

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
SAN LUIS OBISPO

Executive Committee, Academic Senate  
Minutes February 26, 1974

- I. The meeting was called to order at 3:10 p.m. by Chairman Robert Alberti.
- II. The minutes of the January 29 Executive Committee meeting were approved as submitted.
- III. Members in attendance were:

Robert Alberti	Marcus Gold	David Saveker
Roy Anderson	Lezlie Labhard	Paul Scheffer
Sara Behman	John Rogalla	Larry Voss
Robert Burton	Arthur Rosen (rep. by Norman Eatough)	

IV. Business Items

A. Collective Bargaining Seminars

Chairman Alberti announced that the subcommittee organizing the seminars is currently considering a series of three meetings. The first would be an introductory session, the second would give the membership organizations a chance to take part, and the final session would involve some experts from our own campus in collective bargaining as it applies to education. The Chairman requested input concerning speakers and meeting times.

B. Faculty Members as Students

The Personnel Policies Committee recommended that no action be taken at this time concerning faculty members as students, as investigation has proved that there is insufficient concern at this time to warrant the development of guidelines. The Executive Committee agreed that this should be reported to the Senate as a committee report.

C. Proposed Revision of "Other Factors of Consideration" in Criteria for Promotion, Retention and Tenure

It has been brought to the attention of the Personnel Policies Committee that since specific "other factors" are spelled out on the faculty evaluation form, i.e., "ability to relate with colleagues, initiative, cooperativeness, dependability and health", that some evaluators feel compelled to respond to these factors because they are listed and do not use their own initiative in developing other factors of consideration. The Personnel Policies Committee feels that the statement regarding other factors should be broader and not specific and suggests the following revision be applied to those sections of CAM and the form that consider other factors for promotion (342.2C 1 d), retention (343.1 H) and tenure (344.2C):

"Consider such other factors, if any germane to the accomplishment of the professional objectives of the individual department or school."

There were minor changes suggested in the language of the statement, and Executive Committee members showed concern that elimination of specific criteria might force exclusion of what might otherwise have been included in the evaluation. Some felt that specific factors should be listed together with a request for considering other additional factors.

It was moved and seconded (Anderson, Behman) to consider this as a business item at the next Senate meeting and amend the statement by adding after

"school.": "Among these are such items as ability to relate with colleagues, initiative, cooperativeness, dependability, health, and other factors." The motion failed.

It was moved and seconded (Burton, Gold) that the recommendation of the Personnel Policies Committee be placed on the agenda for the March 12 Senate meeting. The motion failed.

With the consensus of the Committee, the Chairman referred this item back to the Personnel Policies Committee, directing it to note the suggested changes offered by Executive Committee members.

D. Guidelines for Selection of Department Heads

The Personnel Policies Committee will have its proposal for this item at a later time.

E. 60/40 Report

The Budget Committee has requested the following information concerning the 60/40 limitations: (1) A record of departmental promotion recommendations which were not honored allegedly because of 60/40 limitations, for 1972-73 and 1973-74. (2) Departments where promotional recommendations for 1974-75 will not be honored allegedly because of 60/40 limitations. Since the questions were directed to Acting Vice President Clyde Fisher, and he did not have the information, the questions were forwarded to the school Deans and Don Shelton for possible answers. No response has been received, and Chairman Alberti offered to assist the Budget Committee in obtaining the information.

F. Final Examinations

The Instruction Committee announced in the Cal Poly Report that all concerned faculty were invited to a meeting concerning ways to revise the final examination procedure (CAM 484). The meeting will be March 5 from 12:10 to 2:30 p.m. in Ag 241. The Committee is particularly interested in views concerning the abolishment of the final examination period and in its place extending the period of instruction. This period could be used for additional instruction, evaluation, or both depending upon the judgment of the instructor. Comments from faculty who are unable to attend should be directed to Harry Fierstine (Biological Sciences), Chairman of the Instruction Committee. The Committee will be ready to report on this in April.

G. Faculty Unpublished Materials

The Instruction Committee has no recommendation at this time.

H. Class Scheduling

At the next Executive Committee meeting the Instruction Committee will have a recommendation.

I. Honors at Graduation

The Student Affairs Committee recommends that the following policy concerning the awarding of honors at graduation be adopted at Cal Poly: (1) All students with a GPA of 3.2 or better be designated as graduating with honors. (2) All students with a GPA of 3.6 or better be designated as graduating with highest honors. This recommendation is based on a desire to honor the top 15% of each graduating class with special recognition. A review of the records revealed that approximately 15% of past graduating classes had a GPA of 3.2 or better



and that approximately 3% had a GPA of 3.6 or better.

It was moved and seconded (Anderson, Saveker) that this recommendation be a business item at the March 12 Senate meeting. The motion carried.

J. Promotion Policy After 60/40

Chairman Alberti recommended to the Committee that the Personnel Policies Committee be asked to consider a policy for promotions after the dissolution of 60/40, and requested that a subcommittee composed of Warren Anderson, Barton Olsen, Dominic Perello, and David Saveker work with the Personnel Policies Committee in formulating a policy recommendation.

It was moved and seconded (Anderson, Labhard) to refer this to the Personnel Policies Committee as suggested. The motion carried.

K. Campus Directory (See Attachment III-E, Executive Committee Agenda, February 26, 1974.)

Lezlie Labhard, Executive Committee representative to the Administrative Council, reported that there are two main concerns regarding the campus directory: (1) What should be included? (2) To whom should the directory be distributed? Currently, CAM states that distribution be only on campus, but requests have been received for copies off campus.

It was moved and seconded (Saveker, Scheffer) to ask the Public Affairs Office to handle this matter by surveying the faculty. The motion carried.

L. Committee Appointments

1. ASI President's Administrative Cabinet

Will Alexander has resigned from the ASI President's Administrative Cabinet and has recommended that Richard Kranzdorf of the Political Science Department take his place.

It was moved and seconded (Gold, Saveker) to approve Richard Kranzdorf as the Academic Senate representative to the ASI President's Administrative Cabinet. The motion carried.

2. Learning Assistance Center Advisory Board

The Learning Assistance Center has established an Advisory Board, and the Senate has been asked to appoint a representative to that body. Chairman Alberti asked for suggestions in making this appointment.

V. Announcements and Reports

A. Special Senate Meeting

There will be a special Senate meeting on March 5, 3:15 p.m. in the Staff Dining Room to discuss the report of the Directions Committee.

B. Senate Newsletter

Chairman Alberti requested reaction to a newsletter type of summary of the minutes of the last Senate meeting which includes a questionnaire for all faculty members to complete regarding distribution of a complete or summarized form of the minutes. Committee members agreed that it should be sent to the faculty for response.

C. Regional Meeting of CSUC Local Chairmen

The Chairman announced that on Thursday, February 28, he will be attending

a regional meeting of local Senate chairmen at Northridge. If there is any input Executive Committee members wish at that meeting, Chairman Alberti asked that he be notified before leaving.

D. Research Committee

David Saveker, Chairman of the Research Committee, expressed concern that the office of research may be forced into non-existence for lack of funding since the research program is dwindling. The Committee agreed to consider this matter more fully at a later time.

E. Faculty Library Committee

The Faculty Library Committee has expressed a desire to have its recommendations on interlibrary cooperation sent to the Senate for endorsement and forwarded on to the proper officials. Since there was no objection, this item will be on the Senate agenda for the March 12 meeting.

VI. The meeting was adjourned at 5:00 p.m.