

### Cal Poly leads the pack in electronic applications

A downward trend in applications to Cal Poly has turned around dramatically, thanks in part to a computerized application process that makes it easier for prospective students to apply.

Almost 15,500 students applied for the current school year, up 27 percent from more than 12,200 applications for 1993-94.

Almost half of the applications for this year came in on computer disks – about 7,200 – in only the third year of the program. Paperless applications for the 1996-97 year are expected to climb above 10,000.

Cal Poly was one of only two West Coast universities to introduce the electronic application process in 1993.

Cal Poly distributes application disks directly to all prospective students as well as to high school counseling centers and junior college transfer centers. Prospective applicants return the disk to Cal Poly. The process eliminates paper copies and, because certain “error checks” are in place, helps the student avoid mistakes when completing the form.

Director of Admissions James Maraviglia credits the computerized process and other recruitment techniques with helping turn around Cal Poly’s shrinking student application pool.

New techniques include making campus brochures and informational literature available electronically. Cal Poly also has multimedia “electronic recruiters” that link prospective students throughout the country directly with the campus. The campus communication system automatically links prospective students to Cal Poly and enables the faculty and the Admissions office to communicate directly with all prospective students.

Simultaneous with the development of the electronic application and electronic recruiter, Cal Poly has almost doubled its intake of new freshmen, increasing from 1,310 new freshmen in 1992 to this year’s record enrollment of 2,510 first-time freshmen.

### Solicitation of vacation, sick leave

Employees are asked to donate sick leave or vacation credits on behalf of Jennifer Bounds, a clerical assistant in the Minority Engineering Program.

She recently had surgery and must be off work for six months.

Donations of either sick leave or vacation credits will help her remain in pay status during her absence. Anyone interested in donating credit should contact Sondra Gorman in the College of Engineering, ext. 2131, for the Catastrophic Leave Donation Form.

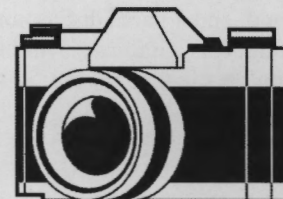
Eligible state employees may donate up to 16 hours total of sick leave and vacation credit per fiscal year in increments of one hour or more.

### Appointment

James Bermann will serve as interim department head for the Agricultural Engineering Department for 1995-96.

His office is in Room 101 in the Ag Engineering Building, and his phone extension is 2378.

Bermann came to Cal Poly in 1964.



### Photo ID appointments still being taken

E-mail appointments are still available for those faculty and staff members who need new photo IDs. Hours are between 8:15 and 9 am Monday through Wednesday.

To schedule an appointment, select F1 (Process Calendars) from the OfficeVision main menu. At the “Calendar for” line type in “photoid,” and on the next line type the desired date. Press F1 (Work with the day’s schedule) and that day’s appointment calendar will be displayed. Simply type your name in the area marked “description.”

Anyone who does not have an OfficeVision account should call Andrea Kerns or Megan Boragine at Student Life and Activities, ext. 2476, to schedule an appointment.

### Service Awards Luncheon tickets on sale

Tickets for the annual Service Awards Luncheon, set from 11:30 am to 1 pm Thursday, Oct. 19, are on sale. They cost \$8 and are being sold until Friday, Oct. 13, by Geri Bolivar, Facility Services; Dottie Lambert, Purchasing; Janet Simmons, Natural Resources Management; Denice Wharton, El Corral; and Mary Yungman, Foundation Human Resources.



## **Career Services to offer Graduate School Day**

Career Services is hosting Graduate and Professional School Day from 10 am to 1 pm Friday, Oct 13, in Chumash Auditorium.

Representatives from a host of universities and professional schools will be on hand, and a panel discussion on "Financing Your Graduate School Education" is planned from 1:30 to 3 pm in UU 220.

Some schools scheduled to be represented include Harvard, UC Irvine, UC Davis Graduate School of Management, UCLA School of Medicine, UC San Francisco School of Dentistry, Monterey Institute of International Studies, Thunderbird, Oregon Health Sciences University, Hawaii Pacific University, the California School of Professional Psychology, and Chapman.

In conjunction with Graduate and Professional School Day, Career Services will be offering the following workshops:

- Tuesday, Oct. 10, Applying to Graduate School, 9- 10 am
- Wednesday, Oct. 18, Writing Personal Statements, 2-3 pm
- Thursday, Nov. 16, The Graduate School Interview, 2-3 pm.

All workshops will be held in the Student Services Building, Room 224. For more information, call ext 2502.

## **Surviving home building topic of Oct. 7 course**

A one-day consumer seminar designed to create greater awareness about the pitfalls of building a house is being offered from 9 am to 4 pm in Engineering West, Room B-Lab, Saturday, Oct. 7.

"Having it Built," (or "Survival Skills for Building a House") will be taught by Bill Dexter, director of Cal Poly's California Center for Construction Education and a member of the Construction Management Department.

The seminar will focus on the often-overlooked aspects of purchasing

construction services from architects, contractors and engineers. Participants will also learn how to deal with bankers, insurance agents, and building inspectors.

Such topics as site selection, choosing an architect, what to look for in a builder, how to evaluate cost estimates, understanding scheduling, the consequences of mechanics' liens, defects and warranties, and practical limitations of construction materials will be covered.

The program is co-sponsored by the Center for Construction Education and Extended Education. The fee for the seminar is \$150 and includes a 70-page workbook.

To register or for more information, call Extended Education at ext. 2053.

## **Construction Management creates education center**

The Construction Management Department has created a new education center that provides consumer training seminars to victims of natural disasters and other catastrophes and continuing education programs to building professionals.

The California Center for Construction Education, directed by Construction Management Department member and independent construction consultant Bill Dexter, was formed just after the January 1994 earthquake hit Southern California. The organization gave seminars on house building to Southern California residents who had lost homes in the temblor.

The center has since refined the seminar, titled "Having it Built," and has presented it to fire victims in Altadena, Malibu and north San Luis Obispo County.

The center also offers a continuing education program for construction professionals. The 12-course certificate program, Construction Business Practices, is intended for licensed contractors, engineers and suppliers and is taught through the Extended Education office.

For more information, call Dexter at ext. 6164.

## **County's Morros to be focus of Galerie exhibit**

Sometimes called the "Seven Sisters," sometimes the Nine, San Luis Obispo County's Morros will be the focus of an exhibit of surrealist oil paintings by Jack Artusio in the UU Galerie from Wednesday, Sept. 27, through Sunday, Oct. 29.

Titled "Jack Artusio's Morros Series," the paintings are the culmination of more than 20 years of Artusio's drawing, painting and hiking the Morros, a chain of extinct volcanic cores starting from Islay Hill near the San Luis Obispo Airport to the Pacific Ocean at Morro Rock.

An artist's reception has been scheduled in the Galerie from 3 to 5 pm Sunday, Oct. 1.

Artusio studied at the Los Angeles Art Center on a scholarship he received in 1972. He moved to Morro Bay in 1974 and received a number of commissions to paint the Morros.

Also a classical pianist, Artusio teaches piano privately and paints part time with Douglas Bouman and Associates, a company that paints fine-art murals internationally.

Galerie hours are Tuesdays and Wednesdays from 10 am to 5 pm; Thursdays, 10 am to 8 pm; Fridays, 10 am to 4 pm; Saturdays, noon to 4 pm; and Sundays, 2 to 4 pm.

## **Distinguished teachers to sit on panel Oct. 3**

Four of Cal Poly's Distinguished Teachers will be panelists in the Faculty Instructional Development Opportunity program's first 1995-96 Brown-Bag Lunch Series at noon Tuesday, Oct. 3, in the Staff Dining Room.

Craig Russell of the Music Department; Nancy Lucas, English; Lee Burgunder, College of Business; and Ronald Brown, Physics, will talk about their motivation and teaching techniques.

Don Maas of the University Center for Teacher Education will moderate the Distinguished Teachers' Panel.



## Check e-mail address in new on-line directory

During the summer, a new on-line Directory Server of faculty and staff information was implemented. The e-mail address included in that directory will be printed in the telephone directory coming out this fall. In addition, as soon as the mail-routing feature is implemented, the e-mail address in the on-line directory will also be used to forward e-mail from on and off campus.

Employees who have not already done so should check their e-mail address in the on-line directory and make any necessary changes by Friday, Oct. 6.

For more information, a copy of the Directory Server User Guide, or to correct your e-mail address, call User Support Services at ext. 7000. The user guide shows how to look at the directory and make changes if necessary.

Please note that to change your name, department and most other information in the Directory Server, you need to contact Human Resources or Telephone Administration.

## Reduced-rate software for sale at El Corral

Campus departments can still buy Microsoft software from El Corral Bookstore at greatly reduced prices.

Excel, Word and other Microsoft products are available.

The special rates are being offered through a site license agreement, valid through Dec. 15, 1995.

For more information call the Microsoft Select specialist at the bookstore's Computer Department at ext. 5311.

## Deadlines set for faculty support grants

The deadlines have been set for submitting proposals for State Faculty Support Grants (SFSG), which support research, scholarship, and creative activities designed to help fac-

ulty members remain current in their fields, with the intent of strengthening California socially, culturally, and economically.

Faculty members in unit 3 are eligible to compete for funding. Non-tenured faculty members and those in disciplines with few outside sources of support for research, scholarship and creative activity are particularly encouraged to apply.

The four types of support are:

- ♦ Mini-grants of up to \$5,000, to be expended during the academic year.
- ♦ One- or two-month summer faculty fellowships to initiate, continue, or complete a project of creative scholarship or research.
- ♦ Assigned time for research, creative activity, or scholarship.
- ♦ A quarter leave at full pay to develop or complete an appropriate activity related to one's academic discipline.

The deadlines to submit proposals for the awards are:

- ♦ 1996 Summer Fellowship: Dec. 1.
- ♦ 1996-97 mini-grants, assigned time, quarter leave: March 1.

Funding for March 1 proposals will be contingent on next year's budget.

Call the Research and Graduate Programs office at ext. 1508 for guidelines and application forms.

## Employee Rideshare Fair set for Sept. 25-29

All employees are invited to stop by the Commuter Services Rideshare Table, to be set up in the Staff Dining Room during the week of Sept. 25-29.

Commuter Services staff members will be there daily from 11 am to 1:30 pm with information on Rideshare options such as van pools, car pools and buses.

Find out about the employee incentive Registry program, new shuttle services for medical and lunch-time appointments and airport and train service.

Come by to see the special displays, receive free give-aways, and register for the "jungle" T-shirt drawing.

## Avoid thefts: register bikes

All employees and students who ride their bikes to campus and don't already have a state-issued license must register their bikes with Public Safety Services.

Cal Poly police have set aside Wednesdays from 1 to 3 pm for the procedure, which will help identify stolen bikes that have been recovered.

A one-time fee of \$5 will be charged. For more information, call Commuter Services at ext. 6680.

## Foundation board to meet Sept. 29

The Foundation Board of Directors will hold a regular meeting at 9:30 am Friday, Sept. 29, in the Foundation Administration Building, Conference Room 124. This is a public meeting. For more information or a copy of the agenda, call Al Amaral, foundation executive director, at ext. 1131. A copy of the agenda packet is available at the Kennedy Library Reserve Desk and the Academic Senate Office, Room 143 in the Mathematics and Home Economics Building.

## Applications due Oct. 13 for assistive equipment

Applications and program guidelines are available for the Auxiliary Aid and Assistive Equipment funding program, designed to help defray the cost of some types of equipment or aid for qualified disabled employees.

Examples of such equipment include adaptive computer components and software, portable telecommunications devices for hearing and communication impaired individuals, and print magnifiers.

Auxiliary aid can be provided by readers, interpreters, transliterators, drivers and student assistants.

Applications are due Friday, Oct. 13. For an application and program guidelines, stop by the Affirmative Action office in Adm. 401 or call ext. 2062.



### Grisman Quintet concert cancelled

The David Grisman Quintet concert, scheduled in Chumash Auditorium on Saturday, Sept. 23, has been cancelled, as well as Grisman's scheduled solo appearance at the Stone Soup Multicultural Festival at the Elm Street Park in Arroyo Grande on Sunday, Sept. 24.

The group's agent inadvertently double-booked the quintet.

Cal Poly Arts is trying to reschedule the concert for early next year, and as soon as a date is set, an announcement will be made.

Ticket holders will be notified of the cancellation by phone and will be able to request a refund or keep their tickets, which will be honored on the new performance date.

Season ticket holders will have the additional option of exchanging their tickets for another Cal Poly Arts event.

For more information, call the Theatre Ticket Office at ext. 2547.

### Dateline

Admission charged - \$

#### FRIDAY, SEPTEMBER 22

**Volleyball:** Cal Poly Classic. UC Santa Barbara vs. Iowa State, 5 pm; Cal Poly vs. Pepperdine, 7:30 pm. On Saturday, Sept. 23, Cal Poly vs. Iowa State, 11 am; UC Santa Barbara vs. Pepperdine, 1 pm; Iowa vs. Pepperdine, 5:30 pm; Cal Poly vs. UC Santa Barbara, 7:30 pm. Mott Gym. (\$)

**Men's Soccer:** Cal State Northridge, Mustang Stadium, 7 pm. (\$)

#### SATURDAY, SEPTEMBER 23

**Music:** David Grisman Quintet. Chumash, 8 pm. (\$)

#### SUNDAY, SEPTEMBER 24

**Reception, Exhibit and Screening:** Selected Photographs by Imogen Cunningham. Through Saturday, Oct. 28. Reception from 3 to 5 pm. University Art Gallery. The film "Portrait of Imogen" will be shown at 12:30 pm and 5:30 pm at the Palm Theatre in San Luis Obispo (\$).

#### MONDAY, SEPTEMBER 25

**Music:** El Vez and the Memphis Mariachis. Theatre, 8 pm. (\$)

#### WEDNESDAY, SEPTEMBER 27

**Exhibit:** Jack Artusio's Morros Series. Through Sunday, Oct. 29. UU Galerie. Reception from 3 to 5 pm Sunday, Oct. 1.

#### FRIDAY, SEPTEMBER 29

**Women's Soccer:** University of the Pacific, Mustang Stadium, 4:30 pm. (\$)

**Men's Soccer:** St. Mary's College, Mustang Stadium, 7 pm. (\$)

#### SUNDAY, OCTOBER 1

**Women's Soccer:** Fresno State, Mustang Stadium, 3 pm. (\$)

#### TUESDAY, OCTOBER 3

**Panel:** Distinguished Teacher Panel with Craig Russell (Music), Nancy Lucas (English), Lee Burgunder (College of Business), and Ronald Brown (Physics), moderated by Dan Maas (University Center for Teacher Education). Part of the Faculty Instructional Development Opportunity Brown-Bag Lunch Series. Staff Dining Room, noon.

### Position vacancies

More information and applications for the following staff positions are available from the appropriate human resources office. Faxed applications and resumes will not be accepted in lieu of official application.

**State** (Adm. 110, ext. 2236 or job line at ext. 1533). Official application forms must be received by 4 pm of the closing date or be postmarked by the closing date.

(Corrected) **CLOSING DATE:** Sept. 22

**Clerical Assistant III**, Civil and Environmental Engineering (Unit 7).

**Only on-campus candidates may apply.** \$1948-\$2307/mo.

\*\*\*READVERTISEMENT\*\*\*

**CLOSING DATE:** Oct. 6

**Equipment Technician III -Specialized Equipment**, College of Engineering, Materials Engineering (Unit 9), \$1501-\$1808.50/mo., temp. half-time w/annual renewal.

**Documentation Specialist (Payroll Technician II)**, Human Resources (Unit 7) \$1,028-\$1,224/mo., temp., half-time to 6/30/96 w/annual renewal.

**CLOSING DATE:** Nov. 3

**Temporary Emergency Clerical Pool**, Human Resources, short-term appointments (30-90 days) in any department on an as-needed basis. Appointments vary in time-base, classification, and length of assignment.

**CLOSING DATE:** Dec. 1

**Predocctoral Intern, Health And Psychological Services**, \$1,250/mo., with benefits, two temporary, 12-month positions beginning July 1, 1996.

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### FACULTY (Adm. 312, ext. 2844)

Candidates interested in positions on the faculty are invited to contact the appropriate dean or department head/chair. Ranks and salaries for faculty positions are commensurate with qualifications and experience (and timebase where applicable), unless otherwise stated.

**CLOSING DATE extended to Jan. 15**

**Department Head, Agricultural Engineering Department** (805/756-2378), available July 1, 1996. 12-month position (60% teaching, 40% administrative), teaching portion tenure-track (contract research may be substituted for some teaching). Administrative responsibilities include management of personnel, budgets, facilities, student matters, and departmental development activities, and supervision of 11 teaching faculty plus technical and clerical support staff. Must possess an earned doctorate in agricultural engineering or closely related engineering field. Vision of future needs in bioresources and agricultural engineering, skills in personnel management, verbal, and written communication, demonstrated teaching ability, professional engineering registration, and strong industrial ties highly desirable. **CLOSING DATE:** Jan. 31

**Lecturer, Aeronautical Engineering Department** (805/756-2562), for the 1996-97 academic year. Teaching aerothermodynamics, boundary layer theory, and related classes. Ph.D. in aeronautical or aerospace engineering required. Teaching and research experience desired. Send resume to Dr. Faysal Kolkailah, Search Committee Chair, and refer to recruitment code 63001.

**CLOSING DATE:** Nov. 17

**Assistant Professor, Philosophy Department** (805/756-2041), to begin September 1996. Teaching introductory courses in philosophy and upper-division courses in metaphysics and epistemology. Ph.D. in philosophy at time of appointment required. Preference will be given to candidates with university teaching experience. Candidates should have a specialization in contemporary analytic metaphysics and epistemology, as well as competence in the history of philosophy.