

Academic Senate

805.756.1258

<http://academicsenate.calpoly.edu/>

Meeting of the Academic Senate Executive Committee

Tuesday, April 8 2014

01-409, 3:10 to 5:00pm

- I. **Minutes:** Approval of minutes for the meetings of February 18 and February 25 2014 (pp. 2-4).
- II. **Communication(s) and Announcement(s):**
- III. **Reports:**
 - A. Academic Senate Chair:
 - B. President's Office:
 - C. Provost:
 - D. Statewide Senate:
 - E. CFA:
 - F. ASI:
- IV. **Business Item(s):**
 - A. Appointment to Academic Senate committees for 2013-2015: (p. 5).
 - B. Appointment of nominees to University committees for 2014-2015: (pp. 6-8).
 - C. Approval of college caucus chairs for 2014-2015: (pp. 9-10).
 - D. Appointment of Academic Senate committee chairs for 2014-2015: (p. 11).
 - E. Appointment of nominees to Academic Senate committees for 2014-2016: (pp. 12-20).
 - F. [TIME CERTAIN 4:30pm] Approval of Distinguished Scholarship Awards Committee
Procedures: Brett Bodemer, chair of the Distinguished Scholarship Awards Committee (pp. 21-22).
- V. **Discussion Item(s):**
- VI. **Adjournment:**

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, February 18 2014
01-409, 3:10 to 5:00pm

- I. **Minutes:** The minutes of January 28, 2014 were approved as presented.
- II. **Communication(s) and Announcement(s):** None.
- III. **Reports:**
 - A. **Academic Senate Chair:** (Rein) Discussions are being made about additional WTU's for the Chair of the Grant Review Committee.
 - B. **President's Office:** (Kinsley) The Campus Climate Survey will launch on February 26. Please contact Rachel Fernflores, Philosophy Department, or Annie Holmes, Director of Diversity and Inclusivity, for any questions.
 - C. **Provost:** None.
 - D. **Statewide Senate:** (LoCascio) There is talk about newspapers supporting community colleges offering bachelor degrees.
 - E. **CFA:** (Thorncroft) There will be a Bargaining Road Show March 6, 2014.
 - F. **ASI:** (Colombini) There was a leadership forum event last week. T-Shirt exchange happened at the UU, we exchanged around 100 shirts. T-Shirt exchange will be offered again this spring.
- IV. **Business Item(s):**
 - A. **Appointments to Academic Senate committees for 2013-2015:**
M/S/P to approve:
EER Task Force: Brenda Helmbrecht, PCS Librarian
EER Task Force: Katherine O'Clair, CLA English
 - B. **Appointments to University committees for 2013-2014:**
M/S/P to approve:
International Programs Committee: John Thompson, CLA Modern Languages and Literature
 - C. **Resolution on Sustainability:** Neal McDougall, Chair of Sustainability Committee, presented the resolution on sustainability proposing that the Academic Senate Sustainability Committee be directed to develop a list of classes that meet the Sustainability Learning Objectives and, by extension, the relevant portion of the University Learning Objectives. M/S/F to agendize.
 - D. **Resolution on Revisions to Policies Related to Centers and Institutes:** Franz Kurfess, Chair of Research, Scholarship and Creative Activities Committee, presented the resolution on Revisions to Policies Related to Centers and Institutes proposing that the Academic Senate

approve of, endorses, and supports the formal³ adoption of: (A) Policy for Establishment, Evaluation, and Discontinuation of Campus Centers and Institutes, as attached to this resolution; and (B) the Program Review Policy for Campus Centers and Institutes. M/S/P to agendize.

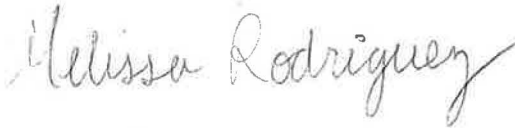
- E. **Resolution on Supporting Academic Senate of the California State University (ASCSU) Resolution AS-3158-13/AA Recommendation to Amend Title 5 to Establish Appropriate Unit Limits for Engineering Degrees:** Jim LoCascio, Statewide Senator, and Andrew Doval, Department Chair of Mechanical Engineering, presented this resolution requesting that the Academic Senate communicate to the ASCSU its support of Resolution AS-3158-13/AA to recommend to amend Title 5 and re-establish appropriate unit limits for engineering degrees up to 132/198 units. M/S/P to agendize.

V. Discussion Item:

Clarification of Eligibility of Academic Senate Officers: Due to lack of time, this discussion item was not addressed.

VI. Adjournment 5:06 pm

Submitted by,

A handwritten signature in cursive script that reads "Melissa Rodriguez". The ink is dark and the signature is fluid.

Melissa Rodriguez

Academic Senate Student Assistant

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, February 25 2014
01-409, 3:10 to 5:00pm

I. **Minutes:** None.

II. **Communication(s) and Announcement(s):** None.

III. **Reports:**

- A. **Academic Senate Chair:** (Rein) Some issues have been brought up by Harvey Greenwald, Department of Mathematics, for Campus Administrative Policies to address. A few examples are faculty's perception that administration is growing, annual reporting of how much is spent on faculty, and the hiring of the MPP positions. The Executive Committee wants the President's Office to let the committee know of any substantial changes, and it also requests that there be faculty representation on search committees when it considers it to be appropriate.
- B. **President's Office:** (Kinsley) Vice President from Administration and Finance Search is requesting additional time to hire a search firm.
- C. **Provost:** (Dicus) Dicus introduced Al Liddicoat, Associate Vice Provost Academic Personnel, who presented information on searches for tenure-line faculty and student assistant wages. There are searches ongoing for 60 faculty members, 35 of which are new hire positions. Starting July 1, academic student employees will get a salary increase of 1.34%. Instructional Student Assistants' minimum rate went up from \$10 to \$11.
- D. **Statewide Senate:** (Foroohar) Statewide Academic Senate Committee had virtual meeting last Friday. The Faculty Affairs Committee is getting business items ready for a second reading in March. There was a lot of talk about shared governance in relation to the 132-unit limit. Locascio presented about junior colleges offering bachelor's degrees. There is a concern of faculty flight because junior colleges often pay more.
- E. **CFA:** (Thorncroft) Cal Poly's CFA is requesting that the CFA bargaining team provide information about its proposals for SSI and GSI increases.
- F. **ASI:** (Colombini) None.

IV. **Business Item(s):**

Resolution on Supporting Academic Senate of the California State University (ASCSU) Resolution AS-3158-13/AA Recommendation to Amend Title 5 to Re-Establish Appropriate Unit Limits for Engineering Degrees: Jim LoCascio, Statewide Senator, and Manzar Foroohar, Statewide Senator, presented this resolution requesting that the Academic Senate communicate to the ASCSU its support of Resolution AS-3158-13/AA to recommend to amend Title 5 and re-establish appropriate unit limits for engineering degrees up to 132/198 units. M/S/P to agendize.

V. **Discussion Item:**

Clarification of Eligibility of Academic Senate Officers: (Rein) Discussion was made on the eligibility of the newly selected senators to run for chair. M/S/P to allow newly selected senators to run.

VI. **Adjournment:** 5:00 pm

Submitted by,



Melissa Rodriguez
Academic Senate Student Assistant

03.12.14 (gg)

Vacancies for 2013-2015 Academic Senate Committees

College of Agriculture, Food and Environmental Sciences

GE GOVERNANCE BOARD 2013-2016
INSTRUCTION COMMITTEE 2013-2014

College of Architecture and Environmental Design

GRANTS REVIEW COMMITTEE

College of Science and Mathematics

INSTRUCTION COMMITTEE (Spring 2014-2015)

Corinne Lehr, Chemistry (8 years at Cal Poly) Tenured

I'm interested in the issues that the instructional committee handles, such as class schedules, conflict of interest in textbooks, and senior projects.

Professional Consultative Services

FACULTY AFFAIRS COMMITTEE (2013-2014)
INSTRUCTION COMMITTEE

EER Recommendations Task Force — 1 representative from each of the following: Registrar's Office, college advisor, CAFES, CAED, CENG, CSM, and OCOB

Vacancies for 2013-2014 University Committees

ACADEMIC ASSESSMENT COUNCIL – 7 representatives, only CAED and CENG vacancies

CAMPUS DINING ADVISORY COMMITTEE – 1 representative, 1 vacancy (2013-2015)

UNIVERSITY UNION ADVISORY BOARD – 1 representative, 1 vacancy (2013-2014)

Nominations Received for 2014-2015 University Committee Vacancies

Academic Assessment Council (2 vacancies) – CAED (2014-2016) and CENG (2014-2016)

Academic Council for International Programs (2014-2017) – **ONE VACANCY**

Charles Chadwell, Civil & Environmental Engineering (10 years at Cal Poly) Tenured - Incumbent

I began service on the Academic Council for International Programs (ACIP) in AY2011-12 in an interim capacity for Mike Granger (College of Business). During my tenure on this committee: I streamlined the interview process making greater use of technology, opened up student candidate interview opportunities to faculty throughout the university via a campus wide email, and proposed a modification to the struggling Querétaro, Mexico CSU study abroad program to focus on a Sophomore Engineering lock step type student experience.

I have attended all meetings at the CSU level and am an active participant on the Academic and Fiscal Affairs standing Committee (AFAC). I greatly enjoy this committee and work well with the Cal Poly International Center (CPIC) as the liaison to the CSU International Programs. I look forward to my future involvement in this committee and nurturing the Study Engineering Abroad to be a success with expansion of the program beyond Mexico.

Stephen R. Lloyd-Moffett, Philosophy (9 years at Cal Poly) Tenured

In my undergraduate academic journey, studying abroad proved to be the pivotal moment for me personally and academically. I arrived in Greece a double major in Economics and Film Studies, but there I discovered an interest in the academic study of religion which eventually led me to complete two masters degrees and a PhD in the subject. It also introduced a thirst for travel that led to visiting 60 countries before I was 25. Looking back, my academic program was tremendously rigorous, culturally expanding, and well-organized compared to many others. Ever since, I have advocated for students to study abroad, though I recognize that not all programs have offered the rich experience that changed my life. My interest in this committee is grounded in a hope to influence Cal Poly's programs in a positive way.

In the winter of 2012, I taught in Cal Poly's Australia program. At the time, I didn't realize that my duties really included organizing the students' experiences while there, but I found I enjoyed that aspect as well. Not only did I work with the folks at University of Adelaide to ensure a rich experience but we added several "optional" trips that most of the students participated in. I also thought extensively about how to adjust my courses for the abroad experience, including relevant information and local experiences. This experience gives me the background to understand and support Cal Poly's programs.

In addition, I have been on various GE committees and proposed over 10 courses during my time at Cal Poly. So I am familiar with the process of course development and the process of linking the course to specific learning outcomes pursuant to the abroad experience.

Advisory Committee on Workplace Violence Prevention (2014-2016)

Thomas Korman, Construction Management (9 years at Cal Poly) Tenured - Incumbent

I am currently the incumbent on the Advisory Committee on Workplace Violence and have served on the committee for the past year. This committee is very important to me because prior to my employment as faculty member at Cal Poly in the Construction Management Department, I worked as a construction engineer for a large engineering and construction firm. During my employment there, where I frequently worked on construction sites, I routinely observed employees being treated inappropriately, disrespected, insulted, verbally abused, harassed, and even physically threatened.

Assuming that my experience was unique to the Construction Industry, I was amazed to learn that according to the Occupational Safety and Health Association (OSHA), there are approximately two million violent crimes that occur at work each year, which are classified as workplace violence events. In January 2006, ABC NEWS reported that a survey of American workers revealed that over 40 percent reported being screamed at, insulted, threatened with physical violence, or otherwise intimidated in the workplace by supervisors and/or co-workers. OSHA estimates that workplace violence costs employers more than \$4 billion annually, in addition to demoralizing the human spirit, which I observed first hand.

As an employee at my prior work places, I felt helpless during these occurrences. Who was I to speak out against, what seemed to be the "company culture"? After all, I was just grateful to have a job. I realize

now, that although this behavior is prevalent throughout workplaces in the United States, it should not be tolerated! A position on the Advisory Committee on Workplace Violence would allow me to continue to broaden my understanding of workplace violence and help develop policies that creates a more harmonious environment where students, staff, and faculty are able to perform there work in a professional environment.

My participation on the committee has increased my awareness of workplace violence issues, and I feel I have much to contribute to the committee. It is my desire to remain on the committee during the next term.

ASI Board of Directors (Academic Senate Chair or Designee)

Athletics Advisory Board (2014-2017)

Brand Governance Committee (Academic Senate Chair or Designee)

Campus Dining Advisory Committee

Campus Fee Advisory Committee (Academic Senate Chair or Designee)

Campus Safety and Risk Management Committee (2 vacancies) - (2014-2016)* and (2014-2015)

Bill Kellogg, AgEducation and Communication (31 years at Cal Poly) Tenured - Incumbent

I enjoy serving on this committee and representing the views of faculty. This is an important committee, as our safety is very important. I have worked on this committee for several years and would like to continue. I understand very well how this committee works and seek to provide a faculty perspective to our discussions.

Coordinating Committee on AIDS and HIV Infection

Disability Access and Compliance Committee (2014-2016)

Health Services Oversight Committee (also serves on the Student Health Advisory Committee)

Inclusive Excellence Council (2014-2017)

Jennifer Teramoto Pedrotti, Psyc & Child Development (11 years at Cal Poly) Tenured – Incumbent

I would like to state my interest in continuing my status as a faculty member of the Inclusive Excellence Council for an additional term. As a scholar in the field of psychology whose writing and research specializes in the areas of multicultural psychology and multicultural competence, I feel I bring a viewpoint and specific skills that are closely aligned with the goals and aims of this council.

Experience in Diversity Service Work - As a member of the IEC these past four years I have served as a member of the Assessment, and Awards sub-committees and have worked with others on two main projects (the Intergroup Dialogs program and the Train the Trainers program) in terms of development, implementation, and consultation. As a psychologist, I have been able to give input on collection of assessment data, and information about the likelihood of success of these types of program. In addition, as an instructor who teaches courses in diversity with regard to psychology, I have been able to consult in terms of techniques, common obstacles, and other aspects of these programs.

This past year, with the entry of our new leadership, our main goal has been to make decisions about the role of this committee within the new administration and with the additional support provided by the Office of Inclusivity and Diversity (something we did not have in past years). I feel that my unique status of having been here during this formative time, while at the same time having a link to the past IEC is beneficial to maintain history and also help with springboarding to new pursuits.

As a member of the Department of Psychology and Child Development, I have much experience in developing diversity initiatives and groups. In 2006, I worked with another colleague to develop (and co-chair) a Diversity Committee for our department, which offers direction and education to the other members of our faculty. In the past five years, we have completed many endeavors that have assisted our department in becoming more multiculturally competent. These include such activities as creating and analyzing results from a diversity-related needs assessment for our department and implementing various steps of action based on the results of this assessment. As examples, our Psychology major program now

requires as one of its core courses PSY 472: Multicultural Psychology (a course I co-created with a colleague), and three of our four concentration options also require specific diversity-oriented support courses. In addition, our committee works to offer formal education on diversity topics. In past years at our faculty retreat we have organized Ally training (from our Pride Center on campus) for the faculty of our department, and had a variety of speakers including those from Ethnic Studies (Dr. Denise Isom), the Disability Resource Center, the Counseling Center and others speak on the topics of racism and discrimination and how these might play out both intentionally and unintentionally in student discussions and activities in the classroom. We are continually looking for opportunities to expand our resources in this way (e.g., creating brown-bag meetings to discuss diversity topics specifically related to teaching), and offer support to many in the department who seek us out for questions, counsel, and resources. I feel, as the co-chair, I have been instrumental in helping our department to take steps toward becoming more multiculturally competent as a whole.

In addition to working with the Diversity Committee, I also involve diversity topics in all of my courses and operate from a broad definition of culture that is inclusive of differences with regard to race, ethnicity, sexual orientation, socioeconomic status, gender, and nation of origin (similar to the way in which the university statement discusses and defines diversity). Diversity topics are continuous topics that are woven into the class material, as opposed to treating them as special topics to be discussed on one or two days. In addition, I worked with others to create the new four-unit version of Intergroup Dialogues (PSY 303) and will be teaching this for the second time this spring quarter. Currently we have submitted this course for GE credit status so that it may draw students from outside the psychology major as well, and serve the university in this way. In addition, we are in the midst of training facilitators for these groups in the coming quarter.

Because of my specialty, I am often sought out as a faculty advisor by students of color and first generation college students, and this has allowed me to hear many personal stories of experiences that have occurred on the Cal Poly, San Luis Obispo campus. I feel this strengthens my understanding of the climate on campus, and would assist me in working with others on this council. In addition, my new position as a diversity mentor as part of the new program being developed by the Provost's office starting next quarter, will assist me in being aware of current climate. Finally, as a person of color myself who has lived in both ethnically diverse and non-ethnically-diverse areas of the country, I feel that I bring a personal understanding as to the importance of inclusive excellence as a university goal.

In summary, I believe that my experience both personally and professionally with diversity issues (including multiple book and journal publications on these topics), background in the field of counseling psychology, training in assessment and research, and personal experience as an incumbent member of this committee qualify me to continue membership in this council. I hope to continue to have the chance to serve the university in this role.

Institutional Animal Care and Use Committee (2014-2016)

Intellectual Property Review Committee (3 vacancies) – CAFES, CENG, and OCOB (2014-2017)

Bing Anderson, Finance (9 year at Cal Poly) Tenured – Incumbent

I am currently the chair of the Intellectual Property Review Committee. This is my third term as the chair of that committee. I have accumulated much experience and expertise in my years serving as a member and as the chair of this committee. I hope to be able to continue to utilize the experience and expertise to serve and lead this committee.

Lee Burgunder, Accounting (30 years at Cal Poly) Tenured – (received after the deadline)

I served on the Intellectual Property Rights Committee from 1995-1997 and served as chair from 2001-2002. I have research expertise in intellectual property, and have written a textbook, now in its 5th edition, that substantially deals with intellectual property.

Student Health Advisory Committee (also serves on the Health Services Oversight Committee)

Student Success Fee Allocation Advisory Committee (Academic Senate Chair or Designee)

Sustainability Advisory Committee (2014-2016)

University Union Advisory Board

03.19.14 (gg)

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

ACADEMIC SENATE SENATORS
2014-2015

(by college/area)

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN (5 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Clay, Gary	LandscArch	61372	gclay	2015
Ponitz, Jeff	Arch	62830	jponitz	2015
Trudell, Carmen	Arch	65207	ctrudell	2015
VACANT				2016
VACANT				2016

COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCES (6 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Dicus, Chris	NRM&ES	65104	cdicus	2015
Garner, Lauren	Horti&CS	62479	lgarner	2016
Howard, Wayne	Agribus	65000	whhoward	2015
Hurley, Sean	Agribus	65050	shurley	2015
VACANT				2016
VACANT				2016

COLLEGE OF BUSINESS (5 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Dobson, John	Finance	61606	jdobson	2016
Fisher, Eric	Econ	62964	efisher	2015
Floyd, Barry	Mgmt	66551	bfloyd	2016
Miller, Tad	Acctg	62831	cmiller	2016
Olsen, Eric	IndTech	61754	colsen	2015

COLLEGE OF ENGINEERING (7 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Benson, Bridget	ElecEngr	65738	bbenson	2015
Nico, Philip	CompSci	67124	pnico	2016
Oulton, Rebekah	Civ&Env	62947	roulton	2016
Pande, Anurag	Civ&Env	62947	apande	2016
Ridgely, John	MechEngr	61303	jridgely	2015
Smilkstein, Tina	ElecEngr	62497	tsmilkst	2015
VACANT				2016
LoCascio, Jim	MechEngr	62375	jlocasci	2016

COLLEGE OF LIBERAL ARTS (8 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
D'Avignon, India	Music	62503	idavigno	2015
Den Hartog, Chris	PoliSci	62975	cdenhart	2015
Helms, Eleanor	Philo	67295	ehelmszo	2016
Laver, Gary	Psyc&CD	62033	glaver	2016
Sanchez, Fernando	ModLangs	62094	ffsanche	2015
Twomey, Colleen	GraphComm	67385	ctwomey	2016
Waitinas, Catherine	English	62136	cwaitina	2015
Williams, Jason	Psyc&CD	62843	jwilli26	2015
Foroohar, Manzar	History	62068	mforooha	2017

COLLEGE OF SCIENCE AND MATHEMATICS (8 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Choboter, Paul	Math	65902	pchobote	2016
Gutierrez, Tom (caucus ch)	Physics	62455	tdgutier	2016
Jankovitz, Kris	Kines	62534	kjankovi	2015
Kantorowski, Eric	Chem&BC	62796	ekantoro	2015
McGaughey, Karen	Stats	66578	kmcgaugh	2015
Meyer, Liz	SOE	66553	ejmeyer	2016
Retsek, Dylan	Math	62072	dretsek	2015
Saunders, Karl	Physics	61696	ksaunder	2016

PROFESSIONAL CONSULTATIVE SERVICES (6 representatives)

<u>NAME</u>	<u>DEPT</u>	<u>OFFICE</u>	<u>@calpoly.edu</u>	<u>TERM END</u>
Bieraugel, Mark (caucus ch)	Library	66247	mbieraug	2015
Meoz, Benjamin	UnivHsng	66125	bmeoz	2016
Muller, Tina	UnivHsng	66134	tmuller	2016
Schechter, Monica	Int'l Ctr	65964	mschecht	2016
Vowell, Zach	Library	65710	zvowell	2015
Weddige, Kristi	CSMAdvsg	62615	kweddige	2015

EX OFFICIO MEMBERS (nonvoting members except part-time employees rep, past Senate Chair, and statewide senators)

<u>NAME</u>	<u>POSITION</u>	<u>REPRESENTING</u>	<u>@calpoly.edu</u>	
Armstrong, Jeff	President	President's Ofc	jarmstro	ExOff
Enz Finken, Kathleen	Provost	Provost's Ofc	kenzfink	ExOff
Foroohar, Manzar	ASCSU	(History)	mforooha	2017
LoCascio, Jim	ASCSU	(MechEngr)	jlocasci	2016
Humphrey, Keith	VP StudAffairs	StudAffs	humphrey	ExOff
	Past AcSen Ch	(Philosophy)	rfernflo	ExOff
	Dean CENG	Deans Council		ExOff
	ASI Ch/BdDirs	ASI		ExOff
	ASI President	ASI		ExOff
	AcSen Chair	At large		ExOff
	CFA President	CFA		OfCounsel
	Part-time employee rep			ExOff

2014-2015 Committee Chairs

Committee	Chair 2013-2014	Chair Since	Possible Chair 2014-2015	2014-2015 Committee Member	College/Department
Budget and Long-Range Planning Committee	Samuel Frame	10-11	Sean Hurley	Yes	CAFES – Agribusiness
Curriculum Committee	Andrew Schaffner	10-11	Andrew Schaffner	No	CSM – Statistics
Distinguished Scholarship Awards Committee	Brett Bodemer	11-12	Don Kuhn-Choi	Yes	CAED – Architecture
Distinguished Teaching Awards Committee	Nanine Van Draanen	12-13	Nanine Van Draanen	???	CSM – Chemistry & Biochemistry
Grants Review Committee	Jeanine Scaramozzino	13-14	Jeanine Scaramozzino	Yes	PCS – Library
Instruction Committee	Dustin Stegner	12-13	Dustin Stegner	No	CLA – English
Research and Professional Development Committee	Franz Kurfessz	08-09	Thomas Korman	???	CAED – Construction Management
Sustainability Committee	Neal MacDougall	10-11	David Braun	???	CENG – Electrical Engineering

Nominations Received for 2014-2016 Academic Senate Committees

* Indicates willingness to chair if release time is available

College of Agriculture, Food and Environmental Sciences

Curriculum Committee

Distinguished Teaching Awards Committee

Fairness Board

Fernando Campos-Chillon, Animal Science (3 years at Cal Poly) Tenure track – Incumbent *

As a junior faculty member, I would like to continue in the committee for an additional term. My motivation to serve on the fairness board at Cal Poly is driven by my interest to serve ethically the students and the university with a combined experience of a long academic career and private industry. During the last term, we were faced with challenging cases that not only a decision needed to be taken, but channels and procedures needed to be evaluated in an effective and professional manner. In addition it was a unique experience having to place value and trust in the arguments of both parties which was the key in decision making. And perhaps issues present conflict due to a lack of open and honest communication. The fairness board in my experience was that objective mediator and channel of mentorship, in which the process and ruling on a grievance is itself a “teaching moment” for students and faculty alike. My expectation is to continue being a good asset to the board, to be approachable to the students so they are aware an option is available in a student/faculty grade dispute, and to offer the appropriate channels to resolve them. Finally, I certainly would like to continue in the board and hopefully chair the committee after gathering more experience.

GE Governance Board

Grants Review Committee

Lauren Garner, Horticulture & Crop Science (8 years at Cal Poly) Tenured - Incumbent

I have served on the Academic Senate Grants Review Committee for the past three years and am extremely interested in continuing on this committee. I have been able to attend all meetings and have enjoyed the opportunity to review and support the research of Cal Poly's students and faculty through the Committee's work with the Student Research Competition and the State Faculty Support Grant review process, respectively. Grantsmanship is an area of professional development in which I have substantial interest and activity. Grants that I have obtained support my research activity in fruit tree production and applied plant physiology, including funding for graduate and undergraduate student support.

Instruction Committee

College of Architecture and Environmental Design

Budget and Long Range Planning Committee

Cesar Torres-Bustamante, Landscape Arch (4 years at Cal Poly) Tenure track - Incumbent

I am very interested in continuing goals in the BLRP committee, particularly the current task of 'transparency' and what does that mean for the university, faculty and staff.

Philip Barlow, Construction Management (8 years at Cal Poly) Tenured - Incumbent

I have been on this committee for the past three years now and have been through one catalog cycle already. I am the department curriculum chair for CM and on the college curriculum committee for the CAED. I have been working with Susan Olivas and Andrew Schaffner for a number of years now and understand the process and the very “active” nature of this committee. Looking forward to being a part of shaping this next catalog for the coming 2015-17 cycle.

Distinguished Teaching Awards Committee

Umut Toker, City & Regional Planning (9 years at Cal Poly) Tenured - Incumbent

I have been serving in the Distinguished Teaching Award (DTA) committee during the past two academic years. I believe DTA is an important award that encourages increasing the quality of teaching and recognizes the faculty’s efforts in bringing high quality education into the learning environment. I have found the work on the DTA committee to be very rewarding, and a good way to contribute to Cal Poly’s learning environment. I would like to volunteer for continuing to serve on the DTA committee.

Fairness Board

Jill Nelson, Architectural Engineering (6 years at Cal Poly) Tenure track – Incumbent

I would like to continue as an active member of the Fairness Board. I have contributed to the Board as an active member. My viewpoints and concerns are often based on years of management in engineering firms coupled with an understanding of the professors and students roles in the educational process. I have found the past few years to be very educational for my growth as a professor at Cal Poly. Interacting with other professors, staff and students has allowed me to grow in understanding other viewpoints on what is “fair”.

GE Governance Board (2014-2017)

Bruno Giberti, Architecture (20 years at Cal Poly) Tenured – Incumbent *

As an architectural historian, I taught for many years a year-long survey that has been a mainstay of the GE humanities curriculum. In addition, I was a longtime member of the Area A/C Committee that helped to implement the GE 2000 curriculum. I have been an active member of the GE Governing Board since its inception and am now a member of the subcommittee that is drafting the long-awaited GE Program Learning Objectives as an aspect of the GE self-study. I would look forward to participating in the site visit next year and the development of an action plan for the improvement of GE over the next review period. Primary among the recommendations will probably be the creation of GE pathways to create a more coherent experience for Cal Poly students — a very exciting prospect for the GE curriculum.

Grants Review Committee (2014-2015)

Research, Scholarship and Creative Activities Committee

Thomas Korman, Construction Management (9 years at Cal Poly) Tenured – Incumbent *

My interest in serving on the Research and Professional Development Committee stems from my desire to participate in the continuing discussion and development of the Teacher-Scholar Model as it applies to faculty at Cal Poly. I have always felt that it was important as a faculty member to participate in professional development activities that included both traditional research and active involvement with industry-related professional societies. The involvement in both types of activities allows faculty on a campus like Cal Poly to remain current in their field so that they may be able to prepare students to be the next generation of professional leaders in the field.

My experience in industry and academia has led me to the conclusion that the most important aspect of an education is providing students with a solid framework so that they are able to

analyze and solve problems. Therefore, I approach research and teaching with two distinct goals in mind: first, to provide fundamental intellectual skills for a student to build upon, and second, to provide a roadmap for their lifelong learning. As an engineer teaching in the CAED, I have made a conscious effort to integrate my research interest and teaching responsibilities, which extend across college boundaries. I am currently serving as the Primary Investigator on a grant funded by the U.S. Department of Homeland Security and have recently completed work on the following sponsored projects: "Investigating economic and environmental impact of biomass conversion plants", "Best practices for photovoltaic installations", and "Electrical vehicle charging safety standards."

Prior committee experience at Cal Poly has included membership on the CAED Building Technology Committee and CAED Scholarship Committee as well as membership on the Outcomes Assessment Committee and Technology Committee for the Construction Management Department.

Orfalea College of Business

Budget and Long Range Planning Committee

Jeffrey E. Danes, Marketing (25 years at Cal Poly) Tenured – Incumbent

I am currently on the BLRP working assisting the committee to dialogr with the members of the academic senate, see <http://blrp.dialogr.com>. We are doing this for the budget segment and Provost Enz Finken encourage the same for the long range planning segment of the committee.

Tad Miller, Accounting (received after the deadline)

Curriculum Committee

Distinguished Scholarship Awards Committee

Faculty Affairs Committee

John Dobson, Finance (24 years at Cal Poly) Tenured – Incumbent *

I wish to continue to serve on this committee in order to satisfy my university service goals.

GE Governance Board (2014-2017)

Clare Battista, Economics, Lecturer – Incumbent

I am writing to express my interest in continuing on the GEGB as the representative from OCOB. Having served on the GEGB for two non-consecutive terms, I am quite familiar with the responsibilities and functions of the GEGB especially concerning review and assessment. If approved for another term, I will continue to make a positive contribution to the committee, the program, and the campus at large.

Instruction Committee

Sustainability Committee

Distinguished Teaching Awards Committee

Linda Vanasupa, Materials Engineering (24 years at Cal Poly) Tenured – Incumbent (received after the deadline)

I am a past recipient of the DTA and would like to serve the university in helping to identify future recipients.

Instruction Committee

Trevor Harding, Materials Engineering (8 years at Cal Poly) Tenured – Incumbent

This has been my first year on the committee. As such I am just getting the hang of what the committee's tasks and responsibilities are. I would like to continue to serve on this committee in order to make a greater contribution during the coming year.

Sustainability Committee

David Braun, Electrical Engineering (17.5 years at Cal Poly) Tenured - Incumbent *

My motivation to serve on the Sustainability Committee stems from a concern that quality of life for humans and millions of other species depends on humanity pursuing more sustainable practices. Education provides one key route to disseminate knowledge regarding sustainability and how to achieve a sustainable condition using interdisciplinary strategies based on social and political equity, economic, environmental, ecological, technical, and ethical considerations.

During the 2008-2009 academic year, I worked with Sustainability Committee members to develop the Sustainability Learning Objectives that resulted in Academic Senate Resolution 688-09, approved by President Baker on June 22, 2009. With Sustainability Committee members, I helped organize and presented as a member of a panel at the CTL Workshop titled Teaching Sustainability in Your Existing Courses on January 23, 2009 and the Teaching Well Workshop on Integrating Sustainability on November 13, 2009.

During the 2009-2010 academic year, I worked with Sustainability Committee members and ULO coordinators to develop assessment instruments and an assessment program for the Sustainability Learning Objectives. During the 2010-2011 academic year, I worked with Sustainability Committee members to develop and pilot an online instrument to identify which course learning objectives map to the Sustainability Learning Objectives. During the 2012-2013 academic year, I worked with the Sustainability Committee members to develop and pilot various instruments to assess the Sustainability Learning Objectives. During this academic year, I am working with the committee on its various tasks, including efforts to inform students about what courses could help them make progress toward achieving the SLOs. I would like to remain on the committee to continue this work and the assessment work, which will likely extend beyond 2015.

My teaching efforts have extensively emphasized sustainability learning objectives in highly technical electrical and computer engineering courses:

I teach students how to analyze sustainability issues associated with electronics lab experiments using instructions developed to teach students how to prepare lab reports in a format suitable for submission to IEEE journals. See

<http://courseware.ee.calpoly.edu/~dbraun/courses/IEEE-EE346-Reports.doc>

<http://courseware.ee.calpoly.edu/~dbraun/courses/IEEE-EE347-Reports.doc>

<http://courseware.ee.calpoly.edu/~dbraun/courses/IEEE-EE422-Reports.doc>

I incorporated sustainability analysis writing assignments into EE 306, EE 413, and EE 460. See

<http://courseware.ee.calpoly.edu/~dbraun/courses/ee306/SustainabilityAnalysis.html>

<http://courseware.ee.calpoly.edu/~dbraun/courses/ee413/SustainabilityAnalysis.html>

<http://courseware.ee.calpoly.edu/~dbraun/courses/ee460/SrProjPlan.html#ABETSrProjAnalysis>

I incorporated a student and instructor-generated wiki into EE 346, EE 347, and EE 422 to foster online learning about sustainability issues related to electronics. See

<http://sustainability-and-ics.pbworks.com/>

Budget and Long Range Planning Committee

James Tejani, History (5 years at Cal Poly) Tenure track

My interest in serving as a member of this committee stems from my desire to contribute to discussions of fiscal priorities within the university and CLA. The process of budgeting and finance is the sine qua non of life at Cal Poly, as it provides the foundation for all basic functions of the university (including teaching, research, service, administration, and student life) and their evolution to meet future opportunities and challenges.

My interest also stems from past experience with public-sector finance. Prior to joining the faculty of Cal Poly, I worked on water budgeting, water-use accounting, and regulatory compliance for the City of Long Beach (California) Water Department. As part of this work, in 2007 I completed at CSU Long Beach a master's- level course in "Public Budgets and Finance," which focused on analysis of data, budget politics, and the drafting of strategic plans. I believe this experience will allow me to work productively alongside administrators and representatives from other colleges to advance the health and security of our university community.

Curriculum Committee

Distinguished Scholarship Awards Committee

Faculty Affairs Committee

D. Kenneth Brown, Philosophy (7 years at Cal Poly) Tenured - Incumbent*

I have served on the FAC for a two year term, and now am concluding a two year term chairing FAC. I would like to continue for another term, especially in virtue of the key point on our current charge will require work that will continue into next academic year. We are revising the University Faculty Personnel Actions document in light of recent moves to affirm the commitment of the faculty to the Teacher/Scholar model. We are doing so in light of recent revisions to college level personnel policies for RPT. This is an important charge, and perhaps a change of chair of the FAC might slow the process down.

GE Governance Board (2014-2017)

Instruction Committee

Michael Latner, Political Science (7 years at Cal Poly) Tenure track - Incumbent

My class instruction includes a variety of interactive and engaged learning technology, and I am constantly seeking to improve the learning environment for my students. I have also worked for several years on curriculum and assessment at the departmental level, and will be able to contribute to instructional design at the university level.

Research, Scholarship and Creative Activities Committee

Howard Vogl, Graphic Communication (3 years at Cal Poly) Tenure track

I am interested in serving on the Research, Scholarship, and Creative Activities Committee. Coming from a research institution (Rochester Institute of Technology) I have seen the value of research at the university. At RIT I authored numerous research project for the Sloan School of Printing.

At Cal Poly I currently manage senior research projects for our department. Last year, I managed a joint student, faculty research Project with Adobe Systems that resulted in the worldwide distribution of test files intended for variable data publishing. Currently, several of my students are working on joint projects with the Center for Entrepreneurship. My hope is to create at Cal Poly a climate for continued student, faculty research.

Sustainability Committee

Daniel Levi, Psychology & Child Development (30 years at Cal Poly) Tenured – Incumbent

I teach Environmental Psychology, which is a GE course that meets the University's Sustainability Learning Objectives. While being on the Sustainability Committee, I worked with students to

measure students' attitudes, knowledge, and behaviors related to sustainability. I have worked with the Committee to develop an evaluation process to identify sustainability classes, which may be an important function of the Committee in the future.

College of Science and Math

Budget and Long Range Planning Committee

Steve Rein, Statistics (received after the deadline)

Distinguished Scholarship Awards Committee

Distinguished Teaching Awards Committee

Nanine Van Draanen, Chemistry & Biochemistry (18 years at Cal Poly) Tenured – Incumbent *

I have served on the Distinguished Teaching Award Committee for two terms and as the chair for the last two years. I love serving on this committee and would like to continue. The process of evaluating the nominations, attending the finalists' classes, and working collaboratively with colleagues from across campus to determine the winners is uniquely satisfying. I believe I've done a good job chairing the committee, introducing document sharing to streamline the selection process. The greatest challenge in this committee is increasing the number of nominations received. This year we tried a social media approach to reach more students; in the future, I would like to expand on that effort. This year we also defined the award more clearly and created a purpose statement for the DTA website. Because the membership of the committee changes frequently, further work on defining the selection process to make it consistent from year to year would be a high priority for me if reappointed to this committee. Although chairing and serving on the committee requires a tremendous investment of time, particularly for making all the classroom visits, it is among my favorite of my professional obligations, and I hope to continue.

GE Governance Board (2014-2017)

Camille O'Bryant, Kinesiology (14 years at Cal Poly) Tenured – Incumbent

I am currently serving on the GE Governance Board (GEGB) and am really amazed at how much we have been able to accomplish in the short time that the GEGB has been in existence. We are currently at a very critical point in the history of the GEGB as we have begun the self-study that is part of GE Program Review. One reason I am submitting this statement of interest is that I feel we need some level of continuity as there are many members currently slated to rotate off. As new members join the GEGB, those who are continuing on will help ensure that we move forward from as informed a point of view as possible. Additionally, I have participated in self-study and program review three times in the Kinesiology Department and have been teaching GE courses (upper division in Area D) for ten years. These experiences along with my intellectual and philosophical commitment to liberal (general) education in a comprehensive, polytechnic university provide me with the insight, patience and perseverance to ensure that we continue to find ways to transform and update general education in a way that is relevant for students in the 21st century.

Grants Review Committee

Antonio F. Garcia, Physics (12.5 years at Cal Poly) Tenured - Incumbent

I am motivated to continue serving on the Academic Senate Grants review committee because the contributions I have made on this committee are very satisfying. I believe that connecting with my colleagues by assessing their research proposals helps build the academic community at Cal Poly, and I want to maintain this connection with my colleagues. I have also greatly enjoyed judging the student research competition. Each year I look forward to reading papers written by talented students and witnessing their presentations. I also value highly playing even a small

role in providing guidance for these students. Rewarding these students for their accomplishments by helping decide which students advance to the system-wide, CSU Student Research Competition is a responsibility that I am very grateful to have.

I am well qualified for the Academic Senate Grants review committee position because throughout my career at Cal Poly I have sustained an active research program that has consistently produced publications in peer-reviewed journals. In my 12.5 years at Cal Poly I have published a paper in a geologic journal every 2 to 3 years, and in some cases more than one paper every 2 or 3 years. Results of my penultimate project were accepted for publication in February 2014, and the second and final field season of the current project will be undertaken in March and July 2014. I am familiar with what is possible, and more importantly, what is necessary to accomplish research at Cal Poly while fulfilling the enormous teaching obligations that are fundamental to the Cal Poly experience for tenure track and tenured faculty. Below is a list of publications completed during my career at Cal Poly (I started at Cal Poly in Fall 2001, directly after completing my PhD in June 2001).

List of peer-reviewed journal publications produced while at Cal Poly, and a poster presented at a national conference as an example of ongoing research.

García, A. F., and Mahan, S. A., in press. The notion of climate-driven strath-terrace genesis assessed via dissimilar stream-process response to late Quaternary climate. To be published in the journal *Geomorphology*.

García, A. F., and Mahan, S. A., 2012. The influence of upper-crust lithology on topographic development in the central Coast Ranges of California. *Geomorphology* v. 138, p. 243-262. doi:10.1016/j.geomorph.2011.09.009.

García, A. F., and Mahan, S. A., 2009. Sediment storage and transport in Pancho Rico Valley during and after the Pleistocene-Holocene transition, Coast Ranges of central California (Monterey County). *Earth Surface Processes and Landforms*, v. 34, p. 1136-1150.

Stokes, M., and García, A. F., 2009. Late Quaternary sedimentation and erosion patterns along the Rancho Marino coastal range front, Cambria, central-southern Pacific Coast Ranges, California, USA. *Journal of Quaternary Science* v. 24, p. 728-746. DOI: 10.1002/jqs.1243

García, A. F., 2006. Thresholds of strath genesis deduced from landscape response to stream piracy by Pancho Rico Creek in the Coast Ranges of central California. *American Journal of Science*. V. 306, p.655-681

García, A. F., and Stokes, M., 2006. Late Pleistocene highstand and recession of a small, high altitude pluvial lake, Jakes Valley, central Great Basin, USA. *Quaternary Research*, v. 65, p. 179-186.

García, A. F., Zhu, Z., Ku, T.L., Chadwick, O.A., and Chacón Montero, J., 2004. An incision wave in the geologic record, Alpujarran Corridor, southern Spain (Almería). *Geomorphology*, v. 60, p. 37-72.

García, A. F., Zhu, Z., Ku, T.L., Sanz de Galdeano, C., Chadwick, O.A., and Chacón Montero, J., 2003. Tectonically driven landscape development within the eastern Alpujarran Corridor, Betic Cordillera, SE Spain (Almería). *Geomorphology*, v. 50, p. 83-110.

Research, Scholarship and Creative Activities Committee

Suzanne Phelan, Kinesiology (6 years at Cal Poly) Tenured - Incumbent

I spend the majority of my time in research capacity, managing grants, working with students, preparing manuscripts and developing new studies. I am excited to continue contributing to the activities of this committee focused on increasing cross-collaborations, grant-funded activities, and student involvement in research.

Sustainability Committee

Jonathan Fernsler, Physics (7 years at Cal Poly) Tenured

I am interested in sustainability from my own carbon footprint to the university's. I often bring up the physics of environmental issues in my classes to educate and encourage sustainability. I

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am especially interested in opportunities in the committee to improve the efficiency of the new Baker Science building.

Professional Consultative Services

Faculty Affairs Committee

Fairness Board

Bradley Kyker, Advising- CAFES (10+ years at Cal Poly) Incumbent

My main motivation for serving is to contribute to important proceedings for the campus community. My expertise is in student development, and I believe the efforts of the Fairness Board should be developmental for students first and foremost.

I take a very holistic approach to my work in counseling students, equipping and informing them of their rights, responsibilities, and available resources. My hope is to always challenge and advocate, but never to enable their helplessness or abdication of their responsibilities.

I value the work of the Fairness Board, as it is the mechanism for due process of academically related concerns for students and instructors. It is a vital piece of ensuring a healthy and equitable learning environment for our students. I frequently refer students to utilize the Board as a means of resolving their concerns of unfair grading practices of their instructors. In my capacity as an academic counselor, I am often privy to student misconduct and work with other campus resources to create a developmental response that promotes better academic integrity of our students. I believe that sensibility and experience will do well for me as I contribute to Fairness Board matters.

Instruction Committee (2014-2015)

Research, Scholarship and Creative Activities Committee

David Beales, Library (2 years at Cal Poly) Tenure track – Incumbent

The committee is charged with investigating the interpretation of the Teacher Scholar Model and how we can enable and encourage faculty to subscribe to this model.

As a member of the library faculty I have a particular interest in understanding how we can support faculty in non-STEM subjects to evaluate their own professional impact.

I currently provide 1:1 support to engineering faculty on how they can measure their impact in traditional ways for grant funding and for the RPT process and am developing my expertise in altmetrics to support faculty further and provide training through CTLT in this emerging area. I am also leading an internal library program (as the Program Review Librarian) to enable library managers to take an outcomes-based approach to understanding their programs' impacts on student success. The methods I am employing to do this can be transferable to other disciplines.

Dave Hannings, Horticulture & Crop Science (40 years at Cal Poly) FERP - Incumbent*

I have done this for several years now.

It is a challenge, particularly last year, but interesting.

I was Senate Chair for 2 terms, and Curriculum Committee chair for 10 years, so experienced and interested in curriculum.

Being in my 4th year as a FERP, I am far enough removed from my direct involvement in curriculum to know nothing about current controversies, so I can be a disinterested party. Hopefully there will be no need for this committee to meet, but if asked, I will serve.

Doug Keesey, English (26 years at Cal Poly) Tenured - Incumbent*

I would be happy to continue serving on this committee.

I have served as GE Director (for 8 years) and Chair of the Senate Curriculum Committee (for 5 years). In addition, I have served on department, college, and Senate curriculum committees, and I've been a department chair. I've also served on GE committees (area and governance), and I've been an academic senator. If I were to continue, my input on the Appeals Committee would be informed by this wide range of experience. I would also work hard to keep an open mind, to hear both sides of an issue, and to take the time to really understand it. In thinking through issues, I would try to keep the best educational interests of the students as foremost in my mind.

Jim Mueller, Mathematics (34 years at Cal Poly) FERP - Incumbent

I have been involved in curriculum related issues for at least 30 years.

I served as the chair of my departmental curriculum committee for over twenty years, and spent an equal amount of time as my department's representative on the college curriculum committee. I also served for many years (at least three or four curriculum cycles) at the CSM representative to the University Curriculum Committee. In addition, I was on the committee that created GE 2001, and served as a member of the GE governing board and as the chair of the Area B/F GE subcommittee for about a decade.

I am now completing my second term on the Curriculum Appeals Committee.

I am a careful listener, and willing to objectively consider all viewpoints before reaching a decision. I also understand the curriculum process thoroughly. My primary objective in serving on this committee is to do what is in the best interest of our students.

I believe that my background qualifies me to serve on the Curriculum Appeals Committee.

Proposed changes to DSA Procedures that were approved Feb 1 2012 by Academic Senate Executive Committee. These revised procedures are submitted to reflect the changes to the Distinguished Scholarship Awards, increasing the number from two to three annual awards (AS-772-13) and to reflect administrative organizational changes in the ex officio composition of the committee.

Distinguished Scholarship Awards Committee Procedures

Committee Description:

The Distinguished Scholarship Awards (DSA) Committee oversees the Distinguished Scholarship Award, an Academic Senate award given yearly to ~~three~~^{two} faculty members. The DSA Committee advertises the award, screens nominations, and selects ~~three~~^{two} nominees to recommend to the President's Office. The President's Office makes the final selection and notifies the awardees.

The DSA Committee was established in 2003-2004 as the Distinguished Scholarship Award Committee and originated as a spin-off committee from the Academic Senate Research and Professional Development Committee. The DSA was originally called the Distinguished Research, Creative Activity and Professional Development Award (AS 602-03/RP&D), then the Distinguished Scholarship Award (AS-638-05). AS-772-13 increased the number of annual awards from two to three, effective AY 2014-15.

Committee Membership:

The DSA Committee observes the elements of committee membership as found in the Bylaws and authorized by the Resolution on Changes to the *Bylaws of the Academic Senate* (AS – 671 – 08. VII.B and VIII.I.3. a&b.). The committee includes at least one voting General Faculty from each College and from Professional Consultative Services. Ex officio members consist of a representative appointed by the Provost from the Office of Research ~~members are the Dean of Research and Graduate Programs and two~~ ASI representatives – one undergraduate and one graduate student. The *ex officio* members are voting, as per VIII.B. of the Bylaws.

Distinguished Scholarship Award Nomination Procedure:

In the fall, nominations are solicited from faculty, staff, students, and alumni by email. All nominations are submitted through an online form on the Academic Senate website. No late submissions are accepted.

The committee chair contacts department and program heads directly to solicit nominations, and the committee members meet with their respective college deans to help publicize the award.

The DSA Committee believes that the DSA and DTA, the highest awards for the primary activities of Cal Poly faculty, should work together to promote the achievements of the faculty.

Proposed changes to DSA Procedures that were approved Feb 1 2012 by Academic Senate Executive Committee. These revised procedures are submitted to reflect the changes to the Distinguished Scholarship Awards, increasing the number from two to three annual awards (AS-772-13) and to reflect administrative organizational changes in the ex officio composition of the committee.

Distinguished Scholarship Award Evaluation Procedure:

After nominations are received, the Academic Senate office screens nominees for eligibility based on the criteria attached to AS 602-03/RP&D. The DSA Committee chair then requests a short CV (five pages maximum) and a short statement (two paragraphs maximum) from all of the eligible nominees.

The committee chair requests the CV and statement by email. The committee sets a deadline for the receipt of these documents. Documents received after the deadline are not reviewed.

The committee members review the CVs and statements and then meet to discuss them. The committee then selects a group of finalists (typically four to ten people) and requests from these finalists a fuller CV (not to exceed ten pages), a two-page statement addressing the award criteria, and the names and contact information of three references who know the nominee and the nominee's work; at least one of these references should be from outside the Cal Poly community.

The committee members then review these materials and the committee chair contacts references. The committee meets to discuss the finalists; generally several meetings are required to achieve consensus.

The committee chair then forwards three ~~two~~ names to the President's Office and copies the Academic Senate Office. The President's Office notifies the awardees.

Distinguished Scholarship Award Faculty Colloquium:

Academic Affairs, in consultation with the DSA Committee, organizes an annual Distinguished Scholarship Award Colloquium at which the three ~~two~~ DSA recipients ~~from the previous year~~ present short talks about their research. The dates of these colloquia have varied according to circumstances, ~~but the DSA Committee recommends that the colloquium be held in the fall quarter if possible.~~

These procedures were approved by the DSA Committee in February 2014, ~~January 2012~~ and submitted to the Academic Senate Office on March 3 ~~February 1, 2014~~.