

**CAL POLY**

**Academic Senate**

805.756.1258

<http://academicsenate.calpoly.edu/>

**Meeting of the Academic Senate Executive Committee**

**Tuesday, October 15 2013**

**01-409, 3:10 to 5:00pm**

- I. **Minutes:** Approval of minutes for the meeting of September 24 2013 (pp. 2-4).
- II. **Communication(s) and Announcement(s):**
- III. **Reports:**
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost:
  - D. Statewide Senate:
  - E. CFA:
  - F. ASI:
- IV. **Business Item(s):**
  - A. Appointments to Academic Senate committees for 2013-2015: (pp. 5-6).
  - B. Appointments to University committee for 2013-2014: (pp. 7-8).
  - C. Appointment of Academic Senate replacements:  
CAFES: Replacement for Wayne Howard WQ 2014  
CSM: Replacement for Robert Clark 2013-2014
  - D. Approval of Academic Senate committee charges for 2013-2014: (to be distributed at meeting).
  - E. Resolution on Increasing the Number of Annual Distinguished Scholarship Awards from Two to Three: Brett Bodemer, Distinguished Scholarship Award Committee chair (pp. 9-10).
- V. **Discussion Item(s):**  
Continuation of Dustin Stegner as Vice Chair for winter and Spring 2014 (forward for full Senate discussion and vote).
- VI. **Adjournment:**

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**

**MINUTES OF THE**  
**ACADEMIC SENATE EXECUTIVE COMMITTEE**  
**Tuesday, September 24 2013**  
**01-409, 3:10 to 5:00pm**

- I. Minutes: none.
- II. Communication(s) and Announcement(s): none.
- III. Reports:
  - A. Academic Senate Chair: Rein reported that the nature of the Executive Committee work is to operate as a screening mechanism, to look at items that will be coming to the full senate, and to verify that they are ready for discussion.
  - B. Special Reports:
    - 1. David Conn: Report on "Shakeout" – For the past 3-4 years, Cal Poly has participated in this activity, which has become a global event. This event, an earthquake drill, will take place on 10/17 (Thursday, October 17) at 10:17 am, under the supervision of Matt Robert, Compliance Officer. The intent is for the earthquake drill to become a teachable moment with everyone expected to drop, cover, and hold on. Research shows that when an earthquake hits, there is no time to think and actions must be done instinctively.
    - 2. Josh Machamer: Report on General Education Governance Board Flexibility – The Academic Senate, in response to President Armstrong's request, charged the GE Governance Board to explore ways to help high-unit programs achieve success in reducing units and find a solution that could be made available to other programs on campus. The GEGB met the last six weeks of spring quarter to discuss ideas of where to find flexibility by allowing programs a way to double count courses in an effort to relieve the pressure of high units. Targeted double counting has the potential to create noticeable unit savings for many programs. Rein added that the President's Office approved E-Memorandum from Josh Machamer, Chair, GE Governance Board, dated 09.24.13 and this report as the Senate's completing the request for finding flexibility and ways to implement savings of four (4) units.
  - C. President's Office: Kinsley reported on three initiatives. (1) CAP – CAP policies are available at <http://policy.calpoly.edu/cap/finalTOC.htm>. Some of the policies that will be discussed this year are more controversial in nature and include topics such as alcohol policy, freedom of expression, etc. If you are interested and want to be added to the distribution list, please notify Betsy Kinsley or Matt Roberts. (2) University Committees – Rachel Fernflores, in her role as Faculty Fellow for the President, is leading the effort of reviewing all university committees since some may not have the same utility they had when first set up. (3) Campus Climate Survey – This is being led by Annie Holmes, Executive Director for the Office of University Diversity and Inclusivity and Rachel Fernflores, Faculty Fellow for the President. The survey will be released in February 2014.
  - D. Provost: Enz Finken introduced Academic Senator Chris Dicus as Faculty Fellow for the Provost. Money has been allocated for the hiring of 32-40 tenure faculty positions for next fall. Almost 10,000 of laboratory space in building 52 will soon be available

through the Office of Research and Economic Development. Proposals submitted by faculty will be reviewed by a committee and assigned accordingly. The Alumni Foundation is working on creating a system that will allow them to maintain contact with students after they graduate in order to build strong relationships. With the passing of Proposition 30 last year and funds from Student Success Fees, all university base budgets have come up to the levels they were at three years ago. The Campus Conversations Series will continue with ten events scheduled for fall quarter. In addition, Academic Affairs is providing weekly meetings for instructional department heads and chairs. Enrollment targets have been set for growth this year partly due to the Chancellor's Office allocation of funds for growth and because students and parents are paying more than 50% of tuition costs.

E. Statewide Senate: Foroohar reported that a three-day meeting held in Long Beach was dominated by discussions concerning the fact that the Board of Trustees continuous to meet without a Faculty Trustee and bottleneck courses. Two of the resolutions approved include "Concern over Delay in Governor's Appointment of the CSU Faculty Trustee" and "Addressing the Urgent Need for New Tenure Track Faculty in the California State University (CSU)." LoCascio reported that the CSU Academic Affairs Committee had a long discussion about community colleges offering bachelor degrees and the elimination of the college graduate requirement to complete intermediate algebra. The work on SB-1400 continues and the system expects that it will soon see the first students with transfer degrees and that they will have priority. The CSU introduced Inter Campus Enrollment (ICE) in August; this program allows CSU students to enroll in an online course offered by any other campus. An ASCSU committee is forming to investigate MOOCs. He reported that there is also a website to house online teaching information called Quality of Online Teaching (QOLT). There was concern expressed about campus autonomy versus savings money for the system. Currently the campuses are using two different software packages making it difficult to create system wide databases. The Governor has included money for increased enrollment; it was noted that seven campuses are under enrolled. When the Chancellor addressed the body, he expressed his desire to have the six quarter-campus move to semester as soon as possible. He believes that semesters are better for first generation students and with a common calendar; the CSU can have a "common core" curriculum. LoCascio challenged whether these reasons for conversion are applicable to SLO. There was a discussion on the 180/120 unit limits on degrees. It appears that there has been a shift in the review process for requests of exceptions. Instead of a panel of expert faculty, there will be a single faculty member chosen to review these requests.

F. CFA Campus President: Thorncroft reported that there is some confusion among faculty and administrators, namely that faculty report administrators telling them that they cannot give faculty a raise, because the contract or union would not allow it. Thorncroft quoted Article 30.10 of the contract that specifically states that a campus president may institute a local Equity raise for their faculty. This is just one example of several means by which faculty could get a raise.

G. ASI Representative: Colombini reported that the ASI's Executive Cabinet, which includes nine students from across campus and from all ethnic backgrounds, meets on Thursdays from 7-8pm and faculty is invited to attend. Prestininzi reported that the ASI Board of Directors meetings are open to the public with the first 15 minutes set up as open forum for anyone to address the board members.

IV. Business Item(s):

A. **Resolution on Dissolving the Academic Senate Curriculum Graduate Subcommittee (Curriculum Committee):** Schaffner presented this resolution, which requests that the

Academic Senate dissolve the Graduate Programs Subcommittee since the anticipated benefits of having a separate level of review has not been fully realized. M/S/P to agendize the resolution.

- B. **Appointments to Academic Senate committee vacancies for 2013-2015:** The following appointments were made:

College of Science and Math

Curriculum Committee

John Walker, Stats

Orfalea College of Business

Distinguished Scholarship Award Committee

Steve Hamilton, Econ

Instruction Committee

Kathryn Marshall, Econ

Research, Scholarship & Creative Activities

Carlos Flores, Econ

Campus Climate Study Working Group

Gary Laver, Psyc&CD

- C. **Appointments to university committees for 2013-2014:** The following appointments were made:

Academic Assessment Council

PCS – Seth Igarta, Career Services

OCOB – Stern Neill, Marketing Area

- D. **Appointment of Academic Senate replacements:** Doris Derelian, FSN was approved to replace Chris Dicus.

- E. **Approval of Procedural Guidelines for the Academic Senate Budget and Long Range Planning Committee:** Rein presented the guidelines and after discussion, it was send back to committee for further modifications.

- F. **Resolution on Program and Area Name Change for the Industrial Technology Program and Area of the Orfalea College of Business (Industrial Technology Area of the Orfalea College of Business):** Manocher presented this resolution, which requests that the name of the Orfalea College of Business Industrial Technology program and area be changed to Industrial & Packaging Technology. M/S/P to agendize the resolution.

- G. **Resolution on Proposal for the Establishment of the Kenneth N. Edwards Western Coatings Technology Center (R. Fernando and A. Edwards):** Fernando and Rachel Fernflores presented this resolution, which requests the Academic Senate's endorsement of the proposal for the establishment of the Kenneth N. Edwards Western Coatings Technology Center. M/S/P to agendize the resolution.

- VI. Discussion Item(s):

- A. **Continuation of Dustin Stegner as Vice Chair for winter and spring 2014.** Due to lack of time, this item was not discussed.

- VII. Adjournment: 5:17 pm

Submitted by,



Gladys Gregory  
Academic Senate

10.08.13 (gg)

## **Vacancies for 2013-2015 Academic Senate Committees**

### **College of Agriculture, Food and Environmental Sciences**

#### **BUDGET & LONG RANGE PLANNING COMMITTEE**

##### **Sean Hurley, Agribusiness (11 years at Cal Poly) Tenured**

I would like to again offer my talents and experiences to the Budget and Long Range Planning Committee (BLRPC) as a representative for the College of Agriculture, Food and Environmental Sciences (CAFES). In the previous two years, I have served on the BLRP committee as the College's representative and have a desire to continue with the service. I have assisted in writing the new charge of the committee allowing me to have an in-depth knowledge of the purpose of the committee. I believe I have climbed the steep learning curve related to being a member of the committee. This knowledgebase should allow me to be a value member to the committee. In my last eleven years at Cal Poly, I have had many roles that make me an excellent individual to sit on the BLRPC committee. My current position at the University is Professor in Agribusiness. As a faculty member, I have developed a course on strategic management and have taught management principles which include budgeting and planning. I have formal training in the area of Economics. Hence, I have an academic knowledge-base in budgeting, planning, and resource allocation.

Since starting at Cal Poly, I have been the Chair of the Instructional Advisory Committee on Computing and have recently been named the Information Security Officer for our College. In terms of how computing is done on this campus, you will find very few instructional faculty that understand it as well as I do. Since ITS and computing are an integral part of this University and its budget, my knowledge in the area of campus computing should be valuable to the committee. One of the roles I hold at the University is computer support supervisor for my College. In this role, I have been required to do budgeting and long range planning which shape how the computing resources are currently being handled, as well as, how these resources will be utilized in the future. I believe this experience is evidence that I have some experience with how budgeting is done. One of my motivations for sitting on this committee is to further better understand the planning and budgeting process of the University so I can utilize that knowledge to better serve my College. In the recent past, I have been very involved with our WASC accreditation. I have participated as a committee member on the Our Polytechnic Identity workgroup. This committee work morphed into the WASC-Senate committee on strategic planning. On this committee, I have assisted in developing a resolution related to the Cal Poly Strategic plan. I believe these opportunities have given me a strong understanding of the University's current strategic plan. Another of my motivations for seeking membership to this committee is to further the strategic planning work that I have been a part of for the last several years.

I want to thank the Senate Executive Committee for considering me for the BLRP committee.

#### **FACULTY AFFAIRS COMMITTEE**

##### **Aydin Nazmi, Food Science & Nutrition (4 years at Cal Poly) Tenure track**

As a TT faculty member nearing my first promotion, I feel it is necessary to get experience on academic affairs within the senate. The faculty affairs committee seems like a great place to start. My goals are to learn about the workings of the senate and build a wider network of faculty peers with which to collaborate. I expect that this service will help my get a better idea of what the senate does and how its role at the university is realized.

GE GOVERNANCE BOARD 2013-2016  
INSTRUCTION COMMITTEE 2013-2014

### **College of Architecture and Environmental Design**

FACULTY AFFAIRS COMMITTEE  
GRANTS REVIEW COMMITTEE

**College of Engineering**

DISTINGUISHED TEACHING AWARD COMMITTEE 2013-2014

**Bridget Benson, Electrical Engineering (2 years at Cal Poly) Tenure track**

I am interested in learning more about creative and effective teaching methods. Therefore, I would be happy to review my colleagues distinguished teaching work to learn from their strengths and reward them for their efforts.

FACULTY AFFAIRS COMMITTEE  
INSTRUCTION COMMITTEE 2013-2014

**Orfalea College of Business**

CURRICULUM COMMITTEE 2013-2014

FACULTY AFFAIRS COMMITTEE 2013-2014

**John Dobson, Finance (23 years at Cal Poly) Tenured**

I have served on, and chaired, the OCOB Faculty Affairs Committee on more than one occasion.

GRANTS REVIEW COMMITTEE

**College of Liberal Arts**

BUDGET AND LONG-RANGE PLANNING COMMITTEE 2013-2014

**Professional Consultative Services**

CURRICULUM COMMITTEE

DISTINGUISHED TEACHING AWARD COMMITTEE

GRADUATE PROGRAMS SUBCOMMITTEE

INSTRUCTION COMMITTEE

**Chair for Sustainability Committee**



## Vacancies for 2013-2014 University Committees

**ACADEMIC ASSESSMENT COUNCIL – 7 representatives, CAFES, CAED, and CENG vacancies**

**INCLUSIVE EXCELLENCE COUNCIL – 2 representatives, 1 vacancy (2013-2015)**

**Dianne DeTurris, Aerospace (15 years at Cal Poly) Tenured**

I have been active in the Inclusive Excellence Council (IEC) since 2010 even though I have not been a voting member. In June 2010, I took a three day diversity training course sponsored by IEC called Training of Trainers, taught by Lauren Niles and Jack Stratton. After this training, I helped the IEC create Diversity Drop-Ins for any campus unit interested in knowing more about resources, whether it be for 15 minutes or an hour or two training. I participated in briefing both CLA and CAED Dean's Council's about the Drop-Ins. In 2012, I was instrumental in drafting a letter from the IEC to President Armstrong encouraging him to take a diversity retreat with his senior staff. The IEC at Cal Poly follows the AASC&U four principles of Inclusive Excellence:

- 1) In higher education, an excellent institution is an inclusive institution
- 2) All students should have the opportunity to succeed
- 3) All students benefit educationally from participating in a community where people differ from one another
- 4) In order to be successful as citizens and workers, graduates must be prepared to live and work in a diverse world

One of the ways to bring about an organizational culture shift on issues of climate is to engage people in a series of small group discussion that creates a safe space for a dialogue over many months. The University of Michigan started InterGroup Dialogue (IGD) 25 years ago as a way to add dialogue into its undergraduate curriculum. Cal Poly sponsored InterGroup Dialogue program training with Dr. Anna Yeakley in the winter of 2011, which I took as a faculty member. In 2013 I taught a group of 10 graduate students and staff who went on to facilitate small group discussions as part of a new IGD course, PSY 303, which was taught for the first time in Spring of 2013. In June of 2013 I attended the InterGroup Dialogue Summer Institute at the University of Michigan where I obtained many more resources for use in facilitation of dialogue on hot topics with students, staff and faculty.

Another way I have engaged in dialogue is through a CTL Professional Learning Community (PLC). From January to June 2012, I was co-facilitator for two sections of a PLC called "*Fostering a Culture of Equity, Diversity, and Inclusivity in STEM Education at Cal Poly*", with Dr. Jane Lehr. Each section of 12 faculty and staff from COSAM and CENG first learned about dialogue, and then engaged in individual and group research focused on identifying patterns of underrepresentation and understanding how Cal Poly student recruitment and retention compares to other institutions. Participants read one of two books about the student pipeline in computer science, '*Unlocking the Clubhouse: Women in Computing*' or '*Stuck in the Shallow End: Education, Race and Computing*' and also went through a USC sponsored document analysis tool that provides guidelines and feedback for course syllabi, tests and websites. Participants took an Implicit Association Test available online to use as a reflective tool on awareness of bias. After the PLC was over, the participants collaborated on four grant writing proposals and several team teaching opportunities. These two PLC's were so effective that the IEC wrote a letter to Provost Enz Finken in Fall 2012 that asked for more of these learning communities for 2013.

I have also been engaged in creating a campus that is more welcoming of people from other countries. From 2010 to 2012, I was Director of Global Technical Education Initiatives. In 2011 I was appointed to President's International Initiatives Action Group to advise on development of a self-support model for international student programs, which became the V.I.S.I.T. Cal Poly Program, and investigated strategies for evaluating international opportunities. In spring of 2012 I taught an Honor's 200 Seminar class on "The U.S. from a Global Perspective", which explored cultural competency from the viewpoint of international students at Cal Poly. For the past year, Dr. Jane Lehr and I have been developing global engineering modules for undergraduate curriculum through a grant from Lockheed Martin Space Systems. I am also currently President for Phi Beta Delta, an honor society for international scholars. I was appointed to the Academic Senate International Protocol Task Force that researched and wrote a senate resolution about the involvement of faculty in development of international opportunities.

I am committed to helping the university grow in ways that improve equity, diversity and inclusivity. In particular, I look forward to supporting Annie Holmes and the climate survey being conducted this year. This campus wide effort is a terrific opportunity to understand how the students, staff and faculty view themselves and give us insights into how we might improve the working and learning environments for all. My commitment to IEC and my qualifications for membership can be summarized as follows:

- I have participated in IEC as a non-member for over three years
- I took a three day diversity training class sponsored by IEC
- I helped to develop and pilot Diversity Drop-Ins for IEC
- I encouraged the IEC to support Learning Communities
- I encouraged the IEC to recommend diversity training for the President and his senior staff
- I co-facilitated a learning community on Equity, Diversity and Inclusivity
- I broadened awareness for cultural competency for international students for three years

**Lana Grishchenko, Mathematics (12 years at Cal Poly) Lecturer**

I would like to serve as a member of the Inclusive Excellence Council.

My educational and professional experiences make me confident in understanding of diversity of student population in terms of their origins, race, religious beliefs, and sexual orientation. Originally, I am from a multi-cultural country (Russia). Being here, in the USA, for seventeen years, I have seen similarities and differences in civil rights and duties pronounced in both countries through their governance. In particular, I have experiences in teaching and advising students in several universities and city colleges in California. I teach my students to communicate math problems with their peers. They learn that the communication of 'the unknown' leads to clarity, understanding, and solving, and, therefore, ends at multiple solutions and peace.

**Katherine O'Clair, Library (4 years at Cal poly) Tenured**

I am dedicated to and passionate about inclusive excellence and diversity at Cal Poly, and I would appreciate the opportunity to serve as an Academic Senate representative on Cal Poly's Inclusive Excellence Council (IEC). Over the past year, I have contributed to Kennedy Library's efforts to promote inclusive excellence and diversity in the library and on campus through my work as chair of the Kennedy Inclusive Culture Committee. Through this work, I have represented Kennedy Library at selected IEC meetings (when University Librarian Anna Gold was unable to attend), where I met other members and became familiar with the work of the IEC. I have a strong desire contribute to the work of the IEC, yet my attempts to become involved through avenues have not been successful. My participation in the IEC would allow me to be involved in efforts to promote inclusive excellence and diversity at the university level and through my organization, and I will work to help Cal Poly achieve its strategic goals for inclusive excellence and diversity across the campus. I am also the Academic Senate PCS Representative on the Campus Climate Working Group, and serving on the IEC would provide the opportunity to contribute in a holistic way. I greatly appreciate your full consideration.

**Grace Yeh, Ethnic Studies (6.5 years at Cal Poly) Tenured**

I am interested in serving on the Inclusive Excellence Council because I believe in the principles of inclusive excellence that guide the council in advising the President. As an ethnic studies scholar and teacher, my work is attentive to creating communities of belonging and the institutionalized and social challenges to equity. I have served in a number of capacities on campus with the aim of supporting underrepresented students, faculty, and staff on campus. I serve on the Asian Pacific Islander Faculty and Staff planning committee. The organization's purpose is to support API faculty and staff, who are under-represented in executive positions in higher education. Within this campus organization, I also created and am chairing a scholarship subcommittee with the purpose of offering scholarships for students with demonstrated need who have contributed to Asian American or Pacific Islander communities. I also serve or have served as faculty advisor to student cultural clubs, and am one of the advisory board members for the Cross Cultural Centers. I was a member of one of the Diversity Learning Objectives subcommittees.

Our university is clearly in a period of reimagining itself through new personnel and new or reorganized structures. If appointed to the IEC, my goal is to bring my experiences with and critical understanding of inclusivity to evaluate and assess the new and old efforts on campus to create a campus environment and a student body that is respectful of our diverse communities.

**UNIVERSITY UNION ADVISORY BOARD – 1 representative, 1 vacancy (2013-2014)**



October 9, 2013

Dear Senate Executive Committee,

The Distinguished Scholarship Awards Committee hopes that you will consider placing the following resolution before the full Academic Senate.

The resolution is very simple, the single "be-it-resolved" calling for an increase in number of annual DSA awards from two to three.

The quality and intensity of research by Cal Poly faculty has greatly increased since the creation of the original award ten years ago (2003), and the DSA Committee feels an additional award each year will offer further visible proof of academic and administrative support for creative and scholarly work that exemplifies the virtues and benefits of the teacher/scholar model.

The Provost has offered her full support for a third annual award, with the same monetary value of the current two awards, i.e., \$1,250 for each award.

The DSA Committee hopes that you will find this resolution worthy to be put before the entire Senate for a vote.

On behalf of the DSA Committee, I would like to thank you for your consideration.

Sincerely,

Brett Bodemer

Chair, Distinguished Scholarship Awards Committee (2013-14)

Humanities and Social Sciences Librarian

General Reference and General Education Coordinator

Adopted:

**ACADEMIC SENATE  
of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA**

**AS-\_\_\_-13**

**RESOLUTION ON INCREASING THE NUMBER OF ANNUAL DISTINGUISHED SCHOLARSHIP AWARDS FROM  
TWO TO THREE**

1 Background: The Academic Senate defines scholarship in broad terms as the scholarships of discovery,  
2 application, integration, and teaching/learning (AS-725-11). In 2003, the Academic Senate passed AS-602-  
3 03/RP&D, Resolution on Establishing a Faculty Award to Recognize Distinguished Research, Creative Activity,  
4 and Professional Development at Cal Poly. This Resolution declared one annual Award with a promise of two  
5 annual Awards contingent on necessary funding; funding which came through immediately, with two faculty  
6 receiving Awards each year since its inception. The Award was administered by the Academic Senate Research  
7 and Professional Development Committee until 2005, when the Academic Senate passed AS-638-05, renaming  
8 the Award as the Distinguished Scholarship Award and renaming the committee the Distinguished Scholarship  
9 Awards Committee. The number of Annual Awards remained at two.

10  
11 WHEREAS, The Academic Senate of Cal Poly has established a "Distinguished Research,  
12 Creative Activity and Professional Development Award" (AS-602-03/RP&D); and  
13

14 WHEREAS, The Academic Senate resolved to establish a "Distinguished Research, Creative  
15 Activity and Professional Development Awards Committee" to conduct the  
16 selection process and determine on an ongoing basis the policies and  
17 criteria to be used for selecting recipients of the award; and  
18

19 WHEREAS, The Academic Senate resolved to rename the "Distinguished Research, Creative  
20 Activity and Professional Development Award" the "Distinguished  
21 Scholarship Award" (AS-638-05) ; and  
22

23 WHEREAS, The Academic Senate resolved that "in support of the Teacher-Scholar Model, the  
24 administration work with the faculty to remove impediments and provide appropriate  
25 resources to implement the Teacher-Scholar Model" (AS-725-11); and  
26

27 WHEREAS, The range, volume, and intensity of research and creative activity by Cal Poly  
28 faculty has increased since the creation of the original Award; and  
29

30 WHEREAS The Provost fully supports an increase from two to three annual Awards; be it  
31

32 RESOLVED: That the number of annual Distinguished Scholarship Awards be increased from  
33 two to three beginning in the 2014-2015 academic year.

Proposed by: The Distinguished Scholarship Awards Committee  
Date: October 8, 2013