accounting

Norm Borin, Marketing

**University Committees:**

Sustainability Advisory Committee

Gary Clay, Architecture

CLA Senator (2014-2016)

Benjamin Timms, Social Sciences

- D. **Resolution on Final Examination Office Hour Policy:** Due to lack of time this item was not addressed and will return at the next Executive Committee meeting.

- E. **Approval of Description and Procedures for the Academic Senate Sustainability Committee:** Due to lack of time this item was not addressed and will return at the next Executive Committee meeting.

VII. Discussion Item(s): none.

VIII. Adjournment: 5:00 pm

Submitted by,



Alex Ye  
Academic Senate Student Assistant