

Robert Kennedy  
President

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
SAN LUIS OBISPO

EXECUTIVE COMMITTEE MINUTES  
August 21, 1974

- I. The meeting was called to order at 3:10 p.m. by Chairman Joe Weatherby.
- II. The minutes of the July 10, 1974 meeting were approved as distributed.
- III. Those in attendance were as follows:

Bob Alberti	Wes McCormac
Bob Andreini	Barton Olsen
Marcus Gold	Scott Plotkin
Bob Hooks	Bob Sennett
Hazel Jones	Gerald Sullivan
Joe Kourakis	Joe Weatherby
Lezlie Labhard	Max Wills

IV. Business Items

A. Community College Transfer Courses

This item will be referred to the Instruction Committee for their consideration.

B. Proposed CAM Addition - Campus Organizations (Section 790)

"The use of the University name, facilities, and services may be granted to certain organizations whose memberships consist primarily of a combination of students, faculty, staff and/or auxiliary staff members, upon application to the University President. Although the authorization of the use of campus facilities is the final decision of the President, he may refer the request to appropriate administrative staff or consultative bodies for recommendation. The application for organization must state the purpose of the organization, the kinds of activities to be held on campus, and the names of the responsible officers of the organization. The names of such officers should be submitted annually to the President at the beginning of the fall quarter, or at any time a change is made."

It was moved and seconded (Andreini/Gold) that we accept the proposed addition and that the full Senate be notified at the Fall meeting. The motion carried unanimously.

V. Discussion Items

A. Suggested Appointments for University Wide Committees

Members of the Executive Committee were requested to submit suggested names for university wide committees to Joe Weatherby at the Senate Office within the next couple of days. Recommendations and faculty interest surveys will be used by the Senate Chairman in making appointments.

There was a discussion of the purpose and membership of university wide committees; some clarification of CAM seems needed.

B. Grade Processing Procedures

The reply from Jerald Holley regarding grade processing procedures was attached to the agenda. This item was discussed at length; however, no action will be taken on this matter until after it has been considered by the Academic Council.

C. Steady State Staffing

Bart Olsen reported that the Ad Hoc Committee appointed to study Steady State Enrollment and Staffing had completed their report. A copy of the report will be on file in the Senate Office. Copies will be distributed to members of the Executive and Personnel Policies Committees for study.

D. Student Intern

A responsible mature student from the government intern program will be selected to serve as a liaison between the Senate Office and Senate committees. His/her responsibilities will be to contact committee chairpersons weekly and advise the Senate Office on ways in which the office could assist the committees. The student intern will not handle confidential matters.

E. Faculty Manual

Bob Alberti discussed the concept of a faculty manual as proposed by the Directions Committee. Possible sections to be included in the manual could be: personnel policies CAM sections, senate committee projects, guidelines for research projects, senate and committee membership lists, senate by-laws, grievance procedures, persons/offices "to turn to" for advice on faculty matters.

No action was taken on this matter. Joe Weatherby will discuss the concept with President Kennedy prior to any action; faculty reaction will be determined prior to any action.

F. Center for Professional Development

Bob Alberti presented the "Call for Proposals by the Center for Professional Development" memo from the Chancellor's Office. It was moved and seconded (Olsen/Andreini) to have the Senate Chairman establish a committee composed of the Academic Vice President, two to three faculty members, and a student representative to work with Bob Alberti to develop a proposal. The proposal should be consistent with the recommendations of the full Senate (1973-74 Academic Senate) ie., (1) externally funded and (2) locally controlled. The motion carried unanimously. Any faculty suggestions for the proposal should be referred to Bob Alberti.

VI. Announcements and Reports

A. List of Senators and Senate Committees

The list of members on the Senate and Senate committees was reviewed and corrections were made. The corrected lists will be distributed at the beginning of Fall Quarter.

VII. The meeting was adjourned at 4:35 p.m.