

MINUTES

SLO FACULTY-STAFF COUNCIL
Monday, December 12, 1966
Meeting No. 4

JAN 5 1967

The meeting of the Faculty-Staff Council was called to order by Chairman Anderson at 10:30 a.m.

The following members of the Faculty-Staff Council were present: W. Alexander, R. Andreini, R. Anderson, O. Casey, E. Chandler, M. Clinnick, F. Crane, C. Cummins, W. Curtis, B. Dickson, M. Eyler, C. Fisher, R. Frost, V. Gates, M. Gold, D. Grant, R. Hall, J. Hampl, R. Harris, J. Hirt, J. Holley, E. Hyer, C. Johnson, R. Keif, D. Lawson, B. Loughran, J. McCombs, J. McGrath, B. Mounts, D. Nelson, G. Noble, C. Nolan, M. Piuma, H. Rhoads, G. Rich, H. Rickard, W. Schroeder, W. Smith, F. Tellew, W. Thurmond, H. Walker and R. Wheeler.

READING OF MINUTES

MSP -- Minutes of the November 8, 1966, meeting approved as mimeographed.

REPORTS

Support Budget for 1967-68, Chancellor Dumke's December 9, 1966, memo was reviewed by Chester Young. Copies of this memorandum have been sent to all academic staff members.

Chancellor's Advisory Committee on Selection of President -- Roy Anderson reviewed the work of this committee indicating that preliminary and second interviews were being conducted and that a definite date has not been set for forwarding names to the Chancellor's Office.

Long Range Educational Planning Committee, Phase 2 -- Robert Kennedy, Chairman, reviewed the history of the Long Range Educational Planning Committee starting with Phase 1 in 1958. The "Editorial" Committee is preparing seven position papers and a tentative draft of Long range planning. The "Review" Committee will review and evaluate the material developed by the Editorial Committee.

COMMITTEE REPORTS

Curriculum and Instruction Committee -- Rodney Keif, Chairman, presented the committee's Progress Report, dated December 7, 1966.

MSP -- That the "Tentative Position Paper on Master's Degree Programs," dated November 10, 1966, be accepted with the correction which has been made by the Faculty-Staff Council Instruction Committee and by the Long Range Planning Committee. (Attachment)

Student Affairs Committee -- Faud Tellew, Chairman, asked that action on the proposal for the Establishment of a "Fairness Board" be postponed until the January, 1967, meeting of the Faculty-Staff Council. Dr. Tellew asked that consideration be given to two main questions; do we want a Fairness Board and are the procedures o.k. and can they be improved?

ANNOUNCEMENTS

1. Dr. Alexander reported that the sub-committee on faculty salaries ~~has~~ met three times since last month attempting to come up with recommendations as to structure of salaries. A report from the committee will be submitted in January.
2. Dr. Anderson announced that for winter quarter one-third released teaching time has been granted to him as Chairman of the Faculty-Staff Council.
3. Dr. Anderson announced that the Executive Committee was asked to discuss the 1968-69 calendar, and the following action was taken by the Committee:

Majority voted that for 1968-69 that in conformance with action taken by the Faculty-Staff Council previously, Good Friday will be a holiday. Memorial Day, Thursday, May 30, 1968, will be a teaching day.

Members present ~~un~~animously voted to support change from "division" to "school" status for four instructional divisions.

It was decided to appoint an ad hoc committee to be given the responsibility of evaluating the Faculty-Staff Council to determine its relationship with administration, what is its actual relationship and how to carry out the relationship to the Faculty-Staff Council's best advantage. The committee has not as yet been appointed.

Next meeting of the Faculty-Staff Council will be held on Tuesday, January 10, 1967, at 3:15 p.m. in the Staff Dining Room. Executive Committee meeting to be announced.

CALIFORNIA STATE POLYTECHNIC COLLEGE
San Luis Obispo, California

"TENTATIVE POSITION PAPER
ON
MASTER'S DEGREE PROGRAMS"

Background

1. Title 5, California Administrative Code, Section 40000, outlines the general functions of the California State Colleges, and states in part:

The primary function of the state colleges is the provision of instruction for undergraduate students and graduate students through the master's degree, in the liberal arts and sciences, in applied fields and in the professions, including the teaching profession.

In addition, Section 40001, states:

In addition to the functions provided by Section 40000, the California State Polytechnic College shall be authorized to emphasize the applied fields of agriculture, engineering, business, home economics and other occupational and professional fields. This section shall be liberally construed.

2. The Long Range Educational Planning Committee in its deliberations during 1962-63, recognized that the rapid increase in technical complexity in many occupational fields makes necessary for the student's entry level competence and continued competition an educational program which involves the Master's Degree. The LREP Committee summarized criteria for proposing Master's Degree programs as follows:
 - a. The Master's Degree is considered an appropriate job-entry level requisite for specified occupations already served by the College.
 - b. There exists a flourishing department with a strong baccalaureate program.
 - c. A qualified staff is available.
 - d. The program can be implemented at a reasonable cost.
 - e. There is a clearly established need.
3. The College's Academic Master Plan approved by the Trustees on December 4, 1964, proposed for the San Luis Obispo campus the establishment of Master of Science degrees in the following fields with the estimated starting dates as shown:

Farm Management 1966-67
Biology 1966-67
Animal Husbandry 1967-68
Applied Mathematics 1967-68
Soil Science 1969-70
Business Administration 1969-70

4. The only Master's degree curriculum developed and processed by 1966 was in Biological Sciences. This proposal received departmental, divisional, and Faculty-Staff Council approval. It was held in abeyance pending further study of how future master's programs would be integrated into the total college offerings and how they would be administered.

Policy

1. Any proposed master's degree program should be consistent with provisions of Sections 40000 and 40001 of Title 5, California Administrative Code.
2. A proposed master's degree program must be appropriate within the framework of the Master Curricular Plan for the California State Colleges as adopted by the Trustees, and must meet criteria for justification developed by the Chancellor's office and the Trustees.
3. A proposed master's degree program should show a clearly established need in terms of current and projected employment demands in the field in relation to current and projected supply of trained personnel in the field.
4. The department or area proposing the master's degree program should have a strong undergraduate base, qualified staff for a graduate program, adequate facilities either existing or firmly projected, and sufficient library and other resources for an effective program.
5. The proposed master's degree program should be both reasonable and feasible in terms of relative cost of facilities, instruction, and other resources in relation to projected enrollments.
6. The proposed master's degree program should insure a sound standard for both program and candidates. Soundness of program should be generally judged on the basis of a level of mastery in the candidate's occupational field, rather than on increased skill in research or in formal academic performance.
7. Administrative supervision of master's degree programs requires both reasonable central control to bring about adherence to criteria for degrees and candidates, and sufficient flexibility for divisions and departments to permit them to fashion programs to meet the needs of their specialized fields.

Administrative direction and control of authorized master's degree programs will be through normal division and department line channels. Coordination of graduate programs among divisions and departments, and recommendation of college guidelines for curricula and courses, for admission to graduate programs, and for awarding of degrees, will be accomplished *initially by a Graduate Study Committee.

Such a Graduate Study Committee should be appointed by the Chief Executive Officer, *or his designee, and should include representatives of all divisions (regardless of whether they have graduate degree programs) and of all departments with graduate degree programs, as well as one or more representatives nominated by the Faculty-Staff Council. Ex-officio members

*Amendment added by LREP Review Committee 11-29-66.

of the Graduate Study Committee should include the College Curriculum Evaluator and the College Coordinator of Graduate Studies. The Graduate Study Committee would recommend policies and procedures to the Chief Executive Officer or his designee.

| | | | |
|-----------------|--|------|-----------------|
| Recommended by: | <u>LREP Phase II Editorial Committee</u> | Date | <u>11/14/66</u> |
| | <u>LREP Phase II Review Committee</u> | Date | <u>11/29/66</u> |
| | _____ | Date | _____ |
| | _____ | Date | _____ |