

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
SAN LUIS OBISPO

ACADEMIC SENATE MINUTES
April 23, 1974

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- I. The meeting was called to order at 3:15 p.m. by Vice Chairman Robert Burton.
- II. The minutes of the March 5, March 12, and April 9 meetings were approved as submitted.
- III. Those in attendance were as follows:

MEMBERS:

Amanzio, Joseph	Harden, Sheldon	Saveker, David
Battersson, Ronald	Hendricks, Francis	Scales, Harry
Behman, Sara	Holtz, Walter	Scheffer, Paul
Burroughs, Sarah	Hooks, Robert	Sennett, Robert
Burton, Robert	Johnson, Corwin	Sorensen, Robert
Coyes, Frank	Jorgensen, Nancy	Sullivan, Gerald
Delany, James	Kourakis, Joseph	Wenzl, Michael
Eatough, Norman	Krupp, William	Wills, Max
Emmel, James	Labhard, Lezlie	Wolf, Lawrence
Fierstine, Harry	Lau, James	
Frost, Robert	McCormac, Weston	<u>EX-OFFICIO MEMBERS:</u>
Gold, Marcus	Nelson, Linden	(Non-Voting)
Graham, Priscilla	O'Leary, Michael	
Greffenius, Ruben	Rhoads, Howard	<u>EX-OFFICIO MEMBERS:</u>
	Rogalla, John	(Voting)
	Rosen, Arthur	Anderson, Roy
		Andreini, Robert
		Fischer, Jeff

Gibson, J. Cordner
Whitson, Milo

EX-OFFICIO MEMBERS:
(Non-Voting)

Chandler, Everett

GUESTS:

Johnston, Thomas
Miller, Harold
Punches, Gerald
Ratcliffe, Ronald
Timone, Barney
Weber, Barbara

IV. Committee Reports

A. Curriculum Committee - Gerald Sullivan, Secretary

Review of the School of Agriculture and Natural Resources is now finished, and the Committee is presently considering the School of Engineering and Technology package.

Dean Gibson of the School of Agriculture announced that the Governor signed a bill to make Agriculture a single subject for teaching credentials under the Ryan Act. As a result, it is necessary to develop a program to prepare teachers on this campus. This would involve setting up a curriculum, etc., and would require additional time from the Senate for consideration and approval. The Curriculum Committee has agreed to be available as much as possible for this late request.

B. Election Committee - Bob Hooks, Chairman

As a result of a ballot count held after the election on April 16, 1974, the Election Committee certifies that the following individuals were elected as shown:

Senator, CSUC (Statewide Academic Senate) - No majority. Election results as follows:

Michael Wenzl	- English	- 153 votes
Roy Anderson	- Bus. Adm.	- 151 votes
Mary Lou White	- W.P.E.	- 63 votes
Alan Cooper	- Bio. Sci.	- 53 votes

Runoff election between Michael Wenzl and Roy Anderson on Tuesday, April 23, 1974.

Senator, Academic Senate - California Polytechnic State University

School of Agriculture and Natural Resources

James Bermann	- Agricultural Engineering
Luther Hughes	- Soil Science

School of Architecture and Environmental Design

David Saveker	- Architecture
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Joseph Amanzio will fill in next year for Ken Haggard who will be on sabbatical.

School of Business and Social Sciences

Milton Drandell	- Business Administration
Weston McCormac	- Business Administration
Michael O'Leary	- Social Sciences
Joe Weatherby	- Political Science

School of Communicative Arts and Humanities

Michael Wenzl	- English
Charles Jennings	- Art
Lloyd Beecher	- History
Guy Thomas	- Graphic Communications

School of Engineering and Technology

Michael Cirovic	- EE/EL Engr.
Stuart Larsen	- Aeronautical Engineering
Larry Moore	- EE.EL Engr.

School of Human Development and Education

Sheldon Harden	- Men's Physical Education
Louis Pippin	- Education

School of Science and Mathematics

Anthony Buffa	-	Physics
Leonard Wall	-	Physics
Reino Hannula	-	Computer Science
Thomas Hale	-	Mathematics

Professional Consultative Services

Marcus Gold	-	Audio Visual
Sarah Niu	-	Library

Members - Personnel Review Committee

School of Agriculture and Natural Resources

Royce Lambert	-	Soil Science	-	two-year term
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School of Architecture and Environmental Design

Runoff election to be held Tuesday, April 23

School of Business and Social Science

George Eastham	-	Economics	-	two-year term
Ernest Miller	-	Business Adm.	-	one-year term

School of Communicative Arts and Humanities

David Kann	-	English	-	two-year term
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One-year member to be selected by school caucus

School of Human Development and Education

Erland Dettloff	-	Education	-	two-year term
Dwayne Head	-	Men's P.E.	-	one-year term

The Election Committee has received the following nominations for Academic Senate officers and members of the Executive Committee:

Vice Chairman of Academic Senate - Joe Weatherby

Executive Committee Representative from School of Business and Social Sciences - Sara Behman

Nominations are still being accepted. Dr. Hooks requested that the Executive Committee at the next meeting consider possible candidates for Senate offices and submit names to the Election Committee.

V. Business Items

A. Certificate of Participation in Commencement Exercises (See Attachment V-A.)

It was moved and seconded (Saveker/Whitson) that the Commencement Committee's proposal become a business item. The motion carried.

Gerald Panches distributed to Senate members a proposal endorsed by the Commencement Committee relative to discontinuing the awarding of diplomas at commencement exercises and presenting at informal school gatherings a "certificate of participation in commencement exercises." The diplomas would be mailed as soon as possible.

It was moved and seconded (Saveker/Gold) to endorse the Commencement Committee's proposal contingent upon the approval of ASI. The motion passed unanimously.

B. Ad Hoc Traffic Management Committee Report (See Attachment IV-M, Academic Senate Minutes, April 9, 1974.)

It was moved and seconded (Greffenius/Johnson) that the proposal from the ad hoc Traffic Management Committee relative to the towing away of illegally parked vehicles become a business item. The motion carried.

It was moved and seconded (Greffenius/Rogalla) that the Senate endorse the report of the ad hoc Traffic Management Committee relative to issuing citations to illegally parked cars and subsequently towing them away. Senate members discussed the ramifications of the proposed action and possible alternative solutions.

It was moved and seconded (Rhoads/Wills) to amend the motion by striking the words "and the vehicle subsequently towed away" from the report. The motion failed.

The main motion passed.

(At this point in the meeting members of the Election Committee were excused to tabulate election returns.)

C. Directions Committee Report (See Academic Senate Minutes, March 5, 1974.)

It was moved and seconded (Johnson/Harden) that the Senate accept recommendations 4,5,6,7,8,9,10,12,13, and 14 as presented in the Directions Committee Report of February 28, 1974. It was moved and seconded (Rogalla/Rhoads) to amend the motion by deleting recommendation Number 6. The vote on the amendment (15 favor, 13 opposed, 3 abstentions) indicated doubt that a quorum of members was present. A quorum count verified that a quorum of voting members was not present and business could not be conducted.

VI. Announcements and Reports

A. Department Head Evaluation

Vice Chairman Burton announced that he has been informed by Larry Voss that an administrative bulletin is being prepared for the President's signature approving a procedure for faculty evaluation of department heads. The administrative bulletin will establish interim guidelines to be used during the

1974-75 year. Subsequent evaluations of the procedures by constituencies will be used to determine if amendments are in order for the future.

B. Faculty Promotions, 1974-75

The President has responded to a request by Chairman Alberti on behalf of the Executive Committee that (1) the faculty be provided an opportunity to review the 1974 promotion priority lists submitted to the President by the School Deans on April 17, 1974; and (2) each School Dean present for faculty review the criteria by which the school-wide priority recommendations were arrived at; and (3) that such review be conducted by the 1973-74 and 1974-75 members of the Academic Senate Personnel Review Committee from each school, or a special committee in each school, consisting of the chairs of the tenured faculty in each department. Also, the Personnel Policies Committee recommended that the President be asked for a copy of his criteria for allocation of available promotion funds.

The President, in an April 23 memo to the Chairman of the Academic Senate, noted that he has (1) delayed announcement of 1974-75 promotions until May 15; (2) requested that a committee be formed in each school, comprised of a tenured full professor from each department to review school-wide priority lists for promotion; and (3) utilized the number of FTE faculty positions budgeted for 1974-75 as the basis for the distribution of promotion funds. Regarding the allocation of promotion funds, the President's memo states:

"I have used the number of FTE faculty positions allocated for 1974-75 as the basis for the distribution of the available promotion funds to each of the seven instructional schools. I made this decision because it provides, in each case, for promotions equal or greater in number than would have been possible under previous constraints imposed by the Department of Finance. Some schools may wish that we had used some other criterion than 'FTE faculty positions allocated' because of an advantage that would accrue to a particular school, but in my judgement the total interests of the university are best served in the 1974-75 promotion cycle by this method."

C. Collective Bargaining Seminars

The series of collective bargaining seminars designed to acquaint faculty members with the issue and its implications for Cal Poly faculty will be held in the Staff Dining Room on Wednesdays from 3:00 to 5:00 p.m. according to the following schedule:

Wednesday, May 1, 3:00 p.m.	<u>Collective Bargaining: The Issue</u> Pro: "Mac" Larsen; Secretary, CSUC Academic Senate Con: Clay Sommers; CSUC Dean, Faculty Affairs
Wednesday, May 8, 3:00 p.m.	<u>Collective Bargaining: The Membership Organizations</u> Representatives of AAUP, ACSUP, CCUFA, CSEA, UPC
Wednesday, May 15, 3:00 p.m.	<u>Collective Bargaining: An Analysis</u> Sara Behman; Professor of Economics Homer Hoyt; Associate Professor of Education

Dr. Sommers has informed us that he will not be present at the May 1 session. However, there will be an audio recording of his presentation.

VII. The meeting was adjourned at 4:35 p.m.

FROM THE DESK OF

Gerald N. Punches

Dr. Ernest Miller

Please attempt to get the support of the Faculty Senate on this matter.

Other groups have used this proposal as a guide in formulating their own letter of resolution.

GP

Compliments of
GRAPHIC COMMUNICATIONS DEPARTMENT
CALIFORNIA POLYTECHNIC STATE UNIVERSITY

ACADEMIC SENATE

APR 16 1974

CAL POLY—SLO

DM

Memorandum

To: Bob Alberti, Chairman, Academic Senate

From: Ernest C. Miller, Bus. Adm, Senate representative to Commencement Comm.

Subject: Memo from Gerald Punches, Registrar.

The Commencement Committee unanimously approved the proposition advanced by the Registrar. We believe that the Certificate of Participation approach is the only logical way to approach the problems of administration.

I support Mr. Punches' request that an attempt be made to obtain Senate support on this matter.

Request this request be expedited in order that Pres. Kennedy ~~may~~ make a final decision on this matter within the time constraints (9 weeks till Commencement)

The 1974 University Commencement Committee, with the concurrence and support of the student and faculty organizations named, recommends that the policy of awarding diplomas at commencement exercises be discontinued for the following reasons:

1. The commencement ceremony falls one day after the last day of finals and three days before spring quarter grades are due from the faculty. It is frequently difficult, if not impossible, for faculty members to assign grades to graduating seniors and have all such grades verified for graduation by the Records Office overnight.
2. Of the 1500 participants in the formal ceremony, about 300 either have a diploma issued from a previous quarter, or are degree candidates for the forthcoming summer quarter. None will receive any certificate at commencement.
3. Nearly 500 diplomas are withheld from distribution because final graduation requirements have not been met nor positively confirmed.
4. Nearly 200 diplomas ^{which students} ordered after the spring quarter filing date are not received. The vendor has no obligation to deliver this late order prior to the commencement exercises.
5. The distribution of diplomas at informal school gatherings is frequently confusing as each school has a separate program for acknowledgements. Fewer than half of the participants actually receive their diplomas. Of those receiving diplomas, about 25 will be notified that their diplomas are not valid because graduation requirements have not been met.

The Commencement Committee further recommends that a suitable "Certificate of Participation in Commencement Exercises" be presented at informal school gatherings in lieu of actual diplomas. *Diplomas will be mailed as soon as possible with an appropriate letter of congratulations from the Pres.*
The support of _____ is hereby given
(organization)
to this recommendation.

(Chairperson)

(Date)