

CALIFORNIA POLYTECHNIC STATE UNIVERSITY

San Luis Obispo

Executive Committee, Academic Senate

Minutes November 20, 1973

- I. The meeting was called to order by Chairman Robert Alberti at 3:01 p.m.
- II. The minutes from the Executive Committee meeting on October 30 were approved.
- III. Members in attendance were:

Robert Alberti
Roy Anderson
Robert Andreini
Dale Andrews

Roger Bailey
Sara Behman
Robert Burton
Marcus Gold

Lezlie Labhard
Barton Olsen
John Rogalla
Arthur Rosen

Guests in attendance were:

Frank Coyes
Barbara Weber

IV. Business Items

- A. Dean and Department Head Evaluation. (See Attachment II-B-1 and II-B-2, Executive Committee Agenda, November 20, 1973.)
Executive Committee members discussed the recommended "Guidelines for Faculty Assessment of Academic Deans" from the Committee on Faculty Evaluation of Deans which was submitted to President Kennedy and Chairman Alberti on November 1, 1973. Also under consideration was the proposed administrative bulletin indicating the guidelines for evaluation of department heads. Chairman Alberti requested reactions from the committee members concerning both guidelines, as he would relate the comments to President Kennedy at his November 21 meeting with him concerning this matter. There were several suggestions which the Chairman noted. Main concern centered on the fact that department head evaluation should be mandatory, not permissive, and that faculty respondents should be anonymous.
- B. Catalog Faculty Directory. (See Attachment II-A, Executive Committee Agenda, November 20, 1973.)
Discussion was concerned with the Personnel Policies Committee recommendation to the Executive Committee that specific criteria relating to the form and substance of the entries in the Catalog Faculty Directory be considered as a business item for the Academic Senate meeting on December 4.
Roy Anderson moved and Art Rosen seconded the motion to put the Catalog Faculty Directory proposal of the Personnel Policies Committee on the agenda for the Academic Senate meeting of December 4. The motion passed.
- C. Administrative Reorganization.
Since the President endorsed the Senate recommendation for the establishment of a committee to study the proposed organizational structure changes, the Chairman asked the Executive Committee for consultation in choosing nominations to submit to President Kennedy for that committee. The following were nominated: Robert Alberti, Sara Burroughs, George Clucas, Michael O'Leary, Barton Olsen, and Barbara Weber. The President will select three of the nominees to serve on the committee.
- D. Long Range Planning. (See Attachment III-A, Executive Committee Agenda, November 20, 1973.)

Committee members briefly discussed long-range concerns for Academic Senate interest, as prompted by a memo from David Saveker. Rather than taking action at this time, Chairman Alberti suggested that all comments concerning this matter be submitted in writing to him to be distributed to the Executive Committee for consideration at a future date.

E. Academic Senate Agenda, December 4, 1973.

The Chairman requested input from committee members concerning any specific items, not already indicated, which should be agendized for that meeting.

F. Room Scheduling.

Executive Committee members expressed a desire for better room scheduling in that rooms separated by long distances are scheduled for back to back classes. Often, this involves the same class meeting in different locations, thus requiring audio visual setups in two different places.

Since no Senate committee seemed appropriate for this matter, the Chairman requested that John Rogalla, on behalf of the Executive Committee, consult Don Coats regarding this.

G. Academic Senate Newsletter.

The Chairman appointed a sub-committee, consisting of Roger Bailey, Lezlie Labhard, and Dave Saveker, to investigate the possibilities of a Senate newsletter. He suggested consultation with Harry Scales, Marcus Gold, himself, and Connie Dexter, relative to the mechanics of production, distribution, etc.

V. Announcements and Information Items

A. Statewide Academic Senate Report.

Robert Andreini reported that a main item of concern at the last statewide Academic Senate meeting was whether or not department chairmen were going to receive a 5% differential pay. It was decided, after much discussion, that they should be compensated, but not monetarily because they did not want to be differentiated from the faculty. Also, the subject of administrators teaching was brought up, and it was referred to the Educational Policies Committee.

Barton Olsen reported that the Faculty Affairs Committee, on which he serves, has been directed by the state Senate to study the entire matter of the role of departmental chairmen. Also under consideration is the status of summer sessions--whether or not they should be kept self-funding.

A more detailed report by the statewide senators will be made at the December Academic Senate meeting.

B. Committee Appointments.

Dwayne Head has been nominated by the caucus of senators from the School of Human Development and Education to replace Stuart Chestnut who resigned from the Curriculum Committee. Lezlie Labhard moved and Marcus Gold seconded the motion to approve Dwayne Head to replace Stuart Chestnut on the Curriculum Committee. The motion passed.

An Environmental Health and Safety Committee has been established on campus, and Chairman Alberti asked for suggestions for nomination of a representative for this committee.

C. Academic Master Plan Review.

The Chairman wanted the Executive Committee to be aware that the current Academic Master Plan chart is under review, and the campus has been asked by the Chancellor's office to submit a tentative proposal on or about April 1. The Curriculum Committee is aware of this and hopefully will be providing some input.

VI. The meeting was adjourned at 4:25 p.m.