

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

ACADEMIC SENATE EXECUTIVE COMMITTEE

MINUTES - January 7, 1975

- I. The meeting was called to order at 3:15 p.m. by Chairman Joe Weatherby.
- ✓ II. The minutes of the November 26, 1974, meeting were approved as written.
- III. All members were in attendance.

IV. Business Items

A. Senate and Committee Membership

It was M/S/P to make the following replacements in the Senate:

School of Agriculture - William Kurtz replacing R.J. Greffenius

School of Communicative Arts and Humanities - Stan Dundon replacing
Mike Wenzl

The two new ASI representatives were announced as Steve McCutchen
and John Martinez and Steve was introduced.

It was noted that according to the Senate Bylaws, all replacements
are effective until the next regular election or until the individual
that vacated the position returns.

It was announced that Joseph Romney would replace Max Riedlsperger
on the Fairness Board while the latter is on leave.

B. Professional Responsibility Committee

Weatherby reported for Corwin Johnson that the Constitution and
Bylaws Committee is waiting for final approval of the bylaws of
the Professional Responsibility Committee from Don Shelton. The
up-to-date copy of the Senate Bylaws has been prepared and will
be distributed at the next Senate meeting, minus the statement
on Professional Responsibility. The Committee hopes to have a
final draft of the Constitution ready for Senate consideration in
February.

V. Discussion Items

A. Open Discussion

It was M/S/P to make this a business item. Because there are other
Senate channels of discussion and action, it was M/S/P (Saveker/
Labhard) that no action be taken on this item.

B. Student Evaluation of Faculty

It was M/S/P that this be made a business item. It was M/S/P (Alberti/
Labhard) that the Executive Committee call to the attention of the
Personnel Policies Committee their commitment to monitor the student
evaluation process and ask them to explore the ways in which the
instrument is being used in the Schools and departments and explore
alternative methods for student evaluation and report back to the
Executive Committee before March.

C. Computer Program for Grade Processing

Drandell reported on the computer program and procedures for processing grades through the computer center. The report was extensive and emphasized the necessity and importance of having faculty members submit grades by deadlines. The report will be summarized and distributed to all faculty.

D. Committee Assignments

Weatherby commented on the problems that sometimes occur when committees receive items from sources other than the executive committee without executive committee knowledge. In order to facilitate the coordination of committee business by the executive a memo will be sent to committee chairpersons requesting that they inform the executive of any such items on which they intend to act.

E. Use of Private Funds

Sullivan reported on a policy passed by the Board of Trustees in November 1974 allowing the President to use private outside funds for salary increases for individual faculty members on the basis of exceptional merit. He noted this University's increased efforts to obtain private money and expressed his concern that the faculty be represented in this process. After discussion it was agreed that Sullivan would prepare a recommendation for the Executive Committee consideration.

VI. The meeting was adjourned at 4:55 p.m.