

Adopted: April 17, 2018

**ACADEMIC SENATE  
Of  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, CA**

**AS-846-18**

**RESOLUTION ON MODIFICATIONS TO THE *BYLAWS OF THE ACADEMIC SENATE*  
ELECTION OF PART-TIME ACADEMIC EMPLOYEE REPRESENTATIVE**

- 1 WHEREAS, The participation and voice of part-time lecturers in an academic  
2 department/teaching area and part-time employees in Professional  
3 Consultative Services, other than those who are members of the  
4 General Faculty, is encouraged and valued; and  
5  
6 WHEREAS, Part-time lecturers in an academic department/teaching area and  
7 part-time employees in Professional Consultative Services, other than  
8 those who are members of the General Faculty, are represented by  
9 one voting member in the Senate; therefore be it  
10  
11 RESOLVED: That the Bylaws of the Academic Senate be modified as shown on the  
12 attached copy.

Proposed by: Academic Senate Executive Committee  
Date: January 24, 2018

# ***CONSTITUTION OF THE FACULTY***

## **ARTICLE III. THE ACADEMIC SENATE**

### **Section 1. Membership**

(c) Part-time lecturers in an academic department/teaching area and part-time employees in Professional Consultative Services, other than those who are members of the General Faculty as defined in Article I, will be represented by one voting member in the Senate.

## ***BYLAWS OF THE ACADEMIC SENATE***

### **I. INTRODUCTION**

#### **B. DEFINITIONS**

##### **4. Part-time Academic Employees**

Part-time lecturers in academic departments/teaching areas in the University and part-time employees in Professional Consultative Services (Professional Consultative Services classifications: librarians, counselors, student service professionals I-, II-, III-academically related, student service professionals III and IV, physicians, and coaches) who are not members of the General Faculty as defined in Article I of the *Constitution of the Faculty*.

### **II. MEMBERSHIP OF THE ACADEMIC SENATE**

#### **A. ELIGIBILITY**

##### **3. Representative of Part-time Academic Employees**

A voting member of the Academic Senate representing part-time academic employees shall be elected by vote of all university part-time academic employees during fall quarter of each academic year. Such representative must have an academic year appointment in order to serve in this position.

#### **B. TERMS OF OFFICE**

1. Terms of office for senators: the elected term of office for senators shall be two years. A senator can serve a maximum of two consecutive, elected terms and shall not again be eligible for election until one year has elapsed. A senator appointed to fill a temporary vacancy for an elected position shall serve until the completion of that term or until the senator being temporarily replaced returns, whichever occurs first. If this temporary appointment is for one year or less, it shall not be counted as part of the two-term maximum for elected senators. **The term of the representative for part-time academic employees shall start immediately after the election and last until elections are held the following academic year.** The representative for part-time academic employees shall serve a one-year term with a maximum of four consecutive one-year terms.

### **III. VOTING AND ELECTION PROCEDURES**

#### **B. ELECTION CALENDAR**

##### **8. Election of representative for part-time academic employees:**

- (a) during the first weeks of fall quarter, the Academic Senate office shall solicit nominations for the position of Academic Senate representative for part-time academic employees.
- (b) after nominations have been received, election to this position shall be conducted. A runoff election, if needed, shall be conducted the week following the conclusion of the election. Said position shall be elected by vote of all university part-time academic employees unless only one nomination to this position is received, in which case the Executive Committee of the Academic Senate shall have the authority to appoint said nominee to the position.
- (c) **the term of the elected member shall start immediately after the election and serve until the end of the academic year elections are held the following academic year.**

# MEMORANDUM

Cal Poly | Office of the President



**To:** Dustin Stegner  
Chair, Academic Senate

**Date:** April 30, 2018

**From:** Jeffrey D. Armstrong  
President

A handwritten signature in blue ink that reads "Jeff".

**Copies:** K. Enz Finken

**Subject:** Response to Academic Senate Resolution AS-846-18  
Resolution on Modifications to the *Bylaws of the Academic Senate* Election of Part-time  
Academic Employee Representative

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This memo acknowledges my support of the above-entitled resolution. Please extend my thanks to the Academic Senate Executive Committee members for their attention to this matter.

