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MINUTES OF AGENDA COMMITTEE MEETING  
SLO FACULTY-STAFF COUNCIL

3:10 p.m., January 19, 1965

Adm. 301

OFFICE OF THE VICE PRESIDENT

PRESENT: Bucy, Gould, Mach, Montgomery, Marquez, Sankoff, Ward

ABSENT: None

GUESTS: Pres. McPhee, V. Pres. Kennedy, Andrews, Eyer, Frost, Gold,  
Grant, James, M. Johnson, LaBounty, Noble, West

1. Chairman Bucy welcomed the guests and stated the primary purpose of our meeting today as one of communications, the enhancement of cooperation between the faculty and the administration, and particularly the part the Faculty-Staff Council might play.
2. Chairman Bucy expressed the desire to first discuss "Social Science and English controlled Enrollments for 1965," an issue which has arisen on this campus in the past week. He stated that the Council has been asked to study the matter and make a recommendation, and that this would be done.
3. President McPhee indicated a desire to improve communications between the faculty and the administration and stated that he had appointed a committee consisting of Dean LaBounty, Dean Andrews, and Dean McCorkle to work toward that end.
4. President McPhee stated that over the last 25 years we have always used projected enrollment figures imposed on the college by an outside agency. The imposed total campus quota was always broken down by our own staff into a projected figure for each department. These departmental enrollment quotas are used as the prime factor in formulas by which we calculate needs for new staff, operating budgets, capital outlay building funding, etc. Our operational breakdown of enrollment projections are reported regularly to the Chancellor's Office. President McPhee outlined the various steps leading up to the December 1964 approval by the Trustees of our Long Range Educational Plan.
5. President McPhee stated that he was sorry the recent administrative action appears to have gone wrong and that he would like to have suggestions for correcting it. Mr. Kennedy stated that although he had come today prepared to prove that consultative action had taken place, apparently that wouldn't be appropriate or required and that we should indeed seek steps to correct and explain the action taken.
6. Mr. Kennedy speculated that maybe faculty members speaking out against the administration either do not know the time, effort, and consultation involved in our long range planning or maybe just never thought that "Emphasis for Tomorrow" would ever be implemented.



7. Dr. Noble asked if it were true that although the Social Sciences Department knew the specific figures regarding their department, Dr. Gerber didn't until January 11. Dean Andrews told of the December 29 memo to Dr. Bucy from the President and the December 30 memo from the Vice President to Deans McCorkle and Andrews; copies of this latter memo calling for the establishment of a committee on Implementation of Controls went to Messrs. Chandler, Fisher, Cummins, Winner, and others. Dean Andrews stated that he felt Dean Cummins used his very best judgment in communications between the Executive Council and Dr. Gerber, regarding this matter. A January 4 memo went from Dean Andrews to Messrs. Chandler, Cummins, Fisher, Winner, Gerber, Hensel, Schroeder, and Langford setting up a committee, including Gerber to study and recommend implementation. This memo was not received by Dr. Gerber until January 11 because he was ill at home.
8. The discussion was changed to item 2 on the agenda - Discussion and agreement of areas in which Faculty-Staff Councils should be working.
9. Wes Ward, chairman of the Faculty Personnel Committee, felt that his committee has worked well with the administration. Right now the consultative procedure at the college is being studied. President McPhee asked Mr. Ward to have his committee consider where in the time schedule of recommendations it should be consulted. Mr. Ward stated that this is no problem, but that differences in procedure in various departments and divisions have caused friction and hard feelings. His committee is trying to establish and recommend common procedures. Pres. McPhee stated that he would provide specialists from his staff to give technical assistance in ironing out difficulties.
10. President McPhee said that we need a code of ethics around here and he hopes that someone works out one. He expressed concern for the results of adverse publicity about our campus.
11. President McPhee suggested some very important areas in which he thought the Faculty-Staff Council should be studying and making recommendations. Curriculum is one. Athletics is another. He said he thinks outside employee organizations should work through the Faculty-Staff Council. Pres. McPhee asked: What about communications? Do you want staff bulletins? Do you want President's letters to the faculty? Should everything come down through the administrative line?
12. Mead Johnson, chairman of the Communications Committee, stated that there has been considerable interest on the part of his committee members in a public relations function.
13. President McPhee stated that he would be happy to meet with any or all committees as requested or desired.
14. Chairman Bucy mentioned incidents in which state level officers of employee organizations have directly contacted the Chancellor, Pres. McPhee, or V. Pres. Kennedy. He felt that the Council should suggest policy which would ask such officers to contact the local organization or its officers before proceeding.

15. Dean LaBounty urged that something be done to help us understand the environment in which we are communicating if we are going to try to improve that communication.
16. Dean Andrews reviewed his invitation of last year for the chairman of the Faculty-Staff Council to attend the Executive Council meetings and he wondered if an appropriate reciprocal invitation might be for him to attend the Agenda Committee meetings.
17. President McPhee stated that if the Council does want to have a committee study the controlled enrollments that all resources and files of the administration will be open to that committee.

George R. Mach  
Secretary