

# CAL POLY

## REPORT

California Polytechnic State University, San Luis Obispo

Vol. 46, No. 11, Nov. 19, 1992

### New system replaces PROFS in January

Information Systems will upgrade PROFS to the more-efficient OfficeVision system near the end of January.

The exact date and information on procedures and features will be given to all PROFS users in January.

OfficeVision has the ability to delete recurring meetings and to notify users of schedule conflicts when adding meetings to a calendar. Additional features, such as the ability to delegate mail processing to another PROFS user, and an all-new, enhanced process for working with incoming mail, will be available in the future.

The same function keys and access commands will be used with OfficeVision.

To prepare for the changeover, "outstanding mail" in PROFS accounts should be reduced to a minimum. PROFS users who have more than five screens worth (more than 40 items) when they "Open the Mail" should reduce the number by filing or erasing them. To see how many screens of mail you have, look for "Screen 1 of x" in the bottom right-hand corner of the "Open the Mail" screen.

It is important to limit the volume of mail kept, not only before and during the change, but after as well. A large volume of mail in one account can slow the response for all PROFS or OfficeVision users.

Information Systems will delete all inactive PROFS accounts (those not used since Aug. 1, 1992) on Dec. 7. A deleted account can be recovered before the change to OfficeVision, but existing mail and notes will not be recoverable after that. New accounts may be set up under OfficeVision for users whose

accounts were deleted during this process.

For assistance, call the End User Support Help Desk at ext. 5506.

### Coastal institute studies ecosystem

Cal Poly's new Coastal Resources Institute will hold an open introductory meeting at 11 am Thursday, Dec. 3, in the Staff Dining Room.

Director James Vilkitis of the Natural Resources Management Department will give an overview of the institute's mission and organization. Tom Rice of the Soil Science Department and Dave Chipping, Physics, will discuss current and potential projects.

On the premise that sustainable resource management requires the integration of biological, physical and social sciences, the Coastal Resources Institute coordinates interdisciplinary projects and research relating to the management of coastal watersheds, urban areas, marine environments, and other natural resources.

Faculty members and students work together on research and management strategies, and the institute gives graduate and undergraduate students valuable work experience.

The institute provides a wide range of services, including management plans, habitat inventories, environmental and social impact analyses, and policy planning. It identifies funding opportunities, organizes interdisciplinary teams, and coordinates projects. During the past year, the institute's projects have generated more than \$350,000 in grants.

For more information or to discuss project opportunities, call Vilkitis at ext. 2702.

### Recruitment reopened for vice president

The recruitment for a permanent vice president for administration and finance, formerly vice president for business affairs, has been reopened.

The change in title reflects organizational changes in the Business Affairs Division, which consists of Budget Planning and Administration, Facilities Planning, Facility Services, Fiscal Services, Human Resources, Public Safety Services, and Support Services.

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### Recognized groups to get IRA funds

Student groups may be eligible to receive partial funding for their activities.

The Instructionally Related Activities (IRA) board has funds available for student-focused activities and laboratory projects that are partially sponsored by an academic discipline or department and are integrally related to its formal instructional offerings.

Funding is available only to officially recognized groups. The IRA board is accepting applications for recognition until Jan. 4, 1993. A request for recognition of a group may be originated by a student, the group, or a faculty or staff member.

Programs currently recognized don't need to reapply.

For more information or a copy of the procedures, call Shawn Reeves, chair of the IRA Advisory Board, ext. 1291, or Vicki Stover in Business Affairs, ext. 2171.

### Holiday Luncheon Dec. 2

*(See story on Page 3)*



### Solicitation of vacation, sick leave

Employees are asked to donate sick leave or vacation credits on behalf of Philipp Jung, a professor in the Theatre and Dance Dept.

Jung was recently hospitalized with AIDS and is not expected to return to work this academic year. Donations of either sick leave or vacation credits will help him remain in pay status during his absence.

Anyone interested in donating credit should contact Harry Sharp, dean of the College of Liberal Arts, ext. 2706, for the Catastrophic Leave Donation Form.

Eligible state employees may donate up to 16 hours total of sick leave and vacation credit per fiscal year in increments of one hour or more. Academic-year faculty members may donate sick leave only, because they do not accrue vacation.

### Deadlines approach for faculty grants

The deadlines are approaching to submit proposals for the State Faculty Support Grant (SFSG) program.

The SFSG program supports research, scholarship, and creative activities that help faculty members remain current in their disciplines and that benefit California socially, culturally and economically.

There are four types of support:

- ✓ Minigrants of up to \$5,000, to be expended during the academic year.
- ✓ One- or two-month summer faculty fellowships to provide support to inaugurate, continue or complete a project of creative scholarship or research.
- ✓ Assigned time for research, creative activity, or scholarship.
- ✓ A quarter leave at full pay to develop or complete an appropriate activity related to one's academic discipline.

The deadline to submit proposals for summer 1993 fellow-

ships is Dec. 1. Proposals for 1993-94 minigrants, quarter leave, and assigned time are due March 2.

The 1992-93 budget includes \$137,160 for minigrants and summer stipends. Funding for proposals submitted in March will be contingent on next year's budget.

For applications and guidelines, call the Faculty Development office at ext. 1508.

### Notary publics provide free service

Free notary public services are provided on campus for university personnel and their families.

Current notaries include: Trisha Johnson, Foundation Administration Bldg., exec. director's office, ext. 1133; Nell Netzley, Records office, Adm. 222, ext. 2531; Vickie Randall, Student Affairs office, Adm. 209, ext. 1521; and Nancy Vilkitis, Business Affairs office, Adm. 116, ext. 2171.

In January, Sue Bethel, Faculty Affairs office, Adm. 312, ext. 6569, will be added to the list.



### Holiday Luncheon scheduled for Dec. 2

The deadline to purchase tickets to this year's Holiday Luncheon, sponsored by the Business Affairs Division, is noon on Wednesday, Nov. 25.

The lunch will be held Wednesday, Dec. 2, at 11:45 am in Chumash Auditorium.

Those attending are asked to bring canned goods to be donated to the Salvation Army. Contributions can be brought to the luncheon or dropped off at the Support Services office, Adm. 127, through Dec. 3.

### Teacher education seeking coordinator

The University Center for Teacher Education needs a faculty member to serve as a part-time coordinator to plan an outreach program in northern Santa Barbara County offered through Extended Education.

Funded by a grant from the Commission on Extended Education, the community-based program for future teachers will be designed primarily for bilingual teachers' aides who plan to become elementary school teachers.

Released time or additional compensation is available, not to exceed \$6,000. The position will be open by Jan. 4 and continue through June 30.

For more information, call Susan Roper, director, University Center for Teacher Education, ext. 2584.

### Employees, students donate to Cal Poly

Cal Poly students and employees donated more than \$123,000 to a variety of university departments and programs during 1991-92 — a 73 percent increase over the previous year.

In 1991-92, faculty members donated \$96,390, compared with \$61,800 in 1990-91; staff members gave \$24,033 vs. \$8,467 in 1990-91; and students contributed \$2,952 vs. \$968.

A number of scholarships and endowments, colleges, academic departments and student clubs received a portion of these funds. Additional beneficiaries include the Alumni Association, Mustang Boosters, President's Roundtable, Library Associates, Symphonic Band, Disabled Student Services, Educational Equity Scholarship Endowment Fund, and Cal Poly Arts.

### Faculty/Staff Payday is Dec. 1



## Unconventional pianist to perform Nov. 30

Distinctive, English-born pianist David Owen Norris will perform as part of the Cal Poly Arts Quintessence Series at 8 pm Monday, Nov. 30, in the Theatre.

Norris' passionate, playful and unconventional renderings have stirred excitement in concert halls across Europe and the United States.

For his Cal Poly debut, Norris has chosen typically "off-the-beaten-track" pieces: "Valse from Facade" (1922) by William Walton, "Etudes Book I" by Debussy, "Fantasia" in C major by Haydn, Three Intermezzi by Brahms, "Four Studies in Rhythm" by Olivier Messiaen, and "Conversations," Norris' own transcription of two Joni Mitchell pieces ("Tin Angel" and "Big Yellow Taxi").

A professor at London's Royal Academy of Music, the 38-year-old Norris was trained at Oxford. He is also an accomplished forte-pianist and harpsichordist.

Tickets for Norris' concert are \$13 and \$11 for the public and \$11 and \$9 for students and senior citizens. They are available at the Theatre Ticket Office between 10 am and 4 pm Monday through Friday. For reservations, call the Anytime ArtsLine at ext. 1421.

## Movie critic to open new lecture series

Julie Salamon, author and Wall Street Journal film critic, will kick off Cal Poly's new Lyceum speaker series at 8 tonight (Nov. 19) in UU 220.

Her talk, "Good People/Bad Movie," will look at Hollywood's tendency to sacrifice proven artistic achievement for greed and profit.

"Don't believe the Hype! Questions of Kitsch and Culture in America" is the theme of this year's Lyceum series, which succeeds the Arts and Humanities Lecture Series.

The series was redefined and renamed to broaden its scope to include the sciences. The name Lyceum comes from the school Aristotle founded in 335 B.C. Only the second school in the Western world, the Lyceum was a practical institution, intended to rival Plato's theoretical school, the Academy, founded in 387 B.C.

Salamon has worked for the Wall Street Journal since 1983. She has also written for The New York Times, The New Yorker magazine, and many film journals. Her reviews have earned her the Front Page Award from The National Society of Film Critics and several Pulitzer Prize nominations.

Salamon's new book, "The Devil's Candy," chronicles the filming of "The Bonfire of the Vanities." Based on Tom Wolfe's novel about greed and folly, the \$50 million movie was one of Hollywood's biggest disasters. Ironically, Salamon's book exposes the greed and folly that went on behind the scenes of the movie.

English professors John Hampsey and Patricia Troxel are co-directors of the Lyceum series, which is sponsored by the College of Liberal Arts. This presentation is co-sponsored by the Ethnic Studies program. All presentations are free.

For more information call Hampsey at ext. 2239.

## Quarter break hours for El Corral

From Dec. 12 through Jan. 3, El Corral Bookstore hours will be as follows:

Dec. 12	.....7:45 am-4:30 pm
Dec. 13	.....Closed
Dec. 14-18	.....7:45 am-4 pm
Dec. 19-20	.....Closed
Dec. 21-23	.....7:45 am-4 pm
Dec. 24-27	.....Closed
Dec. 28-30	.....7:45 am-4 pm
Dec. 31-Jan. 1	.....Closed
Jan. 2-3	.....11 am-4:30 pm

## Children's Center board meeting set

The ASI Children's Center board of directors will hold a meeting at 1:30 pm Friday, Nov. 20, in the Children's Center Conference Room to discuss "new directions" for 1992-93.

New board members are also being sought. The positions are open to interested faculty and staff members and parents whose children are enrolled at the center.

Those interested in serving on the board should call Haila Hafley at ext. 1267.

## Bio Science faculty retirement reception

A reception honoring faculty members retiring from the Biological Sciences Department will be held from 3 to 5 pm on Friday, Nov. 20, in the Staff Dining Room. Those being recognized are Drs. Fred Clogston, Malcolm McLeod, Richard Pimentel, Bill Stansfield and John Thomas.

All faculty, staff members, students and friends are invited to come by and wish them well.

## Correction

An incorrect telephone number was published in last week's *Cal Poly Report*. Employees interested in donating sick leave or vacation credits on behalf of Sue Dietrick should call Jane Leaphart at ext. 5921.

## CPR holiday schedule

The final two issues of *Cal Poly Report* for Fall Quarter will appear Dec. 3 and 10. There will be no issue the week of Thanksgiving.

The first issue of Winter Quarter will be Jan. 7, with a deadline of Dec. 21.



### Dateline. . . .

#### (\$) - Admission Charged

##### THURSDAY, NOVEMBER 19

**Recital:** Fall Quarter Student Recital, Davidson Music Building 218, 11 am.

**Film:** Ingmar Bergman's "Fanny and Alexander," Palm Theatre, SLO, 7 pm. (\$)

**Play:** Theatre and Dance Department production, "Romulus." Continues through Nov. 21. Theatre, 8 pm. (\$)

##### FRIDAY, NOVEMBER 20

**Meeting:** ASI Children's Center board of directors meeting. 1:30 pm, Children's Center Conference Room.

##### SATURDAY, NOVEMBER 21

**Volleyball:** Sacramento State, Mott Gym, 7:30 pm. (\$)

**Concert:** Bandfest '92 featuring the Mustang Marching Band, University Jazz Band and Cal Poly Symphonic Band. Chumash, 8 pm. (\$)

##### MONDAY, NOVEMBER 23

**Film:** "Mindwalk," based on the book "The Turning Point." 7 pm, Chumash, (\$).

##### WEDNESDAY, NOVEMBER 25

**Academic Holiday:** Thanksgiving holiday observed for academic employees. Continues through Nov. 29.

##### THURSDAY, NOVEMBER 26

**University Holiday:** Thanksgiving. Holiday observed through Nov. 29 for all university employees. Campus will be closed except for needed emergency services.

##### MONDAY, NOVEMBER 30

**Concert:** David Owen Norris (pianist) will perform as part of the Quintessence series. Theatre, 8 pm. (\$)

##### WEDNESDAY, DECEMBER 2

**Luncheon:** Business Affairs Holiday Luncheon. 11:30 am, Chumash. (\$)

**Books at High Noon:** James Cushing (English) will review "Sexual Personae: Art and Decadence From Nefertiti to Emily Dickinson." Staff Dining Room, noon.

##### THURSDAY, DECEMBER 3

**Meeting:** Coastal Resources Institute introductory meeting. 11 am, Staff Dining Room.

**Recital:** Fall Quarter Student Recital, Davidson Music Bldg. 218, 11 am.

**Film:** "Best Intentions," written by Ingmar Bergman. Palm Theatre, 7 pm. (\$)

##### FRIDAY, DECEMBER 4

Last day of fall quarter classes.

### Position Vacancies

Vacant staff positions at Cal Poly and the Cal Poly Foundation are announced in this column and are posted outside the respective offices. Contact those offices (State: Adm. 110, 805-756-2236 — Foundation Administration Building, 805-756-1121) for applications and additional position details. Both Cal Poly and the Foundation are subject to all laws governing affirmative action and equal employment opportunity. Cal Poly hires only individuals lawfully authorized to work in the United States. All eligible and interested persons are encouraged to apply. Applications must be received by 5 pm or postmarked by the closing date.

#### STATE

**CLOSING DATE:** Nov. 25, 1992  
**Correction**

**Research Technician I,** \$2268-\$2720/month, Institutional Studies.

**CLOSING DATE:** Dec. 2, 1992

**Equipment Technician III/Specialized Equipment,** \$1457.50-\$1756/half-time, Materials Engineering.

**FULL CONSIDERATION CLOSING DATE:** Jan. 1, 1993 (open until filled)

**Director of Facilities Planning (Adm. III),** salary commensurate with background and experience of the individual selected with an annual range of \$70,000-\$90,504 with excellent fringe benefits, Business Affairs Division.

#### FOUNDATION

**CLOSING DATE:** Dec. 4, 1992

**Project Coordinator,** \$2309-\$2767/month, Synthesis Engineering Education Coalition Program.

#### ASI

**CLOSING DATE:** Nov. 20, 1992

**Toddler Teacher,** \$1456/month, Children's Center. Contact Haila Hafley, ext. 1267.

**Two Aide Positions,** \$953/month, Children's Center. Contact Haila Hafley at ext. 1267.

director, Financial Aid; David Walch, dean, Library Services; Dwayne Head, head, Physical Education; William Howard, professor, City and Regional Planning; Safwat Moustafa, professor, Mechanical Engineering; Shawn Reeves, student representative; Anna McDonald, director, Affirmative Action (ex-officio member); and Michael Suess, director, Faculty Affairs (ex-officio member).

**General Description of the Position:** The vice president for administration and finance reports directly to the president and is responsible for general supervision of the accounting, payroll, and other fiscal services; planning and administration of university operating budgets supported by state and non-state sources; campus physical planning and development; operation and maintenance of the physical plant, including residence halls; logistical and support services; environmental health and safety, public safety, and emergency operations; and liaison with auxiliaries. The successful candidate must be aware and supportive of the academic mission of the university and will be entering a division strongly committed to the total quality management approach to personnel management and problem solving.

**Qualifications:** Relevant senior-level experience in university administration and financial and facilities management; master's degree, and training and experience appropriate to a senior administrative affairs position in a university; demonstrated ability to work cooperatively with various constituencies; demonstrated commitment to promoting affirmative action and sensitivity to cultural diversity; and familiarity with modern productivity approaches. Working knowledge of NACUBO standards and guidelines preferred.

**Compensation:** Salary is commensurate with the background and experience of the individual selected.

**Selection Process:** For full consideration, applications should be received by Dec. 20; however, the position will remain open until filled. Send (or fax) resume, letter or statement of interest and special qualifications, along with the names, addresses and telephone numbers of at least three references to: Dr. Robert D. Koob, vice president for academic affairs, ext. 2186 (phone); or ext. 5292 (fax).

### ...Recruitment for VP

The consultative committee members selected last spring will continue to serve. Vice President for Academic Affairs Robert Koob is the committee chair. Other members are Rick Ramirez, director, Budget Planning and Administration; Vicki Stover, Business Affairs associate; Ed Naretto, director, Facility Services; Diane Ryan