

CALIFORNIA POLYTECHNIC STATE UNIVERSITY

SAN LUIS OBISPO

ACADEMIC SENATE

EXECUTIVE COMMITTEE MINUTES

October 29, 1974

Robert Kennedy
President

- I. The meeting was called to order at 3:10 p.m. by Chairman Joe Weatherby.
- ✓ II. The minutes of the September 17, 1974, Executive Committee meeting were approved as corrected. The correction on page 2, under E. should read as follows:

"E. Grade Processing Procedures

It was moved by Bob Sennett and seconded by Harry Scales that a memo be sent to the Registrar forwarding the suggestions of one member of the Executive Committee on the grade processing procedure in response to Mr. Holley's request in his memo of July 29, 1974, for any acceptable solution. This memo would be drafted by David Saveker and prepared for the signature of the Chairman. The motion passed unanimously."

- III. Those in attendance were as follows:

MEMBERS:

Bob Alberti
Milton Drandell
Norm Eatough
Bob Hooks
Nancy Jorgensen

Joe Kourakis
Lezlie Labhard
Scott Plotkin
Dave Saveker
Harry Scales
Bob Sennett
Gerry Sullivan

Joe Weatherby

GUESTS:

Chuck Jennings
Charles Jimenez
Barbara Weber

- IV. Business Items

A. Proposed Academic Calendar 75-77

Chuck Jennings presented the Instruction Committee's recommendation concerning revisions of the proposed Academic Calendar, 75-77. It was MSP (Scales/Alberti) with one abstention that this be made a business item at the November meeting of the Academic Senate. It was MSP (Saveker/Eatough) that the Instruction Committee continue to study the time block exclusively devoted to examinations each quarter and make recommendations based upon their findings.

B. Textbook Selection

Chuck Jennings reported that the Instruction Committee is continuing in its review of this matter.

C. After 60/40 What?

Barbara Weber reported that this study is continuing. The Personnel Policies Committee is considering the possible ways of allocating promotion funds between the schools, the availability of clearly stated criteria and procedures in all schools, the types of consultative procedures in each school, and the university-wide review problem of ranking all candidates for promotion.

D. Oral/Written Communication

No report was given.

E. Committee Report Procedure

It was MSP (Jorgensen/Saveker) that committee chairpersons be requested to prepare a brief background and rationale statement to accompany committee reports submitted for Senate action.

F. Committee Membership

It was MSP (Saveker/Labhard) with one abstention that the nominees for committee membership be approved.

G. Senate Membership

It was MSP (Labhard/Saveker) with one abstention that the nominees for Senate membership be approved. Scott Plotkin announced the resignation of Jeff Fishcer from the Senate. No replacement has been appointed yet.

V. Discussion Items

A. Professional Responsibilities Committee Bylaws Amendment

Weatherby announced that this Bylaws amendment had been referred to the President's office in 1973 and is still under review.

B. Grade Processing

It was MSP (Saveker/Alberti) that this be made a business item and that the Chairman meet with Vice President Jones to define the problems that the Senate is expected to deal with.

C. Graduate Credit/No Credit

It was MSP (Labhard/Saveker) that this be made a business item. It was MSP (Saveker/Labhard) that this item be referred to the Student Affairs Committee* for study and recommendation.

D. Grade Changes

It was MSP (Labhard/Saveker) that this be made a business item and referred to the Student Affairs Committee* to develop recommendations for a formal policy for grade changes in the absence of the original instructor.

E. Faculty Manual

Saveker reported that this matter is being studied by the Ad Hoc Advisory Committee for a Faculty Manual. The Chairman, Les Vanoncini, would welcome any recommendations.

F. Military Clock Time

No changes in the present scheduling were proposed.

* At the meeting these matters were referred to the Instruction Committee; after a phone poll, they were reassigned to the Student Affairs Committee.

G. President's Council

Weatherby reported that the last council meeting dealt primarily with the CSUC Support Budget, 1975-76.

H. Asilomar Conference

Weatherby reported that the topic of the fourth annual Academic Retreat was Steady State Staffing.

I. Employee Fee Waiver

It was MSP (Alberti/Scales) that this be made a business item and that the Chairman be given the authority to draft a resolution to be brought before the Senate supporting President Kennedy's efforts to implement a waiver of fees to take classes for employees.

VI. Announcements

A. Constitutional Change on Senate Membership

Weatherby announced that the approval from the Chancellor's office on the Senate Bylaws revision changing the composition of the Academic Senate has been received.

VII. The meeting was adjourned at 4:55 p.m. by Chairman Joe Weatherby.