

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California
ACADEMIC SENATE

EXECUTIVE COMMITTEE - MINUTES

Tuesday, August 11, 1987

UU 219 3:00 p.m.

- I. Preparatory:
 - A. The meeting was called to order at 3:10 p.m.
 - B. Two typographical errors were noted in the minutes of the Executive Committee dated July 14, 1987. The minutes were then approved as corrected.

- II. Communications:

The Chair called attention to the list of communications available in the Senate office. He also noted the list of priority topics for '87-88 provided by the statewide Academic Senate.

- III. Reports:
 - A. President's Office: none
 - B. Academic Affairs Office: Glenn Irvin reported that a committee is examining the admission policy. One aspect of the current policy includes perks for close relatives of faculty. He asked that this be kept in mind when the Senate reconsiders the resolutions on close relatives in the fall.
 - C. Statewide Senators: none
 - D. Chair of the Senate: Charlie Crabb gave an update on the new phone system and the associated cost overruns. When the system is complete there will be improved access to the computer systems via the Gandolf. There is some question as to whether additional costs associated with increasing the number of ports will be absorbed by academic departments. Alternate sources are being examined.

- IV. Consent Agenda: none

- V. Business Items:
 - A. Resolution on Change in Bylaws, first reading -
M/S/P (Gooden, Forgeng) to suspend the rules and move to a second reading.

M/S (Gooden, Lamouria) to adopt the second version of the resolution.

M/S (Burgunder, Peck) to amend the Resolved clause of the resolution. There were several friendly amendments to the amendment, leaving the Resolved clause as follows: (see attached Resolution AS-257-87/C&BC).

The motion, as amended, passed unanimously.
 - B. Vacancies remaining on Academic Senate and Senate committees - caucus chairs are reminded that there are some vacancies that still need to be filled.
 - C. Memo from Malcolm Wilson (dated July 31, 1987) regarding change in personnel action cycle mandated by the new contract - Wilson recommends dates for closing of personnel action files.

M/S/P (Lamouria, Terry) to accept the dates proposed in the memo, but to refer the issue immediately to the Personnel Policies Committee. Among the issues they should consider are:

- Why there is a difference in dates for submission of personnel action files and the date for closing.
- What are appropriate dates for removal of material from the file?
- Why should review of materials included after the closing date be at the school level rather than at the department level?

- D. Memo from Malcolm Wilson (dated August 4, 1987) regarding name change for Metallurgical Engineering Department - by consent this item will be delayed until the fall for consideration of the full Senate. Charlie Crabb will make some inquiries in order to obtain supplemental information.

A future issue for consideration will be the development of a formal procedure for handling similar requests.

- E. Memo from Malcolm Wilson (dated August 4, 1987) regarding courses acceptable for graduate programs - this will be forwarded to the Curriculum Committee for consideration during Fall Quarter. The time line proposed for implementation may need to be reconsidered in order to conform to the next catalog cycle.

VI. Discussion Items:

Charlie Crabb discussed problems associated with the calendar for next year which only allows one week between Executive Committee meetings and full Senate meetings. As a result, items of a critical nature may need to be delayed one Senate meeting.

VII. Adjournment: 4:30 p.m.