

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

ACADEMIC SENATE

MINUTES - February 8, 1977

Chair, Tom Hale
Vice Chair, Bob Sennett
Secretary, Luther Hughes

- I. The meeting was called to order at 3:15 PM in JU 220 by Chair, Tom Hale.
- II. The minutes of the January 11, 1977 meeting were approved as distributed.

III. Announcements

- A. Vice Chancellor Marjorie Wagner has been rescheduled to address the Academic Senate March 15, 1977 in Vista Grande's banquet room.
- B. The Academic Senate resolution (AS-13-76/SA) on Academic Grades was not approved by the Academic Council because it was believed all records of students' grades should be available to prospective employers.

President Kennedy's point of view was, "I have even more concern for the circumstance that the opportunity for reassessment is not usually a privilege which is offered to all students. Usually only the student who needs to raise his GPA or keep eligible avails himself of this process. I suspect that a review of the transcripts would reveal that we have a handful of students who are chronic users of the change of grade process, and I believe that our policy ought to identify such students."

- C. The Senate Resolution on the Implementation of ACR-70 and the resolution on parking have not been carefully reviewed by President Kennedy *as yet.*
- D. Faculty development is being discussed in various quarters.

IV. Special Business Item

It was M/S (Cirovic) to suspend the rules and make the Resolution Regarding Guidelines on Student Involvement in Faculty Personnel Actions a business agenda item. The motion passed unanimously.

It was M/S (Dundon) to adopt the Resolution Regarding Guidelines on Student Involvement in Faculty Actions.

It was M/S/P (Beecher) to amend by deleting the second and third "Whereas" clauses.

The motion as amended passed. (Attachment IV-A)

V. Reports

- A. Administrative Council - Luther Hughes reported on two items of interest discussed at the meeting including a thorough discussion of the Governor's budget and a discussion of the Annual Fund Drive's status.
- B. Academic Council - Bob Sennett indicated the Senate Resolution on Recall of Department Heads was approved by the Academic Council with some modification. The primary modification was to follow the "chain of command" instead of sending the request directly to the President. Requests, however, could not be pigeon-holed anywhere up the line.

An additional decision indicated a student could withdraw from a class after the deadline if faculty made an error earlier in failing to withdraw a student upon request.

- C. CSUC Academic Senate - Barton Olsen reported on the difficulty of working on the reading/writing problem. Also, summer session salaries may be left up to the local campus. Many people seem to believe that extension education (Consortium) is going to become more important and all faculty should obtain more information on this matter.

Mike Wenzl discussed the salary situation in the Governor's budget indicating the California Postsecondary Education Commission made the 2.2% recommendation based on an ever-changing group of Colleges and Universities as a standard.

Lezlie Labhard reported the State Academic Senate did not approve a proposal to transfer promotion funds from one university to another when all funds were not used. Also, selection of outstanding professor criteria have been criticized since teaching is often omitted.

- D. Ad Hoc Committee on Academic Structure and Organization - Dr. Hazel Jones reported a meeting will be held at the end of February and the committee is calling for the submission of any plans.
- E. Department Head's Council - No Report.

IV. Committee Reports

- A. Election - Paul Kenyon is a new senator from the School of Business and Tom Ballew will replace Ray Hauser as a senator from Architecture.
- B. Personnel Policies - Bermann reported that the committee ~~was on the agenda with a business item.~~ *had a business item on the agenda.*
- C. Fairness Board - George Gowgani indicated lack of instruction on take-home exams may cause serious problems.
- D. Information Awareness - Richard Kranzdorf reported the committee has asked for forms and information. Also, a request for revision of Form 70-8 on Faculty Files has been made.

V. Business Items

A point of order was raised by R. J. Greffenius asking that all resolutions without a background rationale statement be sent back to Committee before consideration by the Senate. The Chair ruled the resolutions would be acted upon but, if it is in fact a Senate requirement that resolutions be accompanied by a background rationale statement, that resolutions in the future must contain this statement. An appeal of the decision of the Chair was made. The decision of the Chair was upheld by a vote of the senators.

- A. It was M/S/P (Wenzl) to approve Gordon Van de Vanter to Personnel Review Committee.
- B. It was M/S/P (Beecher) to adopt the Faculty Library Committee University Library Building Resolution and forward it to President Kennedy. (Attachment V-B)
- C. It was M/S (Bermann) to adopt the Resolution Regarding Appointment of Department Chairs. (Attachment V-C)

It was M/S/F (Duarte) to send the resolution back to the Committee for cleanup of legal and implementation procedures.

It was M/S/P (Olsen) to amend by deleting "renewable after departmental consultation" and adding "renewable" before "four year term."

It was M/S/F (Duarte) to amend by adding the deleted line two.

The motion as amended passed.

The meeting was adjourned at 4:40 PM.

Respectfully submitted,

Luther B. Hughes, Jr.

ACADEMIC SENATE

of

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

February 8, 1977
AS-21-77/AS

RESOLUTION REGARDING GUIDELINES ON STUDENT INVOLVEMENT IN
FACULTY PERSONNEL ACTIONS

- WHEREAS, Student participation in faculty personnel decisions is a matter of such great importance to students and faculty, and
- WHEREAS, the Academic Senate first received proposed guidelines for its approval on February 2, now, be it therefore
- RESOLVED: That the Senate request that a report from the Senate not be due on March 15th as requested, but on May 15th.

APPROVED

FEBRUARY 8, 1977

Attachment IV-A

ACADEMIC SENATE

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CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

February 8, 1977
AS-19-77/FLC

UNIVERSITY LIBRARY BUILDING RESOLUTION

- WHEREAS, the Governor has not included funding for the Cal Poly University Library in his 1977-78 Capital Outlay Program Budget, and
- WHEREAS, continued efforts since 1965 have been unsuccessful in securing adequate library space even though architectural drawings were completed in 1970-71, and
- WHEREAS, the present University Library was built to accommodate 6,600 FTE students and is now unable to adequately serve the 14,200 FTE students and 835 FTE faculty, and the many research needs of the Central Coast region, and
- WHEREAS, the seating capacity of the present facility was intended to accommodate 1,650 reading stations, and only 1,051 (7.4% of FTE) substandard stations are now available, and accepted national standards justify 3,550 reader stations (25% of FTE), and the California State University and Colleges standards justify 2,840 stations (20% of FTE), and
- WHEREAS, the planned volume capacity of the library building was set at 150,000 volumes, which currently house 1,441,361 items, including 486,332 volumes, and the addition of materials received at the current rate of 135,462 items, including 35,132 volumes per year, will cause the deletion of 60 to 80 seats per year, and
- WHEREAS, 70,000 volumes have been placed in closed access storage due to the extreme congestion of the bookstacks, thus limiting accessibility to part of the collection. Further delay will necessitate a reduction in the number of subscriptions, elimination of some current holdings, and/or curtailment of services, and
- WHEREAS, the University could jeopardize its accreditation in various programs because of its lack of minimal library facilities, and
- WHEREAS, the present overcrowded and counter-productive conditions within the Library discourage effective and maximum use of the library's excellent resources by both students and faculty, and
- WHEREAS, even if the building were presently funded, a two-year construction period will now make these conditions even more intolerable and unmanageable, and

(continued)

APPROVED

FEBRUARY 8, 1977

Attachment V-B

WHEREAS, the original building as planned in 1970-71 has more than doubled in cost because of inflationary construction costs which will continue to spiral, and

WHEREAS, the Faculty Library Committee and the Academic Senate have previously urged that the library receive the highest construction priority, and vigorous support by the President in securing funding for a new library building, and

WHEREAS, the Faculty Library Committee believes there can no longer be a delay in construction, even one year, therefore be it

RESOLVED, that the Academic Senate be urged to solicit the assistance of appropriate administrators, all faculty, all staff, all students, the faculty and staff organizations, the student affairs council, and local state legislators in pursuing immediate funding for the building, and be it further

RESOLVED, that the Academic Senate request President Kennedy to inform the Senate of his specific program of action for securing funding for a new University Library building this fiscal year, and to report on the progress.

ACADEMIC SENATE

of

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

February 8, 1977
AS-20-77/PPC

RESOLUTION REGARDING APPOINTMENT OF INSTRUCTIONAL DEPARTMENT CHAIRS

Background Rationale: Amendment of CAM 315.5 to authorize appointment of department chairs for renewable fixed terms of four years in lieu of indefinite-term department heads could significantly improve faculty-administration communications and relations by providing the following:

- 1) a departmental leader who is an advocate of his faculty as well as a representative of the administration.
- 2) a channel for the introduction of new ideas.
- 3) possible reduction of long-term personality conflicts between faculty and departmental leaders.
- 4) a means for the administration to respond periodically to changed conditions, without undue disruption or excessive friction.
- 5) a means for departmental leaders to withdraw gracefully from positions which they no longer wish to occupy.

RESOLVED:

That the following proposed CAM 315.5 changes be made:

315.5

Appointment of Instructional Department ~~Heads~~ Chairs

- A. Instructional department ~~heads~~ chairs are members of the ~~university's administrative line organization and as such~~ academic departments who are directly responsible to the appropriate school dean for administration of their respective departments. They are appointed by the University President for ~~indefinite terms~~ renewable four year terms. The President will consult with the Vice President for Academic Affairs and the dean of the school to which the department is assigned, the departmental faculty, and any other individual or group as considered necessary in reaching a decision on instructional department ~~head~~ chair appointments. The dean will inform the faculty of all pertinent personnel information governing the appointment of the department ~~head~~ chair.
- B. Variations in department size suggest flexible guidelines governing faculty participation in the consultative process. Consequently, the department, by majority
(Continued)

APPROVED

FEBRUARY 8, 1977

Attachment V-C

vote of the full time faculty (tenured and probationary), will recommend for approval by the school dean, the Vice President for Academic Affairs, and the President, procedures for the selection of nominees for the department ~~head~~ chair position. ~~At least three~~
Under normal circumstances, at least three nominees acceptable to the department are to be selected and presented to the President through the school dean and the Vice President for Academic Affairs. In the event that these procedures require the creation of ad hoc committees, their duties and membership shall be determined by a majority vote of the full-time faculty.

- C. The department's full-time faculty may decide, by two-thirds majority vote, not to follow the guidelines specified in "B" above. In that case, the school dean will confer with the President or a designee in order to determine the nature and extent of the consultative procedures to be followed. In This ...
- D. The appointment of the acting, interim or temporary department ~~heads~~ chairs will also be made by the University President following consultation with the Vice President for Academic Affairs and the appropriate school dean and the department faculty. Consultation with the department faculty in selecting an acting, interim or temporary department ~~head~~ chair will not follow the extensive procedure outlined for regular, ~~indefinite~~
~~term~~ department ~~head~~ chair appointments