

CAL POLY

REPORT

California Polytechnic State University, San Luis Obispo 93407

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Fall Conference forums start 'Year of Curriculum'

This year has been designated the "Year of the Curriculum," and campuswide discussion begins this week with two forums.

President Baker, Vice President Koob and new Student Affairs Vice President Juan Gonzalez will join leaders of the Academic Senate, Staff Council and ASI in presenting their views on undergraduate education in a President's Forum from 2 to 3:30 pm Tuesday in the right-hand wing of Chumash Auditorium.

From 8:30 to 10 am Wednesday the Task Force on Curriculum and Calendar will present its draft report to the campus in an open forum in Business 213.

Campus discussion on curriculum and calendar will continue into the year until the issues are resolved. The goal is to allow Cal Poly to pro-

vide the best possible education.

A number of campus groups and committees have suggested a thorough examination of the curriculum, instruction and related matters, and some have already made recommendations. The Curriculum Committee has been examining its procedures and recommends streamlining degree programs and course offerings. The Enrollment Management Task Force has put together a master calendar of events to help coordinate services affecting students as they are recruited, enter the university, and pursue their studies.

Discussion of ways to internationalize the campus will be aided by the appointment (see separate story) of Irel Urreiztieta, dean of CSU Stanislaus, who will serve during the year as a consultant on world cultures.

New deadlines set for faculty support grants

New deadlines have been set for submitting proposals for the State Faculty Support Grants (SFSG).

The SFSG Program supports research, scholarship, and creative activities designed to help faculty members remain current in their fields, with the intent of strengthening California socially, culturally, and economically.

The four types of support are:

- ♦ Mini-grants of up to \$5,000, to be expended during the academic year.
- ♦ One- or two-month summer faculty fellowships to initiate, continue, or complete a project of creative scholarship or research.
- ♦ Assigned time for research, creative activity, or scholarship.
- ♦ A quarter leave at full pay to develop or complete an appropriate activity related to one's academic discipline.

The deadlines to submit proposals for the awards are:

- ♦ 1994-95 mini-grants, assigned time, quarter leave - Oct. 15.
- ♦ 1995 Summer Fellowship - Dec. 2.
- ♦ 1995-96 mini-grants, assigned time, quarter leave - March 3.

Funding for March 3 proposals will be contingent on next year's budget.

Call the Research and Graduate Programs office at ext. 1508 for guidelines and application forms.

Staff Council plans 'Welcome Back' meeting

The Staff Council has planned a "Welcome Back" meeting today (Sept. 12) from 2:45 to 3:30 pm in Fisher Science 285. All staff members are invited to come learn about the Staff Council and meet their representatives in a casual atmosphere.

Report accidents when injuries occur

Faculty and staff members are asked to fill out a Student/Visitor Accident Report if a student is injured during an approved off-campus activity or in the classroom, in a lab, or on a field trip.

In addition, a report should be completed for all types of accidents involving visitors on campus.

Send completed forms to Administration and Finance. For more information or copies of the report, call Nancy Vilkitis at ext. 2171.

The Student/Visitor Accident Report is different from the State of California Employer's Report of Occupational Injury or Illness (Worker's Compensation) or the Foundation Accident Report, which should be completed when students, faculty and staff members are injured on the job.

For copies of those reports, call Human Resources at ext. 2231 for the state form, or Foundation Personnel, ext. 1121, for foundation employees.



Cal Poly Arts moves to Physical Education

Cal Poly Arts is now in Room 360 in the new Physical Education building by the Rec Center. Telephone numbers are the same: Ron Regier, director, can be reached at ext. 6557, Hunter Lillis, secretary, ext. 6556. The number for the Cal Poly Arts Ticket Office, still in the Theatre, is ext. 1421.



New dialing procedures

It is now necessary to dial an "8" when placing all off-campus calls (unless the phone line has special dialing instructions).

In the past, faculty and staff members were able to dial either an "8" or a "9," but that is no longer the case; calls will not go through if you dial "9."

Also, please remember that it is not necessary to dial "1" when calling within the 805 area code. After Oct. 11, area 805 calls dialed with a "1" will not go through. As in the past, you must dial "1" when placing calls outside the 805 area code.

For more information, call Telephone Administration at ext. 2671.

Learn-at-Lunch series to begin Fall Quarter

Conflicts and stress are just two of the topics to be covered Fall Quarter in the new Learn-at-Lunch series sponsored by the Employee Assistance Program (EAP).

The four sessions will be held from noon to 1 pm on Tuesdays in the Staff Dining Room. The speakers, topics and dates are:

- Jean DeCosta, EAP coordinator, "Resolving Conflicts With Difficult People," Oct. 4.

- Dan Conroy, a licensed clinical social worker, "Stress: More or Less?," Oct. 18.

- Paul Speidel, a local psychologist, "Intimacy in Your Relationship," Nov. 1.

- Debby Jeter, a marriage, family and child counselor and French Hospital administrator, "The Far-Reaching Effects of Substance Abuse," Nov. 15.

Sessions are open to Cal Poly employees and their families. Employees are welcome to bring a lunch.

For more information, call the EAP office at ext. 0-EAP (0327).

Public Safety Services

To protect and serve

In order to provide the best possible services and support during emergencies or in routine matters, Public Safety Services is staffed 24 hours a day, 7 days a week, including holidays.

Environmental Safety, Parking and Commuter Services, University Police, and Administration are all part of the Public Safety Services unit and all serve different functions:

- ♦ **Environmental Safety** maintains a safe and healthy campus environment. Staff is available to assist and consult with campus departments in the areas of environmental health and occupational safety.

- ♦ **Parking and Commuter Services** manages campus parking facilities. The staff helps plan and direct traffic flow and parking for campus events and operates the Information Booth on Grand Avenue.

In an effort to reduce the number of single-passenger motor vehicles being driven to and from the campus, Parking and Commuter staff members coordinate commuter programs such as the vanpool. Fees collected from campus parking citations go toward a contract with the city that allows students, faculty and staff members to ride city buses free.

- ♦ **The University Police** provide full law-enforcement services, including patrol, crime and accident investigation and reports, medical and fire emergency response, crime prevention programs and policy-related support services. Officers have full authority as California Peace Officers similar to surrounding city and county law enforcement officers.

In addition to the police staff, a new group of community service officers are on call to support police activities. These students provide a service that enables the police officers to respond to emergency-type situations.

- ♦ **Administration** coordinates the sections mentioned and is responsible for the Disaster Preparedness Plan and the development of risk management programs.

Emergency? Dial 2222

Employees should dial 2222 in all emergency situations on campus. Dialing 911 or 9-911 from campus phones could delay emergency response.

Public Safety Services wants to remind the campus community that police, fire, medical and environmental services are always available. Dispatchers have direct lines to community ambulance and fire services.

In campus emergencies, university police officers provide initial life-saving medical response, and an ambulance is also called so that paramedics or emergency medical technicians are on the scene.

Those not able to care for themselves will be taken by ambulance to a local hospital. People with minor injuries or illnesses will be evaluated to see what kind of assistance they might need.

Employees should keep the names and phone numbers of current emergency contact people on file with Human Resources. It is also important to carry proper identification and health insurance information.

Employees are encouraged to get training in first aid and emergency response techniques.

Remember: For emergencies, dial ext. 2222; for general information, call 2281.

Affirmative Action grants available

Proposals are being sought for Affirmative Action Faculty Development Program grants to help underrepresented probationary faculty members achieve tenure and promotion.

The funds are awarded on a competitive basis and can be used for release time replacements, mini-grants and travel.

For guidelines, visit the Affirmative Action office in Adm. 401 or call ext. 2062.

Proposals are due Oct. 17.

Summertime ... and the campus was busy ...

(This summary of material published during Summer Quarter is intended to bring academic-year readers up to date.)

Fund-Raising Record

Cal Poly raised \$38.9 million in gifts during 1993-94, setting a record for the CSU system and possibly for public, comprehensive universities nationwide. The largest gift was a \$22 million bequest from alumnus Albert B. Smith. Cal Poly also set campus records in 15 categories of private giving.

Appointments

Several executive appointments were announced: **William Boldt**, vice president for university advancement; **Daniel Howard-Greene**, executive assistant to the president; **Carlos Cordova**, university legal counsel; **L. Thomas Mitchell**, chief of university policy; and **Irel Urreiztieta**, a one-year appointment as consultant on world cultures.

Boldt, an assistant dean at Cornell University, will begin his duties Oct. 3. He has more than 23 years' experience in higher education.

The new vice president will lead the university's development programs, including capital campaigns, as well as alumni relations, community relations, public affairs and publications.

Boldt has been assistant dean of the College of Agriculture and Life Sciences at Cornell since 1989. He leads the college's development, alumni affairs and marketing offices.

Howard-Greene, who began his duties Sept. 6, comes from the University of South Carolina-Lancaster, where he was a professor of anthropology and sociology and director of planning and institutional research.

He is responsible for the coordination of a wide range of administrative duties in the Office of the President, including research on campus and system issues; preparation of position papers and background information to assist the president in his community, state and national activities; and oversight and leadership for Institutional Studies.

Howard-Greene also serves as the

primary liaison with all university divisions and facilitates communications with all external organizations.

At the University of South Carolina-Lancaster, he helped develop and lead an annual strategic planning process, a campus management information plan, and a plan to assess institutional effectiveness.

He authored the South Carolina campus's desegregation plan and state Access and Equity grant application, resulting in a number of desegregation initiatives.

Cordova, an attorney for the CSU chancellor's office has been appointed to the new position of legal counsel at Cal Poly, effective Oct. 1.

The position was created in response to the need for legal advice and services stemming from the increasingly legal and regulatory environment facing the university. It also represents another step by the chancellor's office to improve services and decentralize responsibility and authority to the campus.

Cordova will advise on contracts and trusts, leases, fiscal matters, civil rights and personnel issues. He will also represent the campus and the CSU's Office of General Counsel before administrative bodies, governmental agencies, and the State Personnel Board and deal with the Attorney General's Office.

As campus attorney, **Cordova** will research and compile legal materials to support cases to be litigated, draft contracts and documents, analyze and interpret legislation and administrative regulations, provide legal consultation in workers' compensation cases, and assist in areas of preventive law.

Urreiztieta, the dean of the College of Arts, Letters and Sciences at CSU Stanislaus and a specialist in international and intercultural issues, has been picked as a consultant for 1994-95 to help coordinate efforts to internationalize the campus.

Her arrival on Sept. 1 coincided with the beginning of the university's "Year of the Curriculum" (see related story on page 1), and she is expected to play a key role in discussions of in-

ternational issues in the curriculum and related programs.

Mitchell comes to Cal Poly with more than 21 years' experience in law enforcement. He was a member of the Los Gatos Police Department for 20 years, most recently as an administrative sergeant.

As the university's chief law enforcement officer, **Mitchell** will plan, organize, lead and direct all operations of the campus police, including general law enforcement, crime prevention and investigation, emergency communications and response, inventory loss and prevention control, and traffic control.

Other Appointments

Phillip Doub, a member of the Agribusiness Department from 1985 to 1992 and interim chair of Animal Science since 1992, has been named director of farms and facilities...

Thomas Rice has been appointed Soil Science Department chair... **H. JoAnne Freeman** will serve as chair of the Industrial and Manufacturing Engineering Department...

Ritch Price, former head baseball coach and athletic director at DeAnza College, is the new head baseball coach...

Alison Cone, from Washington State University, is the new associate athletic director for support services...

Linda Halisky, was appointed English Department chair... **Safwat Moustafa** will serve as chair of the Mechanical Engineering Department...

LindaLee Thoresen was selected University Union information and reservations manager... **Darrell Erickson** has been named interim director of grants development... **Ken Scotto** has been chosen Animal Science Department chair... Beginning Nov. 1, **David Wehner** from the University of Illinois will lead the re-named Environmental Horticulture Science Department (formerly Ornamental Horticulture).

Recent Retirees

Art Gloster, vice president for information systems; **Clancy Armstrong**, Facility Services; **Randy Bello**, Public Safety Services; **Barbara Flynn**, Fiscal Services; **John**

(Continued on page 4)

... Summertime

Gonzales, Facility Services; Joe Hamby, Facility Services; Norman Jacobson, Facility Services; Susan Jacobson, Human Resources; Larry Perdue, Transportation Services; Audrey Perez, Facility Services; Don Van Acker, Public Safety Services; Kerry Yamada, Student Affairs; Lisa Story, Enrollment Support Services.

Deaths

CSU Trustee Claudia Hampton, Aug. 20... Mark Kauffman, retired art and design professor, Aug. 5... Howard West, retired executive assistant to President Baker, June 29... Russell Korsmeyer, Electronic and Electrical Engineering Department faculty member emeritus, spring, 1994.

Program Changes

The College of Business is changing the way it does business, and it has eliminated its departments. It will function as a single faculty unit. Seven faculty members are serving on the Leadership Council and five staff members were named to an administrative and operational protocol team... Charlie Crabb, associate vice president for academic resources, is overseeing Information Systems operations during a three-month assessment period. When Vice President Art Gloster retired in August, Information Systems was made part of the Academic Affairs Division... The Multicultural Center and the Center for Women and Ethnic Issues have both been revamped and renamed and are now part of Student Life and Activities. Women's Programs and Services is headed by Pat Harris, and Multicultural Programs and Services is coordinated by Ev Martinez... Extended Education has been reorganized and renamed Extended University Programs and Services and now includes Conference Services, Faculty Development and International Programs, as well as Extended Education... The University Relations and Development Division is now University Advancement and the former University Development Services is Advancement Records and Systems.

This & That: Bonnie Krupp, Institutional Studies, was elected chair of the Staff Council... The Avenue (formerly the Student Snack Bar) has been remodeled and, in a "food court" format, is serving a variety of fast-food items.



Golf tournament fund-raiser set

A golf tournament has been scheduled as a fund-raiser to help Rich Villa, feedmill manager at Cal Poly, and his family get back on their feet after losing nearly everything in the Highway 41 Fire.

The tournament will begin at 8:30 am Saturday, Sept. 24, at the Paso Robles Country Club. An auction featuring a limited number of unique remnants of Tassajara Canyon will be held during lunch.

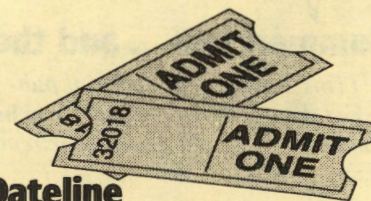
The \$75 fee includes the cart, lunch and prizes. The dress code requires a shirt with collar, and no short shorts. The number of golfers will be limited and advance registration by Saturday, Sept. 17, is required. For more information, call the Animal Science Department at ext. 2419.

Fall SIS+ training to begin Oct. 13

Three SIS Plus training classes are planned for Fall Quarter: 1:30-3 pm on Thursday, Oct. 13; 1:30-3 pm Wednesday, Oct. 26; and 9:30-11 am Tuesday, Nov. 15.

All classes will be in Room 104 in Chase Hall.

In order to have access to the student data base, employees need to complete a training session. Call Jane Paris at ext. 2723 to sign up.



Dateline

\$ - Admission charged

MONDAY, SEPTEMBER 12

Fall Conference: See Fall Conference brochure for details.

FRIDAY, SEPTEMBER 16

Volleyball: Cal Poly Invitational. Cal Poly vs. Virginia, 11 am; Idaho vs. San Diego, 1:30 pm; San Diego vs. Virginia, 5 pm; Cal Poly vs. Idaho, 7:30 pm. Continues Saturday, Sept. 17. Mott Gym. (\$)

SATURDAY, SEPTEMBER 17

Football: Humboldt State. Mustang Stadium, 6 pm. (\$)

Music: Sukay will perform folk music of the Andes as part of Cal Poly Arts' Stone Soup festival. Theatre, 8 pm. (\$)

Staff Council network can get the word out

The Staff Council can help obtain assistance for victims of the recent Highway 41 Fire. If you know of anyone who lost things in the fire and is in need, contact Leslie Cooper via e-mail at DI356@oasis.

She will spread the word through the Staff Council information network.

New 'power walk' class offered by Rec Sports

A new "power walk" class is being offered to both members and non-members of the Rec Center, beginning Tuesday, Sept. 20.

The workout is scheduled so that faculty and staff members can enjoy a self-paced workout during the lunch break. The class will meet on Tuesday, Wednesday, and Thursday from noon to 1 pm and will incorporate slow-, medium- and fast-paced walking with cross-training stations along the way for strength building.

The \$35 fee is for ten weeks. For more information, call ext. 1366.