

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO  
ACADEMIC SENATE  
EXECUTIVE COMMITTEE - MINUTES  
Tuesday: April 15, 1986  
FOB 24B 3:00 p.m.

Chair: Lloyd H. Lamouria  
Vice Chair: Lynne E. Gamble  
Secretary: Raymond D. Terry

Members Present: J. Ahern, M. Botwin, A. Cooper, L. Gay, R. Gooden, B. Hallman, T. Kersten, L. Lamouria, K. Riener, R. Terry

Invited Guests: C. Andrews, E. Axelroth, W. Baker, B. Forgeng (also exercised S. Tandon's proxy), S. French, G. Irvin, G. Lewis, J. Pohl, M. Vix, and D. Williamson

I. Minutes

The minutes of the March 20 Executive Committee meeting were approved as distributed, subject to one correction announced by the Secretary: viz., in Item IV.C.2, the name "Hazel Jones" is replaced by "Malcolm Wilson".

II. Announcements

As indicated in the agenda package, building numbers will be added to posted building names, as funds become available.

III. Reports

There were no reports from the Provost's Office, nor from the Statewide Senators. The President's Report was deferred until his arrival. Excerpts of his remarks are included under IV.A. below.

IV. Business Items

A. Recommendations on Enrollment Management

The Chair recognized Steve French (Chair: LRP) who made a short report.

1. The Committee believes that the campus should hold the enrollment to 14200 FTE at this time. Expansion beyond this is not appropriate until there exist adequate facilities to do so. Expansion to 15000 may not be appropriate even when allowable.
2. Careful scrutiny of both new program proposals and existing programs is a necessary consequence of the

enrollment limit.

3. The effect of changing admissions ratios for first-time freshmen and transfer students needs to be studied further.
4. The Committee recommends
  - a. the faculty become better informed on the consequences of various enrollment policies;
  - b. a more structured process for faculty involvement in the decision-making process be developed; and
  - c. proposed enrollment management decisions be discussed with effected Departments before being finalized.

The Chair asked President Baker to comment on the issue of enrollment management. The President distributed information on CSU enrollment and the 1986-1987 capital outlay budget. He made the following comments:

5. Significant pressure for enrollment expansion in the CSU system exists. Satellite campuses are being formed in Contra Costa, Ventura and N. San Diego Counties.
6. Cal Poly has the option to increase enrollment in 1990-1991 if there exist adequate resources (i.e., if the space problem is solved). CPEC has revised its space utilization formulas so that the lab space to be used is 5% less and the lecture space is 10-15% less. Additional lecture and office space will be effected during the remodelling of Engineering East and the Business Building, including the formation of one or two 200-seat lecture halls.
7. Arguments for and against raising the enrollment limit abound. Our decision must be made in the context of our mission and philosophy of education as well as the amount of funds available.
8. The Legislative Analyst has recommended that 20 administrative positions (statewide) be eliminated; this would include certain specialized deans (agriculture /social work). There are four Schools of Agriculture in the CSU System. For Cal Poly, a reduction of 1.6 administrative positions is expected: 1.0 (Ag Dean) + 0.6 (General Reduction). The position of Dean of Agriculture will not actually be eliminated. However, the reduction will be

spread throughout the University to minimize the effect. The Legislative Analyst's position, which (according to the President) has been supported by CFA, has passed the Ways & Means Committee and the Education Committee and is now before the Budget Committee.

The President responded to a number of questions, most of which focused on the effect of the implementation of the Legislative Analyst's Report on Cal Poly. In addition, the President announced that he intends to form a blue-ribbon committee to study the effect of "bonus points" in the multi-criteria admissions system.

The Executive Committee accepted the Report of the Long Range Planning Committee by consensus. Moreover, the Chair asked Steve French to take the growth question (Shall the University raise the enrollment limit to 15000 FTE when permissible?) back to his committee for further deliberation.

B. Resolution on the Distinction between Options and Concentrations at Cal Poly

1. A very brief discussion took place. It was established that a concentration cannot exist within an option.
2. The Executive Committee agreed by consensus to move the Resolution forward to a first reading on 4-22.

C. Miscellaneous Items from the Student Affairs Committee

1. After a brief discussion it was agreed to move the Resolution on Modification of CAM 619 forward to the Senate floor. All agreed that much of CAM 619 was outdated and of dubious legality. The Resolution was prepared in concurrence with the Constitution and Bylaws Committee.
2. The Executive Committee reviewed the contents of a memo from James Nash (Director of Student Health Services), entitled "ENVIRONMENTAL RESPONSE TO AIDS" in which he answers a number of questions concerning how to respond when AIDS is identified on campus. The memo, which is to be distributed to faculty, and its cover letter were welcomed by the Executive Committee. Though about a half dozen cases of AIDS have occurred systemwide, Cal Poly probably hasn't had its first case yet. A policy will now be in place for use when necessary.
3. Bill Forgeng presented the content of a memo pre-

pared jointly by the Student Affairs Committee and the Fairness Board including a revision of policies on (1) Retention of Evaluation Instruments and Student Access to Same; and (2) Cheating and Plagiarism.

- a. The proposed policies were to be found on pp. 18-19 of the agenda package; a copy of CAM 673.2-674.3 was attached (p. 20) as some of this would be affected by the separate definition of cheating and plagiarism. A copy of CSU Long Beach's Policy on Cheating and Plagiarism was included (pp. 21-25) for background and comparison.
  - b. The Executive Committee reviewed the specifics of the existing policy and noted changes in the proposed policies. The proposed policies were generally well-received. Jim Ahern suggested that the new wording would save much time in talking with students. Mike Botwin noted that it would be important for students to see the new rules, when approved.
  - c. The Secretary inquired as to the scope and difficulty in enforcing a policy on cheating which includes lying as one form of cheating.
  - d. Bill Forgeng indicated that he would write up the proposed policies in Resolution form. The Resolution would be submitted to the Academic Senate Office and go directly to the Senate floor without returning to the Executive Committee.
4. Bill Forgeng indicated that the Student Affairs Committee recommends the establishment of a chapter of Alpha Chi at Cal Poly. The Executive Committee, after reading an appended letter and brochure (pp. 26-28 of the agenda package) showed interest in the organization.
  5. Plus /Minus Grading

The Executive Committee's attention was directed to a memo (pp. 29-30 of the agenda package) from Tom Zuur to the Ad Hoc Committee on Plus/Minus Grading.

- a. Bill Forgeng noted that the Senate already has gone on record favoring a plus /minus grading system. The students are being polled to see if they are still interested in the idea. It was conjectured that if AIMS is successful, we can go to a plus /minus grading system easily.

- b. The Chair directed Bill Forging to prepare a resolution reaffirming plus /minus grading, if student input is still affirmative.

D. GE & B Course Proposals

1. The Chair recognized George Lewis who first expressed his extreme displeasure at the inclusion of Stan Dundon's memo (pp. 35-40 of the agenda package) in the agenda package and especially to its placement between portions of the GE&B Report. Since the GE&B Report covered pp. 31-34 and pp. 41-42, the location of Dundon's memo would give some the impression that it was part of the GE&B Report.
2. The Chair expressed his regrets about the relative placement of Stan Dundon's memo in the agenda package, but defended its inclusion in the package for informational purposes. The Chair noted that the memo would not go forward to the Senate as a whole.
3. George Lewis noted that some schools view GE&B as an imposition on their programs and goals. He also warned the Executive Committee that the Senate should resist the temptation to reconsider ART 208 for Area C.2. The GE&B Committee is recommending the course for inclusion in Area C.3. ART 208 was rejected last fall by the Senate for inclusion in Area C.2. by a vote of 22-22-4.
4. George Lewis portrayed the proposed Math 201 as an alternative to the traditional algebra course in satisfying the GE&B requirement by students whose majors do not require mathematics training. The previous math appreciation course (Math 100) had become too permissive. In Math 200 the standards will be high. Indeed, the ELM requirement will improve the quality of students taking the course.

E. PCB Danger on Campus

1. The Chair recognized Marlin Vix who is the Senate representative to the Health & Safety Subcommittee of the Public Health and Safety Committee. He indicated to sources of concern: transformers containing about 100 gallons of PCB in each; and ballast in fluorescent light fixtures. The transformers are to be replaced within five years. More than 100000 fluorescent light fixtures have been replaced. About 10000 more need to be replaced. There is no legal requirement to replace them until they leak or malfunction.
2. Marlin Vix proposed that the Senate educate the public against the dangers of PCB exposure and take

necessary steps to accelerate the replacement of fluorescent light fixtures containing PCB ballast.

3. Barbara Hallman suggested that something be done now to end the PCB danger.
4. The Chair directed Barbara Hallman and Marlin Vix to jointly develop and prepare a resolution which would address the problem.

F. Resolution Recognizing Women's Week at Cal Poly

1. The Chair recognized Elie Axelroth to speak in favor of the Resolution.
2. Reg Gooden suggested that he would support the Resolution designating a Women's Week at Cal Poly if the other 51 weeks would be declared Men's Weeks. Reg admitted this remark was facetiously made and proceeded to give unqualified support for the Resolution.

G. Research Committee Replacement for Goro Kato (SDSAM)

Al Cooper (Caucus Chair: SDSAM) announced that he had not yet found a replacement.

H. Replacement Senator for Pamela Cook Miller

Barbara Hallman announced that her caucus had decided not to name a replacement senator since CA & H had been overrepresented in the Senate.

I. Budget Committee Information

1. Jens Fohl presented the Budget Committee's recommended format for reporting discretionary fund activity.
2. The Executive Committee members present seemed to favor the format. However, due to the departure of several members at 5:00 p.m., a quorum did not exist.
3. The Chair announced that he would put the matter on the agenda of the next Executive Committee meeting. If the Executive Committee approves the reporting format, the Budget Committee will be notified without obtaining full Senate approval.

V. Adjournment

The meeting adjourned at 5:20 p.m..