

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
ACADEMIC SENATE MEETING
Tuesday, October 7, 2014
UU 220, 3:10 to 5:00pm

- I. Minutes: none.
- II. Communication(s) and Announcement(s):
 - A. **Academic Senate Orientation by Gary Laver:** A presentation was given to orient new and returning members on the processes and decorum of the Academic Senate. Link to presentation:
http://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/minutes/14-15_minutes/100714_laver.pdf
- III. Reports:
 - A. **Academic Senate Chair (Laver):** There was a report from Long Beach about the 180-unit cap requesting to not hold exception requests. The Chancellor's Office will convene an advisory committee on this topic.
 - B. **President's Office:** none.
 - C. **Provost:** none.
 - D. **Vice President for Student Affairs (Humphrey):** Student Affairs has suggested changes to the academic calendar that promote student health and safety during WOW week and help the university provide a more substantial Thanksgiving break to students. If you would like food vouchers to offer to students who have food insecurity, please contact Dean of Students Jean DeCosta. Additionally, there is a food, personal item, and academic support item pantry in the Health Center lower level. Student Affairs will be unveiling its three-year strategic plan on October 21 and we will be sharing copies with you at the October 28 senate meeting. Counseling Services has added group therapy as part of our service to students, helping to reduce the wait time in counseling. For Fall 2015, all new freshmen will be required to live on campus (with a generous exception policy).
 - E. **Statewide Senate (Foroohar/LoCascio):** Foroohar reported that a search committee was formed to find a replacement for the Vice Chancellor of Academic and Student Affairs. The committee includes of two faculty representatives from the Statewide Academic Senate and a faculty trustee. The committee hopes to finish their search by mid-January. There was a first reading on a resolution to improve campus response to sexual violence by confirming the faculty's role on it and by raising awareness. There was also a first reading on a resolution that protects the academic freedom of the faculty from outside groups.
 - F. **CFA Campus President (Archer):** The CFA is currently bargaining for a new contract.

- G. **ASI Representative (Sullivan/Billington):** Sullivan reported that the California State Student Association will be meeting in Cal Poly from November 7th to 9th with all 23 campuses being represented. Student government is holding a comprehensive voter registration drive to help get students into the voting pool. Billington reported that the resolution for the Student Success Fee has been moved to a second reading.

IV. Special Reports:

- A. Matthew Roberts, Director of Administrative Compliance Services, reported that the CAM 270 policy is being replaced with CAP 180, which outlines the policies for alcohol being served on campus. The draft of the new policies are posted on the CAP website for comment and review.
- B. Rachel Fernflores and Annie Holmes, Co-Chairs of the Campus Climate Survey Task Force, reported on the Campus Climate Survey. Holmes reported on their preparations to engage the campus beyond the open forum. Fernflores spoke on the Institutional Review Board process it takes to get data from the Campus Climate Survey.
- C. Linda Dalton, Interim University Planning Officer, reported on the campus wide efforts to update the Master Plan and develop an Academic Plan for Enrollment. She spoke about these plans' relationship to Vision 2022 as well as the formation of the advisory committees to help garner campus and community input on specific topics. Link to presentation:
http://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/minutes/14-15_minutes/100714_dalton.pdf

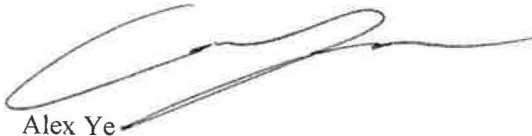
V. Business Item(s):

- A. **Resolution on the Adoption of Category II Fees:** M/S/P to move the resolution on the adoption of Category II fees to a second reading. Laver introduced the resolution, which requests that the Board of Trustees return to the original policies in place before the current moratorium on category II fees once the moratorium ends on January 1, 2016. M/S/P to approve the resolution.

VI. Discussion Item(s): none.

VII. Adjournment: 4:50 pm

Submitted by,



Alex Ye
Academic Senate Student Assistant

CAL POLY

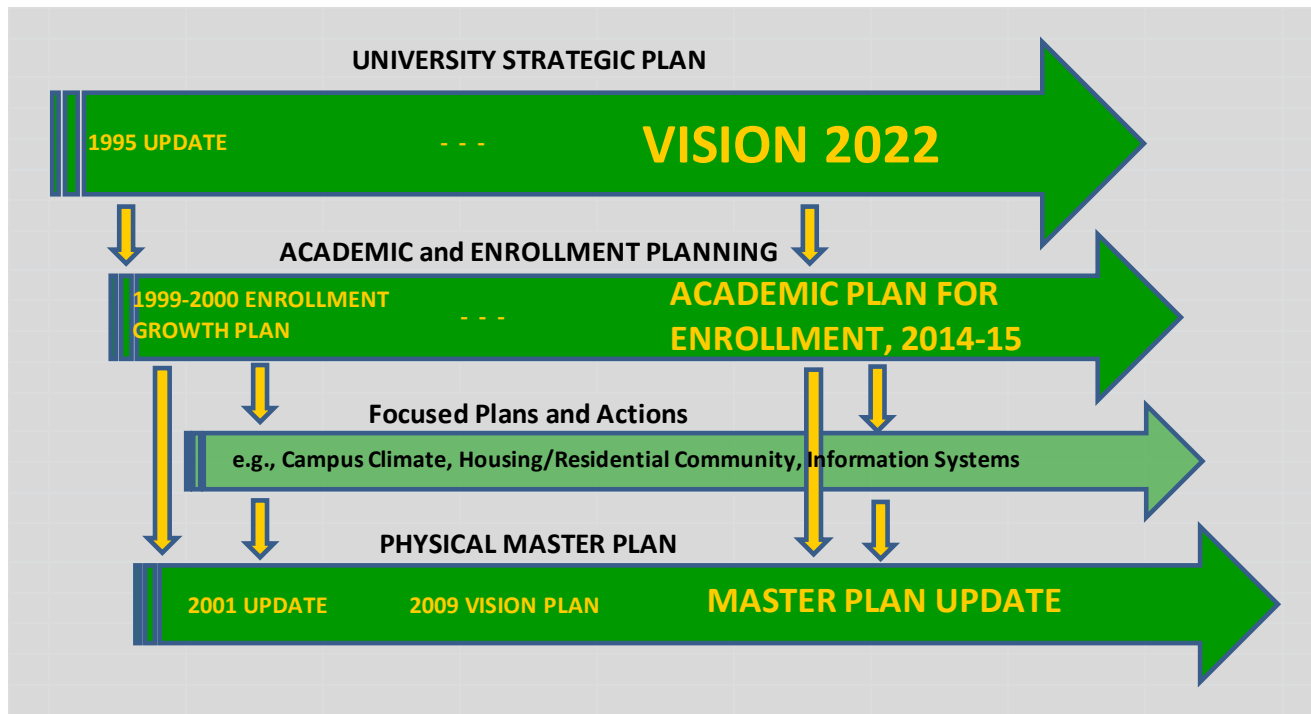
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CAL POLY PLANNING OVERVIEW:

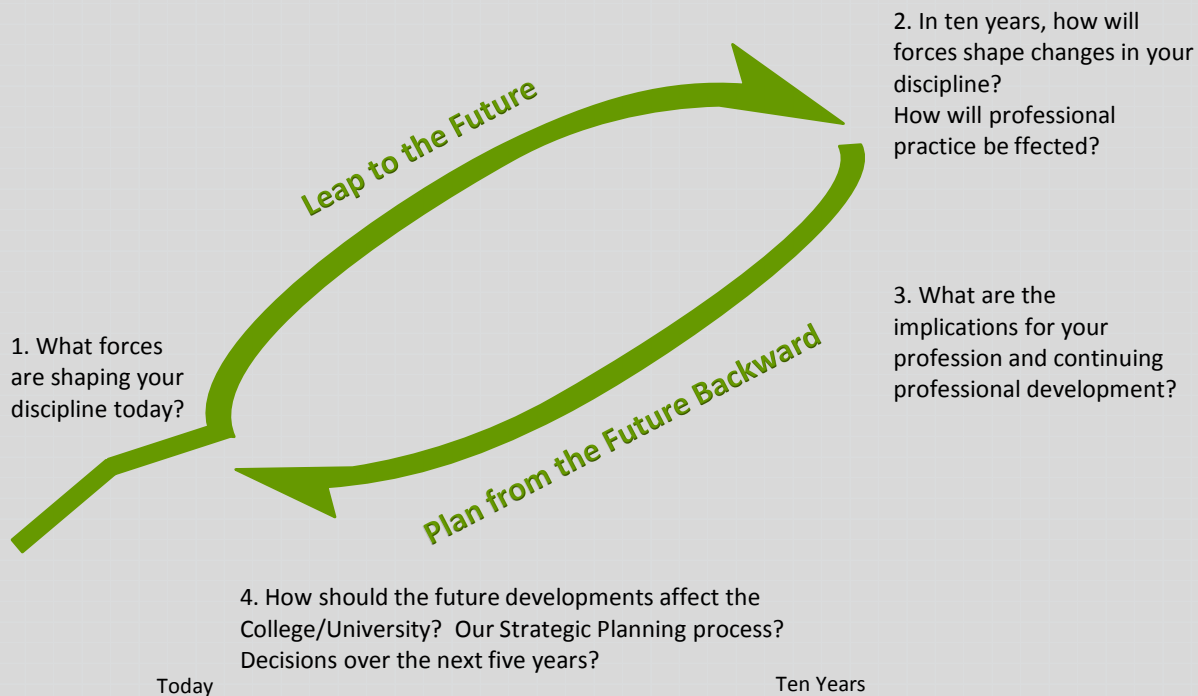
Vision 2022, Academic Plan for Enrollment, and the Master Plan

Linda C. Dalton, PhD, FAICP
Interim University Planning Officer
For Academic Senate
October 7, 2014

PLANNING CONTEXT



“PLANNING FROM THE FUTURE BACKWARD”



Norris, Donald *et al.* (2013), Transforming in an Age of Disruptive Change: Part 2: Getting Started, Getting it Done, **Planning in Higher Education**, 41:2, Figure 7 (redrawn)

2014-15: INTERACTIVE ACADEMIC AND MASTER PLANNING ACTIVITIES

Academic Plan

Fall: Apply ***Vision 2022***; analyze program assets, explore future opportunities

Winter: Complete ***Academic Plan for Enrollment***, with other program implications

Spring: Develop phasing: two, five, ten and fifteen year actions

Master Plan

Fall: Explore assumptions, constraints; campus and community outreach, advisory committees

Winter: Set ***Master Plan capacity***; translate academic and support programs into facilities

Spring, Summer: Draft ***Master Plan*** elements, ***Draft EIR***

MASTER PLAN ADVISORY COMMITTEES

- **Purpose** – campus and community input on specific topics to Master Plan Professional Working Team (which provides staffing and meeting facilitation)
 - Academic/Instructional Space
 - Circulation & Transportation
 - Campus Character
 - Recreation & Athletics
 - Campus Life
 - Sustainability & Natural Resources
- **Questions** – for each topic
 - Fall
 1. Continuing relevance of 2001 Master Plan policies to the future
 2. Emerging trends
 - Winter
 3. Policy suggestions for the Master Plan update

MASTER PLAN ADVISORY COMMITTEE MEMBERSHIP

- All Committees
 - Academic college representatives
 - Academic Senate representatives
 - ASI student representatives
 - Presidential appointments from on/off campus
- Additional Cal Poly Membership by Topic
 - Academic Affairs
 - Administration and Finance
 - Student Affairs
 - University Advancement
 - ASI
 - Cal Poly Corporation
 - Staff

COMMENTS, QUESTIONS, SUGGESTIONS

ldalton@calpoly.edu

CAL POLY ACADEMIC SENATE FALL 2014



BRIEF ORIENTATION

SENATE OFFICERS & STAFF

OFFICERS

Gary Laver, Chair

Psychology & Child Development Department, CLA

Dylan Retsek, Vice Chair

Mathematics Department, COSAM

STAFF

Gladys Gregory, Administrative Support Coordinator

Melissa Rodriguez & Alex Ye, Student Assistants

OFFICERS: CHAIR

- ♦ Develop charges for Senate committees in consultation with administration, the Senate Executive Committee, and faculty from across campus
- ♦ Discuss charges with committee chairs/committees
- ♦ Prepare meeting agendas and review minutes
- ♦ Conduct Senate and Executive Committee meetings
- ♦ Provide faculty the opportunity to talk about issues important to our work
- ♦ Serve as liaison between administrators and faculty
- ♦ Work with ASI officers

OFFICERS: VICE CHAIR

- ✦ Member of Executive Committee
- ✦ Observe procedural rules
- ✦ Maintain speaker's list during Academic Senate and Executive Committee meetings
- ✦ Review minutes
- ✦ Work closely with Chair
- ✦ Be ready to take over duties of the Chair

PAST CHAIR (& PARLIAMENTARIAN)

Steve Rein

- ♦ Member of Executive Committee
- ♦ Parliamentarian advises the Chair when he is in doubt about how to rule on an important point

A service for which the Chair is most grateful

SENATE STAFF

- ♦ Arrange and manage logistics of Senate meetings
- ♦ Consult with Senate Chair and Senate committee Chairs about procedures
- ♦ Help with resolutions
- ♦ Preparation of minutes
- ♦ Senate correspondence
- ♦ And much more!

CAUCUS CHAIRS

- ♦ Attend Executive Committee and Academic Senate meetings
- ♦ Fill vacancies from their college/area on Senate and University committees
- ♦ Keep their college/area apprised of Senate work
- ♦ Report to Senate officers or Executive Committee with relevant events in their colleges/areas

SENATORS

- ♦ Attend Senate meetings
- ♦ Observe parliamentary procedure
- ♦ Arrange for proxy in writing if not able to attend a meeting. Only a senator from your own caucus may vote your proxy.
- ♦ Technically, a Senator can be dismissed from Senate duty if s/he misses two consecutive meetings without substitutes.
- ♦ If unable to attend meetings for a whole quarter (or more), work with the caucus chair to find a replacement.

~~Please copy Gladys when arranging for a proxy.~~
~~Also on parliamentary procedure in a moment.~~

SENATE MEETINGS

- ✦ We follow Robert's Rules of Order (11th ed.) and our own bylaws.
- ✦ It is customary to address the Chair when speaking.
- ✦ Senators request recognition of guest speakers from Chair.
- ✦ Meeting content: MINUTES • REPORTS • BUSINESS ITEMS
- ✦ We keep a speakers list during Q&A and debates,...
- ✦ ...but a few motions don't require recognition from the Chair.

Apply for Senate Office, or visit us at www.senate.berkeley.edu for more details.

RESOLUTIONS

- ✦ Resolutions come from Senate committees and other university community members.
- ✦ They are considered for the agenda by the Executive Committee.
- ✦ Resolutions placed on the Senate agenda undergo first and second readings.
- ✦ During a first reading, the resolution cannot be amended, but the body can discuss the resolution and make suggestions for improvement.

The Executive Committee also appoints Senate Committee members.

RESOLUTIONS (CONT.)

- ♦ If a resolution is time sensitive, it can be moved to a second reading at the same meeting.
- ♦ A resolution moved and seconded to a second reading can be amended by the Senate.
- ♦ As a courtesy, it is preferable if proposed amendments are provided in advance of meetings.
- ♦ Second-reading discussion is focused on arguments directly supporting or opposing the resolution.
- ♦ At the second reading, a resolution may be moved and seconded to adoption.

~~A **However, attachments to resolutions cannot be amended.**~~
~~A **Handy...** care should be taken to do this only when needed.~~

RESOLUTIONS (CONT.)

- ✦ Resolutions are either adopted, rejected, withdrawn, referred to committee, or postponed (time certain if we do not intend to postpone indefinitely).
- ✦ If unresolved at the end of the year, a resolution is dropped and would need to be re-agendized the following year by the Executive Committee.

