

CAL POLY **Report** Digest

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DATELINE

(\$) – Admission charged

Wednesday, January 22

Music: Richard Green, BackStage Pizza, 11 a.m.

Friday, January 24

Family Theater: "Perseus, Hero of Ancient Greece," by Tears of Joy Theatre, Christopher Cohan Center's Harman Hall, 7 p.m. (\$)

Dance Concert-Lessons: University Jazz Band Swing Dance Concert, 8 p.m. (\$) Swing dance lessons, 7 p.m., Chumash. Also March 14, April 11, May 23.

Monday, January 27

Speakers: Mahmood Ibrahim (Cal Poly Pomona), "Historical Context of the Conflict and Prospects for Peace in the Middle East" and Susy Mordechay (Israeli peace activist), "The Assault on Palestinian Civilian Life, 2000-2002," Chumash, 6 p.m.

Tuesday, January 28

Music: Darrell Voss Duo, BackStage Pizza, 11 a.m.

Wednesday, January 29

Music: Annie Rapid, BackStage Pizza, 11 a.m.

Music: Arlo Guthrie, Christopher Cohan Center's Harman Hall, 8 p.m. (\$)

Friday, January 31

Dance Concert: Orchestis. Also Feb. 1-2 and 6-8. Theatre, 8 p.m. (\$) □

Governor proposes \$326 million cut in '03-'04 CSU budget

The governor released his proposed 2003-04 state budget with \$326 million in reductions for the 23-campus CSU system.

The cuts will affect every aspect of the university system unless there is an improvement in state revenues and additional funding is available, according to

CSU administrators. The final cutbacks to be made at Cal Poly are still unclear.

For more information on the budget and how it could affect the CSU, see the Cal Poly budget updates Web page at www.calpolynews.calpoly.edu/budgetupdates.html. □

Annual limits increased for some retirement plans

Effective Jan. 1, the annual dollar limit was raised for the 403(b) Tax Sheltered Annuity program, the 401(k) Thrift Plan and the 457 Deferred Compensation program. The maximum contribution for all three plans is \$12,000, or 100 percent of adjusted gross income (or 100 percent of includible compensation for the 457 program), whichever is less.

Participants who have reached age 50 by the end of the plan year and are eligible to contribute \$12,000 may defer an additional \$2,000 (for a total of \$14,000).

In addition, contributions to a 457 plan will no longer have to be offset by contributions to a 403(b), or 401(k) plan. For example, for tax year 2003, a participant could elect to contribute up to \$12,000 to a 401(k) or 403(b) plan and up to \$12,000 to a 457 plan, for a total contribution of up to \$24,000.

Employees are encouraged to consult with their tax adviser or financial planner

for help in understanding the new tax law.

To make a change to your 403(b) plan, complete a Salary Reduction Agreement from the Human Resources Web site at <http://www.afd.calpoly.edu/hree/forms/index.html#benefits> or contact Human Resources at ext 6-2237. Send the completed form to Human Resources, Adm. 110.

The 2003 tax year began with the paycheck dated Jan. 1 (for the December pay period). For enrollment in, or changes to, tax sheltered/deferred plans, forms must be received by the end of the month prior to the pay period of the deduction change (e.g., Feb. 28 is the deadline for March pay-period changes).

To enroll in or make a change to 457 or 401(k) plans, contact The Savings Plus Program toll free at (866) 566-4777, or go to <http://www.sppforu.com>. Information is also available on the Department of Personnel Administration's Web page at <http://111.dpa.ca.gov>. □

Benefit concert planned

Five ensembles that include some of Cal Poly's finest student musicians will perform chamber music on Feb. 1 as a benefit to help the Wind Orchestra raise money to travel to New York to play at an international festival in April.

The String Ensemble, Trombone Choir, Wind Ensemble, String Trio and Saxophone Quartet will perform "A Night at the Mission" at 8 p.m. in the San Luis Obispo Mission.

Tickets to the concert cost \$8 to \$10. For more information, contact Bill Johnson at ext. 6-2556 or wjohnson@calpoly.edu. □

Three retirement planning workshops set in 2003

CalPERS will present three retirement planning seminars in 2003 for members and spouses on a first-come basis. The sessions will be March 12, June 20 and June 21 from 8:30 a.m. to 3:45 p.m. in UU 220.

The first seminar on March 12 will focus on CSU employees only.

The June 20 seminar, "Retirement and Estate Planning," is for PERS members with 10 years or less until retirement.

"Achieving Financial Security" on June 21 is designed for members with more than 10 years until retirement.

To register, call CalPERS toll free at

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Human Resources gives benefit update for 2003

Health Insurance: PERS Choice, PERSCare PPOs (preferred provider organizations) and Blue Shield HMO health insurance plans have mailed 2003 identification cards to employees.

I.D. cards issued for 2002 are no longer valid and should not be used. The prescription administrator has changed for the PPO plans, and prescriptions will be denied if old cards are used. Those who haven't received a new card should call their carrier immediately. For PERS Choice and PERSCare PPOs, call (877) 737-7776 toll free; for Blue Shield HMO, call (800) 334-5847.

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Spring fee waiver schedule, fee changes

Human Resources reminds employees of the following spring quarter fee waiver deadlines:

- Feb. 6: POWER/CAPTURE scheduled registration period begins (see "Priority and Graduate Students" category in class schedule).
- March 1: Last day to pay fees to avoid \$25 late fee.
- March 7: Last day to submit CSU admission application (undecided/non-matriculated status only).
- April 15: Last day to submit fee waiver form to Human Resources, Adm. 110.

The cost to attend classes on the fee waiver program has been increased, effective spring 2003. To view the new fee structure, go to <http://www.fees.calpoly.edu/feewaiver.htm>.

For more information about the fees, call Lorlie Leetham in Fiscal Services at ext. 6-5421.

General eligibility and enrollment information is available on the Human Resources Web site at <http://www.afd.calpoly.edu/training/index.html> or from Darcy Adams at ext. 6-2472 or dadams@calpoly.edu. □

Car rental companies update service contracts

Several rental car companies have contracted with the state to provide service for 2003-2004. Employees are encouraged to use only the companies listed below. Please note that Budget Rental Car no longer contracts with the state.

The following rental companies have current contracts: Alamo, Avis, Dollar, Enterprise, National and Thrifty.

For more information, call John Sullivan, travel coordinator, at ext. 6-1717. □

Service Awards Luncheon tickets on sale Feb. 3

Tickets to the annual Service Awards Luncheon on Feb. 27 in Chumash Auditorium go on sale Feb. 3. This year's theme is "We Are the World." The lunch recognizes campus employees with 10, 15, 20, 25, 30 and 35 years of service. Tickets, at \$10 each, can be bought from Dawn Annoni, ext. 6-0299; Geri Bolivar, ext. 6-2321; Angela Borin, ext. 6-6446; Carol Leong, ext. 6-1313; Kristy Peña, ext. 6-2378; and Colleen Rodriguez, ext. 6-2606. □

Benefit update . . .

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Dental Insurance: Evidence of Coverage booklets with current benefit information are available online at <http://www.afd.calpoly.edu/hree/benefits/dentalplans.html>. To find out which plan you are enrolled in, check your pay stub.

Life Insurance: The CSU has extended its contract with The Standard Life Insurance Company for the voluntary (employee paid) life insurance plans for two more years. Enrollment information and updated premium rates for the period are listed on the Human Resources Web site at <http://www.afd.calpoly.edu/hree/benefits/whatsnew.html>. The new premiums will be effective beginning with the April 2003 pay period (May 1 paycheck).

Reimbursement Accounts (Health and Dependent Care): Effective Jan. 1, ASI (Application Software Inc.) became the new administrator for the Health Care and Dependent Care Reimbursement Accounts (HCRA/DCRA). New claim forms have been mailed to participants and should be used for expenses incurred only during 2003. Additional claim forms may be downloaded from the Web site at <http://asiflex.com/>. Employees who participated in 2002 can continue to submit reimbursement requests to MAP (Management Applied Systems) until June 2003 for expenses incurred during 2002. MAP claim forms are available in Human Resources, Adm. 110. □

Talks on Middle East set

The History Department and College of Liberal Arts are offering a series of lectures and panel discussions about the crisis in the Middle East as part of a winter quarter history course taught by Professor Manzar Foroohar.

The series of six presentations kicks off Jan. 27 with two speakers: Mahmood Ibrahim, professor and chair of the History Department at Cal Poly Pomona, who will speak on the "Historical Context of the Conflict and Prospects for Peace in the Middle East" and Israeli peace activist Susy Mordechay, discussing "The Assault on Palestinian Civilian Life, 2000-2002."

All presentations will be 6-8 p.m. in Chumash Auditorium. Two speakers are scheduled to be on campus Feb. 3.

For more information, contact Foroohar at ext. 6-2068 or mforooha@calpoly.edu. □

Position Vacancies

STATE The official listing of staff and management vacancies is posted at least two weeks prior to closing dates on Cal Poly's Web site at www.calpoly.edu. (Select "Employment" from the Cal Poly links drop-down box.) As a courtesy to our on-campus employees, job vacancies also are published in the *Cal Poly Report*. Positions marked with an asterisk indicate that qualified on-campus applicants in bargaining units 2, 5, 7 and 9 will be given first consideration. Job applications must be received in Human Resources, Adm. 110, by 5 p.m. on the closing date.

#546-Equipment Technician I-Electro-Mechanical,* College of Engineering, Industrial Manufacturing Engineering, temporary, 28 hours/week through Aug. 29, \$2,080-\$2,750. Closing date: Jan. 31.

#547-Administrative Support Assistant II,* College of Architecture & Environmental Design, City & Regional Planning, half-time position through June 30, 2005, \$1,137-\$1,705. Closing date: Friday (Jan. 24).

#548-Administrative Support Assistant I,* Health Services, Student Affairs, temporary, full time, through June 30, \$1,895-\$746/month. Dependent on funding, intermittent on-call July 2003, \$10.93-\$15.84/hour. Dependent on funding, probationary 10/12 position July 31, 2003, \$1,579-2,288/month. Closing date: Jan. 31.

#549-Assistant Technical Director (Information Technology Consultant, Foundation or Career),* College of Science and Math, Foundation: \$3,108-\$4,960; Career: \$3,915-\$8,013. Closing date: Jan. 31. □

Cal Poly Report schedule

The *Cal Poly Report Digest* and the *Cal Poly Report* online appear Wednesday during the academic year. The online version can be seen at www.calpoly.edu/~communic. Articles for both *Reports* are due to Public Affairs by 10 a.m. Wednesday, one week before publication. Articles can be e-mailed to polynews@polymail.calpoly.edu or faxed to ext. 6-6533. For more information, call ext. 6-1511. □

More news online

For information on Foundation Web developing and hosting services, "Project PolyComm," buying Cal Poly meat, nominating student employees, new appointments and more, see the Jan. 22 *Cal Poly Report* online at www.calpoly.edu/~communic. □

Retirement planning . . .

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(877) 720-7377 (and select option 3) or download a registration form at <http://www.afd.calpoly.edu/hree/forms/index.html#benefits> and fax the completed form to (818) 662-4304. Registration forms are also available from Human Resources.

For specific information on upcoming seminars, call CalPERS toll free at (877) 720-7377. Current seminar availability can be obtained from the CalPERS Web site at <http://www.calpers.ca.gov/benefits/member-education/default.htm>. □