

Distribution: To All Faculty and Staff

AGENDA

Faculty-Staff Council  
California State Polytechnic College  
Tuesday - November 14, 1967  
Staff Dining Room, 3:00 p.m.

ORDER OF BUSINESS

1. Approval of the minutes of the Faculty-Staff Council meeting, October 10, 1967.
2. Approval of the minutes of the Staff Sub-Council meeting, October 24, 1967.
3. Recommendation from the Special Committee on a School of Architecture.

The Faculty-Staff Council recommends to the President that favorable action be taken with respect to the creation of a School of Architecture.

4. Recommendation from the Instruction Committee.

The Faculty-Staff Council recommends to the President that:

- (a) He thank the students originating the pass-fail proposal both for their interest and their effort towards improvement of the college program.
- (b) He report to the students that the faculty is not convinced that further study of a pass-fail grading system would be profitable at this time since work in other areas appears to offer a better prospect for improving the effectiveness of college instruction.
- (c) If the students feel that further study is indicated, the Faculty-Staff Council would be happy to receive the results of a documented student study sponsored by SAC of the pros and cons for the system and reconsider its position. Such a study would include at least the following:  
(1) evidence of the effectiveness of the pass-fail system, (2) evidence of superiority of the system, (3) specific suggestions for meeting the problems associated with implementing the system.

5. Recommendation from the Executive Committee.

Whereas, most of the authority to be delegated in the Resolution on Delegation of Authority now pending before the Academic Senate of the California State Colleges does historically and logically belong to the faculties of the several colleges.

The Faculty-Staff Council recommends to the President that the Resolution on Delegation of Authority should be opposed.

6. Oral report of Instruction Committee.

ANNOUNCEMENTS

1. A special meeting of the Faculty Sub-Council is called for November 28, 1967, at 3:00 p.m. in the Staff Dining Room. The main item of business will be to receive a special report and recommendations of the Curriculum Committee on the 1968 catalog copy.

Agenda - Faculty-Staff Council

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2. Appointments to the Committee on Faculty Grievances are as follows: Arnold Dean, Russell Nelson, Leo Sankoff, William Armentrout, Evelyn DeVoros, Ellen Stookey, Lester Gustafson, Joy Richardson, Hans Mager, John Applegarth, A. L. Houk, Vance Lewis. Sankoff has been elected chairman.
- ✓ 3. A request to study the feasibility of a system of rotation of the position of department head was received and referred to the Faculty Personnel Committee.
- ✓ 4. A request for a recommendation on faculty participation in commencement exercises was referred to the Professional Ethics Committee.
5. A request for review and recommendation on the non-academic employee evaluation form was referred to the Staff Personnel Committee.
6. A request for review and recommendation on the academic employee evaluation form was referred to the Faculty Personnel Committee.
- ✓ 7. A proposed revision of the Athletic Guidelines was received and referred to the Student Affairs Committee. The Committee has been directed to bring its recommendations to the December meeting of the Council.

ATTACHMENTS (Copies of these attachments are available on request by phoning extension 2431.)

1. Report of the Special Committee on a School of Architecture.
2. Report of the Instruction Committee, October 26, 1967.
3. Resolution on Delegation of Authority, Academic Senate, CSC.
4. Progress Report, Curriculum Committee.

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State of California

California State Polytechnic College  
San Luis Obispo

M e m o r a n d u m

To : Corwin Johnson, Chairman  
Faculty-Staff Council

Date: November 3, 1967

From : John A. Rogalla

Subject: Report of the Special Committee to Study the Formation of a School of Architecture

An open meeting of the Committee was held on October 26, 1967. Approximately 75 persons attended. Mr. George Hasslein presented the case for creation of this new school. A major consideration is the administrative time allowance under the present situation. Enrollment in the Department of Architecture and Architectural Engineering is over 900, approximately 1/8 of the student body. It would be increased if limitations on the size of the department were abandoned. The limitation has been imposed the past three years. An estimated 1,000 potential freshmen applied for admission to the major this past year. Thus, enrollment of 2,000 or more students in the program can be foreseen if the limitations are removed. At present, with the departmental status, time allotted for administration for nearly 1,000 students is .6 of the department head's time. This has been sufficient to meet day to day handling of administrative detail in the past, but it is not deemed adequate in the future. Time should be spent in evaluation, determining ways in which the program might be improved, how instruction can be coordinated to be more meaningful to the student, and how communication might be improved among the faculty. Creation of school status would provide additional time for this important administrative function.

This program is unique in that it is closely tied to engineering. It has succeeded. Over the 17 years the department has been in existence it has progressively gained the approval of the profession. Now the success may be depreciated since existing programs, and some proposed programs in other institutions, either hold or are to be given school status. Creation of the School of Architecture will increase the prestige of Cal Poly-San Luis Obispo to both the profession and the general public.

The department heads of the School of Engineering are on record as approving the creation of the School of Architecture.

There appears to be no regulation or restriction which would be imposed with the creation of another school at Cal Poly-San Luis Obispo. The administrative limitation presently imposed on state colleges is expected to be revised upward before it would be meaningful at this college.

A School of Architecture with expanded curricula and extended course offerings would provide service courses to departments in the other schools. There is an apparent desire for maintaining ties between the School of Engineering and the proposed School of Architecture. Evidently close working relationships would be established as new curricula developed which would affect existing curricula and/or departments.

This committee proposes that the Faculty-Staff Council recommend to the President that favorable action be taken with respect to creation of a School of Architecture.

M E M O R A N D U M

TO: Faculty-Staff Council

FROM: Instruction Committee (Rhoads, Frost,  
Heinz, A. Miller, J. Stone)

SUBJECT: Pass-Fail Grading

DATE: October 26, 1967

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CALIFORNIA STATE POLYTECHNIC COLLEGE

San Luis Obispo, California

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On June 13, 1967, thirteen students submitted a letter to President Robert E. Kennedy proposing that a pass-fail grading system be adopted at Cal Poly. The proposal stated a belief that too much emphasis is now placed on grading and not enough on learning. It expressed a feeling that a pass-fail system would relieve unnecessary student tension and permit teachers to spend more time teaching and less time recording grades. It was further stated that the system would have many advantages over the present grading system. None of the ideas presented were substantiated by documentation.

On October 4, the letter was presented to the Instruction Committee by Corwin M. Johnson with a request for investigation and recommendation. The Instruction Committee subsequently considered the request at three meetings with the following findings representing the belief of a majority of the Committee:

1. There are numerous arguments both for and against a pass-fail grading system, but the Committee feels that such a system would not be an acceptable substitute for the present grading system without simultaneous restructuring of the instructional program to provide a close instructor-student relationship which is probably not possible under present budgetary and enrollment pressures.
2. A more limited use of the pass-fail system might provide incentive for student scheduling of elective courses, but the Committee is not convinced of its value even here. It is felt that further initiative for study of this possibility should come from the faculty having responsibility for teaching courses (such as General Education) not required for "major" credit or professional credentials. Possibly a select group of both faculty and students could work out a detailed scheme. If used on a trial basis, expansion or rejection could be determined later based on experience.

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ACADEMIC SENATE OF THE CALIFORNIA STATE COLLEGES

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October 20, 1967

RESOLUTION ON DELEGATION OF AUTHORITY

- WHEREAS, The Academic Senate of the California State Colleges has long sought for clarification of areas in which major responsibilities for policy making might be assigned to it, and
- WHEREAS, Some major gesture of confidence by the Chancellor and the Board of Trustees is essential if the Academic Senate is to retain its stature and effectiveness as an agent for the faculties of the California State Colleges, therefore be it
- RESOLVED That the Academic Senate commends Chancellor Dumke for identifying areas in which he feels policy making responsibilities should be delegated now to the Academic Senate, namely: control of teaching process, development of systemwide degree requirements, structuring of all graduate programs including the joint doctorate, development of standards for recruitment, retention, and promotion, development of standards of professional ethics, and development of curricula, and be it further
- RESOLVED That the Academic Senate requests the Chancellor to initiate a request immediately, through appropriate channels, that these areas of policy making responsibility be delegated to the Academic Senate within the shortest possible period of time.

State of California

California State Polytechnic College  
San Luis Obispo

M e m o r a n d u m

To : Members of the Faculty-Staff Council      Date: November 8, 1967

From : Donald W. Hensel, Chairman  
Curriculum Subcommittee

Subject: Progress Report, No Action Sought

The Curriculum Subcommittee has accepted materials for consideration to be included in the 1968-69 catalog. Since such consideration is being given long after the administrative deadlines, an explanation for these exceptions is needed.

1. We are considering the merits of an additional course in psychology. This is an implementation of an offer made on the floor of the council last June by Mr. Rod Keif in his capacity as chairman of the Curriculum and Instruction Committee.
2. We are also considering changes in the curricula of four engineering departments, all of which are efforts to meet accreditation standards of ECPD (Engineers' Council for Professional Development). Our willingness to make an exception here is related to the prospects of earlier accreditation with minimal changes and to renewed interest in this subject from a new dean and a new president.