

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

ACADEMIC SENATE

EXECUTIVE COMMITTEE - MINUTES

January 27, 1976

Chair, Lezlie Labhard
Vice Chair, David Saveker
Secretary, Charles Jennings

- I. The meeting was called to order by the Chair, Lezlie Labhard, in Ag. 241 at 3:15 PM.

All members were present except Joe Weatherby (excused absence).

Guests: Bud Beecher, Mike Cirovic, Gerry Ellerbrock, Max Riedlsperger, Gerald Sullivan and R.J. Greffenius.

- II. The minutes for the Jan. 6, 1976 meeting of the Executive Committee were approved.

III. Business Items

- A. CR/NC Grading for Post Baccalaureate and Graduate Students (Greffenius)(Attachment III-A) - It was M/S/P (Saveker) to make the resolution a business item on the agenda for the Academic Senate meeting of February 10, 1976.
- B. Senate and Committee Membership (Lezlie Labhard) - It was M/S/P (Saveker) that the Executive Committee approve the following:

Ad Hoc Committee on Faculty Sponsorship of Events:

Human Development and Education - Cliff Vines
Comm. Arts and Humanities - Ed Mayo
Science and Math - Robert Cichowski
Business and Social Sciences - Randall Cruikshanks
Arch. and Env. Design - Ken Haggard
Ag. and Nat. Resources - H. Clay Little
Engineering and Tech. - Stu Larsen
Prof. Consultative Services - Lloyd Hall
Student Representative -

Ad Hoc Committee on Information Awareness:

Human Development and Education - *Dr. Bernard Troy*
Comm. Arts and Humanities - Gordon Curzon
Science and Math - Gary Epstein
Business and Social Sciences - Richard Kranzendorf
Arch. and Env. Design - Paul H. Smith
Ag. and Nat. Resources - *John Phillips*
Engineering and Tech. - Mike Cirovic
Prof. Consultative Services - Tom Jackson

Joe Grimes for Tony Buffa (Elections Committee, W, S).
James Daly for Reino Hannula (Senate).

It was M/S/P (Saveker) the chair be empowered to accept the recommendation of the caucus committees to form these committees and get them working with the Chair's instructions

- C. Proposed Study of Sabbatical Leaves (Beecher - Personnel Policies) (Attachment III-C) - It was M/S/P (Murphy) to accept the report.
- D. Resolution Regarding Policy and Procedure Revisions in CAM (Riedlsperger) (Attachment III-D) - It was M/S/P (Saveker) that the Executive Committee make the resolution a business item on the agenda for the Academic Senate for Feb. 10, 1976.

There was discussion by several members of the committee. The question was called (Murphy). There was objection (Jennings). The motion to close debate failed for lack of a two-thirds majority.

It was M/S/F (Saveker) to amend the resolution by striking the words implemented it retrospectively in line two of the fourth whereas.

The original motion passed.

- E. Faculty Emeritus Status (Labhard) - It was noted that the criteria for Faculty Emeritus Status is fifteen year at CPSU-SLO. The question was raised if this criteria needed to be reviewed and if exceptions should be granted.

It was M/S/P (Saveker) that the Executive Committee not recommend a review of the present criteria.

It was M/S/P (Hughes) that the Executive Committee not approve the exception to the criteria as presented by the Chair.

IV. Discussion Items

- A. Update - Ad Hoc Committee-Student Evaluation of Faculty (Ellerbrock) Approximately five-hundred replies to the questionnaire have been received. There is consequently much data to be reviewed. A full report will be ready at the end of February.
- B. Update - Promotions Resolution (Beecher) (Attachment IV-B) - It was M/S/P (Murphy) to move the resolution to a business item on the agenda and to make it a business item for the Academic Senate meeting of February 10, 1976.
- C. Library Space Utilization (Attachment IV-C) - It was M/S/P (Jennings) that the resolution become a business item and that the Executive Committee endorse the proposed space utilization as prepared by the Faculty Library Committee of the Academic Senate.

- D. Curriculum Packages - Presentation Methods(Sullivan)(Curriculum Comm.)
(Attachment IV-D) - Sullivan reported that the same procedures (as used in the past) will be used in the preparation and presentation of curriculum packages this year. The curriculum package for the School of Science and Math will be on the agenda for the Feb. 10 Academic Senate meeting.

The Chair noted that all materials will be available in the Senate Office for review by Senators and interested faculty. It was M/S/P (Murphy) that the curriculum committee recommendation regarding Dean/faculty consultation on curriculum proposals be made a business item, that the recommendation be reworded in resolution form by Sullivan and that the resolution become a business item for the Feb. 10 Academic Senate meeting. (The resolution will appear in the agenda for the Feb. 10 Academic Senate meeting.)

V. Announcements

- A. Report of Statewide Senate Meeting (Olsen, Wenzl, Murphy) - The main item of concern was the status of the "Ritchie Amendment" regarding layoff based on merit and competency. The statewide senate has opposed the resolution; a telegram was forwarded to the Trustees from the CPSU-SLO Senate Office opposing the amendment.
- B. Governor's Budget 1976-77 (Labhard) - A copy of the budget is on file in the Senate Office. The budget does not include funds for the faculty office building or the remodeling of Crandall Gymnasium.

The Chair stated that Correspondence with President Kennedy indicated the possibility of funding and that he would continue to seek funding.

- C. Annual Report to the Governor on Personnel Matters (Labhard) - This report is on file in the Senate Office. It was noted that the section on "super profs" in the document on Procurement and Retention of a Quality Faculty has been postponed for additional study.
- D. Academic Senate Publication (Labhard) - Senators were asked to note the article on Collective Bargaining and the article by Bart Olsen on the Consortium in the Academic Senator.
- E. Consultative Procedures on the Appointment of the Director of the Library (Labhard) - Eight members responded to the proposed criteria. A summary statement was forwarded to Dr. Jones and President Kennedy with copies to Executive Committee members.

The meeting was adjourned by the Chair, Lezlie Labhard, at 5:08 PM.

The next meeting of the Executive Committee will be Feb. 24, 1976 in Ag. 241.

RESOLUTION REGARDING USE OF CR/NC GRADING FOR
POST-BACCALAUREATE AND GRADUATE STUDENTS

Background Rationale: The 1975-77 Cal Poly Catalog states, "No courses taken on a Credit-No Credit grading basis may be used to satisfy graduate program requirements" (p.51). On the other hand, CAM (457 C.3.c.) states internships, whether graduate or undergraduate, shall be graded on a credit-no credit basis.

A proposal has been made that CAM be changed so as to be in agreement with the Cal Poly Catalog. The Instruction Committee was asked to study the proposal and make a recommendation to the Academic Senate. Five school deans support the proposal, one is opposed and one did not respond to a questionnaire.

Comments regarding the proposal:

1. The catalog statement and the first citation above from CAM seem to suggest that the use of credit-no credit grading should be restricted to undergraduate students.
2. Even with undergraduate students, the credit-no credit system may not be used with "M" courses and hence its inappropriate use in a degree program or credential program, which would be analogous.
3. Departments need to keep close supervision of all intern programs and a letter grade is more specific than a credit-no credit grade. Departments evaluating conditionally classified students need a more precise evaluation of a student's ability than simply a CR/NC mark.

RESOLVED: That CAM be changed to be in agreement with the 1975-77 Cal Poly Catalog and that administration supply the appropriate wording for CAM.

Instruction Committee
1/19/76

Att. III-A, Ac.Sen.
Exec.Comm.Minutes 1/27/76

Memorandum

To : Executive Committee
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Date : January 9, 1976

File No.:

Copies : Joe Kourakis

From : Personnel Policies Committee

Subject: Proposed Study of Sabbatical Leaves (Executive Committee, Oct. 28, 1975)

After discussion as well as an interview with Joe Kourakis, the Personnel Policies Committee has concluded that CAM provides a framework (386.5,C) for changes in the acceptable uses of sabbatical leaves and that defining such changes can be carried out successfully only at the school level and therefore will not recommend the creation of an ad hoc committee to re-study the use of sabbatical leaves.

Att. III-G, Exec. Comm.
Minutes, 1/27/76

± 3:15

RESOLUTION TO FORM A SPECIAL AD HOC COMMITTEE TO STUDY
SABBATICALS AND LEAVES

- WHEREAS, The California Polytechnic State University has recently attained University status and must therefore attract and hold faculty with high academic and professional qualifications and advanced degrees, and
- WHEREAS, As a University must meet new and expanded demands in education to provide for a diversity in course offerings, specialized areas of study, and graduate level work, and
- WHEREAS, continuing academic and professional growth for the faculty is a necessary requirement for maintaining quality programs, that are current and relevant, and
- WHEREAS, faculty qualifications for tenure and promotion are increasingly based on advanced degrees and continuing academic work, and
- WHEREAS, costs of advanced education and loss of income during advanced study imposes unusual economic hardships on faculty; now be it therefore
- RESOLVED: that a special ad hoc committee on leaves and sabbaticals be formed to study and develop guidelines and make recommendations on the issue of educational and leave benefits for academic personnel based on development of equitable programs for sabbatical leaves, developed, funded, and administered to meet the continuing educational needs of the University faculty and staff; and that the programs result in increased benefits to faculty for purposes of more effective teaching.

Joe Kourakis
10/27/75

RESOLUTION REGARDING POLICY AND PROCEDURE REVISIONS IN CAM

- WHEREAS, The approved Preamble to the Constitution of the Academic Senate, Staff Senate, and Joint Assembly specifies that "Faculty members have a major role in the governance of the University through the Academic Senate...", and
- WHEREAS, "The Senate recommends policies and procedures to the President. On those occasions when the President rejects a Senate proposal, he informs the Senate in writing of the compelling reasons for such action", and
- WHEREAS, the Personnel Policies Committee proposed the CAM section (315.5B) as it appeared prior to Revision #7, which was passed by the Senate, forwarded to and implemented by the President, and
- WHEREAS, the President has promulgated a new revision in CAM 315.5B without consultation, implemented it retroactively, and without informing the Senate in writing of the compelling reasons for his action; now, therefore be it
- RESOLVED: That the President be urged to follow the same consultative process in the revision as well as the initiation of policies and procedures as is specified in the Constitution.

Max Riedlsperger
January 21, 1976

Att. III-D, Ex.Comm.
Minutes, 1/27/76

Memorandum

To : The Executive Committee

Date : January 27, 1976

File No.:

Copies :

From : Personnel Policies Committee

Subject: Addition to CAM 341.1, A. Consultative Procedures for Promotion, Retention, and Tenure

In 341.1, insert as a separate paragraph after the first paragraph in A.:

If there is no tenured full professor or associate professor in a department or program area which has personnel being considered for appointment, reappointment, non-reappointment, tenure, promotion, or termination, the following procedure shall be used: The school council, at the dean's request, shall select a committee of three appropriately ranked tenured faculty, from closely-related departments or program areas within the school, who will prepare first level recommendations to the dean. This committee shall consult with the non-tenured faculty within the affected Department or Program.

Att. IV-B, Ex.Comm.
Minutes, 1/27/76

Dr. Hazel J. Jones,
Vice President for Academic Affairs

January 15, 1976

Leslie Labhard, Chairperson,
Academic Senate
Carl Lutrin, Chairperson,
Faculty Library Committee

L. Harry Strauss, Secretary,
Faculty Library Committee

SPACE UTILIZATION PROPOSAL

The following statement was moved and seconded by William Krupp and Carleton Winslow, and approved by the Faculty Library Committee on Thursday, January 15, 1976:

"The Faculty Library Committee appreciates President Kennedy's memorandum of December 19, 1975; however, instead of utilizing one-half of the ROTC Armory area as proposed, we feel that use of the present "Cellar" area is more desirable because it is contiguous to the existing library stack area, and by the appropriate placement of doorways this space could readily be integrated into the existing library facilities. (See attached floor plans.) It is suggested that consideration be given to the moving of the "Cellar" facilities to the proposed area to be vacated in the Armory."

The conversion of the present "Cellar" area to library functions would, in the opinion of the Committee, provide better and direct service to students and faculty because it would provide a continuation of the open stacks rather than a closed and inaccessible storage area. A considerable saving of staff time and resources would also be accomplished by this move."

It was agreed in committee that the above statement should be addressed to Hazel J. Jones, Vice President for Academic Affairs, with a copy being forwarded to Leslie Labhard, Chairperson of the Academic Senate.

Attachment

Att. IV-C, Ex.Comm.
Minutes, 1/27/76

RESOLUTION REGARDING RECOMMENDATION OF CONSULTATIVE PROCEDURE -

CURRICULUM PACKAGES

Background Rationale: In considering the curriculum package for the School of Science and Mathematics, the Academic Senate Curriculum Committee found a series of administrative recommendations that had not been considered or reviewed by the departments involved. The Curriculum Committee thought this procedure injudicious and wishes to make the following resolution.

WHEREAS, The Academic Senate believes that each academic department of the University should review and evaluate all curriculum matters relevant to its teaching mission, whether of course content or of degree, option, or concentration design, and

WHEREAS, The Academic Senate further believes that no curriculum proposal should be forwarded to the Vice President, Academic Affairs or the President for consideration without prior review and consultation of the appropriate department or departments involved, and

WHEREAS, a lack of above-mentioned consultation was experienced in the School of Science and Mathematics, altering the curriculum proposals of the departments of Biology, Computer Science, Mathematics, and Physics for the 1977-79 catalog, now, be it therefore

RESOLVED: that the Academic Senate recommend all such independent administrative recommendations as made in the School of Science and Mathematics on the curriculum packages now under review for the 1977-79 catalog be set aside, and be it further

RESOLVED: that, in the future, all curriculum recommendations made by any authority other than a departmental one be submitted only after consultation and review with the appropriate concerned department or departments/program areas.

Att. IV-D, Ex.Comm.
Minutes, 1/27/76